

RFSSO 1000168668

AMENDMENT NO. 3

Delete at page 55 the following

9. T1204 - Information Reporting By the Contractor

9.1 Pursuant to paragraph 221 (1)(d) of the Income Tax Act, R.S. 1985, c.1 (5th Supp.), payments made by departments and agencies to contractors under applicable services contracts (including contracts involving a mix of goods and services) must be reported on a T1204 Government Service Contract Payments slip.

9.2 To enable departments and agencies to comply with this requirement, the Contractor must provide the following information within 30 calendar days following contract award:

- a. the legal name of the Contractor, i.e. the legal name associated with its business number or Social Insurance Number (SIN), as well as its address and postal code;
- b. the status of the Contractor, i.e. an individual, a sole proprietorship, a corporation, or a partnership;
- c. the business number of the Contractor if the Contractor is a corporation or a partnership and the SIN if the Contractor is an individual or a sole proprietorship. In the case of a partnership, if the partnership does not have a business number, the partner who has signed the Contract must provide its SIN;
- d. in the case of a joint venture, the business number of all parties to the joint venture who have a business number or their SIN if they do not have a business number.

9.3 The information must be sent to the person and address specified below. If the information includes a SIN, the information should be provided in an envelope marked "protected".

Name of person _____ (to be identified at SOA award)

Address _____ (to be identified at SOA award)

Replace with:

9. T1204 - Direct Request By Department

Pursuant to paragraph 221 (1)(d) of the Income Tax Act, R.S. 1985, c. 1 (5th Supp.), payments made by departments and agencies to contractors under applicable services contracts (including contracts involving a mix of goods and services) must be reported on a T1204 Government Service Contract Payments slip.

To enable departments and agencies to comply with this requirement, the Contractor must provide Canada, upon request, its business number or Social Insurance Number, as applicable. (These requests may take the form of a general call-letter to contractors, in writing or by telephone).

Delete at page 54 the following

5.4 Travel Time

Rates are inclusive of any time spent traveling from the Contractor's work location to a specific pre-authorized work assignment that is 100 kilometers or less.

Time spent by a Contractor traveling to and from specific pre-authorized work assignments where the distance is more than 100 kilometers from the Contractor's work location may be billed at 50% of the Contractor's per diem or hourly rate.

Where the time traveled is more or less than a day, per diem rates will be converted to hourly rates based on a 7.5 day when calculating reimbursement costs.

Replace with:

5.5 Travel Time

Rates are inclusive of any time spent traveling from the Contractor's work location to a specific pre-authorized work assignment that is 100 kilometers or less.

Time spent by a Contractor traveling to and from specific pre-authorized work assignments where the distance is more than 100 kilometers from the Contractor's work location may be billed at 50% of the Contractor's per diem or hourly rate.

Where the time traveled is more or less than a day, per diem rates will be converted to hourly rates based on a **8.0 day** when calculating reimbursement costs.

Delete at page 16 in the Mandatory Technical Criteria the following:

Under M1:

- 1.4 Each of the Proposed Research Analysis Principal (RA-P), Research Analysis (RA) and Research Services (RS) Resources **MUST** be included in at least one (1) of the Project Summaries.

Replace with:

- 1.4 At least one of each **of the** Proposed Research Analysis Principal (RA-P), Research Analysis (RA) and Research Services (RS) Resources **MUST** be included in at least one (1) of the Project Summaries. Three separate individuals must be reflected across the three firm summaries.

The resources in the firm summaries must meet the minimum resource qualifications set out in the Statement of Work.

Delete at page 26 in the Point Rated Technical Criteria R1

REPLACE WITH:

Offeror's Name:				
Item	Point Rated Technical Criteria	Offer Ref. Pg. #	Reserved for AANDC	
			Minimum Score	Maximum Score
R1	<p>Bidder Firm-Level Project Summaries</p> <p>1.1 The Bidder's three (3) Firm-level project summaries provided under M1 will be evaluated on the basis of its relevance to DIAND's requirements for Research Analysis, Research Services, and Document Management (as outlined below) in breadth, nature, size, scope, complexity and approach.</p> <p>1.2 Up to a maximum of 20 points per project will be awarded based on the factors below:</p> <ul style="list-style-type: none"> a. Relevance of the nature of service, subject matter and client organization of the cited project relative to DIAND's requirement, as described below (up to 6 points); b. Relevance of the size, scale and complexity of the cited project relative to DIAND's requirements (up to 3 points); and c. Extent of the Bidder's and Bidder's proposed resources' involvement in the project, including methodology, approach and activities utilized in the cited project, relevant roles and responsibilities in the project, together with the project outcome and results, relative to DIAND's requirements as described in the RFSO (up to 6 points). d. Each qualified additional resource up to a maximum of 5 additional resources per project, beyond the resources provided in M1 1.4, who participated in the project will receive one point. (up to 5 points) 		N/A	20 points per project 60 points in total
	<p>The below will be used in consideration of the Project's relevance and complexity:</p> <p>Research Analysis:</p> <ul style="list-style-type: none"> > in planning, management, and quality assurance of research projects, and in coordinating 			

Offeror's Name:

Item	Point Rated Technical Criteria	Offer Ref. Pg. #	Reserved for AANDC	
			Minimum Score	Maximum Score
	<p>and leading research teams;</p> <ul style="list-style-type: none"> ➤ in preparing formal research plans that identify key information repositories and sources, their expected relevance to the research project, and the expected time required to review the sources; ➤ in the preparation of analytical research reports and analyses of facts, based on an analysis of collected documents and/or specific research criteria and methodologies; ➤ in the consideration of modern / electronic data sources in the above. <p>Research Services:</p> <ul style="list-style-type: none"> ➤ in identifying and summarizing data from primary source historical documents, secondary source documents, historical and contemporary government files, and/or legal documents, including electronic data sources. <p>Document Management:</p> <ul style="list-style-type: none"> ➤ in managing records and ensuring quality and completeness of datasets; ➤ in ensuring documents are organized in an efficient and productive manner that facilitates the successful completion of Research Services and Research Analysis activities. <p><i>The following rating scale will be used to evaluate each Resource project summary on the basis of factors 'a' through 'c':</i></p> <p>Excellent = project summary provided demonstrates extensive relevance and similarity to DIAND's requirements = 6/6 or 3/3 points</p> <p>Good = project summary provided demonstrates acceptable relevance and similarity to DIAND's requirements = 4-5/6 or 2/3 points</p> <p>Minimal = project summary provided demonstrates some relevance and similarity to DIAND's requirements = 2-3/6 points (<i>rating applies to factor 'a' only</i>)</p> <p>Poor = project summary provided demonstrates minimal relevance and similarity to DIAND's requirements = 1/6 or 1/3 points</p> <p>Not Addressed / Unsatisfactory = project summary provided does not demonstrate relevance and similarity to DIAND's requirements in any of the areas = 0 points</p>			