



Solicitation No. - N° de l'invitation

W0125-14AAS1/B

Amd. No. - N° de la modif.

File No. - N° du dossier

KIN-4-42019

Buyer ID - Id de l'acheteur

kin690

CCC No./N° CCC - FMS No/ N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7            7A, Standing Offer, and 7B, Resulting Contract Clauses:  
  
                      7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;  
  
                      7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work , the Basis of Payment, the Federal Contractors Program for Employment Equity - Certification and any other annexes

**This bid solicitation cancels and supersedes previous bid solicitation number W0125-14AAS1/A dated 20 February 2015 with a closing of 7 April 2015 at 2:00pm.**

### **1.2 Summary**

To establish a Regional Individual Standing Offer for the provision of all labour, materials and equipment required to carry out stripping, painting and plating of BAK-12 Aircraft Arresting systems, generators/trailers and ISO containers for CFB Trenton, Trenton, Ontario.

All work shall be performed on an as and when requested basis in accordance with the Statement of work at Annex A herein. No minimum call-up will apply.

Period of Standing Offer: the period of the Standing Offer will be from date of issue of the Standing offer to 31 March 2018.

- (iv) as per the Integrity Provisions under section 01 of Standard Instructions 2006, offerors must provide a list of all owners and/or Directors and other associated information as required. Refer to section 4.21 of the Supply Manual for additional information on the Integrity Provisions.

"For services requirements, Offerors must provide the required information as detailed in article 2.3 of Part 2 of the Request for Standing Offers (RFSO), in order to comply with Treasury Board policies and directives on contracts awarded to former public servants."

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

## 2.3 Site Access

Access to the site is subject to restriction such as troop movement or other security regulations as laid out by the respective Unit(s). All possible steps will be taken to provide the Contractor with access to delivery areas at all times; however, Department of National Defence (DND) ac

Forty-eight (48) hours of advance notice to the Technical Authority is required before delivery to mitigate issues that can arise from DND activity. The authorized contact for delivery purposes is the Technical Authority specified in this contract.

All personnel must be prepared to show their government issued photo identification (such as a driver's license or other piece of identification which the Technical Authority deems acceptable) while on DND property. Canada will not be responsible for costs incurred by the Supplier if the delivery personnel are refused entry to the Canadian Forces Base.

## 1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014-09-25) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

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Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

## **2.2 Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

## **2.3 Optional Viewing of Equipment**

It is recommended that the Bidder or a representative of the Bidder view the equipment at CFB Trenton. Arrangements have been made for the viewing to be held at 8 St-Jean Ave, 8 Wing Trenton, Bldg. 291 on 8 July 2015 at 10:00am.

Bidders are requested to communicate with the Contracting Authority no later than **3** days to the scheduled viewing to confirm attendance and provide the names of the person(s) who will attend.

Bidders may be required to sign an attendance form. Bidders should confirm in their bids that they have attended the viewing. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the viewing of the equipment will be included as an amendment to the bid solicitation.

It is mandatory that the bidder or a representative of the bidder present their photo identification (drivers license) upon request.

## **2.4 Former Public Servant**

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### **Definitions**

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or

- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

#### **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES ( ) NO ( )**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

#### **Work Force Adjustment Directive**

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES ( ) NO ( )**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

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For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## 2.5. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than (10) ten) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

## 2.6. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 3.1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

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- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

## **Section I: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex "B" Annex "B", Basis of Payment). The total amount of Applicable Taxes must be shown separately.

### **3.1.1 Payment by Credit Card**

Canada requests that offerors complete one of the following:

- (a)  Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_  
Master Card \_\_\_\_\_

- (b)  Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

### **3.1.2 Exchange Rate Fluctuation.**

C3011T (2013-11-06), Exchange Rate Fluctuation,

## **Section II: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

### **4.2 Financial Evaluation**

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

#### **4.2.1 Financial Evaluation Criteria**

The Offeror must complete and submit with its offer, Annex B - Basis of Payment, in Canadian funds. Pricing must be provided for all line items as listed..

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Offers will be evaluated based on the prices detailed in Annex B- Basis of Payment.

Evaluation for each year will be calculated by multiplying the estimated quantity by the unit price to established the extended price. The sum total of the extended price will establish the aggregate total for each year. Evaluation will be based on the sum total of the 3 years combined.

The estimated usage provided herein is for the sole purpose of establishing an evaluation tool. These usages are based only on best estimate and in no way reflect the actual usages expected or any commitment on the part of the Crown

#### **4.3 Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

### **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

#### **5.1 Certifications Precedent to Issuance of a Standing Offer**

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

##### **5.1.1 Integrity Provisions - Associated Information**

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions [2006](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

##### **5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list

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([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## **PART 6 - INSURANCE REQUIREMENTS**

### **6.1 Insurance Requirements**

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

## **PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **7.1 Offer**

**7.1.1** The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

#### **7.2 Security Requirements**

**7.2.1** There is no security requirement applicable to this Standing Offer.

#### **7.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **7.3.1 General Conditions**

**2005C** (2014-09-25) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### **7.4. Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex A. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

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The quarterly reporting periods are defined as follows:

- 1st quarter: date of issue to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

## **7.5 Term of Standing Offer**

### **7.5.1 Period of the Standing Offer**

The period for making call-ups and providing services against the Standing Offer is from date of issue to 31 March 2018.

## **7.6. Authorities**

### **7.6.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: Kim Rider  
Title: Supply Specialist.  
Public Works and Government Services Canada  
Acquisitions Branch

Address: 86 Clarence St. 2<sup>nd</sup> Floor

Telephone: 613-545-8739  
Cell: (613) 449-4531  
Facsimile: 613-545-8067  
E-mail address: kim.rider@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### **7.6.2 Project Authority (To be provided at issuance of Standing Offer)**

### **7.6.3 Offeror's Representative**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_

## 7.7 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada

## 7.8 Identified Users.

The Identified User authorized to make call-ups against the Standing Offer is: CFB Trenton.

## 7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using *form e.g. PWGSC-TPSGC 942, Call-up Against a Standing Offer, etc.*

### 7.9.1 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$30,000.00 (Applicable Taxes included).

## 7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-09-25), General Conditions - Standing Offers - Goods or Services
- e) the general conditions 2010C; (2014-09-25)\_General Conditions - Services (Medium Complexity)
- f) Annex "A", Statement of Work;
- g) Annex "B", Basis of Payment ;
- h) the Offeror's offer dated \_\_\_\_\_.

## 7.11. Certifications

### 7.11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.1 Statement of Work**

The Contractor must perform the Work described in the call-up against the Standing Offer.

### **7.2 Standard Clauses and Conditions**

#### **7.2.1 General Conditions**

2010C (2014-09-25), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

### **7.3 Term of Contract**

#### **7.3.1 Delivery Date**

The Work must be completed in accordance with the call-up against the Standing Offer.

### **7.4 Proactive Disclosure of Contracts with Former Public Servants**

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada

### **7.5 Payment**

#### **7.5.1 Basis of Payment**

#### **7.5.2 Limitation of Price**

*SACC Manual* clause [C6000C](#) (2011-05-16 Limitation of Price)

#### **7.5.3 Single Payment**

*SACC Manual* clause H1000C (2008-05-12) Single Payment

#### **7.5.4 Payment by Credit Card**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

### **7.6 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
- (c) one (1) copy must be forwarded to the consignee.
- (d) For the performance of the work by the Contractor: The Contractor will submit an invoice for the labour, materials and equipment to provide stripping, painting and plating of Aircraft Arresting Systems, Generators/Trailers and ISO Containers.

### 7.7 Non Destructive Testing (NDT) by DND personnel:

Due to the nature of this requirement, there are time and geographical constraints, and travel costs associated with it.

After paint removal and before priming or plating specific components, NDT must be performed by the Department of National Defence personnel from 8 Wing's ATESS, NDT Cell located at Canadian Forces Base Trenton, Ontario.

### 7.8 Insurance Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex "C". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

### 7.9 SACC Manual Clauses

A9117C	T1204 - Direct Request by Customer Department	2007-11-30
C0710C	Time and Contract Price Verification	2007-11-30
A9062C	Canadian Forces Site Regulations	2011-05-16

## ANNEX "A"

### STATEMENT OF WORK

The contractor is required to provide all labour, materials and equipment required to carry out stripping, painting and plating of BAK-12 Aircraft Arresting systems, generators/trailers and ISO containers.

#### **Contractor's Responsibility:**

The Contractor shall be responsible for all expenses incurred for the transportation of equipment, for a total of 2 round trips from and returned to 86 ASU 8 St. Jean Ave. at CFB Trenton.

#### **Response Time Requirement:**

The equipment is to be picked up, by the contractor, within 6 working days of call up, at 86 ASU, 8 St. Jean Ave., 8 Wing Trenton. Stripping shall be completed within 4 days of pick up so that NDT can be completed. The services required are to be completed within 10 working days of pickup and returned the 11th day, to the point of pickup, by the contractor.

#### **1. Definition:**

##### a. BAK-12 Arresting System

- i. Attaching Equipment
  - Absorber Sheave
  - Runway Edge Sheave
  - Wall Sheave
  - Floor Sheave
  - Engine and Engine parts
  - Fairlead Beam
  - Tool & Equipment Containers
  - Sheave Housing

##### b. Mobile Aircraft Arresting Systems (MAAS)

- i. Attached equipment
  - Edge Sheave Housing
  - Frame Weldment

##### c. Mobile Runway Edge Sheave (MRES)

- Edge Sheave Housing
- Frame Weldment

##### d. KVA Generators/Trailers and ISO Containers:

i. Colour mil spec Colour Code SF34094 epoxy 345. The paint colour is not a deployed colour, might be lime green colour.

## 2. Specifications:

- a. Aluminum Chemical Film Coat
- b. MIL-C-5541
- b. Stripping Either Sand Blasting, Media Blasting or Appropriate Chemical Paint Remover
- c. Paint Specifications:
  - i. Zinc Chromate Primer            TT-P-1757 (for enamel)
  - ii. Epoxy Chromate Primer        MIL-P-23377 ( for Topcoat)
  - iii. Zinc Chromate Primer        MIL-P-8585 ( Sheave Assy)
  - iv. Paint – Non-reflecting green
    - Topcoat – MIL-P-22750
    - Enamel – TT-E-489, Class C
    - Federal Standard 595
    - Colour Number 24052

## 3. Technical Data:

- a. BAK-12 (there are 2 units per set)
  - Length            125 in (317.5 cm)
  - Width             52 in (132.1 cm)
  - Height            73 in (185 cm)
  - Weight            7000 lbs/absorber (approx.)
- b. MAAS (there are 2 units per set)
  - Length            250.5 in (636 cm)
  - Width             96 in (244 cm)
  - Height (Maximum)    93 in (236 cm)
  - Weight            10000 lbs/trailer (approx.)
- c. MRES (there are 2 units per set)
  - Length            191 in (485 cm)
  - Width             89 in (226 cm)
  - Height (Maximum)    52 in (132 cm)
  - Weight            5200 lbs/trailer (approx.)
- d. Fairlead Beam
  - Length            120 in (304-8 cm)
  - Width             18 in (45.7 cm)
  - Height            12 in (30.5 cm)
  - Weight            1100 lbs/beam (approx.)
- e. Sheaves (typical)
  - Length            35.5 in (90.2 cm)
  - Width             18 in (45.7 cm)
  - Height            12 in (30.5 cm)
  - Weight            800 lbs/sheave (approx.)

## 4. Items for Zinc-Cobalt Plating with Black Chromate:

- a. Items listed in Table 1 (attached) are listed as a guide only, as the items are not common to all AAS Systems.
- b. Normally, screws and bolts will be ½" in diameter or greater
- c. Zinc-Cobalt Plating with Black Chromate Process Specification PS100

Type 2 Class 2

or

Cadmium Plating - QQ-P-416, Type 1, Class 2

Note:

- Largest component for Zinc-Cobalt Plating with Black Chromate is a shaft 42" (106.7 cm) Lg X 7" (17.8 cm) Dia., approx. weight 600-800 lbs (272.2-362.9 kg).

#### 5. Cleaning:

- a. Remove old grease, rust and other deposits.

#### 6. Old Paint Removal:

- a. All parts must be stripped either by sand blasting, media blasting methods or with an appropriate acid.
- b. Preferred is sand or media blasting.
- c. After paint removal and before priming or plating specific components must be Non-Destructive Tested (NDT) by personnel from 8 Wing ATESS NDT Cell. Items to be NDT tested include but are not limited to: main shaft, pillow blocks, brake housings, brake hubs, keys and key ways, weldments on the bases, roller and shafts.

#### 7. Priming and Painting:

- a. BAK-12 Arresting Engine (Absorber Assembly)
  - i. Apply one coat of zinc chromate primer; spec. TT-P-1757
  - ii. Apply two coats non-reflecting green enamel spec. TT-E-489, Class C Federal Standard 595 Colour No. 24052.
  - iii. Tape drums shall be primed on both sides but only the outside surface of the drums shall be painted.
  - iv. The entire retrieve drive motor must be painted either as a single piece or as individual pieces. Engine may be dismantled by 86 ASU to facilitate painting of all engine components.
- b. Sheave Assemblies
  - i. Apply 20 micron coating epoxy polyamide primer, MIL-P-23377 (for MIL-P-22750 topcoat).
  - ii. Apply two coats (70-75 microns) polyamide primer, MIL-P-22750. Use Federal Standard 595 Colour No. 24052 military non-reflecting green.
- c. Fairlead Beam
  - i. Apply 20 micron coating epoxy polyamide primer, MIL-P-23377 (for MIL-P-22750 topcoat).
    - ii. Apply two coats (70-75 microns) polyamide coating, MIL-P-22750. Use Federal Standard 595 Colour No. 24052 military non-reflecting green.

#### 8. Zinc-Cobalt Plating with Black Chromate

- a. Zinc-cobalt plate all unpainted steel parts in accordance with specification QQ-P-416, Class 2
- b. Parts are specified but not limited to those listed in Table 1 (attached).
- c. All steel rollers will be zinc-cobalt plated in accordance with specification QQ-P-416, Class 2.

## 9. Chemical Film Coating

- a. Chemical film coat all aluminum parts in accordance with specification MIL-C-5541.

## 10. Request to Supply touch up paint as required.

### ACRONYMS:

BAK – Barrier Arresting Kit  
CFB – Canadian Forces Base (referring to 8 Wing Trenton)  
DND – Department of National Defence  
KVA – Kilo Volt-Amps  
MAAS – Mobile Aircraft Arresting Systems  
MRES – Mobile Runway Edge Sheave  
NDT – Non-Destructive Testing

**Table 1**

Item	Fig. & Index	Description	Part #
1	3-3-19	HUB	17SK173-1
2	3-3-13	BOLT,EYE	44724-9
3	3-3-12	PIN, TAPE	17SK096-3
4	3-3-15	BOLT, 1/4"x 3/8"	AN4-6A
5	3-3-14	RETAINER. PIN	17SK097-1
6	3-3-20	BOLT. 1/2"x 7/8"	AN8-14A
7	3-3-21	WASHER, LOCK 1/2"	AN935-816
8	3-3-7	SCREW FLATHEAD	
9	3-3-9	WASHER, FLATJ18"	AN960-616
10	3-3-22	WASHER, FLAT3/8"	AN960-816L
11	3-3-2	BOLT 3/4" X 1 1/4"	AN 12-20A
12	3-3-10	W ASHER FLAT 3/8"	AN970-6
13	3-3-26	WASHER,SPACER FLAT 3/4"	AN960-1216L
14	3-3-28	SCREW SHOUIDER 3/4" X 2"	447J4-5
15	3-3-29	SHIM	44655-1
16	3-3-23	BOLT 5/8" x 1-7/16"	AN10-23A
17	3-3-24	WASHER. FLAT 5/8"	AN960-1016
18	3-3-35	BOLT 1/2" x 3/8"	ANS-6A
19	3-3-37	WASHER FLAT 1/2"	AN960-816
Item	Fig. & Index	Description	Part #
20	3-3-38	ROD, PACKING NUT LOCK	44417-1
21	3-3-41	RING, PRESSURE	44897-1
22	3-3-45	BOLT, 5/8" x 1-1/4"	ANIO-20A
23	3-3-46	WASHER, PLAIN 21/32	44834-26
24 •	3-3-48	SHAFT ROTOR	44848-2
25	3-3-50	RING, SPACER'	44928-1
26	11-3-2	RETAINING PLATE SHAFT	44465-1
27	11-3-3	BOLT 1/2" x 1-1/4"	COMM,L
28	11-3-6	BOLT EYE SHOULDER	3014T49
29	11-3-7	BOLT. 1/2" x 1-1/4"	COMM,L
30	11-3-9	SHAFT	44457-1

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31	11-3-10	PLATE, WEAR.	45028-1
32	10-3-10	PLATE WEAR	45029-1
33	10-3-11	SCREW. HEAD SOCKET	COMM,L
34	10-3-12	SCREW. FLAT HEAD SOCKET 1/2" x 2 1/2"	COMM,L
35	11-3-14	WASHER 1/2"	COMM
36	11-3-15	PLATE WEAR	45028-2
37	10-3-15	PLATE,WEAR	45029-3
38	11-3-16	SHIM	44463-1
39	11-3-17	SHIM	44663-2
40	11-3-19	SPACER	44459-1
41	10-3-19	SPACER	44459-1
42	11-3-23	ROLLER	44464-2
43	10-3-23	ROLLER	44464-1
44	8-8-123	LEVER. ASSY, C/W WASHER NUT	44993-4
45	8-8-5	CAM	44756-1
46	8-8-6	WASHER, THRUST	TB-1632
47	8-8-8	NUT 3/8"	MS20364-624
48	8-8-7	BUSHING	44988-2 .
49	8-8-9	WASHER. FLAT 3/8"	AN960-616
50	8-8-10	SCRRW, FLATHEAD	AN509-616R37
51	8-8-11	BUSHING	44730-1
52	8-8-12	STOP	44994-1
53	8-8-14	WASHER	AN960-816
54	8-8-15	BOLT 1/2" X 2 3/32"	AN8-20A
55	8-8-16	NUT 5/8"	21NTU-101
56	8-8-17	WASHER, PLAT, 5/8"	AN960-1016
57	8-8-18	SCREW, 5/8" -11 x 4 1/2"	44986-32
58	8-8-19	NUT 1/2"	MS21083N8
59	8-8-20	WASHER FLAT 1/2"	44771-1
60	8-8-21	BOLT 1/2" x 2 14/16"	AN8-26A
61	8-8-23	BLOCK	44990-3
62	8-8-24	NUT 1/2"	20SK735-4
63	8-8-25	ROD	44990-
64	8-8-26	WASHER	44771-1
65	8-8-29	ROLLER	44986-16
66	8-8-30	NUT 5/8"	MS21083N10
<b>Item</b>	<b>Fig. &amp; Index</b>	<b>Description</b>	<b>Part #</b>
67	8-8-31	WASHER.. FLAT 5/8"	AN960-1016
68	8-8-32	BOLT 5/8" x 2 29/32"	AN10-26A
69	8-8-33	LEVER.	44421-1
70	8-8-34	NUT 5/8"	21NTU-101
71	8-8-35	WASHER FLAT 5/8"	AN960-1016
72	8-8-36	SCREW, SOCKET HEAD	44986-57
73	8-8-	SPACER	44986-17
74	8-8-38	BLOCK. SUPPORT	44992-1
75	8-8-40	WASHER, FLAT 1/2"	AN960-816
76	8-8-41	BOLT 1/2" x 2 3/32"	AN8-20A
77	8-8-42	PIVOT	44419-1
78	8-8-43	NUT 3/4"	MS21083N12
79	8-8-44	WASHER, FLAT 3/4"	AN960-1216L
80	8-8-46	HANDLE	44664-1
81	8-8-46	CRANK	44420-1
82	8-8-50	WASHER.	44986-27

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83	8-8-51	SCREW SHOULDER SOCKET HEAD	44986-41
84	4-6-1	ROLLER	44677-1
85	4-6-3	WASHER.	AN960-1616L
86	4-6-4	PIN	44678-1
87	4-7-1	ROLLER	44677-1
88	4-7-3	WASHER. FLAT 1"	AN960-1616
89	4-7-4	PIN	44678-1
90	4-7-6	WASHER. FLAT 1/2"	AN960-816
91	4-7-7	80LT 1/2" x 3/4"	AN8-12
92	4-7-8	RETAINER SHAFT	44812-1
93	4-7-9	BOLT 1/4" x 1/4"	AN4-4A
94	4-7-11	SHAFT	44813-1
95	4-7-12	WASHER. FLAT 1"	AN960C1616
96	4-7-13	ROLLER	44814-1
97	4-8-2	BOLT	AN3-13A
98	4-8-3	WASHER. FLAT .090" THICK,	AN960-1616
99	4-9-1	SPACER.	44417-5
100	4-9-3	WASHER 1/2"	COMM,L
101	4-9-4	BOLT, HEX HEAD	44477-5
102	8-6-12	RETAINER BEARING	44892-1
103	8-6-13	BOLT	AN12H34A
104	8-6-14	ADAPTER. BEARING	44890-1
105	8-6-15	BOLT, 3/8" x 2-31/32"	AN6-27A
106	8-6-	WASHER. FLAT 3/8"	AN960-616L
107	8-6-	ADAPTOR, SHAFT	44891-1
108	8-6-30	WASHER, FLAT 1"	AN960-1616
109	8-6-33	SCREW, FLATHEAD	44724-18
110	8-6-22	NUT 1/2" NC STL	44728-3
111	8-6-23	WASHER 1/2" ID STL LIGHT	44728-6
112	8-6-24	BAR STL 1/2" x 1 1/2" X 4"	44728-4
113	8-6-26	BOLT.EYE 1/2" x 13	44728-2

**ANNEX "B"**

**BASIS OF PAYMENT**

**1. Pricing Instructions**

- i. All inclusive pricing, in Canadian Currency for all items in the Pricing Basis.
- ii. Periods:  
1st year: from date of issue to 31 March 2016.  
2nd year: 1 April 2016 to 31 March 2017  
3rd year: 1 April 2017 to 31 March 2018

**Pricing Basis "A"**

**A. Zinc-Cobalt Plating:**

Refurbishing of all non-painted parts shall be in accordance with military specification (Aircraft Arresting Systems Specifications);

Pricing for the Zinc-Cobalt plating is to be provided on a \$/lb of material being plated basis

a) Zinc-Cobalt Plating	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Est qty per year:	100 lbs	100 lbs	100 lbs
Unit price	\$ _____ /lb	\$ _____ /lb	\$ _____ /lb

**B. Painting:**

All painted surfaces must be completely stripped, primed and painted in accordance with military specification Aircraft Arresting Systems Specifications in Annex A herein.

a) Bak12	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Estimated qty per year:	3	2	2
Sandblasting	\$ _____ ea. Bak12	\$ _____ ea. Bak12	\$ _____ ea. Bak12
Painting and materials	\$ _____ ea. Bak12	\$ _____ ea. Bak12	\$ _____ ea. Bak12

b) MAAS Trailer	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Estimated qty per year:	3 each	2 each	2 each
Sandblasting	\$ _____ ea.	\$ _____ ea.	\$ _____ ea.

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Painting and materials	\$ _____ ea.	\$ _____ ea.	\$ _____ ea.
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c) MRES Trailer	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Estimated qty per year:	2	2	2
Sandblasting	\$ _____ ea.	\$ _____ ea.	\$ _____ ea.
Painting and materials	\$ _____ ea.	\$ _____ ea.	\$ _____ ea.

d) Fairlead Beam	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Estimated qty per year:	1	1	1
Sandblasting	\$ _____ ea. Fairlead Beam	\$ _____ ea. Fairlead Beam	\$ _____ ea. Fairlead Beam
Painting and materials	\$ _____ ea. Fairlead Beam	\$ _____ ea. Fairlead Beam	\$ _____ ea. Fairlead Beam

e) Sheave	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Estimated qty per year:	1	1	1
Sandblasting	\$ _____ ea. Sheave	\$ _____ ea. Sheave	\$ _____ ea. Sheave
Painting and materials	\$ _____ ea. Sheave	\$ _____ ea. Sheave	\$ _____ ea. Sheave

**C. KVA Generators/Trailers and ISO Containers:**

Colour mil spec. Colour Code SF34094 epoxy 345. The paint colour is not a deployed colour, might be lime green colour.

a) KVA Gen./Trailer	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Estimated qty per year:	1	1	1

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Unit price	\$ _____ ea.	\$ _____ ea.	\$ _____ ea.
Sandblasting	\$ _____ ea	\$ _____ ea	\$ _____ ea
Painting and materials	\$ _____ ea	\$ _____ ea	\$ _____ ea

<b>b) ISO Container</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>
Estimated qty per year:	<u>2</u>	<u>1</u>	<u>1</u>
Unit price	\$ _____ ea.	\$ _____ ea.	\$ _____ ea.
Sandblasting	\$ _____ ea	\$ _____ ea	\$ _____ ea
Painting and materials	\$ _____ ea	\$ _____ ea	\$ _____ ea

**Pricing Basis "B"**

Other related items not listed above:

<b>1. Related Miscellaneous Services</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>
Estimated number of hours per year:	50 hours	50 hours	50 hours
Rate	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.
Material not included in Pricing Basis "A" Estimated Usage per year:	\$2,000.00	\$2,000.00	\$2,000.00
laid down cost plus a mark up of:	_____ %	_____ %	_____ %

**2. Firm's Location:**

Complete address of firm's site location **where the work is to be performed:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ANNEX "C"

### INSURANCE REQUIREMENTS

#### Commercial General Liability Insurance (G1001C)

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
  - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
  - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

- k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- r. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For other provinces and territories, send to:

Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

#### Automobile Liability Insurance (2020C)

- 1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
- 2. The policy must include the following:
  - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
  - b. Accident Benefits - all jurisdictional statutes
  - c. Uninsured Motorist Protection
  - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority