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11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

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Gatineau

Quebec

K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Services Procurement-Instruments Management
Division/Approvisionnement de services-Gestion des
instruments

11 Laurier St. / 11, rue Laurier

11C1, Place du Portage III

Gatineau

Quebec

K1A 0S5

Title - Sujet Ergonomics NMSO Renewal		
Solicitation No. - N° de l'invitation E60ZQ-140001/B		Date 2015-06-30
Client Reference No. - N° de référence du client E60ZQ-140001		Amendment No. - N° modif. 005
File No. - N° de dossier 011zq.E60ZQ-140001	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$ZQ-011-28996		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2015-06-12
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-07-16		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Harrison, Linda		Buyer Id - Id de l'acheteur 011zq
Telephone No. - N° de téléphone (819) 956-1074 ()		FAX No. - N° de FAX (819) 956-2675
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Amendment 005

This amendment is raised to answer questions from bidders.

- Q.25 Do you want the Offerors to outline the internal process for this work when completing the SO or is the expectation that we will be offering the services according to the Statement of Work listed in Annex A Pages 28 – 32 and no written response is required?
- A.25 No written response is required for the internal process. As stated in the Request for Standing Offer (RFSO), the Offeror will demonstrate its experience in MT1 and MT2.
- Q.26 When completing Attachment 2 to part 4 with respect to the MT2 Table if we have completed 150 Ergonomic Assessments for one client organization in the last 3 years do we just include just this one organization or do you require us to list the individual patients/clients involved?
- A.26 As stated in the RFSO, the Offeror must demonstrate that it has the completed 150 ergonomic assessments and must provide a contact for each of the assessments (whether they are the person being assessed or their supervisor or the person who signed the call-up) for references purposes.
- Q.27 Are Appendix 1 "Measurement Worksheet" page 1 – 6 and Appendix 2 "Office Ergonomic Hazard Identification" page 1 – 5 for the Offeror's information only or do you require us to complete a hypothetical case as part of the SO and to recreate the template as it is not fillable on the PDF?
- A.27 No. Appendix 1 and 2 are not required for the RFSO evaluation purposes. These are to be completed for the Ergonomic Assessments.
- Q.28 Will there be a procedure in place to ensure that companies who qualify under the standing offer are complying with the requirements outlined in the solicitation? (i.e. Quality Assurance measures such as correct use of forms, appropriate completion of forms). If so, can you please detail this process?
- A.28 No. We trust that the firms on the National Master Standing Offer (NMSO) will perform the work as stated in the Statement of Work (SOW) and that the Identified Users will question/report on the firms that do not.
- Q.29 Must the charts on **Page 35, Annex B, Section 1.1** be completed and included with the RFSO submission for Solicitation #: E60ZQ-140001/B?
- A.29 No. The information provided by the Offerors in Attachment 1 to Part 3 Pricing schedule, will be used to compile Annex B at time of issuance of the Standing Offer.
- Q.30 Regarding the Certification Required Precedent to Issuance of a Standing Offer, Section 5.1, it is stated that the certification must be filled out and submitted with the offer, but can also be submitted later. A) 5.1.1. Integrity Provisions and B) 5.1.2 Federal Contractors Program for Employment Equity. How do we obtain these certifications?
- A.30 The certification is provided by default at the time of Offer: As stated in the RFSO 5.1.1 and 5.1.2 "By submitting an offer, the Offeror certifies that....."
- Q.31 At 5.2 Additional Certification Required.....it is stated: The certifications listed below should be completed: Canadian Content Certification. Where do we obtain this certification?

Solicitation No. - N° de l'invitation

E60ZQ-140001/B

Client Ref. No. - N° de réf. du client

E60ZQ-140001

Amd. No. - N° de la modif.

005

File No. - N° du dossier

011zqE60ZQ-140001

Buyer ID - Id de l'acheteur

011zq

CCC No./N° CCC - FMS No/ N° VME

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- R.31 The Offer must submit the Canadian Content Certification found at 5.2.1 Canadian Content Certification.
- Q.32 Is it possible to bid for :
A. Exemple 1 : the province of Nova Scotia only in the Atlantic Region?
B. Exemple 2 : the city of Montreal in the Metropolitan region of Montreal?
C. Exemple 3 : the city of Peterborough in the Ontario region?
- R.32 No. Refer to A24 Amendment 004.
- Q.33 Would it be possible to receive a complete list of the cities that can be serviced by Regions and sub-regions?
- R.33 See A24: Refer to Annex C - REGION/METROPOLITAN AREA DEFINITIONS.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.