



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions  
RCMP - F Division  
Procurement & Contracting Services  
c/o Commissionaires, F Division  
6101 Dewdney Ave  
Regina, SK S4P 3K7

**Fax No. - N° de FAX:**  
(306) 780-5232

**Request for a Standing Offer  
Demande d'offre à commandes**  
Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale  
(OCIR)

RCMP hereby requests a Standing Offer  
on behalf of the Identified Users herein.

GRC autorise par la présente, une offre à  
commandes au nom des utilisateurs  
identifiés énumérés ci-après.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT

<b>Title – Sujet:</b> Painting Services		<b>Date</b> June 30, 2015
<b>Solicitation No. – N° de l'invitation</b> M9424-6-1261/A		
<b>GETS Reference No. - No. De Référence du SEAG</b> PW-15-00690801		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	2 :00 PM	Central Standard Time (CST)
<b>On / le :</b>	July 21, 2015	
<b>Delivery - Livraison</b> See herein — Voir aux présentes	<b>Taxes - Taxes</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Teresa Hengen		
<b>Telephone No. – No. de téléphone</b> 306-780-8179	<b>Facsimile No. – No. de télécopieur</b> 306-780-5232	

<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes	<b>Delivery Offered – Livraison proposée</b> See herein — Voir aux présentes
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) template is divided into seven parts:

Part 1: General Information: provides a general description of the requirement;

Part 2: Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;

Part 3: Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4: Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;

Part 5: Certifications: includes the certifications to be provided;

Part 6: Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and

Part 7: 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A: includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B: includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

Annexes: Statement of Work, Basis of Payment, Health and Safety, Security Requirement Checklist, Offer and PWGSC Form 2829.

### **2. Summary**

This Regional Individual Standing Offer (RISO) is for the supply of all necessary labour, equipment, material, supervision and transportation necessary for painting services which may include, but not be limited to; preparing surfaces, applying paint and other protective coatings, and applying wallpaper and other decorative finishes to objects and to the interior and exterior of buildings at the Depot Division, F Division Headquarters and the Regina Laboratory Building in Regina, Saskatchewan. Services are to be provided on an "as required" basis.

It is anticipated that one firm will be issued a Standing Offer. The Standing Offer will be issued for a period of two (2) years with the option to extend the term of the Standing Offer for one (1) additional one (1) year option period(s). The total estimated expenditure for the first year is \$100,000.00 excluding GST/HST.

### **3. Security Requirement**

There is a security requirement associated with the requirement of the Standing Offer. For additional information, see Part 6 – Security and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses.

### **4. Health & Safety Requirements**

There are Health & Safety requirements associated with this requirement. See Annex C.



## 5. Debriefings

After issuance of a standing offer, Offerors may request a debriefing on the results of the request for standing offers. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of notification that their offer was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc.pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

The 2006 (2014-09-25) Standard Instructions - Request for Standing Offers - Goods or Services Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Section 01 – Integrity Provisions – Bid of 2006 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 – Submission of Offers of 2006, Standard Instructions - Request for Standing Offers Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

Subsection 07 – Delayed Offers of 2006, Standard Instructions – Request for Standing Offers – Goods or Services – Competitive Requirements, is amended as follows:

Delete in its entirety.

Subsection 09 – Customs Clearance of 2006, Standard Instructions – Request for Standing Offers Goods or Services – Competitive Requirements, is amended as follows:

Delete in its entirety.

### 2. Submission of Offers

Offers must be submitted only to Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offer. Offers received after the offer closing date will not be considered.

#### 2.1 Revision of Offer:

An offer submitted in accordance with these instructions may be revised by letter or facsimile, provided that the revision is received at the office designated for the receipt of offers (Bid Receiving Unit address) on or before the date and time set for the closing of the RFSO. The facsimile shall be on the offeror's letterhead or bear a signature that identifies the offeror.

A revision to the unit price schedule must clearly identify the change(s) in the unit price(s) and the specific



item(s) to which each change applies.

A letter or facsimile submitted to confirm an earlier revision shall be clearly identified as a confirmation.

Failure to comply with any of the above provisions shall result in the rejection of the non-compliant revision(s) only. The offer shall be evaluated based on the original offer submitted and all other compliant revision(s).

Facsimile number for receipt of revisions: 306-780-5232

## **2.2 Firm Price and/or Rates**

The Offeror is required to submit firm unit prices rates that will apply for the entire period of the Standing Offer.

## **2.3 Alterations:**

Any alteration to the pre-printed or pre-typed sections of the Offer Form, or any condition or qualification placed upon the offer may be cause for disqualification of the offer. Alterations, corrections, changes or erasures made to statements or figures entered on the Offer Form by the offeror shall be initialed by the person or persons signing the offer. Initials shall be original(s). Alterations, corrections, changes or erasures that are not initialed shall be deemed void and without effect.

## **2.4 Taxes**

The offeror is responsible for all applicable taxes.

Offerors are not to include any amounts for the Goods and Services Tax (GST) or Harmonized Sales Tax (HST), whichever is applicable, and the GST/HST shall not be included when calculating the amount of any bid security or contract security that may be required. Any amount levied in respect of the GST/HST shall be billed as a separate item in a progress claim submitted by the Contractor, and shall be paid to the Contractor in addition to the amount approved by Canada for work performed under the Contract. The Contractor shall be required to remit the appropriate amount to the Canada Revenue Agency in accordance with the applicable legislation.

The Federal Government is exempt from the Quebec Sales Tax (QST). Offerors shall not include in their prices any amount that is intended to cover the QST on goods and services performed in the execution of the Work except for such amounts for which an Input Tax Refund is not available. The successful Offeror should make arrangements directly with the Province of Quebec to recover any QST paid by it in performing the Work under the resulting Contract.

## **3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered. Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that Offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

## **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and



governed, and the relations between the parties determined, by the laws in force in the province of work.

### **5. Optional Site Visit**

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at Fort Dufferin which is accessible through the Bonner Drive gate on July 14th, 2015 at 01:30 p.m.

Security identification tags are to be picked up from the Security Administration Unit at Fort Dufferin. Government issued photo identification must be provided when picking up security identification tags.

Bidders may be requested to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **1. Offer Preparation Instructions**

Canada requests that Offerors provide their offer as follows:

Type or legibly print the Offeror's full business name, address, telephone number, fax number and sign and date the offer form in the space provided for that purpose on page 1 of the Request for Standing Offer and submit along with the Technical (Annex G) and Financial (Annex E) Offer.

Section I: Technical Offer (one hard copy)

Section II: Financial Offer (one hard copy)

Section III: Certifications (one hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer. Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Offer**

In their technical offer, offerors should demonstrate how they meet the mandatory requirement. See Annex G, Journeyperson Painter Certification.



## Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment.

### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ( ) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted: VISA \_\_\_\_\_ Master Card \_\_\_\_\_

- (b) ( ) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

## Section III: Certifications

Offerors must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

(a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### 1.1. Technical Evaluation

##### 1.1.1 Mandatory Technical Criteria

Failure to meet any of the following specifications will render your proposal non-complaint and will be given no further consideration.

a) The Offeror must have in their employ at least one Interprovincial Red Seal Journeyman Painter certification. See Annex G, Journeyman Painter Certification.

#### 1.2 Financial Evaluation

$(1a \times 10) + (1b \times 10) + (2a \times 5) + (2b \times 5) + (4a \times 80) + (4b \times 80) + (5a \times 10) + (5b \times 10) + (7a \times 10) + (7b \times 10) + (8a \times 5) + (8b \times 5) + (10a \times 80) + (10b \times 80) + (11a \times 10) + (11b \times 10) + (13a \times 10) + (13b \times 10) + (14a \times 5) + (14b \times 5) + (16a \times 80) + (16b \times 80) + (17a \times 10) + (17b \times 10) = \text{Total Evaluated Price.}$

These numbers are estimated usage for cost evaluation purposes only and do not constitute a guarantee or commitment on behalf of Canada of the quantity or amount to be used under the Standing Offer.

Refer to Unit Price Schedule at Annex E. A price must be entered for each item.

### 2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.





## **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

### **1. Certifications Precedent to Issuance of Standing Offer**

The certifications listed below should be completed and submitted with the offer but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirements within that time period will render the offer non-responsive.

#### **1.1 Status and Availability of Resources**

The Offeror certifies that, should it be issued a standing offer as a result of the Request for Standing Offer, every individual proposed in its offer will be available to perform the Work resulting from a call-up against the Standing Offer as required by Canada's representatives and at the time specified in a call-up or agreed to with Canada's representatives. If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Standing Offer Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Offeror has proposed any individual who is not an employee of the Offeror, the Offeror certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Offeror must, upon request from the Standing Offer Authority, provide a written confirmation, signed by the individual, of the permission given to the Offeror and of his/her availability.

## **PART 6 - SECURITY AND INSURANCE REQUIREMENTS**

### **1. Security Requirement**

1. Before issuance of a standing offer, the following conditions must be met:
  - (a) the Offeror must ensure each employee working on site hold a valid security clearance as indicated in Part 7A - Standing Offer;
  - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 7A – Standing Offer;
  - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the



issuance of a standing offer to allow the successful offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.

3. For additional information on security requirements, bidders should refer to the Industrial Security Program (ISP) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc.pwgsc.gc.ca/index-eng.html>) website.

## 2. Insurance Requirements

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

## PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### PART 7(A) - STANDING OFFER

#### 1. Offer – attached at Annex E

- .1 General Provisions
- .2 Financial Terms
- .3 Prices

#### 2. Security Requirement

The following security requirement (SRCL and related clauses) applies and form part of the Contract.

The Contractor must:

- a) Provide personal data including the full name, date of birth, present address and other data as requested by the RCMP representative, for each person working on this project if requested. This information will be used for security clearance purposes. Fingerprinting may be required. This information is required to be provided within three (3) days of request.
- b) Ensure that one person working on site holds a Reliability Status Security Clearance and all other persons working onsite hold a valid Facility Access with Escort Security Clearance issued by RCMP Departmental Security.
- c) Ensure security identification tags are picked up each morning and dropped off each night at Fort Dufferin during the performance of all work on RCMP grounds, if required. Government issued photo identification must be provided when picking up security identification tags.

The contractor SHALL NOT remove or make copies of any DESIGNATED or CLASSIFIED information or assets from the identified work site(s).

#### 3. Standard Clauses and Conditions

1) 2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2) The documents identified by title, number and date in paragraph 1) are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

Section 11 – Integrity Provisions – Standing Offer of 2005 referenced above is amended as follows:



Delete subsection 11.4 and 11.5 in their entirety.

#### **4. Term of Standing Offer**

##### **4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is two (2) years from award date.

##### **4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for one (1) additional one (1) year option period(s), under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **5. Authorities**

##### **5.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: *see front page of Standing Offer for details*

Royal Canadian Mounted Police

Procurement and Contracting Services

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, she is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

##### **5.2 Project Authority/Departmental Representative**

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency (Departmental Representative) for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

##### **5.3 Offeror's Representative**

To be completed upon award

#### **6. Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is: Royal Canadian Mounted Police

#### **7. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 2829, Call-up Against a Standing Offer or electronic document.

#### **8. Limitation of Call-ups**

Individual call-ups against the Standing Offer must not exceed \$30,000.00 (Goods and Services Tax or Harmonized Sales Tax excluded).



## 9. Financial Limitation

The maximum amount payable by Canada for all call ups issued pursuant to the Standing Offer(s) shall not exceed the amount of \$100,000.00 (Goods and Services Tax or Harmonized Sales Tax excluded).

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes and any amendments;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers –Goods or Services
- d) any amendment or variation in the Standing Offer that is made in accordance with the terms and conditions of the Standing Offer;
- e) the general conditions dated and listed in Part 7B, Resulting Contract Clauses;
- f) the supplemental general conditions;
- g) Annexes:
  - Annex A, Statement of Work, and any amendment to the solicitation document incorporated in the Standing Offer before the date of the Standing Offer;
  - Annex B, Basis of Payment;
  - Annex C, Health & Safety;
  - Annex D, Security Requirements Check List (SRCL);
  - Annex E, the Offeror's offer dated \_\_\_\_\_.

## 11. Certifications

### 11.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of work.

## 13. Estimates

Where an estimate of the cost of performing specific work is required, the Identified User will provide the Offeror with a statement of the work required and the Offeror must provide the Identified User with an estimate of the cost of performing the specified work in accordance with the pricing provision of the Standing Offer. The Offeror must not undertake any of the specified work unless and until a call-up is issued by the Identified User. The estimated cost stated in the call-up must not be exceeded without the specific written authorization of the Identified User.

## 14. Status and Availability of Resources

If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Standing Offer Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Offeror is unable to provide a substitute with similar qualifications and experience, Canada may set aside the standing offer.



**B. RESULTING CONTRACT CLAUSES**

- 1) The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer:
  - (a) The Contractor must perform the Work described in the call-up against the Standing Offer;
  - (b) General Conditions:
 

GC1 General Provisions	R2810D	(2015-04-01);
GC2 Administration of the Contract	R2820D	(2015-02-25);
GC3 Execution and Control of the Work	R2830D	(2015-02-25);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2550D	(2015-02-25);
GC6 Delays and Changes in the Work	R2865D	(2013-04-25);
GC7 Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8 Dispute Resolution	R2884D	(2008-05-12);

 Supplementary Conditions  
 Allowable Costs for Contract Changes Under GC6.4.1 R2950D (2015-02-25);  
 Schedules of Wage Rates for Federal Construction Contracts;
  - (c) Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
  - (d) Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
  - (e) Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

R2810D (2015-04-01), General Provisions – Construction Services referenced above is amended as follows:

Delete subsection G1.20-Integrity Provisions in its entirety.

- 2) The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:  
<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>
- 3) Schedules of Wage Rates for Federal Construction Contracts is included by reference and may be accessed from the Web site:  
[http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment\\_standards/contracts/schedule/index.shtml](http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment_standards/contracts/schedule/index.shtml).
- 4) The language of the contract documents is the language of the Bid and Acceptance Form submitted.
- 5) A contract is formed between Canada and the Offeror only when a Call-up duly signed is issued by the Departmental Representative and accepted by the Offeror\*. The Offeror shall then be referred to as "the Contractor" and the Contract includes the Offer, the Specifications referred to in the Unit Price Schedule, the General Conditions, and the Call-up.

**1. Supplemental Conditions**

Insert the following supplementary conditions in the resulting General Conditions:

1.1 T1204 – Direct Request by Customer Department A9117C (2007-11-30)

1.1.1 Pursuant to paragraph 221 (1)(d) of the Income Tax Act, R.S. 1985, c. 1 (5th Supp.), payments



made by departments and agencies to contractors under applicable services contracts (including contracts involving a mix of goods and services) must be reported on a T1204 Government Service Contract Payments slip.

1.1.2 To enable departments and agencies to comply with this requirement, the Contractor must provide Canada, upon request, its business number or Social Insurance Number, as applicable. (These requests may take the form of a general call-letter to contractors, in writing or by telephone).

## **2. Term of Contract**

### **2.1 Period of the Contract**

The Work must be completed in accordance with the call-up against the Standing Offer.

## **3. Payment**

### **3.1 CHANGES TO GC5 R2550D - TERMS OF PAYMENT**

DELETE GC5.4, GC5.5, and GC5.6 and INSERT the following:

GC5.4 Payment

#### **Terms of Payment**

1. Where the duration of the work identified in a call-up is greater than 30 days, the Contractor may submit monthly progress claims, and shall be entitled to receive progress payments at monthly or other agreed intervals. Subject to verification by the Departmental Representative, payment of the Contractor's invoice for work satisfactorily completed shall be made not later than 30 days after receipt thereof. The due date shall be the 30th day following receipt of a properly submitted invoice.
  2. The Contractor shall submit a separate invoice for each Call-up to the Departmental Representative in accordance with any invoicing instructions set out herein. The properly submitted invoice shall be delivered to the Departmental Representative in the agreed format with sufficient detail, information, and backup to permit verification.
- The Contractor's invoice shall show the following, as separate items:
- (a) the amount of the progress payment being claimed for Work satisfactorily performed excluding GST/HST;
  - (b) the amount for any tax calculated (GST/HST) in accordance with the applicable federal tax legislation; and
  - (c) the total amount which shall be the sum of the amounts referred to in (a) and (b) above.
3. The amount of the tax shown on the invoice shall be paid by Canada to the Contractor in addition to the amount of the progress payment for Work satisfactorily performed.
  4. If, within 15 days of receipt of the invoice, additional information is requested by the Departmental Representative for the purpose of verification, the 30 day payment period shall commence upon receipt of the requested information. Payment shall be made prior to or on the thirtieth (30) day after receipt of the corrected invoice or the required information.
- .1 Any monthly progress payment made to the Contractor may be subject to a 10% holdback which shall be released to the Contractor with the final payment unless the amount held back is required by Canada to remedy any defect in the Contractor's work.
- .2 Where the duration of the Work identified in a call-up is equal to or less than thirty (30) days, the



Contractor may receive a single payment as full consideration for the Work performed.

5. Upon completion of the Work in the progress claim, the Contractor may be requested to provide a completed and signed statutory declaration containing a declaration that, up to the date of the progress claim, the Contractor has complied with all lawful obligations with respect to the Labour Conditions and that, in respect of the Work, all lawful obligations of the Contractor to its Subcontractors and Suppliers, referred to collectively in the declaration as "subcontractors and suppliers", have been fully discharged before any further payment is made.

6. Upon written notice by a Sub-Contractor, with whom the Contractor has a direct contract, of an alleged non-payment to the Sub-Contractor, the Departmental Representative may provide the Sub-Contractor with a copy of the latest approved progress payment made to the Contractor for the Work.

7. Upon the satisfactory completion of all Work, the amount due, less any payments already made, shall be paid to the Contractor not later than thirty (30) days after receipt of a properly submitted invoice, and upon request, with a Statutory Declaration in accordance with paragraph 5 above.

### **3.2 Basis of Payment**

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, in accordance with the Basis of Payment in Annex B, to a limitation of expenditure as specified in the call-up. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

### **3.3 Limitation of Price**

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before they are incorporated into the Work.

### **3.4 Payment by Credit Card** (to be completed upon award)

The following credit card(s) are accepted: \_\_\_\_\_.

Section GC5.11 Delay in Making Payment, Interest on Overdue Accounts, of GC5 – Terms of Payment R2550D (2015-02-25) will not apply to payments made by credit cards.



## **Annex A Statement of Work**

**Description:** This Regional Individual Standing Offer (RISO) is for the supply of all necessary labour, equipment, material, supervision and transportation necessary for painting services which may include, but not be limited to; preparing surfaces, applying paint and other protective coatings, and applying wallpaper and other decorative finishes to objects and to the interior and exterior of buildings at the Depot Division, 5600-11th Ave, F Division Headquarters, 6101 Dewdney Ave and the Regina Laboratory Building, 6103 Dewdney Ave, Regina, Saskatchewan. Services are to be provided on an “as required” basis.

### **1. General Requirements**

- 1.1. Work of all trades must be completed by trained professionals. The Offeror **must** have in their employ at least one Interprovincial Red Seal Journeyman Painter who will provide on-site supervision at all times.
- 1.2. The Offeror will comply with all applicable bylaws, rules, regulations and codes of Local, Provincial, Federal Authorities and manufacturer's specifications. The Offeror will pay for all licenses and fees associated with the work.
- 1.3. Where not otherwise stated or specified, the work must conform to at least the minimum standards of the National Building Code and Municipal and Local building, electrical and plumbing codes.
- 1.4. Protect the property during the course of the work. The Offeror will be required to make good, at no extra cost, any damages caused but the Offeror during the performance of this standing offer and restoring any damage to the site to its original condition, to the satisfaction of the Departmental Representative.
- 1.5. The Offeror must provide proof of disposal of hazardous material from an approved disposal facility. All clearance documentation and certification must be submitted, upon request, at no additional cost.
- 1.6. The Offeror must provide clearance documentation and certification of all equipment, upon request, at no additional cost.
- 1.7. The Offeror must provide a site specific Health and Safety Plan which is acceptable to the Departmental Representative, unless this requirement is waived.
- 1.8. The Offeror must ensure all person(s) working on site conduct themselves in a professional manner.

### **2. Temporary Facilities**

- 2.1. The Offeror will be responsible for providing their own storage facilities.





### **3. Interpretation of Specifications**

3.1. The Offeror will, before providing a quote or commencement of work, bring to the attention of the Departmental Representative any omission of an item which is obviously intended to be required for a complete job. Failure to do so will not relieve the Offeror of the responsibility of completing the work in accordance with the standard of the contract as though it has been properly incorporated in the documents.

3.2. Offeror will be required to provide a firm price quote for each call up which will be subject to approval by the Departmental Representative prior to commencement of work, unless otherwise requested. Any quote submitted is to include a breakdown of hours and materials.

### **4. Materials**

4.1. All materials that are not required for reuse will become the property of the Offeror and are to be removed from the site.

4.2. All materials used will be new unless otherwise specified and in accordance with the specifications.

### **5. Scheduling of Work**

5.1. All work is to be scheduled with the Departmental Representative or their designate (contact information will be provided in each Call-up) and is to be completed during normal working hours from 08:00 to 16:30 hrs, Monday to Friday, unless otherwise requested.

5.2. Commence the work as soon as possible after approval from the Departmental Representative and completion date of the work is to be adhered to with the exception of unforeseen circumstances. If delays do occur the Departmental Representative must be contacted immediately for a revised completion date to be set.

### **6. Response to Service Requests**

6.1. The Offeror will respond to a service request within four (4) working days. In an emergency, the response for an emergency request will be within twelve (12) hours of the request.

### **7. Repairs and Replacements**

7.1. Do all repair work necessary in order that good quality results are obtained. All repair work carried out will match existing surfaces, unless otherwise noted.



## **8. Hazardous Materials**

8.1. If any asbestos is found, work is to be stopped and the Departmental Representative must be notified immediately.

## **9. Clean Up**

9.1. Upon completion of the work, leave the area clean and tidy, with all equipment in its original location.

## **10. Invoicing**

10.1 Invoices must be broken down between Training Academy - Depot Division, Regina Laboratory Lab and "F" Division Headquarters, as applicable.

## **11. Safety Measures**

11.1 Observe construction safety measures of National Building Code (latest version), Provincial Government Workers/Workmen Compensation Board and municipal authority provided that in any case of conflict or discrepancy the more stringent requirements are to apply.

11.2 Comply with current confined space and H2S codes and regulations.

11.3 Comply with all Occupational Health & Safety codes

11.4 Comply with all safe working practice codes and regulations.

11.5 Comply with all Fall Protection regulations

11.6 Comply with requirements of Workplace Hazardous Materials Information System (WHIMS) regarding use, handling, storage, and disposal of hazardous materials; with labeling and provision of material safety data sheets acceptable to Human Resources and Skills Development Canada and Health Canada.

11.7 Deliver copies of WHIMS data sheets to the Departmental Representative, if requested.



## **Annex B Basis of Payment**

Payments in respect of the agreed price shall be made upon satisfactory performance of the Work, and upon approval of the Departmental Representative, but such payments shall not exceed the amount(s) as specified in the Call Up for the Work without written authorization.

In consideration of the Contractor satisfactorily completing all of its obligations under the resulting Contract, the Contractor will be paid a firm price, Goods and Services Tax or Harmonized Sales Tax extra.

.1 Hourly Rates:

The Contractor will be paid firm hourly rates as follows, for work performed in accordance with the Contract.

See attached for details



## Annex C

For work in the Province of Saskatchewan

### HEALTH AND SAFETY

#### 1. EMPLOYER/PRIME CONTRACTOR

1.1 The Contractor shall, for the purposes of the Occupational Health and Safety Act, Saskatchewan, and for the duration of the Work of the Contract:

1.1.1 act as the Employer, where there is only one employer on the work site, in accordance with the Authority Having Jurisdiction;

1.1.2 accept the role of Contractor/Principal Contractor/Constructor, where there are two or more employers involved in work at the same time and space at the work site, in accordance with the Authority Having Jurisdiction; and

1.1.3. agree, in the event of two or more Contractors working at the same time and space at the work site, without limiting the GC3 - Execution and Control of Work GC 3.7, to the Project Managers order to:

1.1.3.1 accept, as the Contractor/Principal Contractor/Constructor, the responsibility for the Project Manager's other Contractor(s); or

1.1.3.2 accept that the Project Manager's other Contractor is Contractor/Principal Contractor/Constructor and conform to that Contractor's Site Specific Health and Safety Plan.

#### 2. WORKERS COMPENSATION BOARD AND SAFETY PROGRAM

2.1 The recommended Tenderer shall provide to the Contracting Authority, prior to Contract Award:

2.1.1 a Workers Compensation Board Statement of Injury Cost Supplement;

2.1.2 a Workers Compensation Board letter of good standing, also listing covered Directors, Principals, Proprietor(s) or Partners who will be or will be or who are anticipated to be present on the work site(s); and

2.1.3 a Certificate of Recognition (COR) or Registered Safety Plan (RSP) acceptable to the Authority Having Jurisdiction (AHJ). A health and safety policy and program, as required by the respective provincial/territorial Occupational Health and Safety Act, will be acceptable in lieu of a COR or RSP. If none is required by law, a copy of a health and safety policy and program that has been sent to the AHJ for review will also be acceptable, provided that the recommended Tenderer certifies that it has



been sent to the AHJ.

- 2.2 The recommended Tenderer shall deliver all of the above documents to the Contracting Authority on or before the date stated (usually 3 to 5 days after notification) by the Contracting Authority. Failure to comply will result in a breach of promise, at which time the Contracting Authority will be free to approach the next lowest responsive Tenderer.

3. **PERMITS, NOTIFICATIONS AND SAFETY PLAN**

3.1 The Contractor shall provide to the Project Manager:

3.1.1 prior to the pre-construction meeting, a transmittal and copy of the Advance Notification of Project form, contained herein, as sent to the Authority Having Jurisdiction (AHJ), unless this requirement is waived by the Project Manager; and

3.1.2 prior to commencement of work and without limiting the terms of General Instructions to Bidders GI14 and GC4 - Protective Measures GC 4.2

3.1.2.1 copies of all other necessary permits, notifications and related documents as called for in the scope of work/specifications and/or (AHJ); and

3.1.2.2 a site specific Health and Safety Plan which is acceptable to the AHJ, unless this requirement is waived by the Project Manager.

**WORKERS' COMPENSATION**

It is mandatory that every contractor contracted for work must have an account with the Provincial Worker's Compensation Board/Commission, and coverage shall be extended to cover all employees.



**Annex D**  
**Security Requirements Checklist**  
**(Attached as separate document)**



### ADVANCE NOTIFICATION OF CONSTRUCTION PROJECT

To Provincial Labour Authority:  
This Advance Notification is to advise you that we, the listed contractor, will be undertaking a Federal Construction Project within your jurisdiction for which we are designated the Prime/Principal/General Contractor and that we will be the party responsible for the overall coordination of safety on the construction site.

A pre-construction meeting for this project will be held at (Location) \_\_\_\_\_ on (Date) \_\_\_\_\_ at (Time) \_\_\_\_\_. An invitation for a representative of the provincial/territorial authority to attend this meeting is extended. The Site Specific Safety Plan will be reviewed at this meeting. Should you wish to attend please contact the name listed below.

Date:		File Number:	
Contract Amount:		Project Number:	
Business/Legal Name of Employer/Prime Contractor (AB)(BC); Employer/Contractor (SK); Employer/Principal Contractor (MB)(QC)(NF&Labrador)(NT & Nunavet); Employer/Constructor (ON)(NS)(NB)(PE)(YT)			
<u>Mailing Address:</u>		<u>Telephone:</u>	
		<u>Fax Number:</u>	
		<u>Contact Name:</u>	

#### PROJECT DETAILS

Location of Project	
Nature of Work/Process Undertaken	
Name of Site Superintendent	
Contact Number for Superintendent	
Estimated Start Date of Project	
Estimated Project Duration	
Number of Workers to be Employed	

List of Sub-Contractors to be Employed (Use additional Space if Required)

Company Name	Business Address/Location

#### OWNER INFORMATION

Project Owner:	Royal Canadian Mounted Police
Owners Representative:	
Owner Representative Contact Number:	



**Hazardous Regulated Activities**

This is a notification to the Provincial/Territorial Labour Authority of the Hazardous Regulated Activities that are to be undertaken during the project by the Prime/Principal Contractor or Constructor or any sub-contractors. This list may not be inclusive and may be amended from time to time.

Note to Prime/Principal Contractor or Constructor:

Any Hazardous Regulated Activities which are listed must also have elements included in the Site Specific Safety Plan Listing working Procedures for those activities.

Check Box for activities to be undertaken and provide estimated duration of activities in hours/days.

Check	Activity	Estimated Duration
	Working in or with Trenching/Excavation/Tunnels	
	Use of Scaffolding/Swing Stages	
	Working from Heights requiring fall protection systems	
	Crane Operations	
	Working from Heights requiring fall protection systems	
	Crane Operations	
	Work in Confined Spaces	
	Blasting and/or use of explosives	
	Use and or exposure to high voltage electrical	
	Hot Work	
	Demolition	
	Use of temporary structures, stairs, ramps or landings, and constructed ladders	
	Use of Heavy Equipment which may/may not require traffic control	
	Working on or near water	
	Working with hazardous substances/regulated products *	
	Working with radiation emitting devices	
	Working with or exposure to Asbestos, PCBs or Lead	

Please list any other hazardous regulated activities, which are not listed, below:

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\* If the work is to occur in an occupied space, as a renovation or a lease fit-up, the Prime/Principal Contractor or Constructor is required to provide copies of MSDSs for all controlled products to the Owner's Representative and to maintain copies on site.

### **DISTRIBUTION**

The Prime/Principal Contractor or Constructor is responsible to ensure proper distribution of this form and must provide proof that the form was sent to the Labour Authority. Work activities cannot commence until such proof has been provided. Proof can be by registered mail receipt, or by providing a copy of a fax transmittal notice, or any other means providing indication that the Labour Authority has received this document:

Original: to applicable provincial/territorial labour authority  
Copies to: RCMP Project Manager

A copy of this form is to be posted at the project site prior to the commencement of work.

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**NOTE:**

Please do not include any forms that include personal 3rd party information such as the names of the contractor's employees and their related claims information

### **LABOUR AUTHORITY CONTACTS**

The contacts below represent the Labour Authority in the various jurisdictions. They are not representatives of the Workers Compensation. Do not contact the people referenced below for issues pertaining to WCB or WCB Clearances. Those queries must be directed specifically to the WCB, and where the WCB has both a Labour and Compensation component, WCB issues must be directed to the Compensation/Employer Services sections.

Saskatchewan Labour  
Occupational Health and Safety Division  
6<sup>th</sup> Floor, 1870 Albert Street  
Regina, SK S4P 3V7  
Attn: Executive Director  
Fax 306-787-2208



## **Annex E**

### **Part 7(A) – Offer**

**Description of Work:** Painting Services  
Various Projects, RCMP  
Regina, Saskatchewan

#### **1. OFFER**

- .1 This Standing Offer is made by the Offeror to Canada;
- .2 This Offer is to furnish all necessary tools, plant, equipment, services, materials and labour to execute and complete the Work described above in careful and workmanlike manner;
- .3 The Work shall be more particularly described in individual Call-ups to be issued by the Departmental Representative, hereinafter called the "Departmental Representative";
- .4 Individual Call-ups may be issued, from time to time, during the period identified in Part 7A, clause 4.1, hereinafter called the "Term".
- .5 Period of the Standing Offer and Extension of Standing Offer

##### **.5.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from award date for two (2) year(s).

##### **.5.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for one (1) additional one (1) year option periods, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an Extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **2. GENERAL PROVISIONS**

- .1 This Offer when signed by or on behalf of the Offeror, the Specifications referred to in the Unit Price Schedule below and the General Conditions shall constitute the complete Offer subject to the provisions contained therein;
- .2 The Hourly Rate and the Unit Price, as offered, govern in calculating each Estimated Total Price; any errors in the extension of the Unit Price and in the addition of the Estimated Total Prices will be corrected in order to obtain the actual Total Estimated Amount;
- .3 This Offer supersedes and cancels all communications, negotiations and agreements relating to the Work other than those contained in the Offer;
- .4 that this tender may not be withdrawn for a period of 90 days following the tender closing time,

The Offeror agrees:

- .1 to carry out individual work projects as requisitioned from time to time by the Departmental Representative in Call- up Against a Standing Offer, form PWGSC/TPSGC 2829, copies of which the Offeror acknowledges to have in its possession, in accordance with the requirements set out



therein and in consideration of payment of amounts to be determined pursuant to section 3. Below;

.2 to provide, on demand from the Departmental Representative, a detailed price estimate, calculated in accordance with section 4 below, and a proposed work schedule for each work project; and

.3 to commence Work promptly upon receipt of each Call-up issued pursuant to this Offer, duly signed by the Departmental Representative.

.5 This Offer does not constitute a binding contract between Canada and the Offeror. The Departmental Representative shall have the right to issue a Call-up with those other offerors which have also submitted offers to Canada.

.6 A contract is formed between Canada and the Offeror only when a Call-up duly signed is issued by the Departmental Representative and accepted by the Offeror. The Offeror shall then be referred to as "the Contractor" and the Contract includes the Offer, the Specifications referred to in the Unit Price Schedule below, the General Conditions and the Call-up.

.7 The estimated number of hours, the quantities of material and plant, and the amount of the Allowance for Unspecified material set out in the Unit Price Schedule are for the purpose of comparative evaluation of the offers and do not express an obligation on the part of Canada to order any or all of the work, material or plant listed therein.

.8 The Offeror declares that no bribe, gift or benefit has been or will be paid, given, promised or offered directly or indirectly to any official or employee of Canada or to a member of the family of such person, with a view to influence the entry into or the administration of any contract which may result from this Offer.

### **3. FINANCIAL TERMS**

.1 Each item specified in the Unit Price Schedule in subsection 4.1 includes wages, traveling time and costs, allowances, supervision, liabilities as employer, insurance, and the use of all tools, tackle, etc., overhead, profit and all other liabilities whatsoever.

.2 Unspecified Material shall be reimbursed at net cost, as supported by invoices, plus Markup as established in section 4 of this Offer. "Net Cost" means all amounts reasonably and properly paid by the Offeror in respect of materials required for and used in the Work, and includes packing, handling and delivery charges, less any trade discounts received by the Offeror. The Offeror's Markup on Unspecified Material covers overheads, profit, and all other expenses.

.3 The prices inserted in section 4 of this Offer include all applicable federal, provincial, and municipal taxes.

.1 However, they do not include any amount for the Goods and Services Tax (GST) or Harmonized Sales Tax (HST). The appropriate GST/HST amounts will be paid by Canada to the Offeror in addition to the amounts paid against the amount of the contract. The Offeror shall make appropriate remittances to Revenue Canada in accordance with the legislation.

.2 The prices do not include the Québec Sales Tax. The Offeror shall arrange directly with the Province of Québec for the reimbursement of Provincial Sales Tax paid to this Province for the purpose of any contract resulting from this Offer.

.4 Payment by Canada for the Offeror's own special equipment not covered by the Unit Price Schedule and required at the job site will be no greater than the local going rental rate for such equipment or the



rate published by the local construction association for such equipment, whichever is lower.

.5 The cost of subcontract work, including equipment rentals approved by the Departmental Representative, shall be reimbursed at actual cost with the addition of ten (10) percent to cover overhead, profit, and all other expenses. "Actual cost" means all amounts reasonably and properly paid by the Contractor for those parts of the Work carried out by subcontractors.

#### .6 Pricing

.1 The prices requested in the Offer are for:

- .1 Service Call including first hour of on site labour for regular hours;
- .2 Service Call including first hour of on site labour for outside regular hours;
- .3 Labour: hourly rates for regular hours;
- .4 Labour: hourly rates for each hour outside of regular hours;
- .5 Equipment and Operator: hourly rates; and
- .6 Mark up on allowance for unspecified material, replacement parts, required permits and certificates.

.2 The rates requested in the offer and acceptance for specific types of service shall be the total cost to perform the work including but not limited to:

- .1 labour including supervision, allowances and liability insurance;
- .2 travel time;
- .3 transportation/vehicle expenses;
- .4 tools and tackle;
- .5 overhead and profit;
- .6 any other incidental expenses other than supply of materials and replacement parts relating to the delivery of labour.

.3 It is considered that regular hours of work fall between 0800 and 1630 hours, Monday to Friday.

#### 4. PRICES

The Offeror agrees that the following are the prices referred to in sections 2 and 3 above:

Service Call Rates to include transportation, travel time, vehicle surcharge/costs, labour, supervision, equipment, as well as the first hour of on-site productive labour. Service Call Rates will be paid only on the initial call-out. Should the work carry over subsequent days, the labour rates only will apply. A rate must be entered for each item.



4.1 Unit Price Schedule – Rates

Schedule A - Period of Standing Offer - from date of award for a two (2) year period:

**Year One**

Item	Description	Unit of Item	Unit Price	
	Service Call, Including first on-site productive labour			
1	Price per Call During Regular working hours (Monday through Friday, 0800 - 1630 hours)			
1a	Journeyman - Working Supervisor	Call	\$	
1b	Apprentice	Call	\$	
2	Outside Regular working hours (Monday through Friday)			
2a	Journeyman - Working Supervisor	Call	\$	
2b	Apprentice	Call	\$	
3	Weekends and Statutory Holidays			
3a	Journeyman - Working Supervisor	Call	\$	
3b	Apprentice	Call	\$	
	Labour only in addition to (1) above:			
4	Price per Hour During Regular working hours (Monday through Friday, 0800 - 1630 hours)			
4a	Journeyman - Working Supervisor	Hour	\$	
4b	Apprentice	Hour	\$	
5	Outside Regular working hours (Monday through Friday)			
5a	Journeyman - Working Supervisor	Hour	\$	
5b	Apprentice	Hour	\$	
6	Weekends and Statutory Holidays			
6a	Journeyman - Working Supervisor	Hour	\$	
6b	Apprentice	Hour	\$	
	Material and Replacement Parts (except for free issue) at a laid down cost, plus a mark-up of _____% (or published price list less a discount of _____%). A			



suppliers parts list/catalogue to be provided upon award of standing offer.
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**Schedule B - Year Two**

Item	Description	Unit of Item	Unit Price	
	Service Call, Including first on-site productive labour			
7	Price per Call During Regular working hours (Monday through Friday, 0800 - 1630 hours)			
7a	Journeyman - Working Supervisor	Call	\$	
7b	Apprentice	Call	\$	
8	Outside Regular working hours (Monday through Friday)			
8a	Journeyman - Working Supervisor	Call	\$	
8b	Apprentice	Call	\$	
9	Weekends and Statutory Holidays			
9a	Journeyman - Working Supervisor	Call	\$	
9b	Apprentice	Call	\$	
	Labour only in addition to (1) above:			
10	Price per Hour During Regular working hours (Monday through Friday, 0800 - 1630 hours)			
10a	Journeyman - Working Supervisor	Hour	\$	
10b	Apprentice	Hour	\$	
11	Outside Regular working hours (Monday through Friday)			
11a	Journeyman - Working Supervisor	Hour	\$	
11b	Apprentice	Hour	\$	
12	Weekends and Statutory Holidays			
12a	Journeyman - Working Supervisor	Hour	\$	
12b	Apprentice	Hour	\$	
	Material and Replacement Parts (except for free issue) at a laid down cost, plus a mark-up of ____% (or published price list less a discount of ____%). A suppliers parts list/catalogue to be provided upon award of standing offer.			



**Schedule C - Option Year One**

Item	Description	Unit of Item	Unit Price	
	Service Call, Including first on-site productive labour			
13	Price per Call During Regular working hours (Monday through Friday, 0800 - 1630 hours)			
13a	Journeyman - Working Supervisor	Call	\$	
13b	Apprentice	Call	\$	
14	Outside Regular working hours (Monday through Friday)			
14a	Journeyman - Working Supervisor	Call	\$	
14b	Apprentice	Call	\$	
15	Weekends and Statutory Holidays			
15a	Journeyman - Working Supervisor	Call	\$	
15b	Apprentice	Call	\$	
	Labour only in addition to (1) above:			
16	Price per Hour During Regular working hours (Monday through Friday, 0800 - 1630 hours)			
16a	Journeyman - Working Supervisor	Hour	\$	
16b	Apprentice	Hour	\$	
17	Outside Regular working hours (Monday through Friday)			
17a	Journeyman - Working Supervisor	Hour	\$	
17b	Apprentice	Hour	\$	
18	Weekends and Statutory Holidays			
18a	Journeyman - Working Supervisor	Hour	\$	
18b	Apprentice	Hour	\$	
	Material and Replacement Parts (except for free issue) at a laid down cost, plus a mark-up of ____% (or published price list less a discount of ____%). A suppliers parts list/catalogue to be provided upon award of standing offer.			



**Annex F**  
**CALL-UP AGAINST A STANDING OFFER**  
**PWGSC-TPSGC 2829**  
**(Attached as separate document)**





**Annex G**  
**Journeyman Painter Certification**

Indicate name(s) of Interprovincial Red Seal Journeyman Painter(s) in the Offerors' employ and a copy of the license must be provided prior to Standing Offer issuance:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_