Vendor Engagement Webinar Notice
Network Solutions Supply Chain (NSSC)
Table of Contents

1. Vendor Engagement Webinar Objectives

Shared Services Canada (SSC) will hold a Vendor Engagement Webinar on July 14, 2015 (via the government teleconferencing service) to:

a) SSC is re-engaging with vendors to solicit their feedback;

b) Share Network and End User Branch's (NEUB) plans with Industry supplier vendors and engage in a dialogue regarding the strategy for the Network Solutions Supply Chain (NSSC);

c) Explain the proposed "Collaborative Procurement Solutions" approach;

d) Address the Cyber Security Supply Chain Threat; and

e) Solicit written feedback from vendors suppliers based on these presentations.

NSSC will establish a new procurement vehicle for products and solutions that will be flexible enough to support: national locations for SSC and SSC clients for Local Area Network, DC network, WAN Connectivity, IT Security Services and maintenance of existing (legacy) network products and services.

2. Important Webinar Information

Format: Half-day NSSC Vendor Engagement Webinar and teleconference via the federal government teleconferencing service. (See section 6.1 for more information).

Audience: Suppliers of network solutions and public servants are invited to register for the webinar.

When: Tuesday, July 14, 2015 from 1 p.m. to 3 p.m. EDT.

Attendance Limits: Up to two (2) log-ins from each supplier may stream the webinar through their computers and call into the teleconference to participate fully. There is no limit to the number of participants who may attend in the same room to view and listen to the session. (See section 6.2.1 for more information).

Registration Forms: See Attachment A for supplier registration and Attachment B for public servants registration.

Registration Deadline: July 9, 2015, 4:00 p.m. EDT is the deadline to register for the webinar.

Confirmation: SSC will send an e-mail confirmation upon receipt of registration. (See section 6.2.4).

3. Question Package Information and Instructions

Key discussion topics and questions will be posted on Buy and Sell along with the Notice and Forms.

The objective of these questions is to obtain feedback on matters of interest to the NSSC initiative. SSC reserves the right to request face to face meetings with specific respondents to clarify their submissions, if required.

Pre-requisites: Please note that SSC teleconference operators will be validating vendor participation against the NSSC registration list.

Response Timeframe: Vendors will be expected to respond in writing by July 17, 2015, 4:00 PM.

Instructions:

1) only <u>one</u> written response per vendor; and
2) send written response via e-mail to: SSC.telecomconsultation-consultationtelecom.SPC@canada.ca no later than 4:00 p.m. EDT on July 17, 2015.

3.1.   3rd Party Confidential

Shared Services Canada is fully committed to protecting the confidentiality of the information provided by vendors. The information will be used <u>only</u> to support the NSSC initiative.

4. Telecommunications Transformation

4.1.   Background

SSC was established on August 4, 2011 with the mandate to transform and operate the federal government's information technology (IT) infrastructure. Under the umbrella of that dual authority, SSC is responsible for providing its forty-two (42) partner organizations with modern, reliable and secure IT infrastructure services that are cost-effective and which contribute to a greener workplace.

SSC is responsible for the planning, transformation and sourcing of IT services for the Government of Canada. NEUB is responsible for delivering those services with a vision to centralize administration, rationalize service delivery to achieve greater efficiencies, reduce costs, minimize risks, improve security and improve service quality.

4.2.   Key Outcomes

The key outcomes of the NSSC initiative address savings, service and security. It is imperative to establish network solutions that will reduce costs, complexity and risk to Canada. The key outcomes are summarized below.

Reduce IT complexity by:
- consolidating and standardizing the IT infrastructure for delivery of services for SSC partners in Canadian locations; and
- facilitating interoperability across departments and agencies.

Standardize service management by:
- standardizing service levels to guarantee a consistent delivery and availability of services across all SSC partner departments and agencies.

Ensure network security by:
- implementing standard security measures and controls across the departments and agencies in order to guarantee that they all have robust protection against threats; and
- delivering services securely and reliably to Canadians.

Ensure cost-effective transition with minimal business impacts by:
- establishing a service migration approach that will reduce transition cost; and
- providing services integration, monitoring tools, and guidance to SSC to minimize the effort, risk and costs to departments and agencies for the transition to the new services.

5. Procurement Process Overview

The procurement process of NSSC will follow the phases presented below.

5.1.   Procurement Phases

5.1.1. Invitation to Qualify (ITQ)

The purpose of the ITQ phase is to identify those respondents who have demonstrated the proven skills and experience to provide network solutions based on the criteria to be published in the ITQ.

Respondents that meet all of the specified criteria will be deemed "qualified respondents" and will proceed to the "Review and Refine Requirements" phase, described next.

5.1.2. Review and Refine Requirements (RRR)

In the RRR phase, SSC will provide qualified respondents with its preliminary requirements and request that they provide comments, suggestions, and/or identify areas that require additional clarification from SSC.

The results of the RRR phase will be used by SSC to finalize the requirements for the Request for Supply Arrangement(s) (RFSAs) in the Bid Solicitation phase. The information gathered will not be used to evaluate the bids of qualified respondents.

A Supply Chain Security Information (SCSI) assessment will also be started during this stage. More information will be made available on the SCSI process during the Vendor Engagement Webinar.

5.1.3. Bid Solicitation Phase

In the Bid Solicitation phase, SSC may issue one or more formal RFSAs.

Only qualified respondents who have also successfully completed the SCSI assessment will be permitted to formally bid on the requirements set out in the RFSA(s).

Note: The information provided in this notice is for information purposes only and SSC reserves the right to modify any of the contents. Please check www.buyandsell.gc.ca for the latest information on telecommunications transformation procurement.

6. Webinar and Teleconference Details

6.1. Format

The NSSC Vendor Engagement is a half-day webinar/teleconference event open to interested suppliers from the IT industry, as well as interested public servants. Registrants will be provided with the following:

- two WebEx links (French and English) and three teleconferencing numbers per vendor registrant via the Internet;
- French and English presentation decks;
- video of the presenters;
- interpretation services in French or English;
- audio communication via teleconference:
  - o operators will receive and confirm a registrant's name and company; and
  - o operators will receive and queue questions from participants.

6.2. Registration

6.2.1. Industry Suppliers

Interested suppliers must register for the webinar by electronically completing the Vendor Engagement Registration Form in Attachment A and sending the completed electronic form as an attachment to: SSC.telecomconsultation-consultationtelecom.SPC@canada.ca no later than 4:00 p.m. EDT on July 9, 2015.

Each supplier may only register up to two (2) registrants for the webinar. The supplier must supply the following information:

- legal corporate name of organization;
- one main e-mail address per supplier as the main point of contact;
- name(s) of the registrant(s);
- e-mail address of the registrant(s), where the webinar and teleconference links will be sent; and
- organization's area of expertise.

By providing the information above, each party acknowledges and consents to the release of this information to the public, which may include any resulting recordings such as, but not limited to, presentations, questions and answers during the webinar.

Applicants should be aware that SSC will publish, via www.buyandsell.gc.ca, the list of suppliers that register for the webinar.

6.2.2. Public Servants

Public servants wishing to attend the Vendor Engagement session must register by electronically completing the "Vendor Engagement Registration Form for Public Servants" in Attachment B and sending the completed electronic form as an attachment to: SSC.telecomconsultation-consultationtelecom.SPC@canada.ca no later than 4:00 p.m. EDT on July 9, 2015. Registration by public servants will be accepted subject to capacity limits on a first-come-first-served basis.

6.2.3. Updates to Registrations

In order to accommodate all participants in a timely manner, please ensure you register by the due date of July 9, 2015. Unfortunately, anyone registering after that date will not be able to participate in the Webinar.

6.2.4. Registration Confirmation

SSC will confirm registration or any changes to Vendor Engagement registration requests, via email acknowledgement, to each registrant no later than 4 p.m. EDT on July 10, 2015.

6.2.5. Expenses for Vendor Engagement Events

SSC will not reimburse any expenses incurred in attending or participating in any part of this vendor engagement activity.

6.2.6. Participation in Vendor Engagement Events

Participation in these vendor engagement events is not mandatory. Failure to participate in the webinar or submission of written responses will not preclude suppliers from participating in the procurement process.

As per section 3, however, please note that in order to submit written responses to SSC questions, only responses from suppliers having at least one registrant participate in the webinar will be accepted.

6.3.   Vendor Engagement Webinar Logistics

Webinar Date: July 14, 2015 EDT.

Sign-in Time: Begins at 12:30 EDT.

Webinar Time: From 1:00 p.m. to 3:00 p.m. EDT.

Security: Presentations will be unclassified.

Login Restrictions: Login links should not be shared or re-used. Vendors are encouraged to make use of their in-house meeting rooms to accommodate teams.

Canada is not responsible for participants' access to the Internet and/or the quality of their access to the Internet, including all local service issues and outages.

6.4.   Vendor Engagement Webinar Agenda - July 14, 2015

An overview of the key components of NSSC and the expected procurement and Supply Chain Security Information processes will be presented.

Note: The material being presented at the Vendor Engagement Webinar is subject to change from the time of the posting of this notice. All times are Eastern Daylight Time (EDT).

Time	Presenter	Description

1:00 – 1:10 PM	Jason Weatherbie Director, Transformation Initiatives Procurement, Shared Services Canada	Opening Remarks and Vendor Engagement Webinar Objectives
1:10 – 1:25 PM	Jason Weatherbie Director, Transformation Initiatives Procurement, Shared Services Canada	Collaborative Procurement Solutions Approach
1:25 – 1:35 PM	Alexandre Dorion Manager, Supply Chain Integrity, Shared Services Canada	Supply Chain Integrity (SCI) Process
1:35 – 1:45 PM	Jerome Tremblay Security Strategic Relationships Office, Communications Security Establishment Canada	Cyber & Supply Chain Threats to the GC
1:45 – 2:40 PM	Tom Brandt Senior Director, Intra-Building Networks Sector, Shared Services Canada Jason Weatherbie Director, Transformation Initiatives Procurement, Shared Services Canada	Present SSC Way Forward and NSSC Presentation
2:40 – 3:00 PM	Jason Weatherbie Director, Transformation Initiatives Procurement, Shared Services Canada	Overview of Questions to Vendors, Recap / Closing Remarks . Questions and Answers.

7. Contact Information

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8. National Security Exception

NSSC is subject to the National Security Exception (NSE) and is therefore exempt from all of the obligations of the trade agreements.

9. Additional Information

This event is open to all IT industry suppliers. The event is not open to media representatives. All media enquiries should be directed to SSC Public Affairs at 613-947-6276.

The information provided in this notice is for information purposes only and SSC reserves the right to modify any of the contents, including dates. Please check www.buyandsell.gc.ca for the latest information on the NSSC procurement information.

Presentations and questions for industry feedback made by SSC, the list of suppliers who participate in the Vendor Engagement webinar, as well as any additional clarifications will be published on the www.buyandsell.gc.ca website (the electronic tendering service used by SSC).

Industry is invited to provide comments regarding the information included in this Vendor Engagement notice. Comments should be sent to SSC.telecomconsultation-consultationtelecom.SPC@canada.ca .

ANNEX A: List of Shared Services Canada Partner Organizations

1. Aboriginal Affairs and Northern Development Canada
2. Agriculture and Agri-Food Canada
3. Atlantic Canada Opportunities Agency
4. Canada Border Services Agency
5. Canada Economic Development for Quebec Regions
6. Canada Revenue Agency
7. Canada School of Public Service
8. Canadian Food Inspection Agency
9. Canadian Heritage
10. Canadian Northern Economic Development Agency
11. Canadian Nuclear Safety Commission
12. Canadian Space Agency
13. Citizenship and Immigration Canada
14. Correctional Service Canada
15. Department of Finance Canada
16. Department of Justice
17. Employment and Social Development Canada
18. Environment Canada
19. Federal Economic Development Agency for Southern Ontario (FedDev Ontario)
20. Financial Transactions and Reports Analysis Centre of Canada
21. Fisheries and Oceans Canada
22. Foreign Affairs, Trade and Development Canada
23. Health Canada
24. Immigration and Refugee Board of Canada
25. Industry Canada
26. Infrastructure Canada
27. Library and Archives Canada
28. National Defence and the Canadian Armed Forces
29. National Research Council Canada
30. Natural Resources Canada
31. Parks Canada
32. Privy Council Office
33. Public Health Agency of Canada
34. Public Safety Canada
35. Public Service Commission of Canada
36. Public Works and Government Services Canada
37. Royal Canadian Mounted Police
38. Statistics Canada
39. Transport Canada
40. Treasury Board of Canada Secretariat
41. Veterans Affairs Canada
42. Western Economic Diversification Canada