

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Professional Services	
Solicitation No. - N° de l'invitation W0113-14CS31/A	Amendment No. - N° modif. 006
Client Reference No. - N° de référence du client W0113-14-CS31	Date 2015-07-09
GETS Reference No. - N° de référence de SEAG PW-\$TOR-024-6859	
File No. - N° de dossier TOR-5-38032 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-07-13	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Brewster, Shannon	Buyer Id - Id de l'acheteur tor024
Telephone No. - N° de téléphone (905) 615-2028 ()	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W0113-14CS31/A

Client Ref. No. - N° de réf. du client

W0113-14-CS31

Amd. No. - N° de la modif.

006

File No. - N° du dossier

TOR-5-38032

Buyer ID - Id de l'acheteur

tor024

CCC No./N° CCC - FMS No/ N° VME

SEE ATTACHED DOCUMENT (2 PAGES)

**LETTER OF INTEREST
SOLICITATION AMENDMENT No. 006**

This solicitation amendment No. 006 is raised to:

- 1) publish questions and answers that have been received in relation to this solicitation.

- 1) The following Questions and Answers have been provided:

QUESTION 1:

"Mandatory requirements M.3 requests the following:

M3. *The Bidder must demonstrate their experience by submitting 4 examples of contracts for instructional services carried out within the last two years from the date of bid closing. Each contract example must have a minimum value of \$4M per contract year and a minimum of 30 resources.*

The Bidder must provide, for each contract example submitted, a letter of reference from the client/organization on business letterhead. Contract examples submitted may be for both past and current clients within the 2 year period.

Each letter of reference must include the following information:

- i. Description of the nature and scope of instructional services provided, including the number of hours of instruction delivered;*
- ii. Dollar value of contract;*
- iii. Number of resources used to fulfill the contract; and*
- iv. Name of client and client contact information.*

We request that this mandatory requirement be removed as M1 states you need to provide resumes for all 77 resources. If a bidder can provide all 77 resumes with secret clearances at bid closing the above mandatory requirement is superfluous. If a company provides all 77 resumes, it would show depth and breadth in being able to provide the services."

ANSWER 1:

Thank you for identifying your concern. The purpose of the letters of reference is to demonstrate experience with similar contracts. Although a bidder may provide the required resources which meet the mandatory requirements, this does not ensure the bidder has experience managing similar contracts. However, your concern will be taken into consideration as the RFP is finalized.

QUESTION 2:

"Amendment # 004 issued dated 3 July 15 Question and Answer #3.

In reviewing the Question and Answer provided it is plain to see that this question was posed by incumbent who currently has all the resources in place. If the crown was to restrict the bidders into guaranteeing that the individuals they bid or a percentage of the resources they bid must show up, this would be unacceptable. Given that it is the intention of the crown to have the RFP posted in July 15 with a close date of 30 Sept 15 with a contract start date of 1 Aug 16, how could any company provide that guarantee other than the company providing the services now? The duration between RFP close and contract start is too great in order for any company to guarantee 1 resource let alone 77 resources."

ANSWER 2:

Thank you for bringing this to our attention. We will review to determine the appropriate mitigation for such risks in the RFP.

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QUESTION 3:

“Can the crown elaborate on the number of bids received during the previous solicitation (CFSATE Instructors (W0113-13CS03/A) closed 2014/06/09) for these services?”

ANSWER 3:

Only one (1) bid was received in response to the solicitation W0113-13CS03/A.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.