



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions
Procurement & Contracting Services
Bid Receiving Unit
5th Floor, 10065 Jasper Avenue NW
Edmonton, AB T5J 3B1

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet Lead Occupational Health Physician Services – K Division, Edmonton, AB		Date 2015-07-13
Solicitation No. – N° de l'invitation M5000-5-3590/A		Amendment No. – N° de la modification 002
Client Reference No. - No. De Référence du Client		
Solicitation Closes – L'invitation prend fin		
At /à :	14 :00	MDT
On / le :	July 28th, 2015 (AMENDED)	
F.O.B. – F.A.B	GST – TPS	Duty – Droits
Destination of Goods and Services – Destinations des biens et services Royal Canadian Mounted Police 'K' Division Health Services 11140 – 109 Street Edmonton, AB T5G 2T4		
Instructions		
Address Inquiries to – Adresser toute demande de renseignements à Sandra Robinson, Senior Contracting Officer Sandra.robinson@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 780-670-8626		Facsimile No. – No. de télécopieur

Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period

QUESTIONS AND ANSWERS JULY 13TH, 2015

Question 1:

Is a physician team dedicated to the RCMP program an acceptable service delivery model?

Answer 1:

No, we are seeking individual contractors, not a team model.

Question 2:

Is the physician credentials for the program required as Occupational Health Physician only? Will other specialist designations be considered?

Answer 2:

Physicians who have Occupational Health Designation or who have experience in the Occupational Health Delivery will be considered.

Question 3:

Can you clarify what on site support staff (ex. Office/clerical/nursing), is provided while the physician is working on site at RCMP at each the Edmonton and the secondary office in NWT?

Answer 3:

There is no support staff in NWT. There are 3 nurses and 7 clerical staff to cover the 2 offices in Alberta and NWT.

Question 4:

Will alternative, more cost effective service delivery models be considered? If so, how can the price for this model alternative be outlined given the Annex B pricing structure provided?

Answer 4:

We are seeking individual contractors, not any other service delivery models.



QUESTIONS AND ANSWERS JULY 8TH, 2015

Question 1:

Are the requested services for the above referenced solicitation currently being provided or have they been provided previously? If so, please identify the means by which such services have been supplied (e.g., direct and or term employee, personal services contract, or contracted services through a company). If the services were contracted through a company, please provide the name of the contractor and the duration and dollar amount of the contract(s).

Answer 1:

Currently there is a contract for services in place with Dr. Douglas R. Huber Professional Corporation. The contract was for a period of one year plus two x one year options. Total value of contract was up to \$1,872,400.00. However, it is a when required service contract with billable firm hourly rates ranging from \$290/hour to \$310/hour over the life of the contract.

Question 2:

Due to the complexity of logistics when it comes to properly sourcing, qualifying relevance of experience to the requirement, obtaining and confirming references, and presenting all information in the specified format requested by the client, we respectfully request an extension to the submittal date to July 28th, 2015.

Answer 2:

We are extending the contract as requested. New closing date is July 28th, 2015.

Question 3:

In regards to the section Point Rated Requirements, Assets A1 which states, "The Bidder must describe experience with occupational health in a Police/Law Enforcement activity, including pre-employment assessments, fitness for duty, and disability/risk management," please confirm whether experience with occupational health in a Police/Law Enforcement activity can expand to include military and or emergency first responders in addition to the current law-enforcement experience requirement.

Answer 3:

Experience in Police/Law Enforcement is preferred; however, we could consider military with similar experience. I don't believe that general first responders would have the required occupational health experience that we require, and therefore will not be considered for evaluation.



Question 4:

How many assessments is the physician expected to review in a day?

Answer 4:

It is difficult to accurately estimate how many assessments are completed in a day as it does vary with seeing people in person or reviewing files to complete an assessment. The complexity of the matter determines how many are completed in a day.

Question 5:

Is there an Electronic Medical Records System in place?

Answer 5:

I can confirm that there is no electronic case management system in place. It has been considered but far off because of the security requirements across the country.