

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Electronic Information Technology Professional Srv  
Div/Div des srv professionnels en technologie de  
l'information électronique  
11 Laurier St. / 11 rue Laurier  
Portage III 0A1 - 1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> TBIPS	
<b>Solicitation No. - N° de l'invitation</b> EN578-055605/H	<b>Date</b> 2015-07-16
<b>Client Reference No. - N° de référence du client</b> EN578-055605	<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> 003ei.EN578-055605	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$SEI-003-29334	
<b>Date of Original Request for Supply Arrangement</b> 2015-07-14 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-03-18</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Charette, Michèle	<b>Buyer Id - Id de l'acheteur</b> 003ei
<b>Telephone No. - N° de téléphone</b> (819) 934-4667 ( )	<b>FAX No. - N° de FAX</b> (819) 956-7827
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As per Contract	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

EN578-055605/H

Client Ref. No. - N° de réf. du client

EN578-055605

Amd. No. - N° de la modif.

001

File No. - N° du dossier

003eiEN578-055605

Buyer ID - Id de l'acheteur

003ei

CCC No./N° CCC - FMS No/ N° VME

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See Amendment 001 attached herein.

## SOLICITATION AMENDMENT 001

This amendment is raised to:

- A. Modification #1 and Modification #2**
- B. Left blank**
- C. Provide responses to questions received from bidders for this TBIPS Refresh solicitation**
- D. Provide responses to Frequently Asked Questions (FAQ)**

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**A. Modification #1**

On page 1 of the Solicitation;  
Delete the closing date 2015-09-30  
Insert the closing date 2016-03-18

**Modification #2**

In Component I, Part I, article 2.5 Bid Solicitation:

Insert:

The bid submission due date for Period 1 is 2015-09-30  
The bid submission due date for Period 2 is 2015-12-18  
The bid submission due date for Period 3 is 2016-03-18

**B. Left blank**

**C. QUESTIONS RECEIVED FROM BIDDERS FOR THIS SOLICITATION, AND ANSWERS:**

**Q1:**

**We are qualified for TBIPS SA Tier 1 and 2 under the qualification process TBIPS (EN578-055605/G).**

**In the Solicitation/Qualification TBIPS (EN578-055605/H), it is indicated that: “Existing Suppliers are not required to re-qualify for any Categories for which they already have an SA although they must otherwise comply with the requirements of the bid solicitation.”**

**Since we do not want to change the work categories we are qualified for, does the previous statement mean that as an existing Supplier we must submit the Grandfather certification and other similar certifications, but we do not need to submit anything else related to work categories ? Or does this mean that we need to be sure to satisfy the general requirements (for example have a valide (*sic*) insurance certification) but no certification is required as proof of comply, and thus no need for us to submit anything to PWGSC to re-conduct our qualification on the EN578-055605/H qualification process ?**

**A1:**

It is not mandatory for existing suppliers to submit a bid in response to this refresh solicitation. An amendment was issued to update the NPP. Please see FAQ 1 from this solicitation amendment.

## **D. FREQUENTLY ASKED QUESTIONS (FAQ)**

### **FAQ 1:**

**My company is an Existing TBIPS Supplier. We currently hold a valid TBIPS SA and SO. I do NOT wish to apply for additional categories, Streams, or Tier at this time.**

- (i) Is it mandatory that I submit a bid in response to this Refresh solicitation?**
- (ii) If I don't submit a bid in response to this solicitation, will I lose my qualifications for TBIPS?**
- (iii) In the Submission Grid located in Component I, Part 3 – Bid Preparation Instructions, article 1.4; under which column would I fall?**

Answer FAQ 1:

- (i) No
- (ii) No
- (iii) Column C

### **FAQ 2:**

**My company is an Existing TBIPS Supplier. We currently hold a valid SO and SA Tier 1. Our intent is to qualify for additional categories and for the SA Tier 2.**

- (i) Please confirm if my understanding is correct. I have to identify the new categories for which I am applying for in the DCC and provide the appropriate contact information for the references in the DCC. I have to verify that all the mandatory criteria are met, paying special attention to M.3, M.4, M.5, and the Bidder's Statement.**
- (ii) In the Submission Grid located in Component I, Part 3 – Bid Preparation Instructions, article 1.4; under which column would I fall?**

Answer FAQ 2:

- (i) Confirmed. Please refer to Attachments C and E of this Solicitation as well as Component I, Part 3, Part 4, Part 5.
- (ii) Column D

### **FAQ 3:**

**My company is an Existing TBIPS Supplier. As a result of the last Solicitation, I qualified for the SA Tier 1 but I was non-responsive for the SA Tier 2. What do I include with my bid to now qualify for Tier 2?**

Answer FAQ 3:

Please refer to FAQ 2 (i) & (ii) from this solicitation amendment.

### **FAQ 4:**

**If I want to qualify (as the same legal entity) in TBIPS, TSPS, and/or ProServices, do I use the same PBN for all three methods of supply?**

Answer FAQ 4:

Yes

**FAQ 5:**

**Is there a guide you can provide to help me understand:**

- (i) What I am required to submit with my bid, and**
- (ii) How to complete the information in the DCC?**

Answer FAQ 5:

- (i) Refer to Component I, Part 3 – Bid Preparation Instructions, and Attachments C and E of the Solicitation.
- (ii) Refer to the following link for "Supplier Easy Steps - for the Data Collection Component":  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/espfccd-sesdcc-eng.html>

**FAQ 6:**

**This question relates to my company's profile information. Are there any pro-active measures I can take to ensure that my company's information is current in all the right places?**

Answer FAQ 6:

Yes

- (i) Verify that your company's information is up-to-date in:
  - a. The Supplier's Registration Information System (SRI):  
<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/register-as-a-supplier>
  - b. Centralized Professional Services System (CPSS): <http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html>
  - c. Canadian Industrial Security Directorate (CISD). <http://iss-ssi.pwgsc-tpsgc.gc.ca/index-eng.html>
- (ii) Ensure that the correct Procurement Business Number(s) (PBN) is entered into the DCC. If you are bidding as a joint venture, then ensure that:
  - (a) The PBN for each member of the JV is provided, and
  - (b) The Bidder (the joint venture) has a PBN that is unique to the Joint Venture. Please refer to Attachment H, article 16 – 1

**FAQ 7**

**In the DCC, if I only select "The National Zone", does that mean that I've automatically selected all Regions and Metropolitan areas?**

Answer FAQ 7:

No. The National Zone is a separate zone and does not include the other Regions or Metropolitan areas. It is used when a Client has no preference in terms of where the work is performed.

Note: The option "all Regions and Metropolitan areas" includes the National Zone, all Regions and all Metropolitan Areas.

**FAQ 8**

**My company is a new bidder and does not have the minimum required security clearance (DOS Reliability Status). Where do I request sponsorship for my company?**

Answer FAQ 8:

In the DCC for this bid solicitation, go to the "Supplier Response – Home" page. Select "Certifications" and then select "Security Sponsorship".

***ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.***