

RETURN BIDS TO:
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Public Works and Government Services / Travaux
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Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet SAR Air Crew Instructors	
Solicitation No. - N° de l'invitation W0125-165100/A	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client W0125-165100	Date 2015-07-22
GETS Reference No. - N° de référence de SEAG PW-\$KIN-650-6597	
File No. - N° de dossier KIN-5-44016 (650)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-07-30	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Rombough, Lori	Buyer Id - Id de l'acheteur kin650
Telephone No. - N° de téléphone (613) 483-9035 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W0125-165100/A

Amd. No. - N° de la modif.

005

Buyer ID - Id de l'acheteur

kin650

Client Ref. No. - N° de réf. du client

W0125-165100

File No. - N° du dossier

KIN-5-44016

CCC No./N° CCC - FMS No/ N° VME

See Attached

AMENDMENT #005

The intent of this amendment is to answer questions from potential bidders and revise some areas of the Request for Proposal document.

Q1. We have downloaded the above solicitation from Buy & Sell, however, for your information, on page 4 of 38, Part 1, clause 1.2 (i) of the RFP we have noticed what seems to be an anomaly in some of the text (see highlighted text below).

The Department of National Defence (DND) requires a Contractor **to provide food services at the Armour Department of National Defence (DND)** has a requirement to prepare and deliver training for Search and Rescue Operations using CC130H (Hercules) aircraft.

A1. Thank you for pointing this out. Wording has been corrected in this amendment.

Q2. Just spoke with the Industrial Security about upgrading to Level II Secret clearance. They mentioned that a request for private sector organization screening (PSOS) would have to be sponsored by the Squadron (Employer) to get things started, accompanied with a Security Requirements Check List (SRCL). According to the person, it would take up to 10 months at this time to get a Level II Secret Clearance.

A2. Due to the delays of clearance processing, the security requirement has been revised to 'contract award' as opposed to 'bid closing'. This revision is reflected in Amendment #001.

Q3. The reporting periods and # of resource days required:

Period #1 – 1 Aug 15 thru 31 Mar 16

There would be course serial #1503 and course serial #1601 in house. For the ACSOs, 45 days per course are required for instruction, for a total of 90 days (equivalent to contract 80%, 70% instruction + 10% maintenance/update). Only 70 days are available according to the contract, this would be a maximum # of days that is not sufficient to teach and other duties.

Period #2 – 1 Apr 16 thru 31 Mar 17

There would be 3 x course serials. For the ACSOs, $45 \times 3 = 135$ days required for instruction (equivalent to contract 80%). The contract allows for 135 days, this would not allow for any other duties.

Period #3 – 1 Apr 17 thru 31 Mar 18

There would be 3 x course serials. For the ACSOs, $45 \times 3 = 135$ days required for instruction (equivalent to contract 80%). The contract allows for 45 days. This does not cover the required instruction days nor any other duties.

A3. DND has addressed this issue by integrating military instructors into the new CSO Schedule. The estimated work days are per full contract year period are 135 days.

Period 1 has been revised to an estimated 100 days, periods #2, #3 and option periods #1, and 2 have been revised to an estimated 135 days. Option Period #3 has been revised to an estimated 60 days

Q4. M8 in the Mandatory Technical Criteria was deleted in the past RFP, Amd 3. Was this intended to still be included?

A4. The client has confirmed this mandatory requirement will remain. Note, a letter of reference is not required; only the particulars of the Reference Source as listed in M8 must be provided.

Q5. Is the estimated number of days the minimum number of days guaranteed? There does not seem to be any minimum number of days described in the RFP only the estimated number of days per period. Para 4, Level of Effort, is blank.

A5. The client has agreed to include a minimum level of effort of 60 days for each contract and option periods with the exception of Option Period #3. Annex "A" has been revised.

Q6. Starting on page 17 of the RFP the information at the top of the page regarding Solicitation No, Client Ref No, File No and Buyer ID are different from the first 16 pages and the cover page.

A6. Thank you for point this out. The correct information is in the header of this amendment.

Q7. I was in contact with the CISC this morning regarding upgrading my DOS at the Reliability Level to a Facility Security Clearance with a Level II Secret Personal Security Screening and what the procedure involved was. The procedure requires companies wishing to upgrade to be sponsored, usually by the entity issuing the contract. The sponsor is responsible for submitting the Screening Request to the Industrial Security Program for processing. The ISP will then send out the required paperwork to the sponsored company for completion (usually within one month). Completion of the security upgrade could take several months and will result in the ISP/PWGSC issuing the upgraded security clearances.

A7. Due to the delays of clearance processing, the security requirement has been revised to 'contract award' as opposed to 'bid closing'. This revision is reflected in Amendment #001. Bidders who require sponsorship should contact the Contracting Authority, Lori Rombough.

Q8. Paragraph 6.1 states

Security Requirements

1. At the date of bid closing, the following conditions must be met:

(a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;

and it refers to Part 7 which states

7.3 Security Requirements

The following security requirements apply and form part of the Contract.

1. The Contractor must, at all times during the performance of the Contract Offer, hold a valid Facility Security Clearance at the level of SECRET, issued by the Canadian Industrial Security Directorate (CISC), Public Works and Government Services Canada

Just to confirm that the Facility Security clearance of secret is required at bid close, correct?

A8. The required security clearances are now at contract award as opposed to bid closing. Reference: Amendment #001.

Q9. Paragraph 7.3 sub para 3 states the following:

The Contractor personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold a valid personnel security screening at the level of SECRET, granted or approved by CISC/PWGSC.

Just to confirm that a level II secret clearance is required for each of the resources but prior to contract award, correct?

A9. The required security clearances are now at contract award as opposed to bid closing. Reference: Amendment #001.

Q10. In reviewing the rated requirements we have the following observations:

Q10.1 Observation #1

#1 Formal military training in classroom instruction; and civilian education directed to adult learners.

Would not the maximum score be 10 not 20? **5 points** for 1 to 2 military courses or **10 points** for 3 to 5 military courses

Or in on the civilian education **5 points** for a diploma or **10 points** for a degree?

A10.1 Maximum scoring is 20 points as one could maximize the military training courses and get 10 points and also have formal education (diploma/degree) and receive an additional 5 or 10 points. The number of points could cumulatively reach a maximum of 20.

Q10.2 Observation #2

#2 Experience instructing, within the last 10 years, in any or all of the below instructor services:

#3 CC-130 Operations Training Unit (OTU) Flying Instructor experience and/or CC-130 OTU Classroom Instruction/Training experience within the last 10 years.

Having performed any of the above it makes #4 below redundant as you cannot have one with the other, nor can you meet the minimum points.

#4 Experience, within the last 10 years, of hands-on experience communicating and presenting curriculum materials by slides, displaying presentation materials on-screen, during discussions or a combination of any of these activities to different audiences including, but not limited to managers, instructors and courseware planners.

A10.2 There is no minimum passmark assigned to Point Rated Technical Criteria (PRTC) #4. Experience in this PRTC could be in any type of instruction, provided all the criteria listed are addressed.

Note: The client has indicated experience under Point Rated Technical Criteria (PRTC) #2 and #3 is a cumulative benefit if the proposed instructor has both training backgrounds. There is a difference between the 2 Cdn Air Division Training Establishments (TE) - (Portage/MooseJaw) -Primary Flying Training and the Operational Trg Units (OTU) -Post Wings Grad under 1 Cdn Air Division. Instructors in many or most cases won't necessarily have experience at both TEs and OTUs.

Q10.3 Observation #3

#1 Formal military training in classroom instruction; and civilian education directed to adult learners.
and

#5 Possesses military training development qualification(s).

If you don't have the instructional qualifications you cannot meet the points.

A10.3 The client does not agree with this observation. The intent of #1 is to recognize the benefit of proposed personnel who have completed some military courses AND/OR have achieved a diploma or degree in the described field. Part 4, Part 4, 4.1.1.2 Point Rated Technical Criteria #1 has been revised.

#5 specifically lists what types of courses are acceptable in order to obtain the identified points. No revisions will be made to this criteria.

Q10.4 Observation #4

#13 *Military Writing Experience: Familiarity with military writing protocol.*

Is redundant because as a member of the military you had this experience. The resource had to have done this throughout their career.

A10.4 The client agrees with the observation. Part 4, Part 4, 4.1.1.2 Point Rated Technical Criteria #13 has been removed.

Q10.5 Observation #5

#14 Formal education in the use of Microsoft Office applications (MS Word, Excel and Powerpoint)

What is the benefit of this point rated item, as the software suite utilized by DND is Microsoft and everyone has been exposed to it. Awarding points for formal education in Microsoft serves no purpose.

A10.5 As part of the Statement of Work under 12.4 Microsoft Office Word, Excel and Power Point applications are the standard format of all deliverables. The intent of #14 is to recognize the benefit of proposed personnel who have completed formal courses in these applications.

Q10.6 Observation #6

#16 Second Language ORAL French profile (Equivalent to Canadian Government scoring) tested within the last 5 years.

Has DND changed the curriculum? It is our understanding that the courses are only provided in English, so awarding points for French profile is redundant.

A10.6 As per Annex "A" – Statement of Work under 10. **Language:** English is the working language required, however, French oral interaction abilities are desirable.

The client has indicated instructors with French oral interaction abilities would prove beneficial to students who have English as their Second language.

Q11. If I understand correctly the usage of point rated is normally used for the evaluation plan in order to select a candidate that meets a certain level. The result of the point rated in this case is not used for a price per point evaluation but as a methodology to have the candidate meet a certain level of competency or credentials so crown has the best candidate at the best price. One recommendation is to move the required rated into the mandatory requirements or just remove the rated items that are redundant.

A11. The basis of selection is not based on cost per point. Please refer to Part 4, #4.2 Basis of Selection – Minimum Point Rating.

Q12. Who is the incumbent for this contract? Or is it done with DND instructors?

A12. There are currently 8 Contracts under number #W0125-09Q416. Details of the contracts' history can be found here: <https://buyandsell.gc.ca/procurement-data/contract-history>

Q13. WRT art. 1.2(ii); what is the definition of "irrevocable option". Does the contractor relinquish the right to decline the option periods after 31 Mar 2018?

A13. That is correct. Option years must be accepted by the Contractor.

Q14. WRT art. 4.1: there is no weight given to technical points above the minimum score of 112. Does the DND have any ability to assess bids on any other criteria? (Art 4.2.1 refers to DND considering PWGSC's recommendation for bid award based on the lowest bid meeting the minimum technical requirement solely!)

A14. The proposal must achieve an overall score of 70% in order to be deemed compliant.

Q15. WRT art. 4.1.3 Pricing Schedule: there is no mention of minimum, or maximum days of work. The Request for Proposal offers no guarantee of work or protection from contract cancellation for the contractor. If you are able, please advise.

A15. Please refer to A5 for the answer.

Q16. The Pricing Schedule also refers to work performed for less than 8 hours per day, will be "prorated accordingly". Please specify the parameters for the proration. If it is hourly, please confirm that the work period will start when the contractor leaves their place of residence and end upon return: standard terms wrt to contracts. This seems to be different than the previous RFP that referred to whole, or half days worked based on an 8 hour work day.

A16. Each RFP is treated as a separate requirement. Contractors are paid for the service provided. Currently, services provided are based on an 8 hour day and are typically delivered in half or full day. For invoicing purposes, the daily rate is prorated accordingly to the duration of service provided.

Travel time to and from a Contractor's residence is not billable.

Q17. WRT art. 7.8 Invoicing Instructions: contractors forward signed (signed by both the contractor and DND) monthly invoices to the 426 Sqn financial clerk for payment in 30 days. Does the RFP describe a new requirement and if so, what is the payment time line? (ie: invoice date plus 30 calendar days)

A17. Please refer to the General Terms & Conditions 2035 16 for further information on the payment timeline: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/3/2035/14#payment-period> NOTE: invoices will be submitted to the DND Procurement Authority, to be named at contract award.

Q18. For your information, the Security Guide to W0125165100 was attached to the end of the RFP.

A18. The security guide was included for bidder information.

Based on the bidder's own experience during the previous RFP bidding process, we found the potential candidate pool to be severely limited due to the RFP's restrictive mandatory and point-rated requirements. In order to propose other potential candidates, we feel the mandatory and point-rated requirements can be adjusted as described below while maintaining the necessary experience and skill level to provide the highest standard of training.

The bidder suggests that the timeframe of experience currently stipulated by the Crown be modified to allow candidates having relevant experience outside the current mandated window to be considered. The rationale for doing so is that the CC-130 airframe has not changed significantly over the years and so any previous CC-130 experience is still applicable (outside normal procedural updates). For that reason it can also be argued that recent flying experience is not as relevant to this position as it might be if an entirely new airframe was involved.

Furthermore, it is possible to be fully trained and experienced with existing training practices and procedures without being in "a CC-130H aircraft aircrew ground school and/or CC130 Search and Rescue operations training" position. If a candidate can demonstrate that he/she is fully capable of conducting classroom instruction based on his full and complete knowledge of existing standards and procedures, then whether he/she is current in terms of recent flying hours is also less relevant as well. Finally, given that the position involves only classroom instruction and not actually flying, an otherwise qualified candidate should not be unfairly overlooked based on recent annual flying hours.

Q19. Mandatory Requirement #3 (M3) - Demonstrate each proposed resource has a minimum of twelve (12) months, **within the last seventy-two (72) months**, experience in CC-130H aircraft aircrew ground school and/or CC130 Search and Rescue operations training

It is suggested that "**within the last seventy-two (72) months**" restriction be removed, and that recent Flight Standards experience on a CC130 Search and Rescue operational squadron be considered equivalent.

A19. The client agrees with the proposed revision. Part 4, 4.1.1.1, M3 has been revised.

Q20. Mandatory Requirement #4 (M4) - Demonstrate each proposed resource has six (6) months, **(within the last sixty (60) months)** hands-on experience performing detailed analysis of curriculum components; Qualification Standards, Training Plans, Lesson Plans and proposing solutions to enhance components

It is suggested that "**within the last sixty (60) months**" restriction be removed and that recent Flight Standards experience on a CC130 Search and Rescue operational squadron be considered equivalent.

A20. The client agrees with the proposed revision. Part 4, 4.1.1.1, M4 has been revised.

Q21. Point-Rated Requirement #3 - CC-130 Operations Training Unit (OTU) Flying Instructor experience and/or CC-130 OTU Classroom Instruction/ Training experience **within the last 10 years**

It is suggested that "**within the last 10 years**" restriction be removed and that recent Flight Standards experience on a CC130 Search and Rescue operational squadron be considered equivalent.

A21. The client agrees with the proposed revision. Part 4, 4.1.1.2 Point Rated Technical Criteria #3 has been revised

Q22. Point-Rated Requirement #4 - Experience, **within the last 10 years**, of hands-on experience communicating and presenting curriculum materials by slides, displaying presentation materials on-screen, during discussions or a combination of any of these activities to different audiences including, but not limited to managers, instructors and courseware planners.

It is suggested that "**within the last 10 years**" restriction be removed.

A22. The client agrees with the proposed revision. Part 4, 4.1.1.2 Point Rated Technical Criteria #4 has been revised

Q23. Point-Rated Requirement #8 - Number of hours of CC130 Flying experience, and/or CC130 Search and Rescue experience **within the last 10 years**.

It is suggested that "**within the last 10 years**" restriction be removed.

A23. The client agrees with the proposed revision. Part 4, 4.1.1.2 Point Rated Technical Criteria #8 has been revised

Q24. Point-Rated Requirement #9 - CC130 Operational and/or CC130 Search and Rescue **most recent** flying experience scoring. (counted from the RFP's closing date). In order to obtain full marks, flying experience will consist of a minimum **of 200 flying hours per year**.

It is suggested that "**a minimum of 200 flying hours per year**" restriction be removed.

A24. The client agrees with the proposed revision. Part 4, 4.1.1.2 Point Rated Technical Criteria #9 has been revised

Q25. According to the definition of embedded contractors from CTAT, in the section of embedded contractors at the following link, http://admmat.mil.ca/dgiip/ctat/en/cnd_directives_dnd_e.asp

Q25.1 We are not embedded contractors according to the definition. For one, we were never presented with the letter template that must be signed by DND embedded contractors, and obviously never signed this document.

A25.1 The link you have provided is not accessible through the internet however, the definition can be found within Defence Administrative Orders and Directives (DAOD) 3003-1: <http://www.forces.gc.ca/en/about-policies-standards-defence-admin-orders-directives-3000/3003-1.page>

The client has confirmed that all Contractors will be required to sign subject Embedded Contractor Acknowledgement Letters (ECAL). This will be issued to any current contractors who have access to Controlled Goods and who possess requisite Lvl II Security Clearance. All winning bidders for subject contract renewal will definitely be presented with ECALs for signature upon commencement of day one.

Q25.2 From this, the mention on RFP, page #34 about embedded contractors must have SECRET clearance does not apply.

A25.2 The client has confirmed this is not accurate given the requirement of subject contracted instructors requirement to possess level two clearance and the information provided in A25.1.

Q25.3 We only access classified material (Protected A and Protected B) that are covered by our controlled goods certificates that assess us to the LVL II Secret level for the controlled goods that we do access, according to the Controlled Goods Directorate.

A25.3 The client has confirmed that access to CC-130 AOIs, SAR OTU lesson plans, being around students on course mandates that ALL CC-130 SAR Ground School Instructors possess a Lvl II Security clearance for their current and future duties. CC-130 AOIs are controlled goods requiring a Lvl II Security clearance. It is fully understood that there is no requirement for instructor duties to deal/access with classified materials.

DELETIONS & INSERTIONS

Under: PART 1 – GENERAL INFORMATION

Within: 1.2 Summary – English RFP Only

Delete: (i) The Department of National Defence (DND) requires a Contractor to provide food services at the Armour Department of National Defence (DND) has a requirement to prepare and deliver training for Search and Rescue Operations using CC130H (Hercules) aircraft.

Insert: (i) The Department of National Defence (DND) has a requirement to prepare and deliver training for Search and Rescue Operations using CC130H (Hercules) aircraft.

Under: PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

Within: 4.1.1.1 Mandatory Technical Criteria

M3	<p>DELETE: Demonstrate each proposed resource has a minimum of twelve (12) months, within the last seventy-two (72) months, experience in CC-130H aircraft aircrew ground school and/or CC130 Search and Rescue operations training. Experience must be related to the proposed category of instruction.</p> <p>INSERT: Demonstrate each proposed resource has a minimum of twelve (12) Months experience in CC-130H aircraft aircrew ground school and/or CC130 Search and Rescue operations training. Experience must be related to the proposed category of instruction. Recent Flight Standards experience on a CC130 Search and Rescue operational squadron will be considered equivalent experience</p>
M4	<p>DELETE: Demonstrate each proposed resource has six (6) months, {within the last sixty (60) months} hands-on experience performing detailed analysis of curriculum components; Qualification Standards, Training Plans, Lesson Plans and proposing solutions to enhance components.</p> <p>INSERT: Demonstrate each proposed resource has six (6) months, hands-on experience performing detailed analysis of curriculum components; Qualification Standards, Training Plans, Lesson Plans and proposing solutions to enhance components.</p> <p>Recent Flight Standards experience on a CC130 Search and Rescue operational squadron will be considered equivalent experience.</p>

Within: 4.1.1.2 Point Rated Technical Criteria

	Experience and Expertise of the Proposed Personnel
1	<p>DELETE: Formal military training in classroom instruction; and civilian education directed to adult learners</p> <p>INSERT: Classroom Instruction: Formal military training and civilian post-secondary education</p>
3	<p>DELETE: CC-130 Operations Training Unit (OTU) Flying Instructor experience and/or CC-130 OTU Classroom Instruction/Training experience within the last 10 years.</p>

	<u>INSERT:</u> CC-130 Operations Training Unit (OTU) Flying Instructor experience OR CC-130 OTU Classroom Instruction/Training experience OR Flight Standards experience on a CC130 Search and Rescue operational squadron.
4	<p><u>DELETE:</u> Experience, within the last 10 years, of hands-on experience communicating and presenting curriculum materials by slides, displaying presentation materials on-screen, during discussions or a combination of any of these activities to different audiences including, but not limited to managers, instructors and courseware planners.</p> <p><u>INSERT:</u> Hands-on experience communicating and presenting curriculum materials by slides, displaying presentation materials on-screen, during discussions or a combination of any of these activities to different audiences including, but not limited to managers, instructors and courseware planners.</p>
8	<p><u>DELETE:</u> Number of hours of CC130 Flying experience, and/or CC130 Search and Rescue experience. within the last 10 years.</p> <p><u>INSERT:</u> Number of hours of CC130 Flying experience, and/or CC130 Search and Rescue experience.</p>
9	<p><u>DELETE:</u> CC130 Operational and/or CC130 Search and Rescue most recent flying experience scoring. (counted from the RFP's closing date). In order to obtain full marks, flying experience will consist of a minimum of 200 flying hours per year.</p> <p><u>INSERT:</u> CC130 Operational and/or CC130 Search and Rescue most recent flying experience scoring. (counted from the RFP's closing date). In order to obtain full marks, flying experience will consist of a minimum of <u>100</u> flying hours per year.</p>

DELETE IN ITS ENTIRETY:

13	<p>Military Writing Experience: Familiarity with military writing protocol.</p> <p>Military writing is defined as production of military related memorandums and briefing notes.</p>	<p>Less than one year: 0 points</p> <p>More than 1 year to less than 5 years: 1 point</p> <p>More than 5 years to less than 10 years: 3 points</p> <p>More than 10 years to less than 15 years : 5 points</p> <p>More than 15 years to less than 20 years: 7 points</p> <p>20+ years: 10 points</p>	10
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Amd. No. - N° de la modif.
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Buyer ID - Id de l'acheteur
KIN650
CCC No./N° CCC - FMS No./N° VME

MAXIMUM POINTS AVAILABLE	<u>Delete:</u> 160 Points <u>Insert:</u> 150 Points
MINIMUM COMPLIANCE SCORE of 70%:	<u>Delete:</u> 112 Points <u>Insert:</u> 105 Points

Within: 4.1.4 Contract Periods – delete in its entirety & insert:

- a) Period #1 – 01 August 2015 to 31 March 2016
- b) Period #2 – 01 April 2016 to 31 March 2017
- c) Period #3 – 01 April 2017 to 31 March 2018
- d) Option Period #1 – 01 April 2018 to 31 March 2019
- e) Option Period #2 – 01 April 2019 to 31 March 2020
- f) Option Period #3 – 01 April 2020 to 31 July 2020

Item	Description	Estimated # Resources	Total estimated # days per resource	Period #1 Per Diem Rate
1	Pilot Instructional Services	2	100	
2	Air Combat Systems Officer (Navigator) Instructional Services	2	100	
3	Flight Engineer Instructional Services	2	100	
4	Load Master Instructional Services	2	100	

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Item	Description	Estimated # Resources	Total annual estimated # days per resource	Period #2 Per Diem Rate	Period #3 Per Diem Rate	Option Period #1 Per Diem Rate	Option Period #2 Per Diem Rate
1	Pilot Instructional Services	2	135				
2	Air Combat Systems Officer (Navigator) Instructional Services	2	135				
3	Flight Engineer Instructional Services	2	135				
4	Load Master Instructional Services	2	135				

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Item	Description	Estimated # Resources	Total estimated # days per resource	Option Period #3 Per Diem Rate
1	Pilot Instructional Services	2	60	
2	Air Combat Systems Officer (Navigator) Instructional Services	2	60	
3	Flight Engineer Instructional Services	2	60	
4	Load Master Instructional Services	2	60	

Under: PART 7 - RESULTING CONTRACT CLAUSES

Within: 7.5 Authorities

Insert: 7.5.4 Procurement Authority

The Procurement Authority for the Contract is: INSERTED AT CONTRACT AWARD

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

Under: ANNEX "A" - STATEMENT OF WORK

Within: 4. Level of Effort

Insert: 4.3 For each service provider, DND estimates that the number of estimated days versus days guaranteed to be as follows:

Period #1: 100 estimated days with a minimum guarantee of 60 days

Periods #2 and #3 AND Option Periods #1 and #2: 135 estimated days with a minimum guarantee of 60 days per period

Option Period #3: 60 estimated days with a minimum guarantee of 30 days per contract year

All other terms and conditions remain unchanged.