



## NOTICE OF PROPOSED PROCUREMENT (NPP)

**Solicitation #:** 1000172647 **Closing Date:** August 21, 2015 **Time:** 3pm EST (15:00 hrs)

This requirement is for the Public Health Agency of Canada.

**Title:**

Evaluation of the Environmental Public Health Program, First Nations and Inuit Health Branch (FNIHB), Health Canada.

**Background:**

The Office of Evaluation, Public Health Agency of Canada and Health Canada, is seeking the services of a Contractor to conduct an evaluation of the Environmental Public Health Program. The objective of the evaluation is to assess the relevance and performance (effectiveness, efficiency and economy) of the activities of the Environmental Public Health Program between April 2010 and March 2015.

**Scope:**

The objective is to conduct an evaluation of the Environmental Public Health Program to assess its relevance and performance (effectiveness, efficiency and economy) as required by the Treasury Board *Policy on Evaluation* (2009). The evaluation will provide the Deputy Minister of Health Canada as well as senior management with reliable information to support decision-making regarding the achievements made by the Environmental Public Health Program to improve the health and well-being of First Nations and Inuit individuals and communities. To this end, the evaluation will also highlight Program achievements and lessons learned as well as challenges that were experienced during Program delivery.

The evaluation will be conducted in a manner that is consistent with the Environmental Public Health Program's evaluation matrix. This evaluation is scheduled to be conducted during fiscal years 2015-2016 and 2016-2017.

**Estimated Value:**

The total cost of professional fees and all expenses proposed by the bidding firm must not exceed \$186,789.00 including taxes, travel and other expenses.

**Ownership of Intellectual Property:**

The crown will retain IP ownership.

**Security Requirement:**

Secret –Common SRCL19



**Mandatory Requirements:**

Mandatory Technical Criteria (M)	Page # in Proposal	Met/ Not Met
<b>A. Corporate Experience:</b>		
<b>M1</b> The Bidder must demonstrate that the proposed resource acting in the capacity of “Project Lead” meets the criteria of TSPS’ Stream 2, 2.12 Evaluation Services Consultant, Level 3 as per the Evaluation Services Consultant Flexible Grid.		
<b>M2</b> The Bidder must demonstrate that one (1) member of the proposed team meets the criteria of TSPS’ Stream 2, 2.12 Evaluation Services Consultant, Level 2 as per the Evaluation Services Consultant Flexible Grid.		
<b>B. Project Team Experience:</b>		
<b>M3</b> One (1) member of the proposed team must demonstrate, by providing proof of past experience, his/her ability to conduct interviews in both English and French.		
<b>M4</b> One (1) member of the proposed team must demonstrate, by providing proof of past experience, his/her ability to assess economy and efficiency as per the federal policy on evaluation.		
<b>M5</b> One (1) member of the proposed team must demonstrate, by providing proof of past experience, that he/she has conducted evaluations at the national level in a First Nations and Inuit health context.		
<b>M6</b> At least one (1) evaluation team member (Project Manager or other) must hold a valid personnel security screening at the level of SECRET at the time of response to this Request for Proposal. All other team members must hold a valid personnel security screening at the level of RELIABILITY STATUS at the time of response to this Request for Proposal. A list of the names of the members of the proposed team must be provided along with their security screening level, number and expiry date.		

**Selection Methodology**

Basis of Selection – Highest Combined Rating of Technical Merit 70 % and Price 30%

**Enquiries** regarding this Request for Proposals requirement are to be submitted in writing to:

Name of the Contracting Authority: Sean Gosson

E-mail address: sean.gosson@hc-sc.gc.ca