

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Class 5 Cab and Chassis	
<b>Solicitation No. - N° de l'invitation</b> 01R11-160169/A	<b>Date</b> 2015-07-23
<b>Client Reference No. - N° de référence du client</b> 01R11-160169	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-130-6356	
<b>File No. - N° de dossier</b> CAL-5-38021 (130)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-09-04</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Gong, Jenny	<b>Buyer Id - Id de l'acheteur</b> cal130
<b>Telephone No. - N° de téléphone</b> (403) 561-4924 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Agriculture & Agri-Food Canada Semiarid Prairie Agricultural Research Centre 1 Airpot Road, Swift Current, Saskatchewan, S9H 3X2	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada/Travaux  
publics et Services gouvernementaux Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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ca1130

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The requirement is detailed under Article 6.2 of the resulting contract clauses

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

#### **2.1.1 SACC Manual Clauses**

B1000T (2007-11-30), Condition of Materials

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (one hard copy)
- Section II: Financial Bid (one hard copy)
- Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### 3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

### Section III: Certifications

Bidders must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

- a) Compliance with meeting all of the mandatory specification requirements, as identified under Annex "A", Requirement.
- b) Compliance with the Basis of Payment, as identified under Annex "B" – Basis of Payment

#### 4.1.2 Financial Evaluation

*SACC Manual* Clause [A0222T](#) (2014-06-26), Evaluation of Price

### 4.2 Basis of Selection

**4.2.1** *SACC Manual* Clause A0031T (2010-08-16), Basis of Selection – Mandatory Technical Criteria

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

### 5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](#), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### 5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

#### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2015-07-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before March 31, 2016.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Jenny Gong  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
1650, 635-8th Avenue, SW,  
Calgary, AB, T2P 3M3

Telephone: 403-561-4924  
Facsimile: 403-292-5786  
E-mail address: [jenny.gong@pwgsc-tpsgc.gc.ca](mailto:jenny.gong@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.5.2 Project Authority

The Project Authority for the Contract is: **TBD**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

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### 6.5.3 Contractor's Representative

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone : \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in the contract for a cost of \$   TBD  . Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- a). Delivered Duty Paid (DDP) Agriculture & Agri-Food Canada, Semiarid Prairie Agricultural Research Centre, 1 Airport Road, Swift Current, Saskatchewan S9H 3X2 Incoterms 2000 for shipments from a commercial contractor.

### 6.6.3 Transportation Costs

The Contractor must ship the goods prepaid, including all delivery charges to Agriculture & Agri-Food Canada, Semiarid Prairie Agricultural Research Centre, 1 Airport Road, Swift Current, Saskatchewan S9H 3X2. Prepaid transportation costs must be shown as a separate item on the invoice, supported by a certified copy of the prepaid transportation bill of lading.

### 6.6.4 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

### 6.6.5 SACC Manual Clauses

C2000C (2007-11-30), Taxes - Foreign-based Contractor  
C2605C (2008-05-12), Canadian Customs Duties and Sales Tax - Foreign-based Contractor

## 6.7 Invoicing Instructions

**6.7.1** The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

**6.7.2** Invoices must be distributed as follows:

The original must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.8 Certifications**

### **6.8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015-07-03) - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_

## **6.11 SACC Manual Clauses**

A9049C (2011-05-16)	Vehicle Safety
B1501C (2006-06-16)	Electrical Equipment
B7500C (2006-06-16)	Excess Goods
C5201C (2008-05-12)	Prepaid Transportation Costs
D0018C (2007-11-30)	Delivery and Unloading
D5328C (2007-11-30)	Inspection and Acceptance
G1005C (2008-05-12)	Insurance

**ANNEX "A" –**

**REQUIREMENT**

**CLASS 5 CAB AND CHASSIS**

**1. GENERAL INFORMATION**

Agriculture & Agri-Food Canada (AAFC) Semiarid Prairie Agricultural Research Centre, Swift Current, Saskatchewan has a requirement for the supply and delivery of one (1) truck Class 5 Cab and Chassis to Swift Current, Saskatchewan, Canada.

**2. MANDATORY CRITERIA**

- 2.1. Bidders MUST record whether they meet (Yes) or not meet (No) the specifications, in order to be deemed compliant, bidders must meet all mandatory criteria listed below.
- 2.2. Bidders MUST provide documentation of the unit being offered and should cross reference where each of the Mandatory below can be found within the documentation. Where published supporting documentation is not available in the form of brochures, technical data sheets etc., mark in the table "certified by signature".
- 2.3. Failure to meet all mandatory will result in your bid being deemed non-compliant and it shall not be given any further consideration in the evaluation process.
- 2.4. If technical literature is provided, please reference the page number(s) that supports your compliance.

Item	Mandatory Description	Met	Not Met	Page #
<b>1</b>	<b>VEHICLE OVERVIEW</b>			
1.1	NEW, Regular Cab and Chassis (box delete is not acceptable) suitable to accommodate AAFC supplied grain body (8.5'W x 10.5'L x 42"H) with maximum payload of 15,500 lbs.  <i>Supply and install of body is not part of this requirement.</i>			
1.2	Dual Rear Wheel (single axle)			
1.3	GVWR 16,001-19,500 lbs			
<b>2</b>	<b>DRIVE TRAIN</b>			
2.1	GASOLINE ENGINE minimum 350 HP, capable of meeting payload requirements			
2.2	Automatic Transmission			
2.3	Limited Slip Differential			

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2.4	4 Wheel Drive			
2.5	Electric over hydraulic hoist for dump body operation			
<b>3</b>	<b>CHASSIS AND EQUIPMENT</b>			
3.1	Cab to Axle Dimension of 84" (+/- 2")			
3.2	Front Tow hooks			
3.3	Hydraulic disk brakes			
3.4	In Cab Electronic Brake Control for Trailer (compatible with electric over hydraulic brakes.)			
3.5	7-pin wiring harness			
<b>4</b>	<b>TIRES</b>			
4.1	On / Off road tires (all season not acceptable) on all wheels including spare			
4.2	Full size spare tire and rim			
<b>5</b>	<b>OTHER OPTIONS</b>			
5.1	Anti-Lock brake system with traction control			
5.2	Fuel Tank Capacity, minimum 125L			
5.3	Engine Block Heater			
5.4	Mud Flaps			
<b>6</b>	<b>CAB OPTIONS</b>			
6.1	Cab entry steps on driver and passenger sides			
6.2	Tilt Steering Wheel			
6.3	Power Assisted Steering			
6.4	Theft Deterrent			
6.5	Air Conditioning			
6.6	Cruise Control			
6.7	Power windows and locks			
6.8	AM/FM Radio			

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6.10	Rear back up alarm			
6.11	12 volt auxiliary outlet			
6.12	Variable Speed Windshield Wipers			
6.13	Telescoping Or Camper type swing out Mirrors			
6.14	Electrically powered and heated mirrors, with controls located inside the cab on driver's side			
6.15	Bench Seats 40/20/40 split			
6.16	Vinyl flooring			
6.17	Cloth seats			
6.18	Color : Production Desirable in _____ color			
6.19	Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle that exceeds the minimum warranty period of thirty-six (36) months/60,000 km and a period of sixty (60) months/100,000 km on the Power Train.			

**2.5 Destination:**

Agriculture & Agri-Food Canada  
Semiarid Prairie Agricultural Research Centre  
1 Airport Road  
Swift Current, Saskatchewan S9H 3X2  
Contact: TBD

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**ANNEX "B" –**

**BASIS OF PAYMENT**

Applicable taxes are to be excluded from the prices herein  
Applicable taxes will be added as a separately item on the invoice, if applicable

**1. Price Table**

The firm all-inclusive price (including but not limited to freight, delivery and offloading charge) (DDP Destination Incoterms 2000) in accordance with the Requirement at Annex "A"

Item	Description	Quantity	Unit of Issue	Extended Price
1	Supply and Delivery of Truck Class 5 Cab and Chassis in accordance with Annex "A" – Requirement  <b>Make:</b> _____ <b>Model#:</b> _____	1	lot	\$
<b>Total in Canadian Dollar DDP Destination</b>				\$

**2. Send Invoice to:**

Agriculture & Agri-Food Canada  
300 – 2010 12<sup>th</sup> Avenue  
Regina, SK S4P 0M3  
Attention: TBD