

Q&A – RFP – DND-15/0003477 – Certified Project Management Training

Number	Questions/Answers/Amendments
Question 3:	<ol style="list-style-type: none"> 1. Since the potential volume of the number of planned serials and attendees are significant, will there be an additional mandatory technical requirement to address demonstrated experience, historical capacity and financial viability to handle an engagement of this scope? 2. Again pertaining to risk and scope for this engagement, what is the minimum number of PMP certified instructors you require annually given the number of training days (serials) planned? 3. The total evaluated price table (page 11 of RFP) indicates it includes BOTH the Total Contract Period (years 1, 2, 3) and Total Option Period (year 4). Please confirm whether the stated total potential value of the contract does not exceed \$2,000,000 (including applicable taxes) is for the 3 or 4 years total.
Answer 3:	<ol style="list-style-type: none"> 1. The existing Mandatory Technical criteria are sufficient. There will be no additional mandatory technical criteria imposed. 2. The determination of the number of instructors required to fulfill this contract, or for a given course serial, must be determined by the Contractor. As stated in Statement of Work (SOW) Section 3.5.2, the Contractor may choose to change instructors during a given course serial. The Contractor may also bring in new instructors, as required, over the period of the contract so long as they meet the requirements of SOW Section 6.2. It is recognized that over the period of the contract that new instructors will be required to replace others who retire or change employment. The hiring and management of instructors is the responsibility of the Contractor. 3. As indicated by the ATTACHMENT 1 to PART 3, PRICING SCHEDULE - Total Evaluated Price Table, the potential value of the contract includes: Total Contract Period (Years 1, 2, and 3) AND Total Option Period (Year 4) <u>NOTE TO BIDDERS: IF REQUIRED, DND WILL REDUCE THE ESTIMATED LEVEL OF COURSES OF ANY RESULTING CONTRACT TO ENSURE THAT THE TOTAL POTENTIAL VALUE OF THE CONTRACT DOES NOT EXCEED \$2,000,000.00 (INCLUDING APPLICABLE TAXES).</u>