

## **Advance Contract Award Notice (ACAN) for Personal Property Verification Statements**

### **Background:**

Canada Mortgage and Housing Corporation (CMHC) requires expertise in the area of Personal Property Verification Statements for the Province of Alberta.

### **Current Requirements:**

CMHC intends to establish a contract for obtaining Personal Property Verification Statements for the Province of Alberta.

The scope of work is as follows: the ability to provide Personal Property Verification Statements for the Province of Alberta to CMHC. The Contractor will also be required to provide expert opinions on an as required basis.

### **Contract Duration:**

This contract is expected to begin on August 28, 2015 up to and including August 28, 2018. The value of this service contract is expected to range from \$30,000 and \$50,000 exclusive of all applicable taxes.

### **Justification For Sole Sourcing:**

It is the intent of CMHC to contract with Altafacts Search and Registry Inc. of Calgary, Alberta for the work outlined above due to Altafacts Search and Registry Inc. being the only known vendor to provide this data set.

An Advance Contract Award Notice (ACAN) allows CMHC to post a notice, for no less than fifteen (15) calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits a Statement of Capabilities that meets the requirements set out in the ACAN on or before the closing date, CMHC may then proceed with the award. However, should a Statement of Capabilities be found to meet the requirements set out in the ACAN, then CMHC will proceed to a full tendering process.

You are hereby notified that CMHC intends to negotiate with the firm only as identified above. Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

Documents may be submitted in either official language of Canada.

### **Contract Person:**

Camille Attia  
Procurement advisor  
Email: cattia@cmhc-schl.gc.ca