

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> TOOL ROOM LATHE	
<b>Solicitation No. - N° de l'invitation</b> W6399-15GD60/A	<b>Date</b> 2015-07-27
<b>Client Reference No. - N° de référence du client</b> W6399-15GD60	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HN-333-67719	
<b>File No. - N° de dossier</b> hn333.W6399-15GD60	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-09-08</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chow, Mejuine	<b>Buyer Id - Id de l'acheteur</b> hn333
<b>Telephone No. - N° de téléphone</b> (819) 420-0333 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> MAINTENANCE WEAPONS SECTION CANSOFCOM, CFB PETAWAWA BLDG Z108 46 CENTURION ROAD PETAWAWA, ON K8H 2X3	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Electrical & Electronics Products Division  
11 Laurier St./11, rue Laurier  
7B3, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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File No. - N° du dossier

hn333W6399-15GD60

Buyer ID - Id de l'acheteur

hn333

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement associated with the requirement.

### **1.2 Requirement**

The contractor must provide the goods and services in accordance with the technical requirements and in the quantities stated at Annex A.

#### **1.2.1 Delivery Requirement**

Delivery is requested to be completed by September 30, 2015.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Agreement on Internal Trade (AIT).

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

#### 2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
<u>A9033T</u>	Financial Capability	2012-07-16
<u>B1000T</u>	Condition of Material	2014-06-26

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

##### **3.1.1 Equivalent Product**

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder designates the brand name and model and/or part number and NCAGE of the substitute product;
2. Products offered as equivalent in form, fit, function and quality will not be considered if:
  - (a) the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
  - (b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to provide technical information demonstrating the equivalency (e.g. Drawing, specifications, engineering reports and/or test reports), or to demonstrate that the substitute product is equivalent to the item specified in the bid solicitation, at the sole cost of bidders, within three (3) business days of the request. If the bidder fails to provide the requested information within the specified timeframe, Canada may declare the bid non-responsive.

##### **3.1.1.1 Equivalent Products - Samples (DND)**

If the Bidder offers a equivalent product, Canada reserves the right to request a sample from the Bidder in order to determine its equivalency in form, fit, function, quality and performance to the item specified in the bid solicitation.

The Bidder must, upon request from the Contracting Authority, provide a sample to the Technical Authority, transportation charges prepaid, and without charge to Canada, within twenty (20) calendar days from the date of request. The sample submitted by the Bidder will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. If the sample does not meet the requirements of the bid solicitation or the Bidder fails to comply with the request of the Contracting Authority, the bid will be declared non-responsive.

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**Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

**3.1.2 Exchange Rate Fluctuation Risk Mitigation**

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450, for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.
6. Claim for Exchange Rate Adjustments PWGSC-TPSGC 450 (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/450-eng.html>)

**Section III: Certifications & Additional Information**

**3.1.3 Certifications**

Bidders must submit the certifications required under Part 5.

**3.1.4 Delivery Offered**

While delivery is requested as indicated above, the best delivery that could be offered is \_\_\_\_\_.

**3.1.5 Contractor Representatives**

Name and telephone number of the person responsible for:

**General enquiries**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Delivery follow-up**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **Evaluation Criteria**

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

#### **4.1.1 Technical Evaluation**

##### **Mandatory Technical Criteria**

The following Mandatory requirement must be submitted with the bid for evaluation

- Technical compliance (description of item in Annex A herein).

#### **4.1.2 Financial Evaluation**

##### **4.1.2.1 Pricing Basis**

The bidder must quote firm unit prices in Canadian dollars, DDP Delivered Duty Paid CFB Petawawa (ON), Applicable Taxes extra. Freight charges to destination and all applicable Custom duties and Excise taxes must be included.

##### **4.1.2.2 Evaluate Price**

The evaluated price equals to the sum of two (2) tool room lathes.

### **4.2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis will be recommended for award of a contract.

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## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](#), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

#### **5.2.2 General Environmental Criteria Certification**

By submitting the bid, the bidder certifies that the information submitted in the General Environmental Criteria table found at Table 1 is accurate and complete.

By submitting the bid the Bidder certifies that it meets, and will continue to meet throughout the duration of any resulting contract, a minimum of four out of seven requirements identified in the General Environmental Criteria Table found at Table 1;

Additional Information

The Bidder must complete Table 1 by inserting a checkmark next to every criteria that are met. Bidders are requested to submit Table 1 with their bid. As this is a new procedure, Canada reserves the right to request Table 1 after bid closing. The Contracting Authority will inform the Bidder of a time frame within which to provide it. Failure to provide Table 1 within the required time frame will render the bid non-responsive.

**The Contractor must meet and continue to meet four out of seven criterions during the entire duration of the contract.**

**Table 1**

<b>Green practices within supplier's organization:</b>	<b>Insert a checkmark for each criteria that is met</b>
Promotes a paperless environment through directives, procedures and/or programs.	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client.	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification.	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	
Registered to ISO 14001 or has an equivalent environmental management system in place	

**5.2.3 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

There is no security requirement applicable to this Contract.

### 6.2 Requirement

The contractor must provide the goods and services in accordance with the technical requirements and in the quantities stated at Annex A.

#### 6.2.1 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">B1501C</a>	Electrical Equipment	2006-06-16
<a href="#">B7500C</a>	Excess Goods	2006-06-16

#### 6.2.2 Optional Goods and Service

The Contractor grants to Canada the irrevocable option to acquire the goods and services described at Annex A of the Contract under the same conditions and at the prices stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, in whole or in part, through a contract amendment.

The Contracting Authority may exercise the option within twenty-four (24) months after contract award by sending a written notice to the Contractor.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2015-07-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

#### 6.3.2 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">C2800C</a>	Priority Rating	2013-01-28
<a href="#">C2801C</a>	Priority Rating - Canadian Contractors	2014-11-27

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before \_\_\_\_\_ (Delivery as offered and as accepted will be inserted at contract award).

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#### 6.4.2 Delivery Delay - for option quantity

The delivery delay on optional quantity is \_\_\_\_\_ ARO.

#### 6.5 Authorities

##### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Mejuine Chow  
Public Works and Government Services Canada - Acquisitions Branch  
Logistics, Electrical, Fuel and Transportation Directorate - HN Division  
11 Laurier Street,  
7B3, Place du Portage, Phase III,  
Gatineau (QC) K1A 0S5

Telephone: (819) 420-0333 Facsimile: (819) 953-4944  
E-mail address: [mejuine.chow@pwgsc-tpwgsc.gc.ca](mailto:mejuine.chow@pwgsc-tpwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

##### 6.5.2 Technical Authority

The Technical Authority for the Contract is: (will be inserted at contract)

Name:  
Title:  
Telephone: (xxx) xxx-xxxx Facsimile: (xxx) xxx-xxxx  
E-mail:

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority; however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

##### 6.5.3 Contractor's Representative

Name and telephone number of the person responsible for: (will be inserted at contract)

###### General enquiries

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

###### Delivery follow-up

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex A of the contract. Transportation charges to destination and all applicable Customs duties and excise tax are included and Applicable Taxes are extra.

### 6.6.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.3 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">H1001C</a>	Multiple Payment	2008-05-12
<a href="#">G1005C</a>	Insurance	2008-05-12

### 6.6.4 Exchange Rate Fluctuation Adjustment

1. The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
2. For each line item where a FCC is identified, Canada assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:  
Adjustment =  $FCC \times Qty \times (i_1 - i_0) / i_0$ , where formula variables correspond to:
  - FCC: Foreign Currency Component (per unit)
  - $i_0$ : Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])
  - $i_1$ : exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])
  - Qty: quantity of units
4. The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.
5. For goods, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the goods were delivered. For services, the exchange rate for adjustment will be the noon rate on the last business day of the month for which the services were performed. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.
6. The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where an adjustment applies, the Contractor must submit with their invoice form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments.

7. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form PWGSC-TPSGC 450 (i.e.  $[i1 - i0] / i0$ ).
8. Canada reserves the right to audit any revision to costs and prices under this clause.

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - (a) One (1) copy must be forwarded to the consignee.
  - (b) The original and one (1) copy must be forwarded to the following address for certification and payment.

Department of National Defence Headquarters  
Canadian Special Operations Forces Command (CANSOFCOM)  
COS FD  
101 Colonel By Drive,  
Ottawa (ON) K1A 0K2  
Attention: \_\_\_\_\_.

- (c) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

Attention: Mejuine Chow (mejuine.chow@pwgsc.gc.ca)

## 6.8 Certifications

### 6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### 6.8.2 General Environmental Certification

Green Practices (Part 5.2.2)

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the General Conditions 2014A (2015-07-03) General Conditions – Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_ (*date of bid*), as clarified/amended on \_\_\_\_\_ (*date(s)*).

## 6.11 Defence Contract

SACC *Manual* clause [A9006C](#) (2012-07-16) Defence Contract

## 6.12 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">D5545C</a>	ISO 9001:2008 - Quality Management Systems - Requirements (Quality Assurance Code C)	2010-08-16

### 6.12.1 NATO Commercial and Government Entity Code (NCAGE) Traceability

Material supplied for the items specified in this contract is subject to investigation by Canada. Material which can neither be demonstrated by the contractor as having originated directly from the NCAGE specified for the item in this contract, nor as supplied with the specific written permission of this specified NCAGE, are subject to the following action by Canada.

Canada may either:

- a) terminate the contract for default with respect to that item, return the item to the Contractor at the Contractor's risk and expense, and demand and receive from the Contractor (who shall forthwith so pay) all procurement and other costs incurred by Canada, including any increased costs required for the purpose of expediting production; or
- b) retain the item, and demand and receive from the Contractor (who shall forthwith so pay) the difference between the Contractor's costs relating to the item, as determined by Canada, and the costs which, in Canada's opinion, the Contractor would have incurred had it obtained and supplied an item which did not differ in any way from that specifically required under the contract.

## 6.13 SACC Manual Clauses (Delivery)

SACC Reference	Section	Date
<a href="#">D2000C</a>	Marking	2007-11-30
<a href="#">D2001C</a>	Labelling	2007-11-30
<a href="#">D6010C</a>	Palletization	2007-11-30
<a href="#">D2025C</a>	Wood Packaging Materials	2013-11-06
<a href="#">D9002C</a>	Incomplete Assemblies	2007-11-30

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hn333W6399-15GD60

Buyer ID - Id de l'acheteur  
HN333  
CCC No./N° CCC - FMS No./N° VME

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### **6.13.1 Shipping Instructions - Delivery at Destination**

Goods must be consigned to the destination specified in the Contract and Delivered Duty Paid (DDP) CFB Petawawa (ON), Incoterms 2000 for shipments from a commercial contractor.

### **6.13.2 Preparation for Delivery**

The Contractor must prepare all items for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification D-LM-008-036/SF-000, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package all items in quantities of up to a maximum of 100 units per package or up to the quantity ordered.

### **6.13.3 Shipping – Scheduling**

The Contractor must deliver the goods and the familiarization training session to Canadian Forces Base (CFB) by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the TA or the contact person shown below. The consignee may refuse shipments when prior arrangements have not been made.

CFB Petawawa  
Petawawa, ON  
Telephone: \_\_\_\_\_

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## ANNEX A

### REQUIREMENT FOR THE TOOL ROOM LATHE

#### 1.0 INTRODUCTION

##### 1.1 Purpose

The purpose of this statement of work is to define the scope and requirements that apply to the provision of a commercial off-the-shelf tool room lathe to the Department of National Defence (DND).

##### 1.2 Background

DND has a requirement for a lathe for use in a weapons workshop for fabrication, modification, adjustment and repair of weapons parts. This requirement is a replacement for an existing lathe that has reached its end of life, and must fit within the existing space. This equipment will be referred to as the Tool Room Lathe.

#### 2.0 DELIVERABLES

The Contractor must deliver the following:

- (a) Quantity one (1) Tool Room Lathe in accordance with the requirements at Section 3.1;
- (b) Installation as follows:
  - i. Delivery to the DND location;
  - ii. Unpack and set-up;
  - iii. Set-to-work to ensure all systems/components are functioning correctly; and
  - iv. Removal and disposal of all packing material;
- (c) A one (1) day Familiarization training for up to four (4) DND personnel within three (3) days after installation or as per arrangements taken with TA; and
- (d) Operator/Maintenance Manuals in accordance with Section 2.1.
- (e) Optional procurement to be exercised within twenty-four (24) months of Contract date is one (1) additional Tool Room Lathe in accordance with the requirements at Section 3.1;

##### 2.1 Operator/Maintenance Manuals

The Contractor must provide operator/maintenance manuals, in English, to DND as follows:

- (a) One (1) hard copy and one (1) electronic copy (MS Word or PDF format) of the Operators Manual that includes illustrated operating, safety and user maintenance instructions; and
- (b) One (1) hard copy and one (1) electronic copy (MS Word or PDF format) of the Maintenance Manual that includes all first and second line repairs of the device with an illustrated parts lists in a top-down breakdown format with the following information for each item:
  - i. Parts descriptions;
  - ii. Manufacturer's part numbers;
  - iii. Source of supply; and
  - iv. NATO Stock Number if available.

Note: The operator and maintenance manuals may be delivered as one manual.

### 3.0 REQUIREMENTS

#### 3.1 Tool Room Lathe

The Tool Room Lathe must:

- (a) Have the following performance parameters:
  - i. Digitally controlled with a Liquid Crystal Diode (LCD) display as follows:
    - a. X and Z readout with selectable British/metric (inch/mm) units; and
    - b. Automatic programmable threading as follows:
      - 1. Minimum range 10 - 110 Thread per inch (TPI); and
      - 2. Minimum 30 threads (inch and metric);
  - ii. Circular accuracy of no more than 0.00125 mm (50 millions of an inch);
  - iii. Infinite speed control between 100 and 3500 RPM (minimum);
  - iv. Distance between centers of no less than 40 cm (16 in);
  - v. Swing over bed of no less than 20 cm (8 in);
  - vi. Variable rate power carriage and cross slide feeds;
- (b) Have the following features:
  - i. CSA approved for operation on external power as follows:
    - a. Primary: 220 VAC, 3 Phase, 60 Hz for drive motors; and
    - b. Secondary: 110 VAV, Single Phase, 60 Hz for controls;
  - ii. Minimum 3 HP AC inverter spindle motor;
  - iii. Hardened and ground alloy steel tool bed;
  - iv. Full bearing carriage with a low friction coated slideway (Turcite B or equivalent);
  - v. Coolant system;
  - vi. Worklight;
  - vii. Lead screw stop;
  - viii. Lever action collet closer; and
  - ix. Spindle brake;
- (c) Have a maximum size and weight as follows:
  - i. Length: 200 cm (80 in);
  - ii. Width: 90 cm (35 in);
  - iii. Height: 190 cm (75 in); and
  - iv. Weight: 1150 kg (2530 lbs);
- (d) Include the following accessories (as a minimum):
  - i. Quantity one (1) steady rest;
  - ii. Quantity one (1) quick change tool post;
  - iii. Quantity three (3) turning and face tool holder;
  - iv. Quantity one (1) headstock center;
  - v. Quantity one (1) tailstock center;
  - vi. Quantity one (1) boring tool holder;
  - vii. Quantity one (1) Drive Plate;
  - viii. Quantity one (1) Drive Dog;
  - ix. Quantity one (1) 17.8 cm (7 in) T-slot face plate;
  - x. Quantity one (1) 15 cm (6 in) 3 jaw chuck;
  - xi. Quantity one (1) 15 cm (6 in) 4 jaw chuck;
  - xii. Quantity one (1) 5C collet fixture plate; and
  - xiii. Quantity one (1) carriage length indicator.

#### 3.1.1 Warranty

The Contractor must provide:

- (a) Warranty on the Tool Room Lathe against material defects and workmanship, including parts and labor, at no additional cost to DND in accordance with the Contractor's standard warranty provisions for a minimum of one (1) year; and
- (b) On-site repairs during the warranty period.

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hn333W6399-15GD60

Buyer ID - Id de l'acheteur  
HN333  
CCC No./N° CCC - FMS No./N° VME

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**ANNEX B**

**BASIS OF PRICING**

The bidder must quote firm unit prices in Canadian dollars, DDP Delivered Duty Paid (CFB Petawawa, ON), Applicable Taxes extra. Freight charges to destination and all applicable Custom duties and Excise taxes must be included.

**ITEM 1 – TOOL ROOM LATHE**

\$ \_\_\_\_\_

Description: as per Annex A.

Quantity: 1 unit

PROPOSED PART NUMBER: \_\_\_\_\_;

PROPOSED NSCM: \_\_\_\_\_;

NAME: \_\_\_\_\_;

PROPOSED DELIVERY DELAY: \_\_\_\_\_.

**OPTION – TOOL ROOM LATHE**

\$ \_\_\_\_\_

Description: as per Annex A.

Quantity: 1 unit

PROPOSED PART NUMBER: See Item 1 \_\_\_\_\_;

PROPOSED NSCM: See Item 1 \_\_\_\_\_;

NAME: See Item 1 \_\_\_\_\_;

PROPOSED DELIVERY DELAY: See Item 1 \_\_\_\_\_.

Optional procurement can be exercised within twenty-four (24) months of Contract date.

**Total Evaluated Price:** \$ \_\_\_\_\_