

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11 rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer
Révision à une demande d'offre à commandes
Departmental Individual Standing Offer (DISO)
Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Consultant Services Division/Division des services
d'experts-conseils
11 Laurier St./11 Rue Laurier
3C2, Place du Portage
Phase III
Gatineau, Québec K1A 0S5

Title - Sujet Full Service Interior Design S.O.		
Solicitation No. - N° de l'invitation EN448-152437/A		Date 2015-07-29
Client Reference No. - N° de référence du client 20152437		Amendment No. - N° modif. 012
File No. - N° de dossier fe176.EN448-152437	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$FE-176-67450		
Date of Original Request for Standing Offer		2015-06-05
Date de la demande de l'offre à commandes originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-08-05		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Talom, Mike		Buyer Id - Id de l'acheteur fe176
Telephone No. - N° de téléphone (819) 956-3796 ()		FAX No. - N° de FAX () -
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Various locations, National Capital Area		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

The solicitation amendment is issued to extend the closing date to **August 05, 2015**, and to incorporate the following change:

A) Appendix C - Price Proposal

Insert the following :

INSTRUCTIONS

1. Complete price proposal form and submit in a separate sealed envelope, with the Proponent's name, Solicitation Number, and "Price Proposal Form" typed on the outside.
2. Price proposals are not to include Applicable Taxes and will be evaluated in Canadian Dollars.
3. Proponents are not to alter or add information to the form.
4. In order to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered to: proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. **The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it.** For example, if the firm does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. **Failure to insert an hourly rate for each position listed will render your proposal non-responsive.**
5. The proponent shall provide a single fixed hourly rate for each category of personnel of each sub-consultant and specialist identified for the first and second year of the Standing Offer, and a single fixed hourly rate for each category of personnel of each sub-consultant and specialist identified for the third and optional fourth year of the Standing Offer
6. Travel and Living Expenses: Firms are advised that any travel time and travel-related expenses associated with the delivery of services within a 50 km radius of Parliament Hill are to be calculated as an integral part of the hourly rates. For delivery of services outside of this 50 km radius, travel-related expenses will be paid (with prior approval of the Departmental Representative) in accordance with current National Joint Council Travel Directive.
7. Fixed hourly rates for each Category of Personnel are to be provided in columns B and D and multiplied by the weight factor % in column A (provided for evaluation purpose only). Sub-totals of columns C and E are then multiplied by the identified weight factor % of each period and the results are added for evaluation purposes.

8. In the summary table, the "Total for evaluation purposes" final value as calculated for each Discipline are to be entered in column B and then multiplied by the weight factor % in column A (provided for evaluation purposes only).

9. In the event that a mathematical error occurs in carrying over the totals, PWGSC will correct the totals to ensure the fairness of the proposals.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED..

B) Responses to questions

Question 20:

- i) I noticed that the closing date has been extended. I'm concerned that I've submitted my proposal already and do not have the cover of this amendment included in my package. Will I be disqualified?
- ii) Can I get my submission back from the bid receiving unit in order to re-submit it with any additional amendment that may be issued between now and the closing date.

Answer 20:

- i) No, you would not be disqualified if you submit amendments that were issued after you had previously submitted your proposal. Amendments to proposals may be submitted in accordance with General instruction GI 23 as follows:

GI 23 REVISION OF PROPOSAL

A proposal submitted may be amended by letter or facsimile provided the revision is received at the office designated for the receipt of proposals, on or before the date and time set for the receipt of proposals. The revision must be on the Proponent's letterhead or bear a signature that identifies the Proponent, and must clearly identify the change(s) to be applied to the original proposal. The revision must also include the information identified in GI 10 2. d).

- ii) Yes. Please contact the Bid Receiving Unit directly at 819-956-3370.