



INVITATION TO SUBMIT A LETTER OF INTEREST (LOI) IN JERSEYVILLE, ONTARIO

A Letter of Interest (LOI) is used when detailed information is required from suppliers.

Such requests might outline a potential requirement and request suppliers to describe their ability to satisfy the requirement. Responses are used to assist AAFC in identifying interest before proceeding with a Call for Tender or Offer to Purchase.

Section A: Scope and Nature of the Letter of Interest (LOI)

Agriculture and Agri-Food Canada (AAC) is asking interested parties to provide interest for a potential sale and removal of a dwelling.

This LOI is neither a call for tender nor an Offer to Purchase. No agreement or contract will be entered into based on this LOI. The issuance of this LOI is not to be considered in any way a commitment by the Government of Canada, nor as authority to potential Respondents to undertake any work that could be charged to Canada. This LOI is not to be considered as a commitment to issue a subsequent solicitation or award a contract for the work described herein.

Section B: Description of the dwelling:

Detached single dwelling located at 115 Sunnyridge Rd., Jerseyville, Ontario L0R 1R0. Built in 1965, this 13m x 9m (approx.) building served as an on-site full time residence for some staff of the Jerseyville Research Centre. It is a wood framed, split level building with concrete cinder block foundation basement. Interior walls are surfaced with drywall and wood panelling; exterior walls are brick. Building area is 206 m² composed of a 112 m² finished basement, 48 m² main lower split floor (kitchen and living room), and 46 m² upper split floor (bedrooms and washroom). Flooring surfaces include hardwood, carpet, vinyl, as well as bare concrete. Roofing is surfaced with asphalt shingles which were replaced in summer of 2011. The house was previously heated with an oil fuelled furnace; however this was later converted to natural gas in 1995.

The building has been occupied full time up until the spring of 2014. Since this time, the building has been unoccupied. Daily building inspections are occurring and minimal building heat is being provided to prevent freeze damage during the winter.

A Hazardous Building Materials inspection and report was conducted in February, 2015 and some hazardous materials, which are typical for a building of this type and age, were detected. The report is attached for further details.

Section C: Sale & removal

Sale and removal must meet the following criteria:



Public Advertisement for a Letter of Interest (LOI)

01B46-15-0035

- To provide all services, equipment, and coordination to remove house from AAFC property and take ownership of the asset.
- To demolish and remove from site all subsurface construction including full basement, concrete, structure, surfaces, etc. All demolished material to be disposed of in a manner that maximizes recycling and re-use.
- To fill demolition excavation to grade with an approved clean fill, compact, and layer with top soil and soil.
- To coordinate and complete the termination of utilities (water, electricity, and natural gas).
- To properly cap and terminate connection to existing septic field.
- To restore any damage to site caused by building removal and demolition.
- All work must be completed by March 31st, 2016.

Section D: Responses

Interested parties are requested to submit their responses to this LOI in writing to the following address:

Angela Quan
Procurement and Contracting Officer
Agriculture and Agri-Food Canada
2001 Robert-Bourassa Boulevard, suite 671 TEN
Montreal QC H3A 3N2

Angela.Quan@agr.gc.ca

Please indicate File No. 01B46-15-0035 on all correspondence.

Section E: Responses Requested by

Firms that have interest in this sale and removal are invited to submit their Letter of Interest indicating their name, contact information and their interest in the project. The Letter of Interest must be received no later than:

August 17 2015 – 14:00 (EDT)

Section F: Additional Information

For more information, please contact Angela Quan, Procurement and Contracting Officer by email to: Angela.Quan@agr.gc.ca