

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau**  
**Québec**  
**K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Communication Procurement Directorate/Direction de  
l'approvisionnement en communication  
360 Albert St. / 360, rue Albert  
12th Floor / 12ième étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Halifax Citadel Heritage Exhibit	
<b>Solicitation No. - N° de l'invitation</b> 5P110-140465/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> 5P110-140465	<b>Date</b> 2015-08-14
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CX-028-67762	
<b>File No. - N° de dossier</b> cx028.5P110-140465	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-08-21</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Baxter, Emily	<b>Buyer Id - Id de l'acheteur</b> cx028
<b>Telephone No. - N° de téléphone</b> (613) 949-1285 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

---

## Amendment 004

The purpose of this amendment is to respond to potential bidders' questions and revise Part 4.

1) *Question 13:*

Please can you clarify who will provide translation?

*Response 13:*

The Contractor must provide all language adaptation for the deliverables as specified in the Annex A Statement of Work. Please see Amendment 003, *Response 1* and *Response 12* for more detail.

*Question 14:*

Since answers to the questions have not yet been posted, would you consider granting an extension to the due date?

*Response 14:*

The solicitation closing date remains unchanged.

*Question 15:*

Page 3 - Please confirm that this is the address that the response to the RFP must be sent to. It is different from the address on the Cover Page. Is there someone to whom we should address in the Attention Line?

*Response 15:*

As specified in **PART 2 – BIDDER INSTRUCTIONS, 2.2 Submission of Bids;**

**“Phase 1:**

*Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.*

*Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.”*

The Attention Line should be addressed to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit.

*Question 16:*

Can we submit more than 2 projects that demonstrate the experience of the Principal Designer?

---

*Response 16:*

As specified in **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION, M.2.2 Proposed Principal Exhibit Designer's Work History**, the description of the proposed Principal Exhibit Designer's work history must include a *"detailed description of two (2) sample exhibit design projects of the proposed Principal Exhibit Designer's work."*

Please see 2) below for a revision to Part 4.

*Question 17:*

Can we submit more than 2 exhibit projects for Mandatory Requirement 3, experience of the Firm?

*Response 17:*

As specified in **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION, Phase 1 - M.3 Experience of the Firm;**

*"The Bidder must provide a detailed description of two (2) exhibit projects that demonstrate that the Bidder has provided exhibit design services, exhibit fabrication and installation for Exhibit structures similar in scope to the requirement detailed in Annex A - the Statement of Work of this solicitation."*

*If the projects undertaken by the principal exhibit designer and presented in Phase 1 - M.2 were carried out by the bidding firm, two (2) other projects MUST be presented in Phase 1 - M.3. In total, four (4) different projects must be presented."*

Please see 2) below for a revision to Part 4.

*Question 18:*

In addition to the Proposed Principal Designer, does PWGSC require identification of all personnel proposed for the project and their CVs for Phase I technical submission? Currently, there is no explicit language that identifies this requirement.

*Response 18:*

No, PWGSC does not require identification of all personnel proposed for the project.

**Question 19:**

Annex B – This is the estimate table required as mandatory for Phase II submission. However, Phase I submission requires a financial estimate. This there a form or table that is required for submission or should bidders use the same format as Annex B or submit their own breakdown based on understanding of Annex A?

**Response 19:**

No, there is no form or table that is required for submission of the financial proposal for Phase 1.

As specified in **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION, Phase 1 - M.1 Financial Proposal**

*“The Bidder MUST submit a detailed financial proposal for turnkey exhibit research, design, fabrication, and installation services, based on the Annex A Statement of Work, with a firm price not exceeding **\$3,700,000.00** (Goods and Services Tax or Harmonized Sales Tax extra, as appropriate).”*

**Question 20:**

Please confirm that the \$3,700,000 includes preparation of the galleries. In other words, does this budget also have to cover replacement of air handling units, mechanical and electrical, etc. In other words, non exhibit items in the gallery spaces.

**Response 20:**

Please see Amendment 003, *Response 5*.

2) At **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION, M.2.2 Proposed Principal Exhibit Designer's Work History;**

**Insert:**

If more than two (2) project samples are submitted for M.2.2 Proposed Principal Exhibit Designer's Work History, the Bidder must clearly identify which projects are to be considered for evaluation purposes. If the Bidder does not clearly identify which projects are to be considered for evaluation purposes, the first two (2) project samples will be evaluated. No more than two (2) project samples will be considered for evaluation purposes.

At **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION, Phase 1 - M.3 Experience of the Firm**

**Insert:**

If more than two (2) project samples are submitted for Phase 1 - M.3 Experience of the Firm, the Bidder must clearly identify which projects are to be considered for evaluation purposes. If the Bidder does not

Solicitation No. - N° de l'invitation

5P110-140465/A

Amd. No. - N° de la modif.

004

Buyer ID - Id de l'acheteur

cx028

Client Ref. No. - N° de réf. du client

5P110-140465

File No. - N° du dossier

cx0285P110-140465

CCC No./N° CCC - FMS No/ N° VME

---

clearly identify which projects are to be considered for evaluation purposes, the first two (2) project samples will be evaluated. No more than two (2) project samples will be considered for evaluation purposes.

**All other terms and conditions remain unchanged.**