

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions**
Travaux publics et Services gouvernementaux
Canada
Cabot Place, Phase II
Box 4600
St. John's, NF
A1C 5T2
Bid Fax: (709) 772-4603

INVITATION TO TENDER
APPEL D'OFFRES

**Tender To: Public Works and Government Services
Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
PWGSC / TPSGC - Nfld. Region
Cabot Place, Phase II, 6th Floor
Box 4600
St. John's, NF
A1C 5T2

Title - Sujet CCGS W.Grenfell Pneumatic Valves	
Solicitation No. - N° de l'invitation F6855-150777/A	Date 2015-08-17
Client Reference No. - N° de référence du client F6855-150777	GETS Ref. No. - N° de réf. de SEAG PW-\$OLZ-002-6423
File No. - N° de dossier OLZ-5-38095 (002)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-09-02	
Time Zone Fuseau horaire Newfoundland Daylight Saving Time NDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dalton, Colleen	Buyer Id - Id de l'acheteur olz002
Telephone No. - N° de téléphone (709) 772-4931 ()	FAX No. - N° de FAX (709) 772-4603
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF FISHERIES AND OCEANS C/O SUPPLY DEPOT SOUTHSIDE RD PO BOX 5667 ST JOHNS Newfoundland and Labrador A1C5X1 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM DestinationPlant/Usine		Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	CCGSSir Wilfred Grenfell - Pneumat ic valves CCGS Sir Wilfred Grenfell - Pneumatically operated valves	F6855	F6855	1	lot	\$	\$	See Herein	

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

No security requirement.

1.2 Requirement

The existing keystone pneumatic valves are electrically actuated and have become unsupportable. These valves and ancillary components are to be replaced with a similar, modern system, maintaining the manual override feature and remote indication along with the ability to interface with the new alarm and monitoring system.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

"The requirement is subject to the provisions of the Agreement on Internal Trade (AIT)."

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>)

issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 2015/07/03 Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 days calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as

such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Newfoundland and Labrador.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (_1___ hard copies)

Section II: Financial Bid (__1___ hard copies)

Section III: Certifications (__1___ hard copies)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (

<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation**4.1.1.1 Mandatory Technical Criteria**

Class approved by TCMS recognized under IACS.

Met ☐ Yes ☐ No

The valves shall be comparable in size to the existing valves outlined in specification. Final measurements of face to face and bolt pitch diameter to be confirmed by winning bid prior to placing the order.

Met ☐ Yes ☐ No

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\)](#) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The existing keystone pneumatic valves are electrically actuated and have become unsupportable. These valves and ancillary components are to be replaced with a similar, modern system, maintaining the manual override feature and remote indication along with the ability to interface with the new alarm and monitoring system.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2015/07/03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received within 12 months from award of contract.

What is the best delivery date available? _____

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Colleen Dalton
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch

Telephone: 709- 772- 4931
Facsimile: 709-772-2932
E-mail address: colleen.dalton@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: Darrin Hancock

Telephone : 709-772-2689

E-mail address: darrin.hancock@dfo-mpo.gc.ca

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____

Title: _____

Tel: _____

Fax: _____

Email: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a _____ (*insert "firm price" OR "firm unit price(s)" OR "firm lot price(s)", as specified in _____ insert "contract" OR "in Annex _____" for a cost of \$ _____ insert the amount at contract award*). Customs duties are _____ (*insert "included", "excluded" OR "subject to exemption"*) and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;

all such documents have been verified by Canada;

the Work delivered has been accepted by Canada.

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Instruction to contracting officers: Use the following paragraph when invoices must be accompanied by supporting documents. The documents listed are examples only and must be revised to reflect the requirement. Delete this paragraph if no supporting documents are required.

Each invoice must be supported by:

- a copy of time sheets to support the time claimed;
- a copy of the release document and any other documents as specified in the Contract;
- a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
- a copy of the monthly progress report.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
OR

The original and one (1) copy must be forwarded to the following address for certification and payment.
Canadian Coast Guard

One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

Instruction to contracting officers: Insert additional distribution as applicable. The following is an example.

one (1) copy must be forwarded to the consignee.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Newfoundland and Labrador.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015/07/03) Goods (medium complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Mandatory Requirement;
- (e) Annex C, Pricing;
- (f) Annex D, Information Required for Code of Conduct Certification;
- (g) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on _____” or “, as amended on _____” and insert date(s) of clarification(s) or amendment(s)*)

ANNEX "A"**Requirement**

The existing keystone pneumatic valves are electrically actuated and have become unsupportable. These valves and ancillary components are to be replaced with a similar, modern system, maintaining the manual override feature and remote indication along with the ability to interface with the new alarm and monitoring system.

Annex "B"**Mandatory Requirement**

Class approved by TCMS recognized under IACS.

Met ☐ Yes ☐ No

The valves shall be comparable in size to the existing valves outlined in specification. Final measurements of face to face and bolt pitch diameter to be confirmed by winning bid prior to placing the order.

Met ☐ Yes ☐ No

Annex "C"**Pricing****Fuel Oil System**

Qty	Size	Description	Tagged	Unit \$	Total \$
6	10"	Ductile Iron Body #DJL3-A395 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. * C/W 790 Actuators 453 Manual Override * 791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox.	FO1 to FO6	\$	\$
8	8"	Ductile Iron Body #DJL3-A395 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. * C/W 790 Actuator 453 Manual Override * 791-4 CSA NEMA 4 Solenoid 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox.	FO10 to FO17	\$	\$
5	6"	Cast Iron Body #CLJ3 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. * C/W 790 Actuators 453 Manual Override	FO18 to FO21 and FO27	\$	\$

		*791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox			
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Fresh Water System (include a hand-operated manual override)

Qty	Size	Description	Tagged	Unit \$	Total \$
4	6"	Ductile Iron Body #DLF3-A395 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. * C/W 790 Actuators 453 Manual Override * 791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox.	FW1, FW2, FW3 and FW5.	\$	\$
3	6"	Cast Iron Body #CLF3 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. * C/W 790 Actuators 453 Manual Override * 791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox.	FW4, FW6 and FW7	\$	\$

Ballast Water System (DB22 & DB 23 do not exist in the system)

Qty	Size	Description	Tagged	Unit \$	Total \$
12	10"	Ductile Iron Body #DLJ3-A395 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. *C/W 790 Actuators 453 Manual Override * 791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox.	DB1 to DB12	\$	\$
9	6"	Ductile Iron Body #DLJ3-A395 Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N seats. * C/W 790 Actuators 453 Manual Override * 791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to switchbox.	DB14 to DB24	\$	\$
1	6"	Cast Iron Body #CLJ3	DB25	\$	\$

Solicitation No. - N° de l'invitation

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Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

olz002

Client Ref. No. - N° de réf. du client

F6855-150777

File No. - N° du dossier

OLZ-5-38095

CCC No./N° CCC - FMS No/ N° VME

		Keystone Butterfly Valves figure F1000 Aluminum Bronze Disc. Stainless Steel Shaft. Buna N Seats. * C/W 790 Actuators 453 Manual Override * 791-4 CSA NEMA 4 Solenoid * 792-4-2 SPDT CSA NEMA 4 Switchbox with Solenoid Prewired to Switchbox.			
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Freight to Canadian Coast Guard Base St. John's NL (on total order)

\$ _____

Note:

* Freight is an estimate only and will be paid based on actual cost supported by an invoice.

ANNEX D
INFORMATION REQUIRED FOR CODE OF CONDUCT CERTIFICATION

Please provide list of names of the following entities, according to the ownership nature of the company

1. For a Corporation - each current member of the Bidder's Board of Directors;

2. For a Partnership, General Partnership or Limited Partnership - the names of all current partners;

3. For a Sole Proprietorship or an individual doing business under a firm name - the name
of the sole proprietor or individual;

4. For a Joint Venture - the names of all current members of the Joint venture;

5. For an individual - the full name of the person
