



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions

Procurement Hub - Fredericton  
Fisheries and Oceans Canada  
301 Bishop Drive  
Fredericton, New Brunswick, E3C 2M6

Email: [DFOtenders-soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca)

**REQUEST FOR PROPOSAL**

**DEMANDE DE PROPOSITION**

Proposal to: Fisheries and Oceans Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : Pêches et Océans Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

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|---|--|--|
| <b>Title – Sujet</b><br><b>Canadian Coast Guard Incident<br/>Command System Training<br/>ICS-300 and ICS-400</b>  |  | <b>Date</b><br><b>17 August 2015</b>                     |
| <b>Solicitation No. – N° de l’invitation</b><br><b>F5211-150266</b>   | <b>Amendment No. - N° modif.</b><br><b>002</b>       |  |
| <b>Client Reference No. - No. De Référence du Client</b><br>F7043-150009  |  |  |
| <b>Solicitation Closes – L’invitation prend fin</b><br><b>At /à : 14 :00</b><br>ADT(Atlantic Daylight Time)<br>HAA (heure avancée de l’Atlantique)<br><b>On / le : 21 August 2015</b>   |  |  |
| <b>F.O.B. – F.A.B</b><br>Destination  | <b>GST – TPS</b><br>See herein<br>Voir aux présentes | <b>Duty – Droits</b><br>See herein<br>Voir aux présentes |
| <b>Destination of Goods and Services – Destinations des biens et services</b><br>See herein — Voir aux présentes  |  |  |
| <b>Instructions</b><br>See herein — Voir aux présentes  |  |  |
| <b>Address Inquiries to –<br/>Adresser toute demande de renseignements à</b><br><b>Jean-Yves Hamel</b><br><b>Email:</b><br><a href="mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca">DFOtenders-soumissionsMPO@dfo-mpo.gc.ca</a>               |  |  |
| <b>Delivery Required –<br/>Livraison exigée</b><br>See herein — Voir aux présentes  | <b>Delivery Offered –<br/>Livraison proposée</b>     |  |
| <b>Vendor/Firm Name, Address and Representative – Raison sociale,<br/>adresse et représentant du fournisseur/de l’entrepreneur:</b>   |  |  |
| <b>Telephone No. – No. de téléphone</b>   | <b>Facsimile No. – No. de télécopieur</b>            |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm<br/>(type or print) – Nom et titre de la personne autorisée à signer au nom<br/>du fournisseur/de l’entrepreneur (taper ou écrire en caractères<br/>d’imprimerie)</b> |  |  |
| <b>Signature</b>  | <b>Date</b>  |  |



## Amendment 002

Amendment 002 is raised to answer a bidder question.

**Q** The standard for ICS 300 and ICS 400 is 2 instructors (ref: ICS Canada's *Incident Command System Student, Training and Training Provider Standards* article 3.1.2 when the class size exceeds 12 students). Please confirm that, in accordance with ICS Canada's guidelines (and FEMA mandatory requirements), each ICS 300/400 course will require 2 qualified instructors, and that these resources are to be reflected in the resource qualifications in Section 1 of the bid, and costing in Section 2 of the bid.

**A** Para 7)c) of the Statement of Work indicates 24 participants per class (...in class training format to groups of up to 24 CCG/DFO employees...). ICS Canada documentation **recommends** 24 as a maximum class size for ICS 300 & 400. Also, in their standards document, they **recommend, in general terms** that the ratio of instructors to students not exceed 1:12.

**Up to 24 participants will attend each ICS 300 or 400 course. While multiple resources could be included within a contractors proposal in terms of modifying the ICS Canada training curriculum to reflect Coast Guard's mandate, roles and responsibilities [as per the Statement of Work deliverables at para 4)b)i)] , only one instructor is required to deliver each ICS 300 and 400 course.**

**All other terms and conditions remain the same.**