

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Business Management and Consulting Services
Division / Division des services de gestion des affaires
et de consultation
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet Defence Sect Research & Analysis Se	
Solicitation No. - N° de l'invitation UT830-153671/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client UT830-153671	Date 2015-08-28
GETS Reference No. - N° de référence de SEAG PW-\$\$ZG-421-29395	
File No. - N° de dossier 421zg.UT830-153671	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-09-16	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dubé, Robert	Buyer Id - Id de l'acheteur 421zg
Telephone No. - N° de téléphone (819) 956-0473 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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File No. - N° du dossier

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SEE ATTACHED DOCUMENT

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AMENDMENT # 003

This amendment solicitation is raised to answer questions from the industry.

To answer questions #6 to #18 from the industry:

QUESTION 6

In 6.2.2 and 6.4 of the SOW it mentions that the Authority may require for the successful bidder to perform tasks similar to those described under work area 6.2.1. In order for the bidders to understand the resourcing requirements for this exercise, would the Authority be able to provide without prejudice or commitment a rough idea of how many ad hoc tasks will likely to be requested in a year?

ANSWER 6

With respect to section 6.2.2 of the Statement of Work:

The Contractor must, if required by the Project Authority, develop reports (or comparable deliverables) similar to the report on the Marine sector required under section 6.2.1 of the Statement of Work, but with a focus on any or all of the following sectors: Land, Air and Space.

With respect to section 6.4 of the Statement of Work:

It is not possible to provide a precise estimate of the number of tasks that may be assigned on an "as and when requested" basis, as this will depend on a variety of political, economic and/or other factors that are difficult to predict at this time.

For an overview of potential upcoming defence procurements, Bidders are encouraged to consult the Defence Acquisition Guide, published by the Department of National Defence, which identifies future potential Canadian Armed Forces requirements and associated procurement projects (<http://www.forces.gc.ca/en/business-defence-acquisition-guide-2015/index.page>).

It is expected that the ITB Policy, including Value Propositions (VPs), will be applied to approximately 15 defence or major Canadian Coast Guard procurements per year going forward.

QUESTION 7

Can the Authority please confirm whether a tender would be deemed non-responsive if the tenderer was to limit its liability?

ANSWER 7

Yes, the tenderer (bidder) would be declared non-responsive if it would limit its liability. The bidder must comply with the general conditions 2035 section 24 – Liability of the Standard Acquisition Clauses and Conditions (SACC) Manual.

SACC manual can be found at: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

QUESTION 8

Within table PRC1: Experience, section R3 asks for the bidders to provide 1 project summary for each of the four work areas described in the SOW. Would the Authority be willing to accept more than 1 summary

for each area (4 in total) if deemed appropriate or would the Authority render the bidder non responsive if the number of project summaries were to be exceeded?

ANSWER 8

Bidders are asked to provide one project summary for each of the four (4) Work Areas described in the Statement of Work.

QUESTION 9

As detailed in section 7.2.2 of the ITT, the Inspection Authority shall inspect each of the deliverables and will have the right to reject or require correction of each deliverable if required; please advise whether there is a standard deliverable acceptance period that the bidders have to comply with or will the Authority be happy for the bidder to suggest a reasonable acceptance period within their bid?

ANSWER 9

There is not a standard deliverable acceptance period. The Inspection Authority will endeavour to make inspection and acceptance decisions in a timely manner. Bidders are not required nor requested to suggest an acceptance period within their bid.

QUESTION 10

Under work area 3 (6.3.2) the customer requires for the successful bidder to produce progress reports as part of the deliverables, please can the customer advise how many progress reports will be required for this element of work (if the option to extend is exercised)?

ANSWER 10

If the option to extend the Contract is exercised, the Project Authority expects the submission of at least two (2) Progress Reports per year pursuant to section 6.3.2 of the Statement of Work. That said, Bidders are expected to apply their experience and knowledge to proposing, as part of their Preliminary Project Plan submitted pursuant to Mandatory Criterion M5, a schedule and timetable of tasks / milestone / deliverables (including Progress Reports) that will best achieve the objectives of the Statement of Work. A final schedule and timetable will be discussed at a Kick-Off Meeting to be held pursuant to Section 7.1 of the Statement of Work.

QUESTION 11

Please can the Authority inform the bidders as to how they intend to issue these tasks (including the ad hoc tasks if required) to the contractor?

ANSWER 11

For the Work described in sections 6.2.2 and 6.4 of the Statement of Work, which must be performed on an "as and when requested" basis if required by the Project Authority, tasks will be assigned to the Contractor via Task Authorizations. The Task Authorization process is explained in Section 7.1.2 of "Part 7 – Resulting Contract Clauses."

QUESTION 12

How will the customer assess whether the 1st and 2nd optional years will be required and if they are, how soon will the customer inform the contractor of their decision during the first contracted year?

ANSWER 12

Details on the option to extend the Contract, including the timing of the related notice to be provided to the Contractor, are specified in Section 7.4.2 of "Part 7 – Resulting Contract Clauses."

QUESTION 13

Can the customer please inform the bidders as to where they are able to view all the bid solicitation inquiry responses which are of a non-proprietary nature?

ANSWER 13

As stated in Part 2, section 2.4 of the solicitation, all enquiries must be submitted in writing to the Contracting Authority. All bid solicitation inquiries of a non-proprietary nature will be answered by Canada to all bidders on Public Works and Government Services Canada Buyandsell.gc.ca website via an amendment to the Request for Proposal (RFP).

QUESTION 14

In R3 of the PRC1 table it asks for the bidder to provide contact details relevant to each of the project summaries provided. In the event that the bidder was unable to provide contact details due to confidentiality reasons, would Canada be happy for the bidder to provide a confidentiality statement against each of the project summaries instead (where applicable)?

ANSWER 14

In R3 of the PRC1 table the bidder has to provide contact details relevant to each of the project summaries. In reference to SACC 2003 (2015-07-03), Standard Instructions - Goods or Services - Competitive Requirements, all bids will be treated as confidential, subject to the provisions of the Access to Information Act (R.S. 1985, c. A-1) and the Privacy Act (R.S., 1985, c. P-21), therefore a confidentiality statement against each of the project summaries is not necessary.

QUESTION 15

With reference to the same section above (Question 14), would the Authority be content (if we feel that the case study is still relevant to the work area) for the bidder to provide additional case studies (above and beyond the 4 specified) without the summary and contact details in order demonstrate extensive relevance?

ANSWER 15

Bidders are asked to provide one project summary for each of the four (4) Work Areas described in the Statement of Work. Each project summary should contain the information outlined under Point-Rated Technical Criterion R3 of Table PRC1 in the Technical and Financial Evaluation Criteria (Attachment 1 to Part 4).

QUESTION 16

With reference to the ad hoc tasks which the Authority may want to request (if the option years are exercised), please can the Authority inform the bidders as to how they intend to issue these tasks to the successful bidder?

ANSWER 16

For the Work described in the Statement of Work which must be performed on an "as and when requested" basis if required by the Project Authority, tasks will be assigned to the Contractor via Task Authorizations. The Task Authorization process is explained in Section 7.1.2 of "Part 7 – Resulting Contract Clauses."

QUESTION 17

Following on from Question 16, if the contractor receives an ad hoc task which they feel at the time they aren't able to take on due to lack of resourcing or scope of work outside of their expertise, will the

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Contractor be able to pass this task through to an approved* subcontractor instead? (*Approval would be sort after by the Authority first)

ANSWER 17

If during the contract period, the Contactor wishes to leverage a subcontractor not identified at the submission of the bid as part of the project team to deliver a portion of the Work, the Contractor must comply with the following clauses and conditions as previously identified in Part 7 of the RFP:

- SACC 2035 06 (2013-06-27) - Subcontracts
- SACC 2035 08 (2008-05-12) - Replacement of Specific Individuals
- SACC 2035 41 (2015-07-03) - Integrity Provisions - Contract

The SACC manual can be found at: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

QUESTION 18

It is noted that the Authority wish for the bidders to declare whether there is or they anticipate for there to be any Conflict of Interest (COI) however there appears to be no COI declaration form within the Invitation to Tender (ITT); will the Authority be providing a copy to each of the bidders?

ANSWER 18

The bidders don't need to complete any declaration form regarding the Conflict of Interest, but they must comply with the following clauses and conditions:

SACC 2003 18 (2012-03-02) Conflict of Interest - Unfair Advantage;
SACC 2035 34 (2008-05-12) Conflict of Interest and Values and Ethics Codes for the Public Service; and
SACC 2035 35 (2008-05-12) No Bribe or Conflict.

SACC manual can be found at: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED