

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
**Public Works Government Services Canada- Bid
Receiving / Réception des soumissions**
189 Prince William Street
Room 405
Saint John
New Brunswick
E2L 2B9

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Tarped Building	
Solicitation No. - N° de l'invitation W0501-16DH01/A	Date 2015-09-02
Client Reference No. - N° de référence du client W0501-16DH01	
GETS Reference No. - N° de référence de SEAG PW-\$PWB-101-3686	
File No. - N° de dossier PWB-5-38067 (101)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-10-13	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lomax, Sandra	Buyer Id - Id de l'acheteur pwb101
Telephone No. - N° de téléphone (506) 636-4362 ()	FAX No. - N° de FAX (506) 636-4376
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 5 CSDB Gagetown, Rear of Bldg. M-6 PO BOX 17000 STN FORCES OROMOCTO New Brunswick E2V4J5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Issuing Office - Bureau de distribution

**Public Works Government Services Canada- Bid
Receiving / Réception des soumissions**
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Room 405
Saint John
New Bruns
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Solicitation No. - N° de l'invitation

W0501-16DH01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pwb101

Client Ref. No. - N° de réf. du client

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PWB-5-38067

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There are no security requirements associated with this bid solicitation

1.2 Requirement - Bid

The Work to be performed is detailed under Article 2 of the resulting contract clauses

(Derived from - Provenant de: B4007T, 2014/06/26)

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015/07/03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least seven (7) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

(Derived from - Provenant de: A9076T, 2007/05/25)

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copies)
Section III: Certifications (1 hard copies)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green](#)

Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013/11/06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory Technical Criteria as specified in Annex "C"

4.1.2 Financial Evaluation

SACC Manual Clause A0220T (2014/06/26), Evaluation of Price (*if applicable*)

4.2 Basis of Selection

SACC Reference	Section	Date
A0031T	Basis of Selection - Mandatory Technical Criteria	2010/08/16

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.1.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Requirement

Statement of Work - Contract

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

(Derived from - Provenant de: B4008C, 2014/06/26)

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2015/07/03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

The goods must be received on or before October 30, 2015. Installation must be provided no later than four (4) weeks after delivery date.

(Derived from - Provenant de: A9022C, 2007/05/25)

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sandra Lomax
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 189 Prince William St
Saint John, New Brunswick
E2L 2B9

Telephone: (506) 636-4362
Facsimile: (506) 636-4376
E-mail address: Sandra.lomax@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *will be identified at contract award*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

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6.5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail: _____

6.6 Payment

6.6.1 Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in Annex B for a cost of \$ _____ (insert the amount of the contract award)

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

(Derived from - Provenant de: C0207C, 2013/04/25)

6.6.2 Limitation of Price

SACC Manual clause C6000C (2011/05/16) Limitation of Price

(Derived from - Provenant de: C4005C, 2014/06/26)

6.6.3 Terms of Payment

SACC Manual Clause H1000C (2008/05/12) Single Payment

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

(Derived from - Provenant de: H5001C, 2008/12/12)

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
(b) the general conditions [2010A](#) (2015/07/03), General Conditions - Goods (Medium Complexity)
(c) Annex A, Requirement;
(d) the Contractor's bid dated _____

6.11 SACC Manual Clauses

SACC Reference	Section	Date
A9062C	Canadian Forces Site Regulations	2011/05/16
D0018C	Delivery and Unloading	2007/11/30
G1005C	Insurance	2008/05/12

Shipping Instructions - Delivery at Destination

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Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Free on Board (Destination) common carrier Building M-6, CFB Gagetown, Oromocto, New Brunswick for shipments from the United States government; or
- (b) Delivered Duty Paid (DDP) Building M-6, CFB Gagetown, Oromocto, New Brunswick Incoterms 2000 for shipments from a commercial contractor.

ANNEX “A”

STATEMENT OF WORK

MANDATORY REQUIREMENTS

At the date of bid closing, bids MUST meet the mandatory requirements specified below.

TO DEMONSTRATE THAT ALL REQUIREMENTS OF THE TECHNICAL SPECIFICATIONS ARE RESPECTED BIDDERS MUST RESPOND WITH COMPLETE SPECIFICATIONS AND/OR DESCRIPTIVE LITERATURE OF THE EQUIPMENT BEING OFFERED.

Any proposal which fails to meet all mandatory requirements will be deemed non-responsive. Each requirement should be addressed separately.

Technical brochures MUST be available for evaluation purposes and should be attached to your proposal.

1. Title: procurement, Delivery and Setup of a tarped building to the rear of bldg. M-6 at CFB Gagetown.

2. Objectives

2.1 The objective of this SOW is to provide the technical specifications, criteria and conditions required for the procurement of the tarped building to maximise all weather storage at rear of building M-6 CFB Gagetown.

3. Background

3.1 In an effort to maximize the all weather storage while complying with current safety regulations, Personnel Support Services Branch intends to procure a tarped building at rear of bldg. M-6. This tarped building will be used in the everyday operations of the Base Gymnasium but also for storage of training equipment.

4. Tasks

4.1 All requested deliverables must be on site and received by Base Gymnasium M-6 before 30 October 2015.

4.2 All goods must be installed no later than four weeks after delivery.

4.3 40' x 60' dome style building – excluding stamped drawings.

Additional specs are as follows:

- Delivery and installation included
- Minimum of a 12oz, 23 mil cover and end walls, fabric is a reinforced polyethylene
- Trussed arch frame at 10' centers, truss made of galvanized steel
- Truss webbing depth is (±2'')14"
- Cover is tensioned by a pipe and winch system
- 1 man door
- 1 – (±2'')12' wide x (±2'') 14' high overhead door
- 2' x 2' x 4' concrete blocks for foundation included as well as setting the blocks

Not included is any site prep work. For example: excavation, bull dozing, compaction, levelling etc.

5. Constraints

5.1 DND reserves the right to terminate the contract if receipt of materials is not made by the designated date.

5.2 Delivery charges must be included in the bid.

6. Deliverables

6.1 The manufacturer/supplier shall supply DND/Base Gymnasium the following deliverable, free of material defects:

List of Products

The manufacturer/supplier shall supply DND/Base Gymnasium, no later than close of business on 30 October 2015, the following deliverables, free of material defects:

40' x 60' dome style building – excluding stamped drawings

Additional specs are as follows:

- Delivery and installation included
- Minimum of a 12oz, 23 mil cover and end walls, fabric is a reinforced polyethylene
- Trussed arch frame at 10' centers, truss made of galvanized steel
- Truss webbing depth is (±2'')14"
- Cover is tensioned by a pipe and winch system
- 1 man door (±2'')36" x (±2'')80" beside overhead door
- 1 – (±2'')12' wide x (±2'')14' high overhead door
- 2' x 2' x 4' concrete blocks for foundation included as well as setting the blocks

6.2 Shelter Dimensions

Shelter dimensions shall be as follows:

- a. Height at peak \pm 10 inches: 18 ft;
- b. Length \pm 2 inch: 60 ft;
- c. Width \pm 2 inch: 40 ft;
- d. Man Door \pm 2 inch: 36 inches;
- e. Overhead Door Height \pm 6 inches: 14 ft; and,
- f. Overhead Door Width \pm 6 inches: 12 ft.

Not included is any site prep work. For example: excavation, bull dozing, compaction, levelling etc.

Required services

The manufacturer/supplier SHALL provide the following services, as part of this goods procurement contract:

- Delivery of all goods and material, as listed in paragraph 6.1 above, rear of bldg. M-6 at CFB Gagetown by the delivery date.
- Setup of tarped building within a four week period after delivery.

7. Other Considerations

7.1 Packaging and delivery of all materials shall be the responsibility of the manufacturer/supplier and must comply with Canadian standards and transport regulations. It is the responsibility of the manufacturer/supplier to ensure products are properly protected and secured from damages during handling and shipping.

7.2 Products that are required to have CSA, ULC or other approvals must be properly marked or labelled indicating that the product has been inspected and approved.

7.3 All products must be fabricated and manufactured from new materials free of defects, complying with applicable codes and industry standards.

7.4 The manufacturer/supplier must provide a written guarantee, signed and issued in the name of Her Majesty the Queen in Right of Canada, stating the steel shelving set is guaranteed against any defect of material for a period of one(1) year from the date of delivery, or manufacturer's standard warranty period, whichever is longer.

ANNEX “B”

1. Essential Items						
Item No.	Description	OEM Brand Name and Model Number	Unit of Issue	Quantity	Unit Price*	Extended Price
1.1	40'x 60' Dome Style Building		Each	1	\$ _____	\$ _____
					Subtotal	\$ _____
					HST	\$ _____
					Total	\$ _____

* Unit price includes delivery, configuration, installation, on-site training, and one (1) year warranty/maintenance and support service.

ANNEX "C"

REQUIREMENT

MANDATORY REQUIREMENTS:

The complete specifications and/or descriptive literature should be submitted with the proposal but may be submitted afterwards. If the complete specifications and/or descriptive literature are not submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet this requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive

Any proposal which fails to meet all mandatory requirements will be deemed non-responsive. Each requirement should be addressed separately.

Technical Specifications		Statement of Work (page #)	FOR EVALUATION PURPOSES	
			MET/NOT MET	COMMENTS
1	40' x 60' dome style building	2		
2	Height at peak ± 10 inches: 18 ft;	3		
3	Length ± 2 inch: 60 ft	3		
4	Width ± 2 inch: 40 ft	3		
5	1 Man Door ± 2 inch: 36x80 inches	3		
6	Overhead Door Height ± 6 inches: 14 ft;	3		
7	Overhead Door Width ± 6 inches: 12 ft.	3		
8	Minimum of a 12oz, 23 mil cover and end walls, fabric is a reinforced polyethylene	2		
9	Truss made of galvanized steel	2		
10	Truss webbing depth is (±2")14'	2		
11	Cover is tensioned by a pipe and winch system	2		
12	2 x 2' x 4' concrete blocks for foundation included as well as setting the blocks	2		
13	(±2")12' wide x (±2")14' high overhead door	2		

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