

**Amendment # 1**  
**RFP # 01B68-15-0169**

The following sections of the RFP are being amended:

**PART 2: PROPOSAL PREPARATION INSTRUCTIONS & EVALUATION PROCEDURES**

**DELETE:**

**2.0 ELECTRONIC SUBMISSION AND SUBMISSION OF PROPOSAL**

**Notice: Proposals submitted by facsimile or electronic mail will not be accepted.**

2.1 Proposals must be submitted in hard copy as described in Article 3.0.

Due to the nature of this RFP electronic transmission of proposal by such means as electronic mail or facsimile to the Department of Agriculture and Agri-Food is not considered to be practical and therefore will not be accepted.

2.2 The proposal **MUST** be delivered to and received by the Contracting Authority named on the cover page of the RFP no later than **Monday, September, 28<sup>th</sup>, 2015 AT 12:00 PM EST**. The outside of the envelope containing the proposal should include the RFP number found on the cover page of the RFP.

2.3 The onus for submitting proposals on time at the specified location rests with the Bidder. It is the Bidder's responsibility to ensure correct delivery of their proposal to the Contracting Authority.

2.4 The Bidders are advised that, due to security measures for building visitors, arrangements should be made in advance with the Contracting Authority for any planned in-person delivery of a proposal. Any planned **in-person delivery of proposal must be between 8:00 a.m. and 12:00 p.m. Monday through Friday** except on Government holidays and weekends. Failure to do so may result in late receipt of a proposal.

2.5 Proposals submitted in response to this RFP will not be returned.

**INSERT:**

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