



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions
Royal Canadian Mounted Police (RCMP)
Procurement & Contracting Services
5th Floor, 10065 Jasper Avenue NW
Edmonton, AB T5J 3B1

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

Proposition aux: Gendarmerie royale du Canada
Nous offrons par la présente de vendre à Sa Majesté l'Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

**Bidder's Legal Business Name –
Nom légal du soumissionnaire:**

Telephone # - Numéro de téléphone:

Email - Courriel:

Title-Sujet: Fire Alarm System Inspection and Maintenance / Système d'alarme incendie Inspection et entretien		
Solicitation No. - N° de l'invitation M5000-161007/A		Date 4 September 2015
Amendment No. – N° modif : 001		
GETS Reference No. - N° de référence du SEAG PW-15-00695898		
Solicitation Closes – L'invitation prend fin		
At /à :	2:00 PM	MDT (Mountain Daylight Time) HAR (heure avancée de Rocheuses)
On / le :	2015 October 2nd	
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Sandra E. Robinson, Senior Procurement Officer		
Telephone No. – N° de téléphone 780-670-8626		Facsimile No. – N° de télécopieur 780-454-4523

COMPLETE BELOW IN FULL - REMPLISSEZ CI-DESSOUS EN ENTIER	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Amendment 001 was raised to make the following changes and provide the following answers to questions.

DELETE THE FOLLOWING:

Solicitation Closes – L'invitation prend fin		
At /à :	2:00 PM	MDT (Mountain Daylight Time) HAR (heure avancée de Rocheuses)
On / le :	Wednesday, September 23rd, 2015	

INSERT THE FOLLOWING:

Solicitation Closes – L'invitation prend fin		
At /à :	2:00 PM	MDT (Mountain Daylight Time) HAR (heure avancée de Rocheuses)
On / le :	Friday, October 2nd, 2015	

DELETE THE FOLLOWING under Part 3 – Bid Preparation Instructions:

5) Company Information

5.1 A letter(s) from the OEM(s) (Original Equipment Manufacturer) of the equipment detailed below, (see Annex A, Statement of Work) must be submitted with the bid by the bid solicitation closing date.

If there is more than one OEM, letters are required from each OEM.

- Fire Alarm Control Unit

The letter must confirm that the Bidder:

1. is the Original Equipment Manufacturer (OEM); **OR**
2. is an authorized service agent of the Original Equipment Manufacturer; **OR**
3. has a valid sub-contracting agreement with the OEM; **AND**
4. has access to the following in order to, service and maintain the components, sub-systems, systems and integrated systems identified above and within the attached inventory, Annex A, Statement of Work:
 - 4.1 Service and maintenance tools and materials;
 - 4.2 Compatible parts;
 - 4.3 Software;
 - 4.4 Hardware;
 - 4.5 Firmware; **AND**



5. has access to the complete operational and adjustment procedures of the OEM for all components, sub-systems, systems, integrated systems and related equipment identified within the attached inventory. This includes direct access to manufacturer's technical support services and service bulletins.

AND/OR

- 5.2 Should the Bidder not be the OEM or the authorized service agent of the OEM(s) or not have a valid sub-contracting agreement with the OEM for the above equipment, a letter(s) from the authorized service agent of the OEM(s) of this equipment should be submitted with the bid by the bid solicitation closing date. However, if the following is not submitted with the bid by the bid solicitation closing date, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

If there is more than one OEM, letters are required from each authorized service agent of each OEM.

- Fire Alarm Control Unit

The letter must confirm that the Bidder:

1. has a valid sub-contracting agreement with the authorized service agent; **OR**
2. has access to the following in order to, service and maintain the components, sub-systems, systems and integrated systems identified above and within the attached inventory, Annex A, Statement of Work:
 - 2.1 Service and maintenance tools and materials;
 - 2.2 Compatible parts;
 - 2.3 Software;
 - 2.4 Hardware;
 - 2.5 Firmware; **AND**
3. has access to the complete operational and adjustment procedures of the OEM for all components, sub-systems, systems, integrated systems and related equipment identified within the attached inventory. This includes direct access to manufacturer's technical support services and service bulletins.

The Bidder must also submit a letter(s) issued to the authorized service agent(s) by the OEM(s) confirming the name of the authorized service agent(s).

6. Employee Training

Valid copies of the following training certificates/cards should be submitted for each proposed service personnel with the bid by the bid solicitation closing date.

All certificates are to be recognized by the Human Resources Skills Development Canada (HRSDC) – Labour Canada and/or Workplace Safety & Insurance Board (WSIB) and/or Construction Safety Association of Alberta (CSAA) and/or any other recognized legislative or regulatory body in the Province or territory in which the work is to be performed.

- a valid Fall Protection Safety Training certificate/wallet card
- a valid Work Hazardous Material Inventory System (WHMIS) certificate/wallet card
- a valid Confined Space Entry certificate/wallet card



- a valid First Aid/CPR certificate recognized by Human Resources and Skills Development Canada http://www.hrsdc.gc.ca/eng/labour/health_safety/prevention/first_aid.shtml
- a valid Asbestos Work Practices Awareness Certificate/wallet card
- a valid Arc Flash Training Certificate/ wallet card

INSERT THE FOLLOWING under Part 3 – Bid Preparation Instructions:

5) Company Information

- 5.1 The company must be ULC Certified, the contractors performing the work must have the required certifications in the province of Alberta to test, inspect and perform maintenance on Fire Alarm, Sprinkler systems and devices including fire extinguishers. **Proof of ULC Certification must be provided at time of bid.**

6) Employee Training

Valid copies of the following training certificates/cards should be submitted for each proposed service personnel with the bid by the bid solicitation closing date.
All certificates are to be recognized by the Human Resources Skills Development Canada (HRSDC) – Labour Canada and/or Workplace Safety & Insurance Board (WSIB) and/or Construction Safety Association of Alberta (CSAA) and/or any other recognized legislative or regulatory body in the Province or territory in which the work is to be performed.

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- a valid First Aid/CPR certificate recognized by Human Resources and Skills Development Canada http://www.hrsdc.gc.ca/eng/labour/health_safety/prevention/first_aid.shtml
- a valid Asbestos Work Practices Awareness Certificate/wallet card
- a valid Arc Flash Training Certificate/ wallet card

DELETE THE FOLLOWING under Annex B – Mandatory Technical Criteria:

TECHNICAL EVALUATION CRITERIA

At bid closing time, the Bidder must comply with the following Mandatory Requirements and provide the necessary documentation to support compliance.

Any proposal which fails to meet the following Mandatory Requirements will be deemed non-responsive and will not be given further consideration. Each requirement should be addressed separately.



MANDATORY REQUIREMENTS	Met	Not Meet	Page # of Reference Documentation
M1: Bidders MUST duly complete and SIGN the first page of their Invitation to Tender document AND any amendments cover pages and submit with their bid package.			
M2: Submission of Evidence as described in Section I 3. Mandatory Employee Experience and Past Performance			
M3: Valid copies of the following cards and licensing documentation as described in Section I 4. Card and Licensing Documentation			
M4: A letter(s) from the OEM(s) (Original Equipment Manufacturer) as described in Section I 5. Company Information			
M5: Valid copies of the following training certificates / cards as described in Section I 6. Employee Training			

INSERT THE FOLLOWING under Annex B – Mandatory Technical Criteria:

TECHNICAL EVALUATION CRITERIA

At bid closing time, the Bidder must comply with the following Mandatory Requirements and provide the necessary documentation to support compliance.

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MANDATORY REQUIREMENTS	Met	Not Meet	Page # of Reference Documentation
M1: Bidders MUST duly complete and SIGN the first page of their Invitation to Tender document AND any amendments cover pages and submit with their bid package.			
M2: Submission of Evidence as described in Section I 3. Mandatory Employee Experience and Past Performance			
M3: Valid copies of the following cards and licensing documentation as described in Section I 4. Card and Licensing Documentation			
M4: Proof of ULC certification, for both Fire Alarm and Sprinkler Systems, as per Section I 5. Company Information			
M5: Valid copies of the following training certificates / cards as described in Section I 6. Employee Training			



RESPONSES TO QUESTIONS:

Question 1:

When do you anticipate the contract will start?

Answer:

Start date will be provided at the time of contract award.

Question 2:

As noted in point iv. On page 5, ULC Certification is required. Is this regarding Fire Alarm Monitoring or Actual Emergency Response Times for Fire Alarm and Sprinkler Systems?

Answer:

The Fire Alarm Monitoring is under a different contract, so this requirement specifically applies to the Fire Alarm and Sprinkler System response times.

Question 3:

As noted in point #4, page 10 regarding Card and Licensing Documentation, it requests ULC certification for all service personal, including Fire Alarm Technicians, Sprinkler Fitters and Electricians. If all service personnel have the required Certifications in the Province of AB to test and inspect Fire Alarm and Sprinkler systems, is ULC certification still a requirement?

Answer:

The company must be ULC Certified, the contractors performing the work must have the required certifications in the province of Alberta to test, inspect and perform maintenance on Fire Alarm, Sprinkler systems and devices including fire extinguishers.

Question 4:

As noted in point #5.1 on page 11, there's a requirement for letters from the OEM's confirming the service provider is an authorized service agent, this will be difficult given the amount of different manufacturers according to the site inventory. Will a letter from the service provider outlining our certifications and explaining any OEM partnerships suffice for this purpose?

Answer:

This requirement has been removed from the solicitation.

Question 5:

Can past inspection reports be made available for each of the detachments included in this RFP?

Answer:

Yes, please see attached documents to this solicitation.



Question 6:

Can we remove the required letter from the OEM on 5) 5.1 as it may be difficult for a contractor to receive a letter like that from their competitors?

Answer:

Yes, please refer to Amendment 001.

Question 7:

What do you mean by label on each device?

Answer:

As stated on 1.6.1.7) each device is to be identified by zone and component numbers. Numbers will be printed on sticker type identification labels which will be attached to each and every component existing in the system.

Question 8:

Can you provide clarification on what you mean by ULC Inspection for employee training

Answer:

Removed from solicitation.

Question 9:

For the fire alarm technician, the certification requirement asks for a CFAA designation. Our fire alarm technician has been inspecting fire alarm systems for over 20 years (including the RCMP detachments and provincial/federal buildings), he has what is known and accepted in the industry as a "P" ticket obtained through NAIT. We were never required to have the CFAA certification when performing the RCMP inspections in the past (including last year), is this a new mandatory requirement?

Answer:

Yes it is a new requirement.

Question 10:

A sub-contractor can be used as long as they have the appropriate certification and security clearances correct?

Answer:

Yes, that is correct.

End<<<FIN>>>