

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving  
PWGSC  
33 City Centre Drive  
Suite 480C  
Mississauga  
Ontario  
L5B 2N5  
Bid Fax: (905) 615-2095**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Heavy-Duty Tire Balancers	
<b>Solicitation No. - N° de l'invitation</b> W2037-160040/A	<b>Date</b> 2015-09-10
<b>Client Reference No. - N° de référence du client</b> W2037-160040	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-016-6917	
<b>File No. - N° de dossier</b> TOR-5-38066 (016)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-10-21</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yari, Helen	<b>Buyer Id - Id de l'acheteur</b> tor016
<b>Telephone No. - N° de téléphone</b> (905) 615-2081 ( )	<b>FAX No. - N° de FAX</b> (905) 615-2060
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE RCEME Sch Veh Coy/Tool Crib 221 Craftman Rd - Bldg A-254 Borden Ontario L0M 1C0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

<b>Delivery Required - Livraison exigée</b> 2016-03-31	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Ontario Region  
33 City Centre Drive  
Suite 480  
Mississauga  
Ontario  
L5B 2N5

Solicitation No. - N° de l'invitation

W2037-160040/A

Amd. No. - N° de la modif.

File No. - N° du dossier

TOR-5-38066

Buyer ID - Id de l'acheteur

tor016

Client Ref. No. - N° de réf. du client

W2037-160040

CCC No./N° CCC - FMS No/ N° VME

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SEE ATTACHED

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement.

### **1.2 Requirement - Bid**

The requirement is detailed under Article 2 of the resulting contract clauses.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Agreement on Internal Trade (AIT).

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable

Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (3 hard copies)

Section II: Financial Bid (2 hard copies)

Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid. Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

(a) use 8.5 x 11 inch (216 mm x 279 mm) paper;

(b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process **Policy on Green Procurement** (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policyeng.html>). To assist Canada in reaching its objectives, Bidders should:

1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

## **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### **3.1.1 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

## **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Mandatory technical criteria are included in Annex "D".

#### **4.1.2 Financial Evaluation**

4.1.2.1 The Bidder must complete and submit with its bid, Annex B - Basis of Payment.

4.1.2.2 *SACC Manual* Clause A0220T (2014-06-26), Evaluation of Price

4.1.2.3 The Total Evaluated Price will be the sum of the Extended Prices on Annex B, Basis of Payment.

### **4.2 Basis of Selection**

#### **4.2.1 Basis of Selection – Mandatory Technical Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times.

Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

## **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

### **5.1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form, to be given further consideration in the procurement process.

## **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### **5.2.1 Integrity Provisions — List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

**6.1.1** There is no security requirement applicable to this Contract.

### **6.2 Requirement - Contract**

The Contractor must provide the Controlled Environment Growth Chambers in accordance with the Requirement 1 and 2 at Annex "A" and the Contractor's technical bid entitled \_\_\_\_\_, dated \_\_\_\_\_.

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

2010A (2015-07-03), General Conditions – Goods (Medium Complexity) apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Delivery Date**

All the deliverables must be received on or before 30 March 2016.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Helen Yari  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch, Ontario Region  
33 City Centre Drive, Suite 480  
Mississauga, Ontario L5B 2N5  
Telephone: 905-615-2081 Facsimile: 905-615-2060  
E-mail address: helen.yari@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.



### 6.5.2 Project Authority (To be filled in at contract award)

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone : \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Telephone : \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices, as specified in Annex B for a cost of \$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

### 6.6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6.8 Certifications**

### **6.8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015-07-03) General Conditions – Goods (Medium Complexity);
- (c) Annex A, Requirement
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_, as clarified on \_\_\_\_\_ **or**, as amended on \_\_\_\_\_.

## **6.11 Insurance Requirement**

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

## **6.12 SACC Manual Clauses**

SACC Manual Clauses A9068C (2010-01-11) Government Site Regulations

## **ANNEX "A"**

### **REQUIREMENT**

#### **1. Objective**

The Department of National Defence (DND) Combat Training Centre (CTC), on behalf of the Royal Canadian Electrical and Mechanical Engineers School (RCEME Sch), has a requirement to procure four (4) heavy duty tire balancers.

#### **2. Background**

The RCEME Sch trains Vehicle Technicians at the Apprentice and Journeyperson trade levels and students receive instruction on the design and maintenance of automotive, medium duty and heavy duty tires and wheels.

RCEME Sch, Vehicle Company has an insufficient number of heavy duty tire and wheel balancers to conduct training in accordance with the Vehicle Technician Training Plan.

#### **3. Requirement**

The Contractor must provide four (4) heavy duty tire balancers that meet the following:

##### **3.1 Technical Specifications**

###### **3.1.1 Heavy Duty Tire Balancers**

- 1) Must operate with existing electrical supply of 115 to 240 volts, 50/60 Hz.
- 2) Must balance steel and aluminum wheels.
- 3) Must balance passenger car, light truck, medium truck and heavy duty truck tire and wheel assemblies.
- 4) Must provide accurate balance using clip on and tape weights.
- 5) Must balance tire and wheel assemblies having tire diameters up to 52 inches.
- 6) Must balance tire and wheel assemblies having a wheel width of 5 to 19 inches.
- 7) Must support a tire and wheel assembly weight of a minimum 400 pounds.
- 8) Must balance tire and wheel assemblies having a wheel diameter of 12 to 30 inches.
- 9) Must balance tire and wheel assemblies having tire widths of up to 19 inches.
- 10) Must include a protective cover over the tire and wheel assembly to prevent personal injury during tire rotation.
- 11) Must measure the tire contact patch to detect out of round wheels and tires.
- 12) Must match mount the high and low spots of tire and wheel assemblies.
- 13) Must indicate precise location for installation of wheel weights.

##### **3.2 Additional Requirements**

- 3.2.1 The electrical components of the heavy duty tire and wheel balancer must be Canadian Standards Association or American Underwriters Laboratories Inc approved.
- 3.2.2 Must include an operation manual to be supplied in either or both official language of Canada (English and/or French).

### **3.3 Warranty**

A minimum one (1) year on-site warranty on parts, labour, and manufacturer defects. The contractor will be required to provide the required service to correct any warranty covered defect or fault identified by DND within seven (7) business days of being notified in writing of a defect or fault.

#### **4.1 Destination Addresses**

Delivery is to: Canadian Forces Base Borden, 221 Craftsman Road/Building A-254, L0M 1C0.

#### **4.2 Installation**

It will be the responsibility of the Contractor to install all 4 tire and wheel balancers within fourteen (14) days of receipt by the RCEME School. DND will be responsible for the preparation of and access to the installation sites.

### **5 Training Requirements**

The Contractor must provide training for 8 instructors on the operation and maintenance of the heavy duty tire machines within fourteen (14) days of delivery. Instructors are experienced in the use of heavy duty tire balancer thus the training time will be minimal only to familiarize these instructors on features and operations unique to the supplied machines. Training must include start up, operation and shut down procedures, safe usage and performs daily/routine maintenance.

### **6 Deliverables**

#### **6.1 Supply and Delivery**

Supply and Delivery of Four (4) heavy duty tire balancers.

#### **6.2 Installation**

Contractor must install all 4 tire and wheel balancers within fourteen (14) days of receipt by the RCEME School.

#### **6.3 Training**

The Contractor must provide training for 8 instructors on the operation and maintenance of the heavy duty tire machines within fourteen (14) days of delivery.

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## ANNEX "B"

### BASIS OF PAYMENT

Prices herein are firm, all inclusive in Canadian funds, FOB destination and delivery charges included to Canadian Forces Base Borden, 221 Craftsman Road/Building A-254, L0M 1C0. Customs duties are included and Applicable Taxes are extra.

#### 1. Firm Requirement

Item	Description	Qty.	Firm Unit Price	Extended Price
1.1	For the supply and delivery of Heavy Duty Tire Balancers, in accordance with the specifications detailed in Annex A, and any other item or service required to complete the system as specified in Annex A.	4	\$ _____	\$ _____
1.2	Installation and training at CFB Borden, Borden Ontario as per Annex A.	1 Lot	\$ _____	\$ _____
Subtotal				\$ _____
Applicable Taxes				\$ _____
Total				\$ _____

Manufacturer Name and Model Number

\_\_\_\_\_

Delivery Date for Item 1.1: \_\_\_\_\_

## **ANNEX "C"**

### **INSURANCE REQUIREMENT**

#### **Commercial General Liability Insurance**

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows:

Canada, as represented by Public Works and Government Services Canada.
  - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
  - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
  - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
  - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
  - (m) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

## ANNEX "D"

### EVALUATION CRITERIA

#### 1. MANDATORY TECHNICAL CRITERIA

Each bid will be reviewed for compliance with the mandatory requirements of the bid solicitation. Bids that do not meet each and every Mandatory Technical Criteria will be considered nonresponsive and will receive no further consideration.

- 1.1 Bidders must demonstrate meeting every mandatory technical criteria below by providing documented specifications or literature as proof in their bids. If the specification sheets or literature DO NOT address a required specification then the Bidder must submit a compliance statement for those items stating how the requirement is being met. Simply stating that the mandatory technical criteria is met or complied with is not sufficient. Failure to demonstrate meeting any of the mandatory technical criteria will result in the bid being deemed non-responsive and will not be considered any further.

**NOTE:** The evaluation process does not cover all of the requirements presented in Annex A. The Bidder must propose products that meet the requirements at Annex A. Annex A covers what must be delivered by the Contractor. The following table covers what must be provided as part of the bid – Mandatory Technical Criteria

	<b>Mandatory Technical Criteria</b>	Identify Section of Proposal where supporting documents may be located (page #)
1	Must operate with existing electrical supply of 115 to 240 volts, 50/60 Hz.	
2	Must balance steel and aluminum wheels.	
3	Must balance passenger car, light truck, medium truck and heavy duty truck tire and wheel assemblies.	
4	Must provide accurate balance using clip on and tape weights.	
5	Must balance tire and wheel assemblies having tire diameters up to 52 inches	
6	Must balance tire and wheel assemblies having a wheel width of 5 to 19 inches	
7	Must support a tire and wheel assembly weight of a minimum 400 pounds.	
8	Must balance tire and wheel assemblies having a wheel diameter of 12 to 30 inches.	
9	Must balance tire and wheel assemblies having tire widths of up to 19 inches.	
10	Must include a protective cover over the tire and wheel assembly to prevent personal injury during tire rotation.	

Solicitation No. - N° de l'invitation  
W2037-160040/A  
Client Ref. No. - N° de réf. du client  
W2037-160040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
TOR-5-38066

Buyer ID - Id de l'acheteur  
tor016  
CCC No./N° CCC - FMS No./N° VME

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11	Must measure the tire contact patch to detect out of round wheels and tires.	
12	Must match mount the high and low spots of tire and wheel assemblies.	
13	Must indicate precise location for installation of wheel weights.	