

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./ 11 rue, Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet AUTOMATED EXTERNAL DEFIBRILLATORS	
Solicitation No. - N° de l'invitation HT267-150901/A	Date 2015-09-10
Client Reference No. - N° de référence du client HT267-150901	
GETS Reference No. - N° de référence de SEAG PW-\$\$PV-941-67969	
File No. - N° de dossier pv941.HT267-150901	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-10-21	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Martins, Christina	Buyer Id - Id de l'acheteur pv941
Telephone No. - N° de téléphone (613) 355-1973 ()	FAX No. - N° de FAX (819) 956-3814
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Scientific, Medical and Photographic Division / Division de
l'équipement scientifique, des produits photographiques et
pharmaceutiques
11 Laurier St./ 11 rue, Laurier
6B1, Place du Portage
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	HEALTH CANADA WELLNESS PROGRAMS HOLLAND CROSS - TOWER A ROOM 28 , AL # 3001A OTTAWA, ON K1A 0K9	I - 1	HEALTH CANADA/PHAC ACCOUNTING OPERATIONS - EAST P2P INVOICES 2932 BASELINE RD, TOWER C OTTAWA, ON K1A 0K9 P2P.EAST.INVOICES-FACTURES.EST@HC-SC.GC.CA



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	AUTOMATED EXTERNAL DEFIBRILLATORS The first delivery must consist of forty-four (44) AED units, two (2) of which must have French voice prompts, forty-four (44) wall-mounted AED cabinets, forty-four (44) wall mounted AED signs, as well as the ten (10) additional non-rechargeable lithium ion batteries and the ten (10) additional AED pads which are requested on or before December 10, 2015. Shipping, training, manuals, software updates and preventative maintenance inspections included.	D - 1	I - 1	44	LOT	\$XXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
2	AUTOMATED EXTERNAL DEFIBRILLATORS The second delivery must consist of the remaining thirty-eight (38) AED units, thirty-eight (38) wall-mounted AED cabinets and thirty-eight (38) wall mounted AED signs which are requested on or before February 15, 2016. Shipping, training, manuals, software updates and preventative maintenance inspections included.	D - 1	I - 1	38	LOT	\$	XXXXXXXXXXXX		See Herein	

TABLE OF CONTENTS

AUTOMATED EXTERNAL DEFIBRILLATORS

PART 1 - GENERAL INFORMATION

- 1.1 REQUIREMENT
- 1.2 DEBRIEFINGS

PART 2 - BIDDER INSTRUCTIONS

- 2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS
- 2.2 SUBMISSION OF BIDS
- 2.3 ENQUIRIES - BID SOLICITATION
- 2.4 APPLICABLE LAWS

PART 3 - BID PREPARATION INSTRUCTIONS

- 3.1 BID PREPARATION INSTRUCTIONS

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

- 4.1 EVALUATION PROCEDURES
- 4.2 BASIS OF SELECTION

PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

- 5.1 CERTIFICATIONS REQUIRED WITH THE BID
- 5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION

PART 6 - RESULTING CONTRACT CLAUSES

- 6.1 SECURITY REQUIREMENTS
- 6.2 REQUIREMENT
- 6.3 STANDARD CLAUSES AND CONDITIONS
- 6.4 TERM OF CONTRACT
- 6.5 AUTHORITIES
- 6.6 PAYMENT
- 6.7 INVOICING INSTRUCTIONS
- 6.8 CERTIFICATIONS
- 6.9 APPLICABLE LAWS
- 6.10 PRIORITY OF DOCUMENTS
- 6.11 SHIPPING INSTRUCTIONS - DELIVERY AT DESTINATION
- 6.12 SACC MANUAL CLAUSES

List of Annexes:

ANNEX A	REQUIREMENT
ANNEX B	REQUIREMENT/BASIS OF PAYMENT

AUTOMATED EXTERNAL DEFIBRILLATORS

PART 1 - GENERAL INFORMATION

1.1 Requirement

The Requirement is detailed under Annex "A" and herein.

1.1.1 Optional Requirements

The Contractor grants to Canada the irrevocable option to purchase up to six (6) English AEDs and up to two (2) French AEDs under the same terms and conditions and at the prices stated in the contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option prior to March 31, 2018 by sending a written notice to the Contractor.

2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003(2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2.1.1 SACC Manual Clauses

B1000T

Condition of Material

2014-06-26

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I:	Technical Bid (three (3) hard copies)
Section II:	Financial Bid (one (1) hard copy)
Section III:	Certifications (one (1) hard copy)
Section IV:	Additional Information (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

3.1.1 Manuals

One (1) complete set of user manuals in both hard and soft copy must be provided for each AED. All user documentation must be in English or French as per the unit's selected language.

3.1.2 Training (BIDDER TO COMPLETE)

On-site "Train the trainer" style training (one session) must be provided for up to fifteen (15) users in English. All costs associated with the on-site training must be included in the price.

On-site training will be completed within twenty-one (21) calendar days of the first delivery or at a time acceptable to both the Health Canada Corporate OHS Program Co-ordinator and the Contractor. The Manager of the Corporate Health and Safety Program will provide the name of the Co-ordinator once the contract is awarded.

Provide complete details of training e.g. duration, scope, etc.,

3.1.3 Service (BIDDER TO COMPLETE)

Purchase of the Automated External Defibrillators must include: technical support; technical phone support; support via the Internet; and support via a fax-back document system for all hardware components and software related issues for a three (3) year period.

Response for service must be within 24 hours or less.

Also, provide the following with your bid:

- a) Location of available service facilities (after sales service and repair). List the service facilities closest to the destination.

- b) Locations of available replacement parts from consumables to major components.

- c) Response time re: service calls, and escalation schedule, i.e. (how many days with no resolution to a problem until a more experienced person is called in, and from which location).

- d) List the frequency of routine maintenance visits provided by a qualified service technician during the warranty period, if applicable and included in the price.

- e) At least one (1) preventative maintenance inspection six (6) months after delivery and acceptance must be provided for each AED unit.

3.1.4 Product(s) Offered (BIDDER TO COMPLETE)

The Bidder must indicate the make and model number of the products offered (identify specific components which make up the system):

Name of Manufacturer: _____

Model/Part Number: _____

Literature attached: Yes (____) No (____)

3.1.5 Point of Manufacture/Shipping (BIDDER TO COMPLETE)

The Bidder must state the point of manufacture/shipping of goods or where service is to be performed:

Location: _____

Postal Code: _____

3.1.6 Delivery

The first delivery is requested on or before December 10, 2015 (44 AED units). The second delivery is requested on or before February 15, 2016 (38 AED units). The best delivery that could be offered by the Bidder is _____.

3.1.7 Software Updates

The Bidder must provide all software updates and new releases to the purchaser for a period of one (1) year following the acceptance, at no additional cost.

Note: The word "updates" means all enhancements, extensions or other modifications to the software. The word "releases" means enhancements or modifications to the software or new modules or supplementary modules that function in conjunction with the software, that represent the next generation of software, and which the Contractor has decided to make available to its customers usually for an additional charge.

3.1.8 Contacts

Bidders are requested to provide the following: Information pertaining to Article 5.4 Contractor Representatives under Part 6, Resulting Contract Clauses.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.2 Exchange Rate Fluctuation

C3011T

Exchange Rate Fluctuation

2013-11-06

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

4.1.2 Financial Evaluation

The lowest evaluated price will be established using the following criteria:

- a) prices will be evaluated in Canadian Funds including any applicable Taxes and Customs Duty (if applicable) and excluding the Goods and Services Tax (GST) or Harmonized Sales Tax (HST). For evaluation purposes, bids received in a foreign currency will be converted to Canadian funds using the appropriate rate of exchange using the rate quoted by the Bank of Canada as being in effect on date of bid closing.
- b) prices will be evaluated on a DDP (Ottawa, ON) basis.
- c) for bid evaluation purposes only, the total bid price will be determined by adding the cost for the firm quantity total with the cost for the optional quantities.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest aggregate evaluated price (including the option items) will be recommended for award of a contract.

PART 5 CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the Line Item Detail.

6.2.1 Optional Requirement

The Contractor grants to Canada the irrevocable option to purchase up to up to six (6) English AEDs and up to two (2) French AEDs under the same terms and conditions and at the prices stated in the contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option prior to March 31, 2018 by sending a written notice to the Contractor.

6.2.2 Manuals

One (1) complete set of user manuals in both hard and soft copy must be provided for each AED. All user documentation must be in English or French as per the unit's selected language.

6.2.3 Training

On-site "Train the trainer" style training (one session) must be provided for up to fifteen (15) users in English. All costs associated with the on-site training have been included in the price.

6.2.4 Service

Purchase of the Automated External Defibrillators system must include: technical support; technical phone support; support via the Internet; and support via a fax-back document system for all hardware components and software related issues for a one (1) year period.

6.2.5 Software Updates

The Bidder must provide all software updates and new releases to the purchaser for a period of three (3) years following the acceptance, at no additional cost.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A(2015-07-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.3.2 Supplemental General Conditions

4003(2010-08-16) Supplemental General Conditions - Licensed Software, apply to and form part of the Contract.

4004(2013-04-25) Supplemental General Conditions - Maintenance and Support Services for Licensed Software apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

The first delivery must consist of forty-four (44) AED units, two (2) of which must have French voice prompts, forty-four (44) wall-mounted AED cabinets, forty-four (44) wall mounted AED

signs, as well as the ten (10) additional non-rechargeable lithium ion batteries and the ten (10) additional AED pads which are requested on or before December 31, 2015;

The second delivery must consist of the remaining thirty-eight (38) units, thirty-eight (38) wall-mounted AED cabinets and thirty-eight (38) wall mounted AED signs which are requested on or before February 15, 2016.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Christina Martins
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate
Place du Portage III, 6A2
11 Laurier St. Gatineau, Quebec
K1A 0S5
Telephone: (819) 956-6911
Facsimile: (819) 956-3814
Christina.Martins@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority (TO BE COMPLETED AT TIME OF CONTRACT AWARD)

The Technical Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of

the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Procurement Authority (TO BE COMPLETED AT TIME OF CONTRACT AWARD)

The Procurement Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Procurement Authority, however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.4 Contractor's Representative (PLEASE FILL IN)

General Enquiries

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

Delivery Follow-up

Name: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot price as specified in Line Items 1 and 2, DDP Delivered Duty Paid (Ottawa, ON) Incoterms 2000. Customs duties are included and Applicable Taxes extra, if applicable.

6.6.2 Optional Requirement - Automated External Defibrillators (up to six (6) English AEDs and up to two (2) French AEDs)

The bidder must quote a firm unit price as listed in Annex B, DDP (Ottawa, ON), the Goods and Services Tax (GST) and/or the Harmonized Sales Tax (HST) extra, as applicable. Freight charges to destination and all applicable Customs duties and Excise taxes must be included.

6.6.3 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7 Invoicing Instructions

- a) The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is Completed.

FOR PROMPT PAYMENTS, ENSURE THE CONTRACT NO./P.O. NUMBER APPEARS ON ALL DOCUMENTATION.

- b) Invoices must be distributed as follows:
- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment. The Contract serial number: HT267-150901 must appear on all invoices.
 - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.8.2 SACC Manual Clauses

H1001C Multiple Payments

08/05/12

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2015-07-03) General Conditions - Goods (Medium Complexity);
- (c) 4003(2010-08-16) Supplemental General Conditions - Licensed Software, apply to and form part of the Contract;
- (d) 4004(2013-04-25) Supplemental General Conditions - Maintenance and Support
Services for Licensed Software apply to and form part of the Contract;
- (e) Annex A, Requirement;
- (f) Annex B, Requirement/Basis of Payment; and
- (g) the Contractor's bid dated _____ (*insert date of bid*)

6.11 Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) (Ottawa, ON) Incoterms 2000 for shipments from a commercial contractor.
2. The Contractor will be responsible for all delivery charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes.

6.12 SACC Manual clauses

A2000C	Foreign Nationals (Canadian Contractor)	
2006-06-16		
OR		
A2001C	Foreign Nationals (Foreign Contractor)	2006-06-16
A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
B7500C	Excess Goods	2006-06-16

ANNEX A REQUIREMENT AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

Vendors must cross reference the mandatory technical criteria in a concise format by using page, paragraph(s) & sub-paragraphs as applicable to their supporting technical documentation.

Each AED must comply with each of the specifications detailed below.

1. General Equipment Specifications

a. Each AED must be equipped with the following:

- i. a protective soft cover carrying pouch;
- ii. one (1) AED pad; and
- iii. ten (10) non-rechargeable lithium ion batteries.

Reference in Contractors Proposal: _____

b. The AED, including batteries, must weigh no more than 3.2 kg.

Reference in Contractors Proposal: _____

c. The AED must have a built-in handle for carrying or a handle on a soft cover carrying pouch.

Reference in Contractors Proposal: _____

d. The AED must meet all applicable CSA or ULC standards.

Reference in Contractors Proposal: _____

e. The AED must include a 5 year manufacturer's warranty.

Reference in Contractors Proposal: _____

f. All AED protocols must comply with current Heart and Stroke Foundation Canada Guidelines.

Reference in Contractors Proposal: _____

g. To ensure future compliance to Heart and Stroke Foundation Canada Guidelines, the AED software must allow the user to program and configure all features of the AED which are affected by current Heart and Stroke Foundation Guidelines.

Reference in Contractors Proposal: _____

2. AED User Interface

a. The AED must have voice prompts.

Reference in Contractors Proposal: _____

- b. The AED must have an LCD screen which displays text messages corresponding to:
 - i. voice prompts;
 - ii. CPR depth feedback prompt; and
 - iii. shock discharge count display or a feature providing post event report that will include a count of shock discharge administered.

Reference in Contractors Proposal: _____

- c. The AED must provide audiovisual CPR advisory messages for depth and rate of compressions.

Reference in Contractors Proposal: _____

- d. The AED must allow for user activated manual testing.

Reference in Contractors Proposal: _____**3. Environment Specifications**

- a. The AED must be capable of a storage temperature range between -30°C and 60°C, with or without pads and batteries.

Reference in Contractors Proposal: _____

- b. The AED unit must be functional and ready to use after storage.

Reference in Contractors Proposal: _____

- c. The AED must be capable of an operating temperature range between 0°C and 50°C.

Reference in Contractors Proposal: _____

- d. The minimum altitude working range must be between 0 to 4,500 m or greater above sea level.

Reference in Contractors Proposal: _____

- e. The AED must be capable of operating in a humidity range between 10% and 95% relative humidity.

Reference in Contractors Proposal: _____

- f. The AED must comply with IP55 standard of Particle or equivalent (IP-55: Standard Particle, First 5L Protection against dust; some ingress allowed. Section 5: Protection against low pressure water jets in all directions, limited ingress permitted)

Reference in Contractors Proposal: _____

4. AED Specific Technical Requirements

- a. The AED must have a defibrillation protected type BF patient connection.

Type BF is defined as equipment with floating isolated patient connection with sufficient protection of patient, regarding leakage currents and grounding.

Reference in Contractors Proposal: _____

- b. The defibrillator must have a charge time of less than 10 seconds in a fully charged battery state.

Reference in Contractors Proposal: _____

- c. The defibrillator must have a shock delivery and patient cardiac rhythm sensing capability through a set of one-piece or two-piece electrode.

Reference in Contractors Proposal: _____

- d. Each set of one-piece or two-piece electrode must have a minimum shelf life of three (3) years.

Reference in Contractors Proposal: _____

- e. The AED must have a visual indicator and emit an auditory tone if the unit requires service.

Reference in Contractors Proposal: _____

- f. The AED must have a built-in defibrillator self-testing feature and Status Indicator indicating pass or fail of self-test.

Reference in Contractors Proposal: _____

- g. The self-test must be user programmable for daily, weekly, and monthly time intervals.

Reference in Contractors Proposal: _____

- h. All patient connections must be electrically isolated.

Reference in Contractors Proposal: _____

- i. The energy discharge must be based on an energy biphasic waveform.

Reference in Contractors Proposal: _____

- j. All AED protocols must comply with current Heart and Stroke Foundation Canada guidelines.

Reference in Contractors Proposal: _____

- k. All software required for the operation and configuration of the AED, including software required to upload data, must be compatible with Windows XP and Windows 7.

Reference in Contractors Proposal: _____

5. AED Battery Specifications

- a. The shelf life of the non-rechargeable batteries must be a minimum of three (3) years at 20 - 30°C ambient temperature.

Reference in Contractors Proposal: _____

- b. All non-rechargeable batteries supplied must have a minimum manufacturer's warranty of 3 years.

Reference in Contractors Proposal: _____

- c. The AED must have an automated self-check prompt to verify when batteries are low.

Reference in Contractors Proposal: _____

6. AED Cabinets

- a. Each AED cabinet must have an integrated audible alarm and strobe lights.

Reference in Contractors Proposal: _____

- b. The alarm must be between 65 and 95 decibels

Reference in Contractors Proposal: _____

- c. The alarm must emit an acoustic acknowledgement (such as a "chirp" or other unique acoustic signal) to signal the need for battery replacement.

Reference in Contractors Proposal: _____

- d. The alarm must be activated when the cabinet door is opened.

Reference in Contractors Proposal: _____

- e. The alarm must deactivate after the door has been closed for a minimum of two (2) minutes.

Reference in Contractors Proposal: _____

- f. The alarm must have an integrated key switch to allow the user to manually activate/deactivate the strobe and alarm system.

Reference in Contractors Proposal: _____

- g. The cabinet must come equipped with two (2) alarm keys.

Reference in Contractors Proposal: _____

- h. The alarm must be battery powered and have no need for an external A/C power supply.

Reference in Contractors Proposal: _____

- i. The cabinet must be supplied with batteries

Reference in Contractors Proposal: _____

- j. The batteries must have sufficient quality to ensure that the alarm will remain in the ready state for a period of one year.

Reference in Contractors Proposal: _____

- k. The cabinet must be finished in white or red epoxy paint.

Reference in Contractors Proposal: _____

- l. The cabinet must have a minimum of four (4) holes pre-punched or pre-drilled in the back to allow for mounting to wall.

Reference in Contractors Proposal: _____

- m. The cabinet must be constructed to accommodate the storage of the AED with its soft cover carrying pouch.

Reference in Contractors Proposal: _____

7. Wall-mountable AED Signs

The signs will be mounted above the AED wall cabinet and used to advise bystanders of the contents of the wall cabinet.

- a. The signs must be bilingual and triangular ("V" shaped).

Reference in Contractors Proposal: _____

- b. The signs must have at a minimum one (1) inch side flanged edges with pre-drilled mounting holes.

Reference in Contractors Proposal: _____

Solicitation No. - N° de l'invitation

HT267-150901/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pv941

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

HT267-150901

pv941HT267-150901

- c. The signs must be manufactured out of plastic.

Reference in Contractors Proposal: _____

- d. Wall sign minimum size dimensions to be width six (6) inches X height seven (7) inches X depth four (4) inches.

Reference in Contractors Proposal: _____

ANNEX B REQUIREMENT / BASIS OF PAYMENT

Health Canada has a requirement for eighty-two (82) Automatic External Defibrillators (AEDs) in accordance with the mandatory specifications listed in Annex A, for delivery to Ottawa, ON.

The first delivery will require that forty-four (44) AED units, **two (2) of which must have French voice prompts**, forty-four (44) wall mounted AED cabinets, forty-four (44) wall-mounted AED signs, as well as the ten (10) additional non-rechargeable lithium ion batteries and the ten (10) additional AED pads that are requested on or before December 31, 2015.

The second delivery must include the remaining thirty-eight (38) AED units, thirty-eight (38) wall-mounted AED cabinets and thirty-eight (38) wall-mounted AED signs that are requested on or before February 15, 2016.

All prices must be quoted Delivered Duty Paid (DDP) Ottawa, ON. Customs duties must be included and all applicable taxes listed separately. The cost of training and software updates must be included in the price.

Description	Qty	Firm Unit Price	Firm Unit Price per each optional unit up to and including March 31, 2018.
AUTOMATIC EXTERNAL DEFIBRILLATOR	1	\$ _____	\$ _____