



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions

BY MAIL OR COURIER ONLY

GRC/RCMP
Procurement and Contracting Services – Div «C»
Att: Charles Langlois
4225, West Dorchester Blvd.
Montreal, QC H3Z 1V5
Tel : (514) 939-8488 ext.3152

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to the Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à la Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendix ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

Vendor Name and Address

Raison sociale et adresse du fournisseur

Tel : () - _____
Fax : () - _____
Email : _____@_____

Title – Sujet For the supply of a Mobile unit for St-Jean sur Richelieu Detachment		Date : 2015-09-10
Solicitation No. – N° de l'invitation 2016-0-1585/B		
GETS Reference No. - No. De référence du SEAG		
Solicitation Closes – L'invitation prend fin		
At / à : 14h00		EST (Eastern Standard Time) HNE (heure normale de l'Est)
On / le : September 30th 2015		
F.O.B. – F.A.B Plant / Manufacturer	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services FOB Destination		
Address Inquiries to – Adresser toute demande de renseignements à Charles Langlois, Procurement Officer		
Telephone No. – No. de téléphone (514) 939-8488 ext.3152	Facsimile No. – No. de télécopieur (514) 283-6475	
Email Address/Adresse de courriel charles.langlois@rcmp-grc.gc.ca		
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée See herein — Voir aux présentes	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur <i>(type or print in block letters)</i>		
Signature X		Date



Reissue of Bid Solicitation:

This solicitation cancels and supersedes previous bid solicitation number 2016-0-1585 dated July 7th 2015 with a closing of September 8th 2015 at 2 p.m. EDT



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PART 1 - GENERAL INFORMATION

1.1. Security Requirement

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, bidders should refer to the Industrial Security Program (ISP) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

1.2. Statement of Requirement

The requirement is detailed under Annex "A".

1.3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for Contractors to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

PART 2 - BIDDER INSTRUCTIONS



2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Integrity Provisions – Bid of 2003 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

2.1.1 SACC Clauses

B3000T	Equivalent Products	2006-06-16
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2.2. Submission of Bids

Bids must be submitted only to the Royal Canadian Mounted Police (RCMP) by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to RCMP will not be accepted.

2.3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than Ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature.



Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

2.5. Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held 750, boulevard Industriel, St-Jean-sur-Richelieu QC J3B 8T3 on September 18th 2015. The site visit will begin at 1:00 P.M.

Note: Bidders that attended the Mandatory Site Visit on August 26th for RFP 2016-0-1585 are not required to attend.

Bidders must communicate with the Contracting Authority no later than **September 16th 2015** to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation

PART 3 - BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

Section I: Technical Bid 2 copies required
Section II: Financial Bid 1 copy required
Section III: Certifications 1 copy required

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid. Canada requests that bidders follow the format instructions described below in the preparation of their bid:

(a) use 8.5 x 11 inch (216 mm x 279 mm) paper;



(b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with Annex “C” Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST), or Provincial Sales tax (PST) must be shown separately, if applicable.

3.1.1 Exchange Rate Fluctuation

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

Section III : Certification

Bidders must submit the certifications required under Part 5

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 TECHNICAL EVALUATION

4.1.1.1 Mandatory Technical Criteria

The Bidder must meet all the mandatory criteria as indicated in Annex « D ».

All pertinent documentation must be submitted to show that mandatory criteria are met.

4.1.2 FINANCIAL EVALUATION



The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included

The responsive bid with the lowest **evaluated price** will be recommended for Contract award

4.1.3 Evaluated Price

Evaluated price is defined as the sum of the **Total Cost** of the **Modular Unit**, and the **Total Cost** of the **Site Installation and Set-Up** in accordance with Annex « C » Basis of Payment.

Formula **Total Evaluated Price = (A) + (B)** Taxes are extra and should not be included.

4.2. Basis of Selection

4.2.1 To be declared responsive, a bid must:

- a) comply with all the requirements of the bid solicitation; and
- b) meet all mandatory technical evaluation criteria; and submit a completed compliance matrix at Annex D.

4.2.2 Bids not meeting (a) or (b) will be declared non responsive. The responsive bid with the lowest **Total Evaluated Price** will be recommended for award of a contract

Bidders should note that all contract awards are subject to Canada's internal approvals process, which includes a requirement to approve funding in the amount of any proposed contract. Despite the fact that the Bidder may have been recommended for contract award, a contract will only be awarded if internal approval is granted according to Canada's internal policies. If approval is not granted, no contract will be awarded.

PART 5 : CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1. Certifications Precedent to Contract Award



The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

5.1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in the Standard Instructions identified in this solicitation. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list
http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.



PART 6 - RESULTING CONTRACT CLAUSES

6.1. Security Requirement

6.1.1 The following security requirements (SRCL and related clauses) apply and form part of the Contract.

Prior to contract award, the following conditions must be met:

- (a) The contractor's personnel that will be on the RCMP site are required to be security cleared at the level of "**Site Access**" as verified by the Personal Security Unit (PSU) of the Royal Canadian Mounted Police (RCMP) and must be kept for the duration of the contract.
- (b) The Contractor or proposed resources must NOT remove or make copies of any DESIGNATED or CLASSIFIED information or assets from the identified work site(s).
- (c) Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the Royal Canadian Mounted Police (RCMP).
- (d) The Contractor must comply with the provision of the:
 - i. Security Requirements Check List and security guide (if applicable), attached in Annex "B";

6.2. Statement of requirement

The Contractor must deliver the goods in accordance with the Statement of Requirement at Annex "A".

6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

2010A (2015-07-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 29 – Integrity Provisions - Contract of 2010A referenced above is amended as follows:

Delete subsection 29.4 in its entirety.

6.4. Term of Contract



6.4.1 Delivery Date

All deliverables must be received no later than eight (8) weeks from Contract Award.

6.4.2 Inspection and Acceptance

The Technical Authority will be responsible for inspections. All reports, deliverables, documents, goods and services provided under the contract will be subject to inspection by the Technical Authority or its representative. If reports, documents, goods or services do not meet the SOW requirements and are not satisfactory according to the Technical Authority, the latter shall have the right to reject or request correction, at the expense the contractor only, before recommending payment.

6.5. Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name : Charles Langlois
Title: Procurement Officer
Royal Canadian Mounted Police
Telephone: (514) 939-8488 ext.3152
E-mail address: charles.langlois@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name :
Title:
Telephone:
E-mail address:

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority,

However the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name : _____
Title : _____



Telephone : _____
Cell Phone: _____
Fax: _____
Email _____@_____

6.6. Payment

6.6.1 Basis of Payment-Firm Price

For the Work described in the statement of requirement in Annex A :

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a *firm price* as specified in Annex «B» for a cost of \$_____. Customs duties are *included* and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Terms of Payment

SACC Manual

Single Payment H1000C 2008-05-12

6.7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8. Certifications

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by



the laws in force in Quebec.

6.10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement;
- b) the general conditions 2010A (2015-07-03) General conditions –Goods – medium complexity
- c) Annex A, Statement of requirement
- d) Annex B, Security requirements check list
- e) Annex C, Basis of payment
- f) The contractor's bid dated _____

6.11. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex "E". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.12. Procurement Ombudsman

6.12.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.

6.12.2 Contract Administration



The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the Contractor or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.



ANNEX A – STATEMENT OF REQUIREMENT



Statement of requirements

Procurement of a mobile unit at Saint-Jean-sur-Richelieu

**4225 boulevard Dorchester O.
Westmount, Québec
H3Z 1V5**

Westmount, April 22nd 2015
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1. REQUIREMENTS DESCRIPTION

For operational reasons, the Royal Canadian Mounted Police requires a modular mobile unit that will be prefabricated by a recognized company in the construction of transportable buildings. The unit has to be delivered and installed at 750 Boul. Industriel, St-Jean-sur-Richelieu, Québec, Canada, J3B 8T3.

One (1) modular mobile unit that meets the following basic technical specifications:

The mobile unit must be in compliance with the following codes:

- Canadian Buildings Code;
- Canadian Electrical Code

All accessories and equipment must be CSA approved.



Conformity Matrix – Mandatory Criteria

Item	Description
1	<p>Dimensions</p> <ul style="list-style-type: none"> • Overall length: 40 feet, exclude the frame/hitch on the running gear • Overall width : 12 feet • Overall structural ceiling height: 9 feet and
2	<p>Floors</p> <ul style="list-style-type: none"> • Sealed on underside with a minimum 1/4" solid panel. • Joists must be 2" x 10" SPF (SPRUCE, PINE, FIR) Lumber on 16" centres • Minimum R22 insulation between joists • Subfloor must be minimum 5/8" plywood-Glued and Screwed to joists • Floors to be finished with anti-static tiles, glued to subfloor • Install a ground skirt as a permanent finish. The installation will be on site at the last step. • The unit must be stabilised with wooden Blocks for a permanent location. • Provide a protection against moisture and mildew which can form between the wooden blocks and the concrete slab. • The distance between the concrete slab and the underside of the floor will be 24 ''.
3	<p>Walls</p> <ul style="list-style-type: none"> • Exterior walls to be built with "Smart Panel" or equivalent. The colors will be chosen by the RCMP agent in a catalogue of product in order to harmonize with the existing building. • Tyvek or equivalent air barrier to be installed and taped to vapour barrier with sealant tape • minimum 7/16" plywood or Oriented Strand Board (OSB), • Studs to be 2" x 6" SPF (SPRUCE, PINE, FIR) Lumber on 16" centres • Minimum R20 insulation between studs • Vapour barrier thickness minimum 5 mm. • Interior to be finished with white vinyl plates, covered with white paint • Vinyl baseboard at the bottom. • Build a wall to the right of the main door, from floor to ceiling, to install a forced flow wall heater, the lights' switches and thermostat.
	<p>Roof</p>



4	<ul style="list-style-type: none">• Must have a sealed PVC or equivalent membrane with a minimum 47 mm thickness• Roof Sheathing minimum 5/8 " thick plywood.• Roof joists minimum 2" x 8" on 16" centres• Minimum R22 insulation cavity filled• Minimum 6mm vapour barrier taped and sealed• Suspended ceiling with ½" prefinished white acoustic tile, 2 'x 4' system finished at 9 ' from the floor.
5	Doors <ul style="list-style-type: none">• 1 double insulated metal door, for the loading dock, 72'' x 80'' and 1 single insulated metal door, for the main entrance 36" x 80". See appendix 1 for details.• Mortise commercial quality Lock ANSI F15 with key outside with a deadbolt. Latch inside. Lever Handle required.
6	Windows <ul style="list-style-type: none">• One (1) fixed double glazed window 48" x 36". See appendix 1.• Install an anti-intrusion grill on the interior side of the window. Set the grill so as to facilitate removal for repairs and maintenance.
7	Electrical <ul style="list-style-type: none">• General : 120/240VAC Single phase 60Hz. 3 Wire• The connections to the electricity network will be made by others once the unit is installed on the premises and will be underground.
8	Electrical panel <ul style="list-style-type: none">• Supply and install a 200 A electrical panel to satisfy the electrical requirements• Door to cover breakers.• Flush mounted to wall• Wiring: Must be CSA approved sheathed copper cable with a minimum 14AWG size as required by attached loads.
9	Lightning <ul style="list-style-type: none">• Two (2) independent lighting systems for each section of the mobile unit should be installed. Each system should be controlled by a wall interior switch located near each of the two doors.• At least seven (7) florescent fixtures on the ceiling, 610 mm x 1219 mm (2 'x 4') , 2-32 W / T-8 with electronic ballast.



	<ul style="list-style-type: none"> • Outdoor lights for each door with Photocell. Install LED lights , built-in wall mounted approximately in the center and at the top of the entrance doors
10	<p>Devices:</p> <ul style="list-style-type: none"> • Sixteen (16 double electrical outlets of 15A with U ground, height 42" from the floor, on 8 separated circuits. 2 electrical outlets by circuit. See appendix 2. • Two (2) 20A double outdoor electrical outlet, waterproof, on the north side, at floor height, on a separated circuit. See appendix 2. • Two (2) 20A double electrical outlets, at left from the main door, height 42" from the floor, on a separated circuit. See appendix 2. • One (1) 20A double outdoor electrical outlet, waterproof, near the main door, at floor height, on a separated circuit. See appendix 2. • One (1) 20A double electrical outlet, south side, on a separated circuit, height 18" from the floor. See appendix 2. • For the five (5) telecommunications outlets, supply and install a 1" rigid metal conduit, within the walls, 42" from the floor up to the ceiling. Provide a built-in electrical box with dimension 2"x 4" at the end of rigid metal conduit. In addition, include the pull string within the conduits. Install a 2" rigid metal conduit in the south wall. See appendix 2. • Installation shall be in accordance with applicable codes. • Wiring and connections will be made by others once the unit is installed on the premises.
11	<p>Heating, Ventilation, Air Conditioning</p> <ul style="list-style-type: none"> • Must have a HVAC wall mounted unit with ducts in the ceiling void to distribute air evenly throughout trailer. • install a 1500W forced flow wall heater, at ground level on the wall, with integrated thermostat on the right of the main door. • HVAC unit to be mounted on hitch side. See appendix 1. • HVAC to have a SEER rating of 9 as a minimum • Minimum cooling capacity-2ton • Minimum temperature differential (heating 65 Degrees C) • Minimum temperature differential (cooling 10 degrees C) • Install a wall thermostat to control the temperature. See appendix 2.
	<p>Miscellaneous</p> <ul style="list-style-type: none"> • For the main entrance, supply and install steel stairs with 36" high railings and a 6' long platform.



12	<ul style="list-style-type: none"> • Width of the stair 40" and risers' height should meet the standards of the National Building Code. • For the double door, supply a platform 60" x 84" with 36" high railings and a loading removable ramp in aluminum, 30" wide, maximum 12' long. See appendix 1. • Provide a metal support underneath the unit to slide the removable ramp when it's not in use. • Allow 2 metal chains to prevent falling down, where there is the passage of the ramp, on the platform of the double door. • Two (2) smoke detectors and alarms relayed to building's fire alarm system. • Two (2) 10 lb extinguishers ABC powder. • Include delivery and setup at 750, boulevard Industriel, St-Jean-sur-Richelieu, (QC) J3B 8T3 • Installation must include all materials for a permanent installation. • Remove commercial markings identifying the mobile unit.
13	<p>Mandatory Site Visit</p> <ul style="list-style-type: none"> • It is mandatory that the Bidder or a representative of the Bidder be present at the site visit to be held at 750, boulevard Industriel, St-Jean-sur-Richelieu QC J3B 8T3 on September 18th 2015. The site visit will begin at 1:00 P.M.

2. SPECIFICATIONS

The mobile unit must contain the equipment considered standard in the industry , the standard CAN / CSA- A277 - F08 (C2013) - Procedure for certification of factory buildings, and include or at least comply with the following specifications :

2.1. INTERIORS SPECIFICATIONS

The mobile unit must contain an open area that can receive:

- A workshop in which 4 technicians workstations will be installed. The dimensions of 2 workstations are 30" X 60" and the 2 others are 30" x 84". The workstations will be 6' to 7' high. These benches are not included in this contract but it will be supplied and installed by the client.

2.2 EXTERIORS SPECIFICATIONS

The actual surface that will serve as the location for mobile unit is grass. There are also some shrubs that need to be removed. The concrete slab should be installed such as represented on drawing at appendix 6. It will measure 50' long and 18' large. Provide saw cuts in the concrete slab at each 3 ' , in both directions. Provide 15M reinforcing steel, on top and on bottom, on both ways, with 75mm coating. The loading ramp must lean on the existing parking lot.(see appendix 7).



3. SHOP DRAWINGS

Bidders must submit their shop drawings. They must participate in at least one visit on the site with the buyer to ensure that their detailed design meets the requirements.

4. SHIPPING

The goods must be received no later than eight (8) weeks following contract award.

ANNEX B - SECURITY REQUIREMENTS CHECK LIST



Government of Canada / Gouvernement du Canada

NARMS # 201411124704
Contract Number / Numéro du contrat
CR 20141210
Security Classification / Classification de sécurité

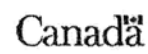
SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Gendarmerie Royale du Canada		2. Branch or Directorate / Direction générale ou Direction Gestion Immobilière
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail Détachement de la Montérégie (750, boul. Industriel, Saint-Jean-sur-Richelieu, Qc, J3B 8T3 Achat et installation d'une unité mobile dans le stationnement du Détachement pour servir d'atelier de travail et d'espace d'entreposage.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limite à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>

HET

RBS/SCT 360-103(2004/12)

Security Classification / Classification de sécurité





Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC Information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No Yes
Non Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC Information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET – SIGINT TRÈS SECRET – SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMBLEMES			

Special comments:
Commentaires spéciaux : Accès aux installations de la GRC sous escorte

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscrubbed personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No Yes
Non Oui

If Yes, will unscrubbed personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC Information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No Yes
Non Oui

BS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC						
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET	
											A	B	C				
Information / Assets Renseignements / Biens Production																	
IT Media / Support TI																	
IT Link / Lien électronique																	

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



ANNEX C - BASIS OF PAYMENT

Basis of Payment - Firm Price

Bidders must submit firm prices for all items listed in Annex "A".

Financial Proposal

Part				
1	Modular Unit including Delivery			
	<ul style="list-style-type: none"> Make/Model # Includes skirting - supplied and Installed Delivery 		Lot Price \$ _____	\$ _____ Total cost (A)
2	Site Installation and Set-up			
	Installation must include all materials for site setup including screw jacks and any other materials required for leveling and stabilization of trailer on a prepared level surface pad.		Lot Price \$ _____	\$ _____ Total Cost (B)
				\$ _____ Total Evaluated Price

Total Evaluated Price = (A) + (B) Taxes are extra and should not be included.

Company name

Company Representative (Print)

Date

Signature of Representative



ANNEX «D »- MANDATORY CRITERIA

Critères Obligatoires	Rencontre	Ne rencontre pas	N° de page/référence a la proposition
<p>MC-01 – The bidder must clearly demonstrate with documentation that they can supply a Prefabricated Mobile Unit with an:</p> <ul style="list-style-type: none"> • Overall length of 40 feet, excluding the frame/hitch on the running gear • Overall width of 12 feet • Overall structural ceiling height of 9 feet and with a Minimum load capacity of 6 000 lb. 			
<p>MC-02 - The bidder must clearly demonstrate with documentation:</p> <ul style="list-style-type: none"> • That they have built and supplied similar Prefabricated Mobile Units over the last two years. <p>and;</p> <ul style="list-style-type: none"> • The bidder must provide the names of the company/organization, a brief description of the requirement and valid contact person including phone number, e-mail address and postal address for at least two (2) similar projects. <p>References may be called to validate information provided by the Bidder.</p>			
<p>MC-03 – Mandatory Site Visit</p> <ul style="list-style-type: none"> • It is mandatory that the Bidder or a representative of the Bidder be present at the site visit. to be held at 750, boulevard Industriel, St-Jean-sur-Richelieu QC J3B 8T3 on September 18th 2015. The site visit will begin at 1:00 P.M. 			



Overall technical evaluation of the bid

Meets <input type="checkbox"/>	Does Not Meet <input type="checkbox"/>
---------------------------------------	---

Name of Evaluator

Date of evaluation

Evaluator's Signature



ANNEX E - INSURANCE REQUIREMENTS

E1 - Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:



Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.