

**Advance Contract Award Notice for Education Services (CBRN Technician)
for the Department of National Defence**

1. Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

2. Definition of the requirement

The Department of National Defence (DND) has a requirement for the design, development, preparation, coordination and execution of a part-time CBRN Certificate program compliant with the Ontario Ministry of Training, Colleges and Universities standard that will provide students with a CBRN Technician Certificate with full college credits.

3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

- M1) Must be recognized as one of Ontario's Colleges of Applied Arts and Technology;
- M2) Must be able to deliver courses within 50km of Trenton, Ontario;
- M3) Must have a faculty of applied science;
- M4) Must be able to demonstrate experience in the creation of a new certificate or diploma program within the last 5 years; and
- M5) Must be able to demonstrate that the college has transfer arrangements in place with other institutions.

4. Applicability of the trade agreement(s) to the procurement

This procurement is subject to the following trade agreement(s)

- Agreement on Internal Trade (AIT)
- North American Free Trade Agreement (NAFTA)

5. Justification for the Pre-Identified Supplier

Loyalist College is the only college recognized as one of Ontario's Colleges of Applied Arts and Technology within a 50km radius of 8 Wing Trenton which has a faculty of applied science, transfer arrangements in place with other institutions and has the ability to create a new certificate program.

6. Government Contracts Regulations Exception

The following exception to the Government Contracts Regulations is invoked for this procurement under subsection 6(d) "only one person is capable of performing the work".

7. Exclusions and/or Limited Tendering Reasons

The following exclusion and/or limited tendering reasons are invoked under the

- North American Free Trade Agreement (NAFTA) – Article 1016: Limited Tendering Procedures 2.(b)
- Agreement on Internal Trade (AIT) – Article 506: Procedures for Procurement 12.(a)

8. Ownership of Intellectual Property

Ownership of any Foreground Intellectual Property arising out of the proposed contract will vest in the Contractor.

9. Period of the proposed contract

The intent is to award a contract for the development of a CBRN Technician Certificate Program with 8 option periods to deliver first and second semesters (4 years).

10. Cost of the proposed contract

To be determined

11. Name and address of the pre-identified supplier

Loyalist College
Wallbridge-Loyalist Road
P.O. Box 4200
Belleville, ON
K8N 5B9

12. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the

closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

13. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is _____**.2:00 pm EDT.**

14. Inquiries and submission of statements of capabilities

Inquiries and statements of capabilities are to be directed to:
Sarah Berrea, DSvcsC 4-3-2
Department of National Defence
Sarah.berrea@forces.gc.ca