

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Furniture Division/Division des produits de
l'ameublement
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet FREESTANDING FURNITURE	
Solicitation No. - N° de l'invitation E60PQ-090004/J	Date 2015-09-16
Client Reference No. - N° de référence du client E60PQ-090004	Amendment No. - N° modif. 003
File No. - N° de dossier pq930.E60PQ-090004	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-930-65320	
Date of Original Request for Supply Arrangement 2014-07-03 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-12-31	
Address Enquiries to: - Adresser toutes questions à: Frere, Louise	Buyer Id - Id de l'acheteur pq930
Telephone No. - N° de téléphone (819) 956-1301 ()	FAX No. - N° de FAX (819) 956-5706
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Solicitation No. - N° de l'invitation

E60PQ-090004/J

Client Ref. No. - N° de réf. du client

E60PQ-090004

Amd. No. - N° de la modif.

003

File No. - N° du dossier

pq930E60PQ-090004

Buyer ID - Id de l'acheteur

pq930

CCC No./N° CCC - FMS No/ N° VME

See next page.

Amendment no. 003 is raised to modify the solicitation as follows:

1) At Table of contents:

- a. **DELETE:** 5.1 – Certifications required precedent to issuance of a Supply Arrangement
- b. **INSERT:** 5.1 – Certifications required with the Arrangement
- c. **DELETE:** 5.2 – Certifications required with the Arrangement
- d. **INSERT:** 5.2 – Certifications Precedent to Issuance of a Supply Arrangement and Additional Information

2) At Part 2 – Supplier Instructions – Article 1 :

DELETE: The **2008 (2010-01-11) Standard Instructions** - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

INSERT: The **2008 (2015-07-03) Standard Instructions** - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

3) At Part 4, Evaluation Procedures and Basis of Selection,

- At Mandatory Technical Criteria, MT1, section 2. Additional Products:

DELETE: - Supplier must complete Section 2, Part 5 Certifications for the Category/Categories that will form part of the arrangement.

INSERT: - Supplier must complete Section 5.1.2, Part 5 Certifications and Additional Information for the Category/Categories that will form part of the arrangement.

- At Mandatory Procurement Criteria, MP2:

DELETE: Supplier must complete section 2 of Part 5 Certifications

INSERT: Supplier must complete section 5.1.2, Part 5 Certifications and Additional Information

4) **DELETE:** PART 5 – CERTIFICATIONS in it's entirety

INSERT: PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly

or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Supplier must provide with its arrangement, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.1.2 Product Conformance of Additional Products

Suppliers must complete the certification corresponding to the following categories offered in their arrangement. The certification applies solely to the Additional Products.

a) () For Category 1: "The Supplier certifies that all of the products offered conform, and will continue to conform throughout the duration of the SA, to all specifications of, and meet the testing requirements detailed in, Part 6, Annex A-2."

b) () For Category 2: "The Supplier certifies that all of the products offered conform, and will continue to conform throughout the duration of the SA, to all specifications of, and meet the testing requirements detailed in, Part 6, Annex A-1."

c) () For Category 3: "The Supplier certifies that all of the products offered conform, and will continue to conform throughout the duration of the SA, to all specifications of, and meet the testing requirements detailed in, Part 6, Annex A-1."

d) () For Category 4: "The Supplier certifies that all of the products offered conform, and will continue to conform throughout the duration of the SA, to all specifications of, and meet the testing requirements detailed in, Part 6, Annex A-1."

Company Name (printed)

Name (printed)

Signature

Date

5.2 Additional Certifications Precedent to Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – List of Names

Suppliers who are incorporated, including those submitting an arrangement as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Supplier.

Suppliers submitting an arrangement as sole proprietorship, as well as those submitting an arrangement as a joint venture, must provide the name of the owner(s).

Suppliers submitting an arrangement as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Certification

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a supply arrangement. If the Supplier, or, if the Supplier is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a supply arrangement.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees.

Any arrangements from ineligible contractors, including an arrangement from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Supplier does not fall within the exceptions enumerated in 3. a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Supplier must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3. The Supplier, or, if the Supplier is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Supplier or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

(d) () is subject to the FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

5.2.3 Authorized Agent

If the Supplier of the RFSA is not the prime manufacturer of the items offered, but is making an arrangement on behalf of a prime Manufacturer, in addition to the other requirements of this RFSA, it is mandatory that the Supplier be an authorized agent/distributor of the Manufacturer for whom the Supplier is acting. The Supplier certifies that they are an authorized agent/distributor of the Manufacturer for all Freestanding furniture systems offered to the federal government under this solicitation.

The Supplier must also provide, as part of its arrangement, a letter of authorization from the Manufacturer that it claims to represent. The letter must be an original, under the letterhead of the prime Manufacturer, confirming that the Supplier is in fact is an authorized agent/distributor.

Company Name (printed)

Representing the manufacturer

Name (printed)

Signature

Date

5) At Part 6A, SUPPLY ARRANGEMENT:

DELETE: 3.1 General Conditions

2020 (2010-01-11) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

INSERT: 3.1 General Conditions

2020 (2015-07-03) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

6) At Part 6A, **8. Priority of documents**

DELETE: (b) the general conditions 2020 (2010-01-11), General Conditions - Supply Arrangement - Goods or Services

INSERT: (b) the general conditions 2020 (2015-07-03), General Conditions - Supply Arrangement - Goods or Services

7) At Part 6A, Certifications

DELETE: 9.1 Compliance in it's entirety

INSERT: 9.1 Compliance

The continuous compliance with the certifications provided by the Supplier in its arrangement and the ongoing cooperation in providing additional information are conditions of issuance of the Supply Arrangement (SA). Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA. If the Supplier does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Supplier in the arrangement is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and suspend or cancel the Supply Arrangement.

All other terms and conditions remain the same.