

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East, Suite 110
Saskatoon
Sask.
S7K 0E1
Bid Fax: (306) 975-5397

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services
Canada/Réception des soumissions Travaux publics et
Services gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatche
S7K 0E1

Title - Sujet BATUS Adventurous Training Centre	
Solicitation No. - N° de l'invitation W0142-15X035/C	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client BATUS-W0142-15X035	Date 2015-09-17
GETS Reference No. - N° de référence de SEAG PW-\$STN-199-4805	
File No. - N° de dossier STN-4-37053 (199)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-10-09	
Time Zone Fuseau horaire Central Standard Time CST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Okemaysim, Tammy L.	Buyer Id - Id de l'acheteur stn199
Telephone No. - N° de téléphone (306) 241-1152 ()	FAX No. - N° de FAX (306) 975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W0142-15X035/C

Client Ref. No. - N° de réf. du client

BATUS-W0142-15X035

Amd. No. - N° de la modif.

003

File No. - N° du dossier

STN-4-37053

Buyer ID - Id de l'acheteur

stn199

CCC No./N° CCC - FMS No/ N° VME

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NOTIFICATION OF REVISION

To All Bidders:

The following changes, additions, and/or deletions are hereby made a part of the Solicitation Documents.

The amendment will form part of the Contract Documents.

1. Request for Proposal

1. In the Request for Proposal, *DELETE* the following section:

7.3.2 Option to Extend the Contract

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

and *REPLACE with*:

7.3.2 Option to Extend the Contract

Canada may exercise this option at any time by sending a written notice to the Contractor at least twelve (12) months before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

2. In the Request for Proposal, *DELETE* the following section in its entirety:

6.4 Development Permit

The Bidder must provide a letter from the applicable authority stating that the Bidder, if awarded a contract as a result of the bid solicitation, can secure the necessary development permit prior to the start of operations, if applicable.

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame of ten (10) business days, within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2. Statement of Work

1. In the Statement of Work, *DELETE* Annex "C" to BATC SOW Washrooms and *REPLACE* with revised Annex "C" to BATC SOW Washrooms, to read.

Washrooms ¹⁰	<ul style="list-style-type: none">• 3:1 washbasins (Washbasins with; light (125 lux) & 2 pin shaver socket, splash back, mirror, shelf, towel rail and clothes hook for each basin)• 6:1 cubicle type showers (Showers with one fixed seat, 2 x clothes hooks, soap holder, shelf and towel rail. Each shower to be curtained or screened)• 6:1 toilet bowls. Sanitary napkin disposal must be available in female washrooms.• 16:1 urinals
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2. In the Statement of Work, *DELETE* Footnote 10 in its entirety and *REPLACE* with revised Footnote 10, to read.

Washrooms are to be provided at the stated ratio (person: facility) based on the maximum nightly capacity of BATC. Facilities numbers should be rounded up (i.e. more) where necessary.

3. In the Statement of Work, *DELETE* section 5.1.2.3 in its entirety and *REPLACE* with revised section 5.1.2.3, to read:

5.1.2.3. Instructor Accommodation. To comprise 10 x single rooms, furnished to 2* standard, which should be en suite. To include laundered sheets and duvets as and when required.

En-Suite Toilet Area	Included in 03 Shower, WC and washbasin en-suite per single bed-sitting room	Illumination - 125 lux Supplementary lighting over mirror with shaver socket. Electric Power - Supply to heated towel rail. Water Supply - Hot and cold.	One fixed seat, two clothes hooks, soap holder, shelf and heated towel rail. Toilet roll holder. White plastic coated wire linen basket. Provision of sanitary disposal facilities to be determined at project brief stage.
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4. In the Statement of Work, *DELETE* Appendix 1 to Annex G to BATC SOW in its entirety and *REPLACE* with revised Appendix 1 to Annex G to BATC SOW, to read:

Solicitation No. - N° de l'invitation
W0142-15X035/C
Client Ref. No. - N° de réf. du client
BATU-W0142-15X035

Amd. No. - N° de la modif.
003
File No. - N° du dossier
STN-4-37053

Buyer ID - Id de l'acheteur
stm199
CCC No./N° CCC - FMS No./N° VME

**Appendix 1 to
Annex G to
BATC SOW**

Requirement	Item	Approx Washes Annually	Laundry Frequency	Repair
Laundry and Repair	Clothing			
	Jacket Down Filled	637	Additional washes when approved by OC/CI	When required
	Jacket Gortex	704	Additional washes when approved by OC/CI	When required
	Jacket Fleece	1874	Additional washes when approved by OC/CI	When required
	Jacket Soft Shell	250	Additional washes when approved by OC/CI	When required
	Jacket Man Made Material	412	Additional washes when approved by OC/CI	When required
	Trousers Gortex	1003	Additional washes when approved by OC/CI	When required
	Trousers Fleece	1862	Additional washes when approved by OC/CI	When required
	Trousers Man Made Material	1269	Additional washes when approved by OC/CI	When required
	Trousers Salopette Man Made material	134	Additional washes when approved by OC/CI	When required
	Hat - Peaked Cap Man Made Material	920	Additional washes when approved by OC/CI	When required
	Shorts Man Made Material	70	Additional washes when approved by OC/CI	When required
	Sleeping Bags Man Made Material	55	Additional washes when approved by OC/CI	When required
	Sleeping Bags Down Filled	170	Additional washes when approved by OC/CI	When required
	Gloves Down Filled	425	Additional washes when approved by OC/CI	When required
	Gloves Man Made Material	498	Additional washes when approved by OC/CI	When required
	Gloves Fleece	1185	Additional washes when approved by OC/CI	When required
	Gloves Gortex	116	Additional washes when approved by OC/CI	When required
	Shirt Polo Type (Long and Short Sleeve)	108	Additional washes when approved by OC/CI	When required
	Repair Only	Gaiters Man Made Material	131	Additional washes when approved by OC/CI
Hat Balaclava Man Made Material		1024	Additional washes when approved by OC/CI	When required
Lightweight tents			NA	Approx 25 per year
Personal Floatation Devices Wetsuits				

3. Bidders' Conference

**Minutes of Bidders' Conference
BATUS Adventurous Training Center (BATC)
Calgary, Alberta
Wednesday, September 2nd, 2015**

Attendees

Attendee	Organization
Ameet Kooner	Public Works and Government Services Canada
Tammy Okemaysim	Public Works and Government Services Canada
Pam Munzer	Public Works and Government Services Canada
Meagan Kowal	Public Works and Government Services Canada
Ngan Loi	Public Works and Government Services Canada
Gilles Denadi	Public Works and Government Services Canada
Andrew Hemy	Public Works and Government Services Canada
Jenny Yu	Public Works and Government Services Canada
Rana Saboungi	Public Works and Government Services Canada
Sharon Bennett	DND - Trails End Camp
Bernd Trommeshausen	G4 LPO CFB Suffield
John Cartwright-Terry	HQ BATUS
Mark Sadler	HQ BATUS (DIO)
Nick Sealy-Thompson	HQ BATUS (DIO)
David Hardman	HQ BATUS
James Darby	HQ BATUS (OC TEC)
Simon Naylor	HQ BATUS (CI TEC)
Marthe Girouard	Hallux Consulting
Richard Blair	Lazy H Trail Company
Sue Mellor	Lazy H Trail Company
Tim Duffey	Outland Camps
Grant Kelba	Kelba Corp
Colleen Kelba	Kelba Corp
Chris Eastham	Horizon North
Jeff Litchfield	Horizon North
Mick Manning	Allied Container Systems
Kelly McCoshen	Allied Container Systems
Terry Ermineskin	Ermineskin Cree Nation
Trevor Saulteaux	Ermineskin Cree Nation
Stephanie Ross	Irwin's Safety
Ron Stonier	Wesley First Nation

Summary of Activities

1.0 Opening Remarks

Welcome remarks were provided by Tammy Okemaysim.

2.0 Introductions

A brief introduction of each participant was provided.

3.0 Project Overview

Nick Sealy-Thompson and James Darby provided the project overview. The highlights of the overview are below:

- Introduction and information on BATUS
- Information on Adventurous Training
- BATUS will be in Canada for the next 20 years which allows them to procure for a longer period contract
- Defence Infrastructure – Manages all infrastructure and all legal and safety matters
- They have to ensure they meet all approved military standards

Statement of Work:

- SOW is based on our requirement while taking all things into consideration
- Many people have been consulted to ensure best practice

Adventure training:

- AT info and slides
- Slides will be posted on Buyandsell titled as bidders_conference_presentation.pdf

4.0 Request for Proposal Overview

Tammy Okemaysim gave an overview of the Request for Proposal (RFP) document.

Bidders were advised that the RFP document must be downloaded from Buyandsell. The copy provided at the bidders' conference was just for reference.

Part 1

Section 1.3 – Debriefing – Bidders have 15 days after receipt of results to request a debrief

Part 2

Section 2.2 – Submission of bids – Bids must be submitted to PWGSC in Saskatoon as per page 1 of the RFP. Fax bids will not be accepted. RFP is to be downloaded from Buyandsell. It was also noted that Buyandsell now has a new feature where you can add yourself as an interested bidder and are able to view who else is interested.

Section 2.4 – Enquiries – Questions should be submitted in writing 10 calendar days before bid closing.

Section 2.7 – Bidders' Conference – The bidders' conference was not mandatory; therefore, bids can be submitted and accepted from firms not in attendance.

Part 3

Section 3.1 - Bid Preparation – We are requesting 6 hard copies of the technical and management bid, 1 hard copy of the financial bid (completed Annex B – Basis of Payment), and 1 hard copy of the certifications (Part 5 – Certifications). Bidders were advised to ensure they address all the evaluated requirements in Annex G – Technical Criteria for their technical and management bid.

Part 4 - Evaluation Procedures and Basis of Selection

During the evaluation, individual assessments of the bids will take place and then there will be a team assessment (consensus evaluation).

Annex G – Technical Criteria

Stage 1 – Mandatory Requirements (2 items)

- Bidder must show how they meet both requirements
- All documents must be provided at bid closing to support, justify and certify being able to meet both requirements
- If the Stage 1 requirements have been met, Bidder's will proceed to Stage 2.

Stage 2 – Point Rated

- Technical Proposal – minimum pass of 70% (350 points out of 500)
- Management Proposal – minimum pass of 70% (70 points out of 100)
- Please take note of the rating grid provided

Part 5

Section 5.1- Certifications Required with the Bid – Noted that the integrity provisions have changed. The declaration form is new and is only required if the company or anyone they work with have been convicted of any offences. Bidders are encouraged to read section 1 of the Standard Instructions so that they are aware of the changes and how to proceed.

Section 5.2 – Certifications Precedent to Contract Award – These certifications are not required at bid closing; however, bidders are encouraged to submit with their bid.

Part 6

Section 6.2 – Bid Financial Security – A security deposit or bid bond is required to be submitted with your bid in the amount of 5% of the bid price.

Section 6.3 – Insurance Requirements – A letter from an insurance broker or company indicating that you will be able to provide the necessary insurance as per Annex D must be provided. If not provided with the bid, a timeframe to meet the requirement will be provided.

Section 6.4 – Development Permit – A letter from the applicable authority must be provided indicating that you are able to receive the necessary development permit, if required. If not provided with the bid, a timeframe to meet the requirement will be provided.

Part 7 – All of the clauses in this section will form part of the contract

Section 7.3.1 – Period of the Contract – Initial contract period is from 01 April 2016 to 31 March 2022.

- There will be 1 year to prepare site – 01 April 2016 to 31 March 2017
- In service date will be 01 April 2017.
- There are 2 option periods that are both 5 years (2, 5 year option periods)

Section 7.6 – Payment

Noted that 3 types of Basis of Payment are applicable to the resulting contract:

- Ceiling Price – Applies to operating costs of BATC prior to occupancy and for disbursements. The sum of these two items will form the resulting ceiling price.
- Firm Unit Price – Applies to the administration portion of the contract.
- Task Authorizations (TAs) – Applies to the accommodation, laundry/repairs and miscellaneous charges portions of the contract.

Information was provided on the Task Authorization Process. It was noted that a TA is authorization for a contractor to proceed with work up to the stated limit. A signed TA must be completed prior to work starting. The TA form will either be signed by the Technical Authority if under \$50.0K or by the Contracting Authority if over \$50.0K. The value of the work cannot exceed the dollar threshold of the approved TA. If additional funds are required, an amended TA needs to be completed. When invoicing for work in TA, the submission of a detailed invoice in accordance with the Basis of Payment along with the approved TA is required. There are also reporting requirements associated with the TA's, which is the submission of quarterly usage reports. An example of the TA Usage Report Form is located in Annex F.

Section 7.6.5 – Method of Payment

- Single payment – This is for the one time actual costs. Applies to operating costs of BATC prior to occupancy and disbursements. The single payment for the operating costs of BATC prior to occupancy can be invoiced once the site visit to confirm compliance with the SOW has been completed.
- Monthly payment – Applies to accommodations, administration, bulk laundry and repair services and other miscellaneous charges.

Section 7.13 – Insurance – Contractor has 10 days after contract award to forward the insurance certificate as per Annex D, to the Contracting Authority

Section 7.14 – Financial Security – Contractor has 14 days to provide performance bond or security deposit in the amount of 25% of the initial contract period.

Annex B - Basis of Payment

Instructions for Annex B

- All estimates are included for evaluation purposes only (no commitment)
- Annexes B-1 to B-5 must be completed
- Unit prices prevail

Part A – Operational Costs of BATC Prior To Occupancy

- Bidders must include every foreseeable cost in the table as no additional costs will be accepted after bid closing.
- The estimated budget for these costs is \$100.0K. Any bid over this amount must be able to show evidence of how the proposed costs relate to operating BATC prior to occupancy. There is a column on the table to describe the relevance to the work.

- This is a service contract not construction; therefore, the operating costs of BATC prior to occupancy is a line item which is provided for bidders to identify the costs of the services needed to ensure the site is reading for in-service on April 1, 2017. Examples of the types of costs permitted are described in Annex A – Statement of Work, section 4.7 – Operating Costs of BATC Prior to Occupancy.

Part B – Administration – This is a monthly cost and is the guaranteed portion of the contract. This line item reflects all costs required to meet the requirements of section 5.2, 5.3, 5.4, 5.5, and 5.6 of the SOW.

Part C

Accommodation

- Price is based on a nightly cost per soldier per night.
- This is for the extra incidental costs that you incur for having the soldiers stay at the site

Bulk Laundry and Repair Service

- Price is based on a firm unit rate for the identified categories

Other Miscellaneous Charges

- This line item is for unforeseen costs and any expenses must be pre-approved
- Bidder is to provide a firm percentage mark-up for be applied to the actual costs.

Annex B-6 - Option Periods

- Option Periods 1 and 2 will be adjusted annually (each year) according to Table 5, All-items, of the Consumer Price Index (CPI) published by Statistics Canada for the 12 month period ending three months before the expiration date of the current contract period. This applies to the Contractor's firm nightly rates, fixed monthly administration fee and firm unit rates for laundry and repair.
- For the other miscellaneous charges, the mark-up quoted in B-5, item B.3, will carry forward for the duration of the contract.
- In recognition that there could be additional costs in terms of contract security and insurance at the time each option period is exercised, we have permitted a 1 time payment before each option period to cover the actual costs.

5.0 Questions

Q1. Are the option periods to be exercised at the discretion of Canada? Can the contractor decide not to accept the option periods?

A1. Canada has the irrevocable right to exercise the option periods. Therefore, the contractor does not have a choice as to whether or not the option periods are exercised.

Q2. How do we invoice for laundry services?

- A2. Laundry services is based on a firm unit rate. As this portion of the work is applicable to TA, the actual amount of laundry services performed, per article, would be invoiced.
- Q3. Will the same weight be provided to bidders that don't have a site in place already and those that do?
- A3. All bids will be evaluated separately against the criteria as stated in Annex G – Technical Criteria.
- Q4. Someone who has the infrastructure in place already will be scored the same as someone that doesn't have anything in place yet, just has a plan?
- A4. Yes. Everyone will be held to what they are stating in their bid and their bid will form part of the contract. It does not matter if the site exists already or not.
- Q5. Is this contract for sole use or can the facility be used for other purposes?
- A5. This contract is for sole use by BATUS.
- Q6. If there are no facilities in place already, how do we factor the start up costs into our bid? Are the costs of the facility to be factored into the monthly costs?
- A6. As this is a service contract, there is no direct basis of payment line item for start-up costs. How you frame your bid and recoup these costs is up to you; however, the site will be yours after the contract is done and you can use it as you wish at that time.
- Q7. Are there any guaranteed through puts on the numbers?
- A7. The only guaranteed portion of the contract is the monthly Administration fee.
- Q8. So there are no guarantees of the number of soldiers coming in?
- A8. As per section 3.1 in the SOW, the estimated usage for the upcoming year will be completed by 28 Feb.
- Q9. The development permit and timeline is daunting. One month is not enough time to get a permit approved.
- A9. The requirement for the development permit has been removed. Please refer to section 1.2 above.
- Q10. With regards to no cancellation, it is understood that a fixed monthly cost will be provided; however, if we are lead to believe that we will be at max capacity, we will set up at max capacity and then if only 50% of the people actually show up, how do we recoup those costs?

- A10. Additional costs are only above and beyond the monthly costs. Please refer to Solicitation Amendment #002 for revised Annex B - Basis of Payment.
- Q11. With regards to computer terminals, Annex D only refers to OC, Stores and Kitchen, not the office for 8 people.
- A11. You are correct; however, the individual office space is referred to in section 5.1.3.1 of the SOW.
- Q12. With regards to washing the sleeping bags, the sleeping bags are down sleeping bags, not manmade.
- A12. There are 2 types of sleeping bags – down and manmade. We will review and amend accordingly. Please refer to Solicitation Amendment #002 for revised Annex B - Basis of Payment.
- Q13. With regards to the Government Property insurance, is it for “new” or “as is” for replacement?
- A13. Insurance is for “new” replacement.
- Q14. With regards to a potential third party contract for catering services, as you refer to it, will this occur?
- A14. We do refer to it but it is not a part of this SOW right now and notice would be given if this was to occur.
- Q15. Can there be consultants guiding the development and infrastructure though out the first year?
- A15. You are required to put everything in place as per the SOW and your bid but we will be there for discussions and assistance. Please refer to section 4.3, Meetings in the SOW.
- Q16. Is the gym to be empty?
- A16. Yes, BATUS will supply all required equipment.
- Q17. Do you require 12 sets of bunk beds in 1 room or does there only need to be 1 set in each room?
- A17. It just needs to meet the space and safety requirements. You can determine how they are set up.
- Q18. For catering, are you supplying the support for catering? Is the contractor to provide the servicers and/or cleaners?
- A18. Yes, BATUS will supply the support for catering; however, the contractor is required to clean the dining room as per section 5.3 of the SOW, but they do not need to serve. Usually, the soldier will eat, put the dishes in a bin and contractor washes dishes and cleans eating area and sets up for next meal.
- Q19. Why is this being put out for tender?

- A19. The current contract expires in 18 months and this is the right timeframe to go out. In the past, there wasn't enough time for competition.
- Q20. How much notice will be given for option years? 30 days isn't enough notice.
- A20. The clause states 30 days but we will look into changing this due to the size of the contract. Please refer to section 1.1 above.
- Q21. It is understood that "the contractor will not be paid for any design changes or modifications or interpretations of the work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the work"
- To meet the requirements of the Statement of Works (SoW) the contractor may need to make design changes to their current facilities to meet the criteria in the SoW. What is the approval process, how long does it take and can the costs of that work be included in the Basis of Payment – Operating Costs?
- A21. As this is not a construction contract, the costs cannot be included in the Basis of Payment – Operating Costs as it is up to the contractor to incur the costs in order to be able to meet our Statement of Work.
- Q22. Should the contractor be required to employ additional staff prior to the commencement of the contract, in order to satisfy the requirements of the contract, can their salaries be included in the Basis of Payment – Operating Costs? There may be a requirement to employ these personnel at least 2/3 months prior to contract commencement.
- A22. Salaries are to be included in Part A1 – Operating Costs of BATC Prior to Occupancy of the Basis of Payment as per Attachment 1 to Part 3 – Financial Bid Instructions.
- Q23. Is the contractor expected to provide any supporting documentation other than the completed/authorized Task Authorization when submitting invoices for:
- a. Accommodations – nightly rate.
 - b. Laundry.
- A23. Detailed invoices in accordance with the Basis of Payment along with the approved Task Authorization is what is required for invoice submission.
- Q24. What is the cancellation policy with regard to accommodation nightly rate costs, once the Task Authorization has been authorized by the technical authority?
- A24. As this is the Task Authorization portion, it is not a guaranteed and there is no cancellation fee. The only portion that is guaranteed is the monthly Administration costs.
- Q25. Is there a commitment to the Contractor from Canada with regard to a guaranteed number of Occupant nights?
- A25. No, the only guaranteed portion is the monthly Administration costs

- Q26. How will utility charges be handled/processed under the new contract? (Water & Septic, Gas, Electric and Internet/Wi-Fi services)?
- A26. This is to be included in the Monthly Administration Cost.
- Q27. Will payment of all invoices be processed at net 30?
- A27. Yes as per GC2035 section 16 – Payment Period.
- Q28. Can you confirm the ratios of personnel to washroom facilities/fixtures? There appears to be a considerable uplift in the scaling of this requirement.
- A28. Please refer to section 2.1 above.
- Q29. Is the facility scaled as transit or permanent accommodation?
- A29. It is not scaled for either. It is scaled for the requirements of BATUS.
- Q30. Should the footnote 10, Annex C to BATC SOW read maximum nightly capacity, and not annual capacity?
- A30. Yes, this should be maximum nightly capacity, not annual capacity. This is an error that will be amended. Please refer to section 2.2 above.
- Q31. Can you confirm the “en-suite” requirements in detail with regards to the 10 x rooms of Instructor accommodation? (Canada Select 2* accommodation does not refer to an en-suite facility description).
- A31. Canada Select 2* accommodation just refers to the furnishings within the room but the ensuite is an added option. The description of what an ensuite is will be added in to footnote #1. Ensuite for each Instructor room is not mandatory but preferred. Please refer to section 2.3 above.
- Q32. Can you confirm the requirement for the Contractor to provide computer terminals in OC, Stores, and Kitchen offices?
- A32. Yes, the terminals are required in OC, Stores and Kitchen offices. They are also required in other areas as per Annex D of the SOW and section 5.6.1 Information Technology. (computer terminals are defined as the internet hook ups).
- Q33. Can you confirm that the minimum requirement for laundry turnaround is 36 hours? (Historically, the current contractor has been required to provide a 12 hour turnaround service).
- A33. Yes, 36 hours is the required turnaround.
- Q34. Can you explain the figures provided in Part C of the Basis of Payment for bulk laundry, estimated total quantity of items to be laundered? Is this the annual requirement?
- A34. As per Attachment 1 to Part 3 – Financial Bid Instructions, the figures are based on annual estimated quantities and it should be noted that this is not a guaranteed usage. Please refer to Solicitation Amendment #002 for revised Annex B - Basis of Payment.

- Q35. Is the contractor required to launder sleeping bags?
- A35. Yes, this is to be included under Laundry - Item 5 – Other Clothing with Man Made Material. Please refer to Solicitation Amendment #002 for revised Annex B - Basis of Payment.
- Q36. What is the cancellation policy with regard to laundry once the Task Authorization has been authorized by the technical authority?
- A36. There is no cancellation policy as costs are only incurred when the tasks are completed.
- Q37. For insurance purposes/replacement costings, what is the value of the Government Property to be insured under this contract, by individual item?
- A37. Individual costs are not required; you only need to be aware total value in stores of \$1,000,000.00 in order to obtain the applicable insurance.
- Q38. In the event that a third party contracting for catering services for BATC, will Canada indemnify the contractor against loss and damage?
- A38. Third party contracting for catering services is not currently a part of this Statement of Work.
- Q39. Are the costs of the bid bond recoverable?
- A39. Any costs attributable to bid or contract security are to be included under Annex B – Basis of Payment, Part A – item 2 – Disbursements – Contract Security. However, typically bid bonds and other pre-qualification letters are included free of charge with your surety facility.
- Q40. If the timeframe with regard to the submission of the Task Authorizations form is 7 days, what advance notice can the contractor expect to be given with regard to the accommodation and laundering requirements?
- A40. Estimates will be provided monthly with a review on usage approximately 2 to 3 weeks into the month.
- Q41. Based on the timeline, would you consider extending the deadline for RFP submission to Oct 9th? This would help us ensure we can build a solution that includes the most value for DND
- A41. Yes, we can extend the closing date. Please refer to Solicitation Amendment #001.
- Q42. Would DND consider a proposal which includes the provision of food service/catering, for a complete turnkey package?
- A42. No, we will only evaluate what has been asked for in the SOW and accompanying Technical Criteria. Additional information provided will not be reviewed or taken into consideration.
- Q43. Does DND supply the inventory for the personal items in the store?
- A43. Yes, as per Appendix 1 to Annex F of the Statement of Work.