

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Request For a Standing Offer  
Demande d'offre à commandes**

National Master Standing Offer (NMSO)  
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Industrial Vehicles & Machinery Products Division  
11 Laurier St./11, rue Laurier  
7B1, Place du Portage, Phase III  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> NMSO - ATVS AND UTV'S	
<b>Solicitation No. - N° de l'invitation</b> E60HS-15ATVS/B	<b>Date</b> 2015-09-18
<b>Client Reference No. - N° de référence du client</b> E60HS-15ATVS	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$HS-610-68025
<b>File No. - N° de dossier</b> hs610.E60HS-15ATVS	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-10-28</b>	
<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Reynolds, Kevin	<b>Buyer Id - Id de l'acheteur</b> hs610
<b>Telephone No. - N° de téléphone</b> (819)956-3996 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

E60HS-15ATVS/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hs610

Client Ref. No. - N° de réf. du client

E60HS-15ATVS

File No. - N° du dossier

hs610E60HS-15ATVS

CCC No./N° CCC - FMS No/ N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7            7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include Annex A - Pricing, Annex B - List of Factory Certified Warranty Providers (FCWP), Annex C - Purchase Description and Questionnaire - Group 1, Annex D - Purchase Description and Questionnaire - Group 2, Annex E - Purchase Description and Questionnaire - Group 3, Annex F - Purchase Description and Questionnaire - Group 4, Annex G - Purchase Description and Questionnaire - Group 5, Annex H - Purchase Description and Questionnaire - Group 6, Annex I - Purchase Description and Questionnaire - Group 7 and Annex J - Purchase Description and Questionnaire - Group 8.

### **2. Summary**

This requirement is to establish a National Master Standing Offer (NMSO) for the supply of All Terrain Vehicles (ATV's) and Utility Terrain Vehicles (UTV's) to departments and agencies of the Government of Canada, on an as-and-when requested basis, from the effective date of the Standing Offer to September 30, 2016.

Any resulting Standing Offer shall be for delivery requirements to locations within Canada, including locations within Comprehensive Land Claims Settlement Areas (CLCSA's).

Offerors do not have to submit an offer for all groups. However, Offerors submitting an offer for a group must submit an offer for all items of that group.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

**3. Canadian Content**

The requirement is subject to a preference for Canadian goods and/or services.

**4. Set-aside under the Procurement Strategy for Aboriginal Business (PSAB)**

This procurement is set aside under the federal government's Procurement Strategy for Aboriginal Business, as detailed in Annex 9.4 Requirements for the Set-aside Program for Aboriginal Business, of the Supply Manual.

This procurement is set aside from the international trade agreements under the provision each has for set-asides for small and minority businesses.

Further to Article 1802 of the Agreement on Internal Trade (AIT), AIT does not apply to this procurement.

**5. Debriefings**

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

### **2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### **3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## **5. Improvement of Requirement During Solicitation Period**

Should Offerors consider that the Purchase Description contained in the RFSO could be improved technically or technologically, Offerors are invited to make suggestions, in writing, to the Standing Offer Authority named in the RFSO. Offerors must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular Offeror will be given consideration provided they are submitted to the Standing Offer Authority at least **seven (7) calendar days** before the RFSO closing date and time. Canada will have the right to accept or reject any or all suggestions.

## **6. Environmental Considerations**

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement, for this solicitation:

The successful Offeror will be requested, after issuance of a Standing Offer, to provide all correspondence including (but not limited to) documents, reports and invoices in electronic format unless otherwise specified by the Standing Offer Authority, the Technical Authority or the Identified User, thereby reducing printed material.

Offeror should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).

Product components used in performing the services should be recyclable and/or reusable, whenever possible.

## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (2 hard copies)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (1 hard copy)
- Section IV: Additional Information (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

[In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **1. Substitutes and Alternatives**

Bidders may propose substitutes and alternatives where indicated in the Purchase Description.

- 1. Substitutes and alternatives that are equivalent in form, fit, function and performance will be considered for acceptance where the Bidder:
  - (a) Clearly identifies a substitute and/or an alternative;
  - (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;
  - (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;

- (d) Provides complete specifications and brochures, where applicable;
- (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
- (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.

2. Substitutes and alternatives offered as equivalent in form, fit, function and performance will not be considered for acceptance if:

- (a) The bid fails to provide all of the information requested to allow the Technical Authority to fully evaluate the equivalency; or
- (b) The substitute and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.

3. In conducting the evaluation of bids, Canada may, but will have no obligation to request the bidder offering a substitute and/or an alternative, to provide a copy of the alternative standard and to demonstrate, at the bidder's sole cost, that it is equivalent to the technical requirement.

## **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with the Basis of Payment detailed in Part 7 B and in Annex A - Pricing.

## **Section III: Certifications**

### **1. Certifications**

Offerors must submit the certifications required under Part 5.

## **Section IV: Additional Information**

### **1. Additional Information**

Canada requests that offerors submit the following information, which will be incorporated in Part 7, A - Standing Offer:

### **2. Offeror's Representative**

#### **General enquiries**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

#### **Delivery follow-up**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offer including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

### **1.1. Mandatory Technical Evaluation Criteria**

#### **1.1.1 Mandatory Proof of Compliance**

Offerors submitting an offer for Group 001 must submit, with their offer, all proof of compliance required in the Purchase Description for ATV 490cc - 700cc and the Technical Information Questionnaire.

Offerors submitting an offer for Group 002 must submit, with their offer, all proof of compliance required in the Purchase Description for ATV 690cc - 900cc and the Technical Information Questionnaire.

Offerors submitting an offer for Group 003 must submit, with their offer, all proof of compliance required in the Purchase Description for ATV 950cc - 1000cc and the Technical Information Questionnaire.

Offerors submitting an offer for Group 004 must submit, with their offer, all proof of compliance required in the Purchase Description for UTV 560cc - 850cc and the Technical Information Questionnaire.

Offerors submitting an offer for Group 005 must submit, with their offer, all proof of compliance required in the Purchase Description for UTV 850cc - 1000cc, 2 passenger and the Technical Information Questionnaire.

Offerors submitting an offer for Group 006 must submit, with their offer, all proof of compliance required in the Purchase Description for UTV 850cc - 1000cc, 4 passenger and the Technical Information Questionnaire.

Offerors submitting an offer for Group 007 must submit, with their offer, all proof of compliance required in the Purchase Description for UTV 400cc - 500cc and the Technical Information Questionnaire.

Offerors submitting an offer for Group 008 must submit, with their offer, all proof of compliance required in the Purchase Description for UTV 550cc - 650cc, winterized side by side and the Technical Information Questionnaire.

#### **1.1.2 Substitutes and/or Alternatives**

Offeror's proposing substitutes and/or alternatives must provide with their bid, all the information as detailed in Part 3, Section 1, - Substitutes and Alternatives to be considered for evaluation.

#### **1.1.3 Mandatory Factory Certified Warranty Providers (FCWP)**

The following information must be provided with offer:

i) Offerors must complete Annex B - List of Factory Certified Warranty Providers Section I. Offerors may identify more than one (1) FCWP per location in Annex B - List of Factory Certified Warranty Providers, Section II.

ii) The FCWP must be located within one hundred and fifty (150) Kilometers from City center listed in Annex B - List of Factory Certified Warranty Providers (FCWP);

## **1.2 Financial Evaluation**

### **1.2.1 Mandatory Financial Evaluation**

Offerors submitting an offer for Group 001 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 001 - ATV.

Offerors submitting an offer for Group 002 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 002 - ATV.

Offerors submitting an offer for Group 003 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 003 - ATV.

Offerors submitting an offer for Group 004 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 004 - UTV.

Offerors submitting an offer for Group 005 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 005 - UTV.

Offerors submitting an offer for Group 006 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 006 - UTV.

Offerors submitting an offer for Group 007 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 007 - UTV.

Offerors submitting an offer for Group 008 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 008 - UTV.

The Offer must be in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, Canadian Custom Duties and Excise Taxes included where applicable, Goods and Services Tax or the Harmonized Sales Tax extra.

### **1.2.2 Aggregate Evaluated Price**

Offers will be evaluated on an aggregate price basis per group, for all items of the group, as follows:

a) the firm markup for shipping (item 023) will be added to an estimated amount of \$2,000.00 to obtain the evaluated shipping cost;

**b) as an example:  $10\% \times \$2,000.00 = \$200.00$   
 $\$200.00 + \$2,000.00 = \$2,200.00$   
 $\$2,200.00$  would be the evaluated shipping cost**

c) the sum of all firm lot prices and the evaluated shipping cost will determine the evaluated aggregate price per group.

**2. Basis of Selection**

An offer must comply with all the requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated aggregate price per group will be recommended for issuance of a Standing Offer.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Offerors must provide the required certifications and additional information to be awarded a Standing Offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **1.1 Certifications Required with the Offer**

Bidders must submit the following duly completed certifications as part of their offer.

#### **1.1 Canadian Content**

##### **1.1 Canadian Content Definition**

SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

##### **1.1.1 Canadian Content Certification**

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers for items with a certification that the item(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the item(s) offered being treated as non-Canadian goods.

Instruction to contracting officers: Choose one of the following options:

"Offerors must clearly identify beside each item listed in the request for standing offer document which items meet the definition of Canadian good and complete the following certification."

( ) the item(s) offered and identified as Canadian goods are Canadian goods as defined in paragraph 1 of clause A3050T.

#### **1.2 Set-Aside for Aboriginal Business**

1. This procurement is set aside under the federal government's Procurement Strategy for Aboriginal Business, as detailed in Annex 9.4, Requirements for the Set-aside Program for Aboriginal Business, of the Supply Manual.

2. The Offeror:

(i) certifies that it meets, and will continue to meet throughout the duration of the Offer, the requirements described in the above-mentioned annex.

(ii) agrees that any subcontractor it engages under the Offer must satisfy the requirements described in the above-mentioned annex.

(iii) agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.

3. The Offeror must check the applicable box below:

(i)  The Offeror is an Aboriginal business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.

OR

(ii)  The Offeror is either a joint venture consisting of two or more Aboriginal businesses or a joint venture between an Aboriginal business and a non-Aboriginal business.

4. The Offeror must check the applicable box below:

(i)  The Aboriginal business has fewer than six full-time employees.

OR

(ii)  The Aboriginal business has six or more full-time employees.

5. The Offeror must, upon request by Canada, provide all information and evidence supporting this certification. The Offeror must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Offeror must provide all reasonably required facilities for any audits.

6. By submitting an offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

**1.2.1 Owner/Employee Certification - Set-aside for Aboriginal Business**

If requested by the Standing Offer Authority, the Offeror must provide the following certification for each owner and employee who is Aboriginal:

1. I am \_\_\_\_\_ (insert "an owner" and/or "a full-time employee") of \_\_\_\_\_ (insert name of business), and an Aboriginal person, as defined in Annex 9.4 of the Supply Manual entitled "Requirements for the Set-Aside Program for Aboriginal Business".

2. I certify that the above statement is true and consent to its verification upon request by Canada.

\_\_\_\_\_  
Printed name of owner and/or employee

\_\_\_\_\_  
Signature of owner and/or employee

\_\_\_\_\_  
Date

### **1.2.2 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### **1.3 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **1.3.1 Integrity Provisions – List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

#### **1.3.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

## **2. Additional Certifications Precedent to Issuance of a Standing Offer**

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

**2.1 Product Conformance**

The Offeror certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the standing offer and any resulting contract, to all technical specifications of the purchase description(s).

This certification does not relieve the bid from meeting all mandatory technical evaluation criteria detailed in Part 4.

\_\_\_\_\_  
Offeror's authorized representative signature

\_\_\_\_\_  
Date

**2.2 FCWP Certification**

The Offeror certifies that all FCWP are authorized by the Original Equipment Manufacturer to provide warranty repairs for the vehicle/equipment offered.

\_\_\_\_\_  
Offeror's authorized representative signature

\_\_\_\_\_  
Date

## **PART 6 - SECURITY AND FINANCIAL REQUIREMENTS**

### **1. Insurance Requirements**

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Part 7B, section 11.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

### **2. Financial Capability**

SACC Manual clause M9033T (2011-05-16) Financial Capability

## **PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

The Offeror offers to supply ATV/UTV in accordance with:

- Purchase Description and Questionnaire - Group 1 - ATV 490cc - 700cc.
- Purchase Description and Questionnaire - Group 2 - ATV 690cc - 900cc.
- Purchase Description and Questionnaire - Group 3 - ATV 950cc - 1000cc.
- Purchase Description and Questionnaire - Group 4 - UTV 560cc - 850cc.
- Purchase Description and Questionnaire - Group 5 - UTV 850cc - 1000cc, 2 passenger.
- Purchase Description and Questionnaire - Group 6 - UTV 850cc - 1000cc, 4 passenger.
- Purchase Description and Questionnaire - Group 7 - UTV 400cc - 500cc.
- Purchase Description and Questionnaire - Group 8 - UTV 550cc - 650cc, winterized.

to departments and agencies of the Government of Canada across the country, including to locations within Comprehensive Land Claims Settlement Areas (CLCSA's), on an as-and-when requested basis.

#### **2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

##### **2.1 General Conditions**

2005 (2015-07-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **2.2 Periodic Usage Reports - Standing Offer**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer.

The Offeror must provide a (PDF) copy of all call-up documents received during each two (2) month period of the Standing Offer. The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of each two (2) month period.

The Offeror must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

##### **2.3 Standing Offers Final Report**

On completion or termination of the National Master Standing Offer, the offeror must provide a final report that details all cumulative data of the call-ups. Data must include all purchases paid for by a Government of Canada Acquisition Card.

The final report must be completed and forwarded electronically in a portable document format (PDF) to the Standing Offer Authority and to the Procurement Authority, no later than fifteen (15) calendar days after expiry or set-aside of the Standing Offer.

### **3. Term of Standing Offer**

#### **3.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from Date of Issuance to September 30, 2016.

### **4. Authorities**

#### **4.1 Standing Offer Authority**

The Standing Offer Authority is:

Kevin Reynolds  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
HS Division  
Place du Portage, Phase III, 7B1  
Telephone: 819-956-3996  
Facsimile: 819-956-5227  
E-mail address: kevin.reynolds@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

#### **4.2 Technical Authority**

The Technical Authority for the Contract is:

Attention: *(To be inserted by PWGSC)*

The Technical Authority is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer revision issued by the Standing Offer Authority.

#### **4.3 Project Authority**

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

#### **4.4 Offeror's Representative**

##### **General enquiries**

Name: *(to be inserted by PWGSC)*

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

#### **Delivery follow-up**

Name: *(to be inserted by PWGSC)*

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## **5. Identified Users**

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11.

## **6. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer".

## **7. Limitation of Call-ups**

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Goods and Services Tax or Harmonized Sales Tax included). All individual call-ups against the Standing Offer exceeding \$100,000.00 (Goods and Services Tax or Harmonized Sales Tax included) will be forwarded to PWGSC for authorization.

## **8. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2015-07-03), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2030 (2015-07-03), General Conditions - Higher Complexity - Goods;
- e) Annex C - Purchase Description and Questionnaire Group 1
- f) Annex D - Purchase Description and Questionnaire Group 2
- g) Annex E - Purchase Description and Questionnaire Group 3
- h) Annex F - Purchase Description and Questionnaire Group 4
- i) Annex G - Purchase Description and Questionnaire Group 5
- j) Annex H - Purchase Description and Questionnaire Group 6
- k) Annex I - Purchase Description and Questionnaire Group 7
- l) Annex J - Purchase Description and Questionnaire Group 8
- m) Annex A - Pricing
- n) Annex B - Factory Certified Warranty Providers (FCWP)
- o) the Offeror's offer dated *(to be inserted by PWGSC)* as amended *(to be inserted by PWGSC)*.

## **9. Certifications**

### **9.1 Compliance**

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## **9.2 Canadian Content Certification**

SACC Manual clause M3060C (2008-05-12) Canadian Content Certification

## **10. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

The Offeror may, at its discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of its bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of its choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offeror.

## **11. Factory Certified Warranty Providers**

The Factory Certified Warranty Providers (FCWP) are listed at Annex B - List of Factory Certified Warranty Providers. During the period of the Standing Offer, the Offeror must maintain an up-to-date list and provide a copy of the updated list electronically to the Standing Offer Authority when changes occur. The FCWP must have the facilities and manpower required to perform all warranty repairs on the vehicle/equipment.

During the period of the Standing Offer, the Offeror must replace a FCWP which can no longer provide repairs or when the FCWP is not providing acceptable repairs in accordance with the terms of the Standing Offer.

## **12. Technical Changes, Substitutes and Alternatives**

During the period of the Standing Offer any technical changes, substitutes and alternatives proposed by the Offeror, as mandated by the manufacturer or legislative body, must be evaluated for acceptance by the Technical Authority. Any substitutes and alternatives must be equivalent in form, fit, function and performance to what is being replaced and must be at no additional cost to Canada. Substitutes and alternatives that are offered as equivalent will only be acceptable once they are approved by the Technical Authority as an equivalent. A revision to the Standing Offer or a completed Design Change/Deviation form will be issued.

Should the Technical Authority not accept the substitute or the alternative and the Offeror is unable to meet the technical requirement, Canada may set aside the Standing Offer and/or terminate the contract for default in accordance with the general conditions stated in the Standing Offer and the resulting contract.

## **13. Substitute Model**

In the event that a model is discontinued, the Offeror can offer, through the Standing Offer Authority, a substitute model for acceptance by the technical authority. The substitute model must meet all the technical requirements of the Purchase Description and must be offered at the same price as the model it is replacing in the Standing Offer. Acceptance of the substitute model will be through a Standing Offer revision.

Should the Technical Authority not accept the substitute model or the offeror is unable to meet the technical requirements, Canada may set aside the Standing Offer and/or terminate the contract for default in accordance with the general conditions stated in the Standing Offer and the resulting contract.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **1. Requirement**

The Contractor must provide the items as detailed in the call-up against the Standing Offer.

### **2. Standard Clauses and Conditions**

#### **2.1 General Conditions**

2030 (2015-07-03), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

At Section 12, Inspection and Acceptance of the Work

Delete paragraphs 1 in its entirety and replace with the following:

1. All the Work is subject to inspection and acceptance by Canada at destination by the consignee. Inspection and acceptance of the Work by Canada do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. Canada will have the right to reject any work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.

At Section 22, Warranty

Delete paragraphs 2, 3 and 4 in their entirety and replace with the following:

2. In the event of a defect or non-conformance in any part of the Work during the warranty period, the Contractor, at the request of Canada to do so, must initiate corrective measures within two (2) working days and complete the repair, replacement or otherwise make good within a reasonable length of time at its own option and expense the part of the Work found to be defective or not in conformance with the requirements of the Contract. If the Contractor fails to initiate corrective measures within the 2 day period and complete the repair, replacement or otherwise make good within a reasonable length of time or has no repair facilities in the immediate vicinity (within 100 kilometres) of the specified delivery destinations (consignees), Canada reserves the right to make such repairs and be reimbursed by the Contractor at the rate of \$103.91 per hour for labour and the cost for replaced parts."

3. The Work or any part of the Work found to be defective or non-conforming will be returned to the Contractor's plant for replacement, repair or making good. However, when in the opinion of Canada it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. Canada will make the Work available to the Contractor within 150 km of a city listed on attached Annex B - List of Factory Certified Warranty Providers (FCWP). In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs. In the event of a warranty dispute with a component manufacturer, the Contractor must be held responsible for all warranty coverage.

4. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant pursuant to subsection 3. Canada will make the Work available to the Contractor within 150 km of a city listed on attached Annex B - List of Factory Certified Warranty Providers (FCWP). The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the location where the work was made available to the Contractor by Canada.

### **3. Term of Contract**

#### **3.1 Delivery Date**

Delivery must be made within 30 calendar days from receipt of a call-up against the Standing Offer.

### **4. Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid in Canadian dollars, as specified in Annex A - Pricing, and as follows:

#### **4.1 Basis of Payment - Destination within a radius of 150 km of the cities centers identified in Annex B - List of Factory Certified Warranty Providers, Section I**

Firm lot prices in Canadian dollars, Delivered Duty Paid (... named place of destination), Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

#### **4.2 Basis of Payment - Destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I**

Firm lot prices, Delivered Duty Paid (... named place of destination), Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

In addition to the firm lot price, the Contractor will be paid for the shipping cost, from the FCWP to the named place of destination, at the actual laid down-cost plus a firm mark-up.

The shipping cost must be for the shipping from the FCWP closest to the named place of destination.

The contractor's actual laid-down cost is defined as the cost incurred by the Contractor to acquire a specific product or service for resale to the government. This includes the Contractor's invoice price (less trade discounts) but excludes the Applicable Taxes and any General and Administrative, handling and profit.

Mark-up includes applicable purchasing expense, internal handling and general and administrative expenses, plus profit but excludes the Applicable Taxes.

#### **4.3 SACC Manual Clauses**

<b>SACC Reference</b>	<b>Title</b>	<b>Date</b>
C6000C	Limitation of Price	2011-05-16
H1001C	Multiple Payments	2008-05-12

### **5. Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice for vehicles/equipment delivered outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I, must be supported by:

(a) a copy of the shipping cost invoice.

2. The Contractor is requested to provide invoices in electronic format unless otherwise specified by the Identified User, thereby reducing printed material.

3. Invoices must be distributed as follows:

(a) the original and one (1) copy must be forwarded or emailed to the consignee, or as indicated on the call-up against the Standing Offer, for certification and payment.

## **6. SACC Manual Clauses**

<b>SACC Reference</b>	<b>Title</b>	<b>Date</b>
A9006C	Defence Contract (DND Only)	2008-05-12
A9049C	Vehicle Safety	2011-05-16
B1505C	Shipment of Hazardous Materials	2006-06-16
C2801C	Priority Rating - Canadian based Contractors (DND Only)	2011-05-16
C2800C	Priority Rating - (DND Only)	2001-05-16
D3010C	Dangerous Goods/Hazardous Products (DND Only)	2007-11-30
D3015C	Dangerous Goods/Hazardous Products	2007-11-30
D5545C	ISO 9001:2008 Quality Management Systems - Requirements (QAC C) - (DND Only)	2010-08-16
G1005C	Insurance	2008-05-12

## **7. Shipping Instructions**

### **7.1 Shipping Instructions - All destinations**

1. The Contractor must ship the goods prepaid DDP - Delivered Duty Paid to the destination specified on call-up against the standing offer. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and Applicable Taxes.

2. The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the person identified in call-up against the standing offer. The consignee may refuse shipments when prior arrangements have not been made. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for any additional costs.

## **8. Preparation for Delivery**

### **8.1 Preparation for Delivery**

1. The vehicle/equipment shall be serviced, adjusted and delivered in condition for immediate use. The interior and exterior shall be clean when it arrives at the delivery destination.

## **9. Environmental Considerations**

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement:

1. The Contractor is requested provide all correspondence including (but not limited to) documents and reports in electronic format unless otherwise specified by the Standing Offer Authority, the Technical Authority or the Identified User thereby reducing printed material.
2. The Contractor should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).
3. Product components used in performing the services should be recyclable and/or reusable, whenever possible.

## ANNEX A - PRICING

**Offerors must provide firm lot price per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150km of the following city centers in accordance with Part 7B Basis of Payment.**

### City Centers:

St-John's, NL	Winnipeg, MB	Prince George, BC
Halifax, NS	Regina, Sk	Whitehorse, YT
Moncton, NB	Saskatoon, Sk	Hay River, NT
Québec, QC	Prince Albert, Sk	Yellowknife, NT
Montréal, Qc	Calgary, Ab	
Ottawa, On	Edmonton, Ab	
Kingston, ON	Kelowna, BC	
Sudbury, On	Vancouver, BC	
North Bay, On	Victoria, BC	
Toronto, On	Cranbrook, BC	
London, On	Terrace, BC	

### **Group 001 – All Terrain Vehicles (ATV's)**

The Contractor must deliver ATV's and related items in accordance with the attached Purchase Description for ATV 490cc - 700cc.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

#### **Item 001 - Group 001**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

#### **Item 002 - Group 001 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 002 – All Terrain Vehicles (ATV's)**

The Contractor must deliver ATV's and related items in accordance with the attached Purchase Description for 690cc - 900cc.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 002**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 002 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 003 – All Terrain Vehicles (ATV's)**

The Contractor must deliver ATV's and related items in accordance with the attached Purchase Description for 950cc - 1000cc.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 003**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 003 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 004 – Utility Terrain Vehicles (UTV's)**

The Contractor must deliver UTV's and related items in accordance with the attached Purchase Description for 560cc -850cc.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 004**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 004 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 005 – Utility Terrain Vehicles (UTV's)**

The Contractor must deliver UTV's and related items in accordance with the attached Purchase Description for 850 cc - 1000cc, 2 passenger.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 005**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 005 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 006 – Utility Terrain Vehicles (UTV's)**

The Contractor must deliver UTV's and related items in accordance with the attached Purchase Description for 850 cc - 1000cc, 4 passenger.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 006**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 006 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 007 – Utility Terrain Vehicles (UTV's)**

The Contractor must deliver UTV's and related items in accordance with the attached Purchase Description for 400cc - 500cc.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 007**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 007 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Group 008 – Utility Terrain Vehicles (UTV's)**

The Contractor must deliver UTV's and related items in accordance with the attached Purchase Description for 550cc - 650cc, winterized.

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

**Item 001 - Group 008**

Firm lot price of \$ \_\_\_\_\_ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Pricing for increased Quantity call-up:

Qty 2-5: \$ \_\_\_\_\_

Qty 6-10 \$ \_\_\_\_\_

**Item 002 - Group 008 - Shipping Cost Markup**

Shipping cost at the actual laid-down cost plus a firm markup of \_\_\_\_\_% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

**Annex B – List of Factory Certified Warranty Providers (FCWP)**

The warranty providers listed below are Factory Certified and have the facilities and manpower required to perform all warranty repairs and services on the equipment.

The FCWP must be located within 150 kilometers from the City centers listed.

**Section I**

City Center: St-John’s (NL)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Halifax (NS)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Moncton (NB)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Québec (QC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Montréal (QC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Sudbury (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: North Bay (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Ottawa (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Kingston (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Toronto (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: London (ON)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: Winnipeg (MB)

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: Regina (SK)

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: Saskatoon (SK)

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: Calgary (AB)

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: Edmonton (AB)

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: Kelowna (BC)

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Vancouver (BC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Victoria (BC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Cranbrook (BC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Terrace (BC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Prince George (BC)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Prince Albert (SK)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Whitehorse (YT)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: Hay River (NT)  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

**Section II**

Additional Warranty Providers:

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_  
E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )  
Distance from City Center: \_\_\_\_\_ km  
FCWP Business Name: \_\_\_\_\_  
FCWP Business Address: \_\_\_\_\_  
Contact Name: (if available) \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

City Center: \_\_\_\_\_ ( )

Distance from City Center: \_\_\_\_\_ km

FCWP Business Name: \_\_\_\_\_

FCWP Business Address: \_\_\_\_\_

Contact Name: (if available) \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax # (optional): \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

**ANNEX "C" Group 1  
Purchase description for  
Two (2) Passenger All-Terrain Vehicles (ATV's)**

**1.0 Mandatory Technical Criteria**

Requirements - The All-Terrain Vehicles must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures).

<b>Year:</b>	<b>New (or most current model of manufacture production)</b>
<b>Engine:</b>	
Engine Type:	4-Stroke
Cooling:	Liquid cooled
Displacement:	490 cc (minimum) to 700 cc (maximum)
Starting:	Must have electric start.
Carburetion:	Must have fuel injection.
Transmission:	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking
<b>Dimensions/Capacities:</b>	
Length:	78 in. (minimum)
Width:	42 in. (minimum)
Height:	42 in. (minimum)
Wheelbase:	47 in. (minimum)
Ground Clearance:	8.5 in. (minimum)
Fuel Tank Capacity:	14 L (minimum)
Front Rack:	Must have a Front Rack, that is not a box, with a minimum load capacity of 75 lbs.
Rear Rack:	Must have a Rear Rack with a minimum load capacity of 150 lbs., when two passengers are on ATV.
Towing:	Must have a minimum towing capacity of 1000 lbs. and have one (1) - 1 7/8 in. ball hitch.
Winch:	Must have a minimum 2000 lb. winch with roller fairlead installed.
<b>Tires:</b>	
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)
<b>Suspension:</b>	
Front & Rear:	Standard with 7 in. travel (minimum)
<b>Brakes:</b>	
Front & Rear:	Must have Disc or Drum Hydraulic brakes.
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Temperature & Oil Light:	Must be equipped with Manufacturer Standard
Battery Voltmeter:	Must be equipped with Manufacturer Standard
Transmission /Gear Indicator:	Must be equipped with Manufacturer Standard
12V Outlet	Must be equipped with Manufacturer Standard

<b>Occupational Health &amp; Safety:</b>	
Underbody Protection:	Must be equipped with Underbody Protection that, at a minimum, covers the front, middle, sides, rear & all A-Arm's
Seating:	Must have two (2) persons seating.
	Passenger Back Rest
	Passenger Hand Grips
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low)
	Must have minimum of One (1) Brake light/Tail light.
Bumper:	Must have front and rear bumpers.
Mirrors:	Must be equipped with Left and Right side mirrors.
Battery Tender:	12 V Battery tender, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) batter tender to be supplied with each machine.
<b>Additional Features:</b>	
Tool Kit:	Must include a tool kit with each vehicle.
Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color:	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

**ANNEX “C” Group 1  
Evaluation Criteria  
Two (2) Passenger All-Terrain Vehicles (ATV’s)**

**1. Instructions**

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2. Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke	
Cooling:	Liquid cooled	
Displacement:	490 cc (minimum) to 700 cc (maximum)	
Starting:	Must have electric start.	
Carburetion:	Must have fuel injection.	
Transmission:	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking.	
<b>Dimensions/ Capacities:</b>		
Length:	78 in. (minimum)	
Width:	42 in. (minimum)	
Height:	42 in. (minimum)	
Wheelbase:	47 in. (minimum)	
Ground Clearance:	8.5 in. (minimum)	
Fuel Tank Capacity:	14 L (minimum)	
Front Rack:	Must have a Front Rack, that is not a box, with a minimum load capacity of 75 lbs.	
Rear Rack:	Must have a Rear Rack with a minimum load capacity of 150 lbs., when two passengers are on ATV.	
Towing:	Must have a minimum towing capacity of 1000 lbs. and have one (1) - 1 7/8 in. ball hitch.	
Winch:	Must have a minimum 2000 lb. winch with roller fairlead installed.	
<b>Tires:</b>		
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)	
<b>Suspension:</b>		
Front & Rear:	Standard with 7 in. travel (minimum)	
<b>Brakes:</b>		
Front & Rear:	Must have Disc or Drum Hydraulic brakes.	

Year, Make, Model and Model Number of Product Offered:

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**ANNEX "D" Group 2  
Purchase description for  
Two (2) Passenger All-Terrain Vehicles (ATV's)**

**1.0 Mandatory Technical Criteria**

Requirements - The All-Terrain Vehicles must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

<b>Year:</b>	<b>New (or most current model of manufacture production)</b>
<b>Engine:</b>	
Engine Type:	4-Stroke
Cooling:	Liquid cooled
Displacement:	690cc (minimum) to 900cc (maximum)
Starting:	Must have electric start
Carburetion:	Must have fuel injection
Transmission:	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking
<b>Dimensions/Capacities:</b>	
Length:	78 in. (minimum)
Width:	42 in. (minimum)
Height:	42 in. (minimum)
Wheelbase:	47 in. (minimum)
Ground Clearance:	8.5 in. (minimum)
Fuel Tank Capacity:	14 L (minimum)
Front Rack:	Must have a Front Rack, that is not a box, with a minimum load capacity of 75 lbs.
Rear Rack:	Must have a Rear Rack with a minimum load capacity of 150 lbs, when two passengers are on ATV.
Towing:	Must have a minimum towing capacity of 1000 lbs. and have one (1) - 1 7/8 in. ball hitch.
Winch:	Must have a minimum 2000 lb. winch with roller fairlead installed.
<b>Tires:</b>	
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)
<b>Suspension:</b>	
Front & Rear:	Standard with 7 in. travel (minimum)
<b>Brakes:</b>	
Front & Rear:	Must have Disc or Drum Hydraulic brakes.
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Temperature & Oil Light:	Must be equipped with Manufacturer Standard
Battery Voltmeter:	Must be equipped with Manufacturer Standard
Transmission /Gear Indicator:	Must be equipped with Manufacturer Standard
12V Outlet	Must be equipped with Manufacturer Standard

<b>Occupational Health &amp; Safety:</b>	
Underbody Protection:	Must be equipped with Underbody Protection that, at a minimum, covers the front, middle, sides, rear & all A-Arm's
Seating:	Must have two (2) persons seating.
	Passenger Back Rest
	Passenger Hand Grips
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low)
	Must have minimum of One (1) Brake light/Tail light.
Bumper:	Must have front and rear bumpers.
Mirrors:	Must be equipped with Left and Right side mirrors.
Battery Tender:	12 V Battery tender, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) batter tender to be supplied with each machine.
<b>Additional Features:</b>	
Tool Kit:	Must include a tool kit with each vehicle.
Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color:	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

**ANNEX “D” Group 2  
Evaluation Criteria  
Two (2) Passenger All-Terrain Vehicles (ATV's)**

**1. Instructions**

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2. Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke	
Cooling:	Liquid cooled	
Displacement:	690cc (minimum) to 900cc (maximum)	
Starting:	Must have electric start	
Carburetion:	Must have fuel injection	
Transmission:	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking	
<b>Dimensions/ Capacities:</b>		
Length:	78 in. (minimum)	
Width:	42 in. (minimum)	
Height:	42 in. (minimum)	
Wheelbase:	47 in. (minimum)	
Ground Clearance:	8.5 in. (minimum)	
Fuel Tank Capacity:	14 L (minimum)	
Front Rack:	Must have a Front Rack, that is not a box, with a minimum load capacity of 75 lbs.	
Rear Rack:	Must have a Rear Rack with a minimum load capacity of 150 lbs, when two passengers are on ATV.	
Towing:	Must have a minimum towing capacity of 1000 lbs. and have one (1) - 1 7/8 in. ball hitch.	
Winch:	Must have a minimum 2000 lb. winch with roller fairlead installed.	
<b>Tires:</b>		
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)	
<b>Suspension:</b>		
Front & Rear:	Standard with 7 in. travel (minimum)	
<b>Brakes:</b>		
Front & Rear:	Must have Disc or Drum Hydraulic brakes.	

Year, Make, Model and Model Number of Product(s) Offered:

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**ANNEX "E" Group 3  
Purchase description for  
Two (2) Passenger All-Terrain Vehicles (ATV's)**

**1.0 Mandatory Technical Criteria**

Requirements - The All-Terrain Vehicles must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

<b>Year:</b>	<b>New (or most current model of manufacture production)</b>
<b>Engine:</b>	
Engine Type:	4-Stroke
Cooling:	Liquid cooled
Displacement:	950cc - 1000cc
Starting:	Must have electric start.
Carburetion:	Must have fuel injection.
Transmission:	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking.
<b>Dimensions/Capacities:</b>	
Length:	78 in. (minimum)
Width:	42 in. (minimum)
Height:	42 in. (minimum)
Wheelbase:	47 in. (minimum)
Ground Clearance:	8.5 in. (minimum)
Fuel Tank Capacity:	14 L (minimum)
Front Rack:	Must have a Front Rack, that is not a box, with a minimum load capacity of 75 lbs.
Rear Rack:	Must have a Rear Rack with a minimum load capacity of 150 lbs., when two passengers are on ATV.
Towing:	Must have a minimum towing capacity of 1000 lbs. and have one (1) - 1 7/8 in. ball hitch.
Winch:	Must have a minimum 2000 lb. winch with roller fairlead installed.
<b>Tires:</b>	
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)
<b>Suspension:</b>	
Front & Rear:	Standard with 7 in. travel (minimum)
<b>Brakes:</b>	
Front & Rear:	Must have Disc or Drum Hydraulic brakes.
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Temperature & Oil Light:	Must be equipped with Manufacturer Standard
Battery Voltmeter:	Must be equipped with Manufacturer Standard
Transmission /Gear Indicator:	Must be equipped with Manufacturer Standard
12V Outlet	Must be equipped with Manufacturer Standard

<b>Occupational Health &amp; Safety:</b>	
Underbody Protection:	Must be equipped with Underbody Protection that, at a minimum, covers the front, middle, sides, rear & all A-Arm's
Seating:	Must have two (2) persons seating.
	Passenger Back Rest
	Passenger Hand Grips
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low)
	Must have minimum of One (1) Brake light/Tail light.
Bumper:	Must have front and rear bumpers.
Mirrors:	Must be equipped with Left and Right side mirrors.
Battery Tender:	12 V Battery tender, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) batter tender to be supplied with each machine.
<b>Additional Features:</b>	
Tool Kit:	Must include a tool kit with each vehicle.
Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color:	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

**ANNEX “E” Group 3  
Evaluation Criteria  
Two (2) Passenger All-Terrain Vehicles (ATV's)**

**1. Instructions**

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2. Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke	
Cooling:	Liquid cooled	
Displacement:	950cc - 1000cc	
Starting:	Must have electric start.	
Carburetion:	Must have fuel injection.	
Transmission:	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking.	
<b>Dimensions/ Capacities:</b>		
Length:	78 in. (minimum)	
Width:	42 in. (minimum)	
Height:	42 in. (minimum)	
Wheelbase:	47 in. (minimum)	
Ground Clearance:	8.5 in. (minimum)	
Fuel Tank Capacity:	14 L (minimum)	
Front Rack:	Must have a Front Rack, that is not a box, with a minimum load capacity of 75 lbs.	
Rear Rack:	Must have a Rear Rack with a minimum load capacity of 150 lbs., when two passengers are on ATV.	
Towing:	Must have a minimum towing capacity of 1000 lbs. and have one (1) - 1 7/8 in. ball hitch.	
Winch:	Must have a minimum 2000 lb. winch with roller fairlead installed.	
<b>Tires:</b>		
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)	
<b>Suspension:</b>		
Front & Rear:	Standard with 7 in. travel (minimum)	
<b>Brakes:</b>		
Front & Rear:	Must have Disc or Drum Hydraulic brakes.	

Year, Make, Model and Model Number of Product(s) Offered:

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**ANNEX "F" Group 4**  
**Statement of Requirement for**  
**2 Passengers – Trail, Side by Side - Utility Terrain Vehicle (UTV)**

**1.0 Mandatory Technical Criteria**

The Side by Side All-Terrain Vehicles must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures).

<b>Year:</b>	<b>New (or most current model of manufacture production)</b>
<b>Engine:</b>	
Engine Type:	4-Stroke (Gas minimum)
Cooling:	Liquid cooled
Displacement:	560 cc (minimum) to 850 cc (maximum)
Starting:	Must have electric start
Carburetion:	Must have fuel injection.
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears with selectable 2WD and 4WD.
<b>Dimensions/Capacities:</b>	
Length:	114 in. (minimum)
Width:	58 in. (minimum)
Height:	72 in. (minimum) to 79 in. (maximum)
Wheelbase:	75 in. (minimum)
Ground Clearance:	10 in. (minimum)
Fuel Tank Capacity:	30 L (minimum)
Cargo Box/Bed:	Must have a cargo bed/box with a minimum load capacity of 400 lb.
Towing:	Must have a minimum towing capacity of 1,500 lbs. and have one (1) - 2 in. ball hitch
Winch:	Must have a minimum 3,000 lb. winch with roller fairlead installed.
<b>Tires:</b>	
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)
<b>Suspension:</b>	
Front & Rear:	Standard with 7 in. travel (minimum)
<b>Brakes:</b>	
Front & Rear:	Must have Disc or Drum Hydraulic brakes.
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Tachometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Temperature & Oil Light:	Must be equipped with Manufacturer Standard
Battery Voltmeter:	Must be equipped with Manufacturer Standard
Transmission /Gear Indicator:	Must be equipped with Manufacturer Standard
12V Outlet	Must be equipped with Manufacturer Standard

<b>Occupational Health &amp; Safety:</b>	
Underbody Protection:	Must be equipped with Underbody Protection that, at a minimum, covers the front, middle, sides, rear & all A-Arm's
Bush Guards:	Must have front and rear bush guards to protect lights.
Roll Cage:	Must have Roll cage protection with roof.
Seating:	Must have two (2) persons seating.
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low)
	Must have minimum of Two (2) Brake lights/Tail lights.
Bumper:	Must have front and rear bumpers.
Mirrors:	Must be equipped with Left and Right side mirrors.
Windshield:	Must have tip out poly. or safety glass.
Windshield Wiper:	Must have (1) One windshield wiper.
Battery Tender:	12 V Battery tender, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) batter tender to be supplied with each machine.
<b>Additional Features:</b>	
Tool Kits	Must include a tool kit with each vehicle.
Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color::	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

## ANNEX “F” Group 4 Evaluation Criteria

### 2 Passengers – Trail, Side by Side - Utility Terrain Vehicle (UTV)

#### 1. Instructions

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2. Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke (Gas minimum)	
Cooling:	Liquid cooled	
Displacement:	560 cc (minimum) to 850 cc (maximum)	
Starting:	Must have electric start	
Carburetion:	Must have fuel injection.	
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears with selectable 2WD and 4WD.	
<b>Dimensions/Capacities:</b>		
Length:	114 in. (minimum)	
Width:	58 in. (minimum)	
Height:	72 in. (minimum) to 79 in. (maximum)	
Wheelbase:	75 in. (minimum)	
Ground Clearance:	10 in. (minimum)	
Fuel Tank Capacity:	30 L (minimum)	
Cargo Box/Bed:	Must have a cargo bed/box with a minimum load capacity of 400 lb.	
Towing:	Must have a minimum towing capacity of 1,500 lbs. and have one (1) - 2 in. ball hitch	
Winch:	Must have a minimum 3,000 lb. winch with roller fairlead installed.	
<b>Tires:</b>		
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)	
<b>Suspension:</b>		
Front & Rear:	Standard with 7 in. travel (minimum)	
<b>Brakes:</b>		
Front & Rear:	Must have Disc or Drum Hydraulic brakes.	

Year, Make, Model and Model Number of Product(s) Offered:

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**ANNEX "G" Group 5**  
**Statement of Requirement for**  
**2 Passengers – Trail, Side by Side - Utility Terrain Vehicle (UTV)**

**1.0 Mandatory Technical Criteria**

The Side by Side All-Terrain Vehicles must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

<b>Year:</b>	<b>New (or most current model of manufacture production)</b>
<b>Engine:</b>	
Engine Type:	4-Stroke (Gas minimum)
Cooling:	Liquid cooled
Displacement:	850 cc (minimum) to 1000 cc (maximum)
Starting:	Must have electric start
Carburetion:	Must have fuel injection.
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears with selectable 2WD and 4WD.
<b>Dimensions/Capacities:</b>	
Length:	114 in. (minimum)
Width:	58 in. (minimum)
Height:	72 in. (minimum) to 79 in. (maximum)
Wheelbase:	75 in. (minimum)
Ground Clearance:	10 in. (minimum)
Fuel Tank Capacity:	30 L (minimum)
Cargo Box/Bed:	Must have a cargo bed/box with a minimum load capacity of 400 lb.
Towing:	Must have a minimum towing capacity of 1,500 lbs. and have one (1) - 2 in. ball hitch
Winch:	Must have a minimum 3,000 lb. winch with roller fairlead installed.
<b>Tires:</b>	
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)
<b>Suspension:</b>	
Front & Rear:	Standard with 7 in. travel (minimum)
<b>Brakes:</b>	
Front & Rear:	Must have Disc or Drum Hydraulic brakes.
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Tachometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Temperature & Oil Light:	Must be equipped with Manufacturer Standard
Battery Voltmeter:	Must be equipped with Manufacturer Standard
Transmission /Gear Indicator:	Must be equipped with Manufacturer Standard
12V Outlet	Must be equipped with Manufacturer Standard

<b>Occupational Health &amp; Safety:</b>	
Underbody Protection:	Must be equipped with Underbody Protection that, at a minimum, covers the front, middle, sides, rear & all A-Arm's
Bush Guards:	Must have front and rear bush guards to protect lights.
Roll Cage:	Must have Roll cage protection with roof.
Seating:	Must have two (2) persons seating.
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low)
	Must have minimum of Two (2) Brake lights/Tail lights.
Bumper:	Must have front and rear bumpers.
Mirrors:	Must be equipped with Left and Right side mirrors.
Windshield:	Must have tip out poly. or safety glass.
Windshield Wiper:	Must have (1) One windshield wiper.
Battery Tender:	12 V Battery tender, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) batter tender to be supplied with each machine.
<b>Additional Features:</b>	
Tool Kits	Must include a tool kit with each vehicle.
Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color::	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

## ANNEX “G” Group 5 Evaluation Criteria

### 2 Passengers – Trail, Side by Side - Utility Terrain Vehicle (UTV)

#### 1. Instructions

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2. Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke (Gas minimum)	
Cooling:	Liquid cooled	
Displacement:	850 cc (minimum) to 1000 cc (maximum)	
Starting:	Must have electric start	
Carburetion:	Must have fuel injection.	
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears with selectable 2WD and 4WD (minimum)	
<b>Dimensions/Capacities:</b>		
Length:	114 in. (minimum)	
Width:	58 in. (minimum)	
Height:	72 in. (minimum) to 79 in. (maximum)	
Wheelbase:	75 in. (minimum)	
Ground Clearance:	10 in. (minimum)	
Fuel Tank Capacity:	30 L (minimum)	
Cargo Box/Bed:	Must have a cargo bed/box with a minimum load capacity of 400 lb.	
Towing:	Must have a minimum towing capacity of 1,500 lbs. and have one (1) - 2 in. ball hitch	
Winch:	Must have a minimum 3,000 lb. winch with roller fairlead installed.	
<b>Tires:</b>		
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)	
<b>Suspension:</b>		
Front & Rear:	Standard with 7 in. travel (minimum)	
<b>Brakes:</b>		
Front & Rear:	Must have Disc or Drum Hydraulic brakes.	

Year, Make, Model and Model Number of Product(s) Offered:

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**ANNEX "H" Group 6  
Purchase description for  
4 Passengers – Trail, Side by Side - Utility Terrain Vehicle (UTV)**

**1.0 Mandatory Technical Criteria**

The Side by Side All-Terrain Vehicles must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

<b>Year:</b>	New (or most current model of manufacture production)
<b>Engine:</b>	
Engine Type:	4-Stroke (Gas minimum)
Cooling:	Liquid cooled
Displacement:	850 cc (minimum) to 1000 cc (maximum)
Starting:	Must have electric start
Carburetion:	Must have fuel injection.
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears with selectable 2WD and 4WD.
<b>Dimensions/Capacities:</b>	
Length:	140 in. (minimum)
Width:	58 in. (minimum)
Height:	72 in. (minimum) to 79 in. (maximum)
Wheelbase:	75 in. (minimum)
Ground Clearance:	10 in. (minimum)
Fuel Tank Capacity:	30 L (minimum)
Cargo Bed/Box:	Must have a cargo bed/box with a minimum load capacity of 400 lb.
Towing:	Must have a minimum towing capacity of 1,500 lbs. and have one (1) - 2 in. ball hitch
Winch:	Must have a minimum 3,000 lb. winch with roller fairlead installed.
<b>Tires:</b>	
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)
<b>Suspension:</b>	
Front & Rear:	Standard with 7 in. travel (minimum)
<b>Brakes:</b>	
Front & Rear:	Must have Disc or Drum Hydraulic brakes.
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Tachometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Temperature & Oil Light:	Must be equipped with Manufacturer Standard
Battery Voltmeter:	Must be equipped with Manufacturer Standard
Transmission /Gear Indicator:	Must be equipped with Manufacturer Standard
12V Outlet	Must be equipped with Manufacturer Standard

<b>Occupational Health &amp; Safety:</b>	
Underbody Protection:	Must be equipped with Underbody Protection that, at a minimum, covers the front, middle, sides, rear & all A-Arm's
Bush Guards:	Must have front and rear bush guards to protect lights.
Roll Cage:	Must have Roll cage protection.
Seating:	Must have two (2) persons seating.
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low)
	Must have minimum of Two (2) Brake lights/Tail lights.
Bumper:	Must have front and rear bumpers.
Mirrors:	Must be equipped with Left and Right side mirrors.
Windshield:	Must have tip out poly. or safety glass.
Windshield Wiper:	Must have (1) One windshield wiper.
Battery Tender:	12 V Battery tender, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) batter tender to be supplied with each machine.
<b>Additional Features:</b>	
Tool Kits	Must include a tool kit with each vehicle.
Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color::	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

## **ANNEX “H” Group 6 Evaluation Criteria**

### **4 Passengers – Trail, Side by Side - Utility Terrain Vehicle (UTV)**

#### **1. Instructions**

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2. Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke (Gas minimum)	
Cooling:	Liquid cooled	
Displacement:	850 cc (minimum) to 1000 cc (maximum)	
Starting:	Must have electric start	
Carburetion:	Must have fuel injection.	
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears with selectable 2WD and 4WD.	
<b>Dimensions/Capacities:</b>		
Length:	140 in. (minimum)	
Width:	58 in. (minimum)	
Height:	72 in. (minimum) to 79 in. (maximum)	
Wheelbase:	75 in. (minimum)	
Ground Clearance:	10 in. (minimum)	
Fuel Tank Capacity:	30 L (minimum)	
Cargo Bed/Box:	Must have a cargo bed/box with a minimum load capacity of 400 lb.	
Towing:	Must have a minimum towing capacity of 1,500 lbs. and have one (1) - 2 in. ball hitch	
Winch:	Must have a minimum 3,000 lb. winch with roller fairlead installed.	
<b>Tires:</b>		
Tire Rim Diameter:	12 in. (minimum) to 14 in. (maximum)	
<b>Suspension:</b>		
Front & Rear:	Standard with 7 in. travel (minimum)	
<b>Brakes:</b>		
Front & Rear:	Must have Disc or Drum Hydraulic brakes.	

Year, Make, Model and Model Number of Product(s) Offered:

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ANNEX "I" Group 7  
Purchase Description for  
Open Air Maintenance Side by Side 4x2 - 2 Passengers - Utility Terrain Vehicle (UTV)

**1.0 Mandatory Technical Criteria**

The Open Air Maintenance Side by Side 4x2 Utility Terrain Vehicle must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures).

<b>Year:</b>	New (or most current model of manufacture production)
<b>Engine:</b>	
Engine Type:	4-Stroke, 4 Cycle, Single Cylinder, Gas. (minimum)
Cooling:	Air or liquid cooled.
Displacement:	400 cc - 500cc
Horsepower:	15 HP. (minimum)
Carburetion:	Must be equipped with Manufacturer Standard.
Fuel Pump:	Must have electric fuel pump.
<b>Electrical:</b>	
Starter:	Must have electric start.
Alternator:	Must be equipped with Manufacturer Standard.
Battery:	12 Volt. (minimum)
<b>Drive Train:</b>	
Speed:	0 – 45 km forward. (maximum)
Transmission:	Automatic Transmission including Forward, Neutral, Reverse gears.
Rear Differential:	Must be equipped with Manufacturer Standard.
<b>Dimensions/Capacities:</b>	
Wheelbase:	72 in. (minimum)
Dry Weight:	1,000 lb. (minimum)
Fuel Tank Capacity:	20 L. (minimum)
Cargo Box/Bed:	Must have a steel cargo box/bed, 9 in. high with a load capacity of 750 lb. (minimum)
Towing:	Must have a minimum towing capacity of 1,000 lbs.
<b>Brakes:</b>	
Front & Rear:	Must have hydraulic disc brakes.
Parking:	Must have mechanical parking brake.
<b>Suspension &amp; Steering:</b>	
	Must have high performance all-purpose suspension.
Front:	Must have independent coil over shock or Macpherson Strut front suspension. (minimum)
Rear:	Must have independent coil over shock rear suspension. (minimum)
Power Steering:	Wheel – no foot pedals or hand controls. (mandatory)
<b>Tires:</b>	
Material:	Must have Turf/Hard Surface all-purpose tires.
Tire Rim Size/Diameter:	Must be equipped with Manufacturer Standard.

<b>Interior/Exterior Cab:</b>	
Driver & Passenger Doors:	Must have solid poly. or steel (non-fabric) doors.
Windshield:	Must have tip out poly. or safety glass.
Windshield Wiper:	Must have (1) One windshield wiper.
Flooring:	Must have metal flooring (minimum).
<b>Cargo Box:</b>	
Lift:	Must have power lift cargo box.
Tailgate:	Must have hinged at bottom, removable tailgate.
Side Panels:	Must have removable side panels.
Drawbar:	Must have Drawbar.
Hitch:	Must have rear receiver with 2 in. ball hitch.
<b>Instrumentation:</b>	
Speedometer:	Must be equipped with Manufacturer Standard.
Hour meter:	Must be equipped with Manufacturer Standard.
Fuel Gauge:	Must be equipped with Manufacturer Standard.
Warning lights:	Must be equipped with a temperature warning light.
	Must be equipped with a low oil pressure light.
Transmission/Gear Indicator:	Must be equipped with Manufacturer Standard.
<b>Occupational Health &amp; Safety:</b>	
Seating:	Must have two (2) persons seating.
	Must have bucket seats.
Seat belts:	Must have 3 point restraint safety belt for each seat.
Roll Cage:	Must have ROPS Cab Frame with steel roof.
Lighting :	Must have minimum of Two (2) Halogen Headlights.
	Must have minimum of One (1) Brake light / Tail light.
	Must have Front and Rear - Signal & Brake lights.
Mirrors:	Must be equipped with Left and Right side mirrors.
Alarm:	Must have back-up alarm.
Horn:	Manufacturer Standard.
<b>Additional Features:</b>	
Tool Kits:	Must include a tool kit with each vehicle.
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color::	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

ANNEX "I" Group 7  
Evaluation Criteria

Open Air Maintenance Side by Side 4x2 - 2 Passengers - Utility Terrain Vehicle (UTV)

1. **Instructions**

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

2. **Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke, 4 Cycle, Single Cylinder, Gas. (minimum)	
Cooling:	Air or liquid cooled.	
Displacement:	400cc - 500cc	
Horsepower:	15 HP. (minimum)	
Carburetion:	Must be equipped with Manufacturer Standard.	
Fuel Pump:	Must have electric fuel pump.	
<b>Electrical:</b>		
Starter:	Must have electric start.	
Alternator:	Must be equipped with Manufacturer Standard.	
Battery:	12 Volt. (minimum)	
<b>Drive Train:</b>		
Speed:	0 – 45 km forward. (maximum)	
Transmission:	Automatic Transmission including Forward, Neutral, Reverse gears.	
Rear Differential:	Must be equipped with Manufacturer Standard.	
<b>Dimensions/Capacities:</b>		
Wheelbase:	72 in. (minimum)	
Dry Weight:	1,000 lb. (minimum)	
Fuel Tank Capacity:	20 L. (minimum)	
Cargo Box/Bed:	Must have a steel cargo box/bed, 9 in. high with a load capacity of 750 lb. (minimum)	
Towing:	Must have a minimum towing capacity of 1,000 lbs.	
<b>Brakes:</b>		
Front & Rear:	Must have hydraulic disc brakes.	
Parking:	Must have mechanical parking brake.	

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Suspension &amp; Steering:</b>		
	Must have high performance all-purpose suspension.	
Front:	Must have independent coil over shock or Macpherson Strut front suspension. (minimum)	
Rear:	Must have independent coil over shock rear suspension. (minimum)	
Power Steering:	Wheel – no foot pedals or hand controls. (mandatory)	
<b>Tires:</b>		
Material:	Must have Turf/Hard Surface all-purpose tires.	
Tire Rim Size/Diameter:	Must be equipped with Manufacturer Standard.	
<b>Interior/Exterior Cab:</b>		
Driver & Passenger Doors:	Must have solid poly. or steel (non-fabric) doors.	
Windshield:	Must have tip out poly. or safety glass.	
Windshield Wiper:	Must have (1) One windshield wiper.	
Flooring:	Must have metal flooring (minimum).	
<b>Cargo Box:</b>		
Lift:	Must have power lift cargo box.	
Tailgate:	Must have hinged at bottom, removable tailgate.	
Side Panels:	Must have removable side panels.	
Drawbar:	Must have Drawbar.	
Hitch:	Must have rear receiver with 2 in. ball hitch.	

Year, Make, Model and Model Number of Product Offered:

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ANNEX "J" Group 8  
Purchase Description for  
Winterized Side by Side - 2 Passengers - Utility Terrain Vehicle (UTV)

1.0 **Mandatory Technical Criteria**

The Winterized Side by Side 4x4 Utility Terrain Vehicle must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing, selling and servicing this type and size class of vehicle in Canada for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures).

<b>Year:</b>	<b>New</b> (or most current model of manufacture production)
<b>Engine:</b>	
Engine Type:	4-Stroke, 4 Cycle, Single Cylinder, Gas - (minimum)
Cooling:	Liquid cooled (minimum)
Displacement:	550 cc (minimum) to 650cc (maximum)
Horsepower:	18 HP (minimum)
Carburetion:	Must have fuel injection.
Fuel Pump:	Must have electric fuel pump.
Block Heater:	Must have engine oil or coolant block heater.
<b>Electrical:</b>	
Starter:	Must have electric start
Alternator:	40 amp (minimum)
Battery:	12 Volt (minimum)
<b>Drive Train:</b>	
Speed:	0 – 40 km (40 km maximum)
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears.
Rear Differential:	Must have 4WD lockable rear differential.
<b>Dimensions/Capacities:</b>	
Wheelbase:	74 in. (minimum)
Dry Weight:	1000 lb. (minimum)
Fuel Tank Capacity:	20 L (minimum)
Cargo Box/Bed:	Must have a cargo bed/box with a minimum load capacity of 750 lb.
Towing:	Must have a minimum towing capacity of 1,000 lbs.
<b>Brakes:</b>	
Front & Rear:	Must have hydraulic disc brakes.
Parking:	Must have mechanical parking brake.
<b>Suspension &amp; Steering:</b>	
	Must have high performance all-purpose suspension
Front:	Must have independent Macpherson Strut front suspension (minimum)
Rear:	Must have independent coil over shock rear suspension.
Power Steering:	Wheel – no foot pedals or hand controls (mandatory)
<b>Tires:</b>	
Material:	Must have high performance all-purpose tires.
Tire Rim Size/Diameter:	Must be equipped with Manufacturer Standard

<b>Interior/Exterior Cab:</b>	
Cooling/Heating system:	Must have winterized cab including heater & defroster. Must have pressurized liquid cooled fan/heater.
Driver & Passenger Doors:	Must have solid doors (non-fabric).
Windshield:	Must have tip out glass.
Windshield Wiper:	Must have (1) One windshield wiper.
Flooring:	Must have vinyl flooring.
<b>Cargo Box:</b>	
	Must have Power lift cargo box
	Must have Quick latch tailgate
	Must have Drawbar
Hitch:	Must have rear receiver with 2 in. ball hitch
<b>(Mandatory/Optional) Attachments:</b>	Must have Quick Attach Connection system.
<b>1) Mandatory Fork Lift:</b>	Must have a Pallet Fork
Teeth:	36 in. Adjustable Width (min.), 40 in. Length (min.)
Capacity:	450 lb. of material at 18 in. height (min.)
Visibility:	Good visibility at ground and lifted heights
<b>2) Optional Mower:</b>	Adjustable front deck mower
Width:	65 in. (min.)
Cutting width:	65 in (min.)
Blades:	3 blade (min.)
Cutting height range:	2 in (min.) to 6 in. (max.)
<b>3) Optional Bucket/Loader:</b>	60 in. Width (min.), 20 in Height (min.), 40 in Length (min.)
Weight capacity:	500 lb. (min.)
<b>4) Optional Snow blade:</b>	50 in. Width (min.), 20 in. Height (min.)
<b>5) Optional Snow Blower:</b>	39 in. Width (min.), 50 in. Height (min.), 35 in. Length (min.), 20 in. Intake (min.)
<b>Instrumentation:</b>	
Speedometer & Odometer:	Must be equipped with Manufacturer Standard
Trip & Hour meter:	Must be equipped with Manufacturer Standard
Fuel Gauge:	Must be equipped with Manufacturer Standard
Warning lights:	Must be equipped with a temperature warning light. Must be equipped with a low oil pressure light.
Transmission/Gear Indicator:	Must be equipped with Manufacturer Standard
<b>Occupational Health &amp; Safety:</b>	
Seating:	Must have two (2) persons seating. Must have bucket seats.
Seat belts:	Must have 3 point restraint safety belt for each seat.
Roll Cage:	Must have ROPS Cab Frame with steel roof.
Lighting :	Must have minimum of Two (2) Dual beam headlights (Hi/Low) Must have minimum of One (1) Brake light / Tail light. Must have Front and Rear - Signal & Brake lights.
Mirrors:	Must be equipped with Left and Right side mirrors.
Alarm:	Must have back-up alarm
Horn:	Manufacturer Standard

<b>Additional Features:</b>	
Tool Kits:	Must include a tool kit with each vehicle.
Manuals:	Each machine must be equipped with an Operators Manual – compact disc or hard copy – one copy for each unit. (English/French)
	Each machine must be equipped with Service & Parts Manuals – compact disc or hardcopy - one copy of each for each unit, or made available on-line with website access instructions. (English/French)
Color:	Machine must be a manufacturer standard color.
Keys:	Each machine must include a minimum of two (2) sets of keys.
Identification Plate:	Each machine must have an Identification Plate permanently marked and in a conspicuous and protected location.
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating (GVWR), and Contract number.

**ANNEX “J” Group 8  
Evaluation Criteria  
Winterized 2 Passenger Side by Side 4x4  
Utility Terrain Vehicle (UTV)**

**1. Instructions**

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

**2.0 Mandatory Technical Criteria**

Bidder must provide Proof of Compliance for the following :		Proof of Compliance can be found on page:
<b>Engine:</b>		
Engine Type:	4-Stroke, 4 Cycle, Single Cylinder, Gas - (minimum)	
Cooling:	Liquid cooled (minimum)	
Displacement:	550cc (minimum) to 650cc (maximum)	
Horsepower:	18 HP (minimum)	
Carburetion:	Must have fuel injection.	
Fuel Pump:	Must have electric fuel pump.	
Block Heater:	Must have engine oil or coolant block heater.	
<b>Electrical:</b>		
Starter:	Must have electric start	
Alternator:	40 amp (minimum)	
Battery:	12 Volt (minimum)	
<b>Drive Train:</b>		
Speed:	0 – 40 km (40 km maximum)	
Transmission:	Automatic Transmission including High, Low, Neutral, Reverse gears.	
Rear Differential:	Must have 4WD lockable rear differential.	
<b>Dimensions/Capacities:</b>		
Wheelbase:	74 in. (minimum)	
Dry Weight:	1000 lb. (minimum)	
Fuel Tank Capacity:	20 L (minimum)	
Cargo Box/Bed:	Must have a cargo bed/box with a minimum load capacity of 750 lb.	
Towing:	Must have a minimum towing capacity of 1,000 lbs.	
<b>Brakes:</b>		
Front & Rear:	Must have hydraulic disc brakes.	
Parking:	Must have mechanical parking brake.	
<b>Suspension &amp; Steering:</b>		
	Must have high performance all-purpose suspension	
Front:	Must have independent Macpherson Strut front suspension (minimum)	
Rear:	Must have independent coil over shock rear suspension.	
Power Steering:	Wheel – no foot pedals or hand controls (mandatory)	

Year, Make, Model and Model Number of Product Offered:

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