

Title: Request for Supply Arrangement (RFSA) for the provision of Technical Services in support of Canadian International Development Assistance Projects and Programs.

A. AMENDMENT TO THE REQUEST FOR SUPPLY ARRANGEMENT (RFSA)

N/A

B. QUESTIONS AND ANSWERS

Question 1: With reference to *Section 5: Evaluation Criteria, Guidance to Bidders, Definitions: (a) "Assignment"*, can an assignment be included in TECH 4-A for which the assignment itself was longer than 20 days but the number of days that aligned with technical service activities for a particular sector or sub-sector was less than 20? Such assignments, if they had a Level of Effort of 15-20 days, could add up to a significant number towards the minimum 1,000 days.

Answer 1: Yes.

Question 2: I did submit an application for the above-referenced RFSA. However, I did remove the section "Guidance to Bidders" on top of Forms TECH-4A and TECH-4B to save space as to comply with the number of pages requirement. Is it necessary to reintegrate the "Guidance to Bidder instructions" section? Should I re-submit Forms TECH-4A and TECH-4B with the "Guidance to bidder" instructions included?

Answer 2: No.

Question 3: For the FIN-1 form, is it the fact that we are expected to enter just one aggregate dollar amount for the ceiling fee?

Answer 3: As indicated in Form FIN-1 "Guidance to bidders" of Part I, Section 3 "Financial Proposal – Standard Forms", "For each Proposed Individual, the Bidder must propose an all-inclusive daily Ceiling Fee in Canadian currency (CAD), in accordance with the pricing basis described at ITB 10.2."

Question 4: What are the reimbursable costs associated with this bid? Can you provide examples? – Is the cost of transport and safety and security of proposed individuals while working in the field reimbursable?

Answer 4: No reimbursable expense is associated to this bid. If required, travel costs will be established at Stage 2 – Contracting under SAs. See RFSA, Part II "Supply Arrangement", Section 2 "Instructions to bidders for Supply Arrangement Request for proposals (SA RFP)", paragraph 11 "Financial Proposals".

Question 5: In FORM TECH-2 there is this question "is the bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? YES () NO () – Does this question concern the bidder or proposed individuals or both? And if it concerns proposed individuals does it mean that the Bidder who is proposing multiple "proposed individuals" has to submit a separate TECH 2 form for each proposed individual or submitting one TECH2 form per sector suffice?

Answer 5: Form TECH-2 is concerning the Bidder.

Question 6: Our company, presented two offers, one for sector 1 and one for sector 2 as part of the RFSA mentioned above as of August 20 as mentioned in the RFSA. Both proposals are

Addendum 5

SEL. : 2015-FC76100-SA-TS02

therefore already with your department since August 17 and labels are dated August 20 instead of September 30 as mentioned in the Addendum 2. Do they remain eligible or is it better to send them back to you for September 30 with the latter date mentioned on the labels?

Answer 6: The proposals remain eligible.

Question 7: TECH 2 requires each member of the consortium complete a separate form. Where does each consortium member identify themselves on the TECH 2 form? TECH 2 data response form provide on "BuyandSell" only permits answering two Q and providing additional information to these responses.

Answer 7: Each member of the consortium identified through Form TECH-1. Form TECH-2 must be submitted with Form TECH-1 as indicated in Section 1 (i) "Instructions to Bidders", paragraph 9.1 and 9.2 of the RFSA.

Question 8: TECH 2 Certifications – 4th Page, 'Is the Bidder a FPS in receipt of a pension as defined above?' Where 'the Bidder' is a firm or consortium who is proposing individual(s) as technical specialists, is the answer to this question 'YES'?

Answer 8: If the Bidder falls under the definitions" of former public servant specified in 10. "Former Canadian Public Servant Certification" section of TECH-2, the Bidder must say "YES". If the Bidder does not fall under the "Definitions" of the same section in TECH-2, the Bidder may say "No." to the question.

Question 9: TECH 4A – To clarify, disclosure of an individual to be a technical specialist who was a CDN Federal civil servant and who answers 'YES' to that question on form TECH 4A, is the technical specialist's disclosure details presented on the 4th page of TECH 2 "Certifications"?

Answer 9: No, the proposed individuals are required to disclose the information requested in TECH-4A.

Question 10: How does a consortium presenting two or more FPS as technical specialists disclose this information on TECH 2?

Answer 10: See answer 9 to this Addendum.

Question 11: With respect to TECH-4A, can either the number of allowable pages be increased from 6 to 10 pages, or the permissible font size be reduced to 8 points to allow proposed individuals to describe their assignments in accordance with the prescribed format, without placing them at risk of not being able to achieve their full potential in point rating, to which they are entitled?

Answer 11: No, the page limit will remain the same. In regards to the font size, please refer to Instructions To Bidders, Article 7.8 of this RFSA.

Question 12: We want to know for how long will be the contract for the RFSA?

Answer 12: See Part II "Supply Arrangement, Section 1 "General Information". Article 2 "General Provisions", Sub-paragraph 2.1 "Intent", and Article 3 "Period, Suspension, Cancellation, Withdrawal and Assignment", Sub-paragraph 3.1 "Period of the SA".

C. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.