

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions - TPSGC**

**11 Laurier St. / 11, rue Laurier**

### Place du Portage, Phase III

## Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

**Bid Fax: (819) 997-9776**

## Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**

Raison sociale et adresse du fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Electrical &amp; Electronics Products Division

11 Laurier St./11, rue Laurier

7B3, Place du Portage, Phase III

Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Weapons Cabinet	
<b>Solicitation No. - N° de l'invitation</b> 47419-154918/A	<b>Date</b> 2015-09-21
<b>Client Reference No. - N° de référence du client</b> 1000324918	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$HN-460-68028
<b>File No. - N° de dossier</b> hn460.47419-154918	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-11-02</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Guertin, Benoit	<b>Buyer Id - Id de l'acheteur</b> hn460
<b>Telephone No. - N° de téléphone</b> (819)420-0331 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1: General Information: provides a general description of the requirement;
- Part 2: Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3: Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4: Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, the security requirement, if applicable, and the basis of selection;
- Part 5: Certifications: includes the certifications to be provided;
- Part 6: 6A, Standing Offer, and 6B, Resulting Contract Clauses:
  - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, Price List and any other annexes.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

### **2. Summary**

The Canada Border Services Agency (CBSA) has a requirement for a National Individual Standing Offer (NISO) for firearm storage cabinets that are required to store the firearms, defensive equipment and ammunition of the CBSA armed Border Service Officers. The period will be for two (2) years plus a right to request one extension of a period of up to 12 months.

Offerors must submit a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2006.

Only one Standing Offer may be awarded. All compliant offerors will be placed on a CBSA Approved Source List for all requirements above the NISO's Call-up Limitation (see Part 6, subsection 8).

### **3. Security Requirements**

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Standing Offer and Resulting Contract Clauses.

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#### 4. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) calendar days

Insert: one hundred and twenty (120) calendar days

#### 1.1 SACC Manual Clauses

Reference	Section	Date
<a href="#">M9033T</a>	Financial Capability	2011-05-16
<a href="#">B1000T</a>	Condition of Material	2014-06-26

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a

proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

#### **1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer ( 2 copies)
- Section II: Financial Offer ( 1 copy)
- Section III: Certifications (1 copy)
- Section IV: Additional Information (1 copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy. Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

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## **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. Offerors **MUST** provide a complete engineering drawing package for each line item they are submitting an offer for.

### **1.1 First Article**

The Offeror must provide a first article to the Technical Authority, transportation charges prepaid, and without charge to Canada before the closing date. The first article submitted by the Offeror will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. If the first article does not meet the requirements of the Request for Standing Offer or the Offeror fails to comply with the request of the Standing Offer Authority, the offer will be declared non-responsive.

The first article shall consist of a 36 inch high cabinet containing at least two high-security three compartment handgun inserts, a roll-out work shelf and a storage drawer with lockable lid installed.

Vendors are to confirm in writing prior to sending the first article with  
[benoit.guertin@pwgsc-tpsgc.gc.ca](mailto:benoit.guertin@pwgsc-tpsgc.gc.ca)

Delivery address of first article:

National Uniform Distribution Centre  
210-201 Innes Park Way  
Ottawa ON K1B 1E3  
Attn: Nicole Allard

Special Instructions: Use the front door entrance not the back delivery bay. Delivery must take place between 07:30 AM and 02:00 PM.

## **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with Annex "B" - Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### **1.2 Payment of Invoices by Credit Card**

Canada requests that offerors complete one of the following:

- ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of invoices.

The following credit card(s) are accepted:

- ☐ VISA ☐ MasterCard

**OR**

- ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of invoices.

The Offeror is not obligated to accept payment by credit card. Acceptance of credit cards for payment of invoices will not be considered as an evaluation criterion.

### 1.3 Exchange Rate Fluctuation

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form [PWGSC-TPSGC 450](#), Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form [PWGSC-TPSGC 450](#), for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

### Section III: Certifications

Offerors must submit the certifications required under Part 5.

### Section IV: Additional Information

#### 1.4 Offeror Contacts

Name and telephone number of the person responsible for :

##### Call-ups:

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

##### Delivery follow-up

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

(End of page)



### 1.5 Plant Closing

The Contractor's plant closing for Christmas and summer holidays, where applicable, will be taken into account in the calculation of the delivery schedule during which time there will be no delivery.

#### Plant Closing Dates

2015 Christmas Holidays	From _____	To _____
2016 Summer Holidays	From _____	To _____
2016 Christmas Holidays	From _____	To _____
2017 Summer Holidays	From _____	To _____
2017 Christmas Holidays	From _____	To _____
2018 Summer Holidays	From _____	To _____

### 1.6 Delivery

- Requirement: Delivery is required to be completed within 45 calendar days of issuance of call-up.
- Delivery Offered: While delivery is required as indicated above, the best delivery that could be offered is \_\_\_\_\_.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

- a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **Evaluation Criteria**

All offers must be completed in full and provide all of the information requested in the RFSO document to enable full and complete evaluation.

#### **1.1 Mandatory Technical Criteria**

The following Mandatory requirements must be submitted with the offer for evaluation

- Technical compliance (description of items in Annex "A");
- In order to verify the conformance to the specified requirements, the Offeror must provide a first article to the Design Authority, transportation charges prepaid and without charge to Canada, by 14h00 on the bid closing date. Offeror's must confirm by email, prior to sending the first article to the Standing Offer Authority listed under Part 6, subsection 5.1 Standing Offer Authority.

In this solicitation document,

"First article" means a preproduction model or sample, initial production sample, test sample, first lot, pilot lot, or pilot model.

“First article testing” means testing and evaluating the first article for conformance with Standing Offer requirements before or in the initial stage of production.

“Normal use” For the purpose of this specification, normal use means the opening of the combination lock, releasing the locking mechanism, opening the component to the extent necessary for the reception or withdrawal of material, and closing and relocking the cabinet.

If the first article is rejected, Canada may, but will have no obligation to, request a second article from the Offeror. Upon request, the Offeror will either make any necessary changes, modifications, or repairs to the first article or select another article for testing. The Offeror shall then deliver the article to Canada within forty-five (45) calendar days of so being requested. All costs related to the First article testing and re-submission shall be borne by the Offeror. The Offeror has one (1) additional opportunity to submit the First Article following the initial rejection.

If the Offeror fails to deliver any first article by its due date, or if the first article is rejected a second time, the Offeror will be considered technically non-compliant. The first article submitted by the Offeror that are deemed compliant will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. The first articles submitted that are deemed non-compliant will be returned to the Offeror at their expense.

## **1.2 Financial Evaluation**

The following Mandatory factors will be taken into consideration in the evaluation of each offer: \* Compliance with pricing basis;

The bids will be evaluated as follows: among the fully compliant bids, the lowest evaluated price on an aggregate basis for all years (including option years) will be the determining factor in issuing the Standing Offer.

The lowest evaluated price will be determined as follows: Sum of unit prices of each year (including the option year) divided by total number of possible years (3 years).

### **1.2.1 Pricing Basis**

The offeror must quote firm unit in Canadian dollars, FCA Free Carrier (Contractor's Facility), Applicable Taxes extra, as applicable. Freight charges to destination and all applicable Custom duties and Excise taxes are extra.

## **2. Basis of Selection**

An offer must comply with the requirements of the Request For Standing Offer (RFSO) and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for the issuance of a standing offer.

**(End of page)**

## **PART 5 – CERTIFICATIONS**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### **1. Certifications Required with the Offer**

Offerors must submit the following duly completed certifications as part of their offer.

#### **1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### **2. Certifications Precedent to the Issuance of a Standing Offer and Additional Information**

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive

#### **2.1 Integrity Provisions – List of Names**

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

**(End of page)**

## **2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada-Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## **2.3 General Environmental Criteria Certification**

By submitting the offer, the Offeror certifies that the information submitted in the General Environmental Criteria found at table 1 is accurate and complete.

By submitting the offer the Offeror certifies that it meets, and will continue to meet throughout the duration of any resulting standing offer, a minimum of four out of seven requirements identified in the General Environmental Criteria Table found at table 1;

### Additional Information

The Offeror must complete table 1 by inserting a checkmark next to every criteria that are met. Offeror are requested to submit table 1 with their offer. As this is a new procedure, Canada reserves the right to request table 1 after the closing date. The Standing Offer Authority will inform the Offeror of a time frame within which to provide it. Failure to provide table 1 within the required time frame will render the offer non-responsive.

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**The Contractor must meet and continue to meet four out of seven criterions during the entire duration of the contract.**

**Table 1**

<b>Green practices within supplier's organization:</b>	<b>Insert a checkmark for each criteria that is met</b>
Promotes a paperless environment through directives, procedures and/or programs.	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client.	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification.	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	
Registered to ISO 14001 or has an equivalent environmental management system in place	

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## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

#### **2. Security Requirements**

Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.

#### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **3.1 General Conditions**

[2005](#) (2015-07-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **3.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C ". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1) 1st quarter: April 1 to June 30;
- 2) 2nd quarter: July 1 to September 30;
- 3) 3rd quarter: October 1 to December 31;
- 4) 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

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#### **4. Term of Standing Offer**

##### **4.1 Period of the Standing Offer** (will be inserted at issuance of standing offer)

The period for making call-ups against the Standing Offer is from \_\_\_\_\_ to \_\_\_\_\_.

##### **4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for one (1) additional period of up to 12-months, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **5. Authorities**

##### **5.1 Standing Offer Authority**

The Standing Offer Authority is:

Benoit Guertin – Supply Specialist  
Public Works and Government Services Canada - Acquisitions Branch  
Logistics, Electrical, Fuel and Transportation Directorate - "HN" Division  
7B3, Place du Portage, Phase III, 11 Laurier Street, Gatineau, QC, K1A 0S5  
Telephone: (819) 420-0331  
E-mail address: benoit.guertin@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Standing Offer Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

##### **5.2 Project Authority**

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

##### **5.3 Offeror's Representative**

Name and telephone number of the person responsible for: (will be inserted at issuance of standing offer)

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**Call-ups:**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Delivery follow-up**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**6. Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is:  
The Canada Border Services Agency.

**7. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

**8 Limitation of Call-ups**

Individual call-ups against this Standing Offer must not exceed \$40,000.00 (Goods and Services Tax or Harmonized Sales Tax included). Individual call-ups over \$40,000.00 and under \$100,000.00 shall be submitted to the Contracting Authority for authorization.

Individual requirements exceeding the above amount of \$100,000.00 will be submitted to PWGSC in a funded requisition for processing as a separate requirement. Requirements shall not be broken into a number of call-ups for the purpose of requisitioning pursuant to the Standing Offer.

**9. Delivery Call-ups**

Delivered within \_\_\_\_\_ calendar days of issuance of call-up.

**10. Transportation Costs**

If transportation is requested by the client, the costs must be shown as separate items on the invoice, supported by a certified copy of the transportation bill of lading.

**11. Plant Closing**

The Contractor's plant closing for Christmas and summer holidays, where applicable, will be taken into account in the calculation of the delivery schedule during which time there will be no delivery.

Plant Closing Dates

2015 Christmas Holidays	From _____	To _____
2016 Summer Holidays	From _____	To _____
2016 Christmas Holidays	From _____	To _____
2017 Summer Holidays	From _____	To _____
2017 Christmas Holidays	From _____	To _____
2018 Summer Holidays	From _____	To _____

**(End of page)**



## 12. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2015-09-03), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010A](#) (2015-09-03) General Conditions - Goods, (Medium Complexity);
- e) Annex A Statement of Work;
- f) Annex B Price List;
- g) the Offeror's offer \_\_\_\_\_ (insert date of offer), \_\_\_\_\_ (if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on \_\_\_\_\_" OR "as amended \_\_\_\_\_". (insert date(s) of clarification(s) or amendment(s) if applicable)

## 13. Certifications - Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 14. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in [Ontario](#).

## 15. Estimates *(if applicable)*

Where an estimate of the cost of performing specific work is required, the Identified User will provide the Offeror with a statement of the work required and the Offeror must provide the Identified User with an estimate of the cost of performing the specified work in accordance with the pricing provision of the Standing Offer. The Offeror must not undertake any of the specified work unless and until a call-up is issued by the Identified User. The estimated cost stated in the call-up must not be exceeded without the specific written authorization of the Identified User.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

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## 2. Standard Clauses and Conditions

### 2.1 General Conditions

[2010A](#) (2015-09-03) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A will not apply to payments made by credit cards at point of sale. *(if applicable)*

### 2.2 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">B7500C</a>	Excess Goods	2006-06-16

## 3. Term of Contract - Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

## 4. Payment

### 4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit prices specified in the Annex 'B'. Customs duties included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

### 4.2 Limitation of Price

SACC Manual clause [C6000C](#) (2011-05-16) Limitation of Price

### 4.3 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

### 4.4 Insurance

SACC Manual clause [G1005C](#) (2008-05-12) Insurance

### 4.5 Payment by Credit Card *(if applicable)*

The following credit card is accepted: \_\_\_\_\_.

**OR**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

## 5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

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2. Invoices must be distributed as follows:

- i- The original and one copy as specified in call-up
- ii- Email a copy : [vendors-fournisseurs@cbsa-asfc.gc.ca](mailto:vendors-fournisseurs@cbsa-asfc.gc.ca)

3. If transportation is required, the Contractor will prepay transportation costs, which must be shown as a separate item on the invoice, supported by a certified copy of the prepaid transportation bill of lading.

**6. Insurance**

SACC Manual clause [G1005C](#) (2008-05-12) Insurance

**7. SACC Manual Clauses (Delivery)**

SACC	Section	Date
<a href="#">D2000C</a>	Marking	2007-11-30
<a href="#">D2001C</a>	Labelling	2007-11-30
<a href="#">D9002C</a>	Incomplete Assemblies	2007-11-30

**7.1 Shipping Instructions - Delivery at Origin**

Goods must be consigned to the destination specified in the Contract and delivered FCA Free Carrier \_\_\_\_\_ (*Contractor's facility*) Incoterms 2000 for shipments from a commercial contractor.

**8. Delivery Requirements Outside a Comprehensive Land Claims Settlement Area**

The resulting Standing Offer is not to be used for deliveries within a Comprehensive Land Claims Settlement Area (CLCSA). All requirements for delivery within a CLCSA are to be submitted to the Department of Public Works and Government Services for individual processing.

**(End of page)**

## Annex "A" – Statement of work

### 1 Objective

The objective of this standing offer is to purchase secure firearm storage cabinets that are required to store the firearms, defensive equipment and ammunition of the CBSA armed Border Service Officers when they are not on duty, in accordance with [\*Public Agents Firearms Regulations\*](#).

These requirements are not intended to specify all construction detail – Only those which are considered critical to the design of the secure firearm storage cabinets.

### 2 Background

In late summer of 2006, the Prime Minister announced the initiative to arm Border Services Officers. Training of officers began in July 2007. To date close to 5500 officers have completed the Duty Firearms Course. These armed officers must store their firearms, ammunition and defensive equipment at their work location when they are not on duty. The CBSA requires a standing offer in order to complete the arming room set-ups in various locations across the country.

### 3 Reference Standards

This specification refers to the following tests or materials standards. Where such references are made, they shall be to the edition in effect on the date of invitation to tender, including all published amendments in effect on that date unless otherwise specified.

1-GP-12C or 595B	CAN/CGSB Standard Paint Colours Federal Standard
ASTM-6132-08	Method of measuring dry film thickness - ultrasonic
ASTM-D3451-06	Standard for testing powder coating
ASTM-D3363-00	Standard for testing paint hardness - pencil
31-GP-107M	Metal Conditioner for Rust Remover (Non-inhibited) (Phosphoric Acid Base)
A 1008/A 1008M A607/A715	Commercial cold rolled steel
CSA-W59, W47.1, W47.2, W55.3, W186, W178.1 and W48	Welding Standards

### 4 Specifications.

#### 4.1 Dimensions

Cabinets will be available in the following sizes (tolerance of +/- 2") and have a maximum storage capacity of:

(End of page)

- 1) Cabinet A: 36"W x 22"D x 36"H – 12 compartments
- 2) Cabinet B: 36"W x 22"D x 51"H – 21 compartments
- 3) Cabinet C: 36"W x 22"D x 60"H – 27 compartments
- 4) Cabinet D: 36"W x 22"D x 66"H – 30 compartments
- 5) Cabinet E: 36"W x 22"D x 72"H – 33 compartments
- 6) Cabinet F: 36"W x 22"D x 83"H – 39 compartments

## 4.2 Components

All components must have a unique part number and be readily available. Components must be mounted using supporting aperture columns which allow them to be located at different heights. All components are to be treated to prevent corrosion and painted using a powder coating. The components, both the three compartment hand-gun inserts and the other components must be pre-installed into new cabinets ordered from the standing offer prior to shipping so there is no assembly required upon arrival at destination. The components must also be available for order separately in the case where modification to a previously installed cabinet is required due to expansion or a change in requirements.

### 4.2.1 Three Compartment Hand-gun Insert

- a) A secure three compartment hand-gun insert – 20AWG steel or greater all around individual compartments plus another 18AWG or greater on the front of each panel.
- b) Must have a 3-point locking mechanism actuated by a cam lock
- c) The cam lock used to actuate the locking mechanism must be an Abloy Protec cylinder.
- d) The lockable compartments for firearms must be keyed differently from one another and be keyed to a master key. Two keys for each of the individual locks must be provided.
- e) Two master keys must be provided with the cabinet.
- f) All keys, for the cabinet and the individual compartments, will be marked "must not be reproduced".
- g) Must have a viewing port into each compartment.
- h) The door of each individual compartment must be hinged to open downwards. In the open position the door will not stick out but drop down completely and hang freely so access to the contents is not impeded in any way.
- i) Each firearm compartment must be capable of storing CBSA defensive equipment and be of a size that would allow for the maximum storage capacity as indicated above. The minimum interior dimensions of individual handgun compartments that will be accepted are 10 inches wide, 3.75 inches high and 14.25 inches deep.

- j) Each compartment will have a rubber mat within the compartment to protect the defensive equipment from being scratched or damaged.
- k) The three compartment handgun inserts must be secured within the cabinet from the interior so they cannot be easily removed from the cabinet by unauthorized persons.
- l) All seams and joints must be welded, ground flat and rounded.

#### 4.2.2 Other Components

The following storage components must be available on the standing offer as they may be requested as an option on specific cabinets

- a) Roll-out work shelf with protective matting that may be opened and used as a work surface. Roll-out work shelves shall be constructed from 18 gauge metal or greater and supported with custom full suspension drawer slides.
- b) Storage Drawer with lockable lid, drawer must be complete with two heavy duty spring hinges with the capacity to hold a minimum of 35 kg (75lbs)
- c) Floor anchor (set of two) with necessary hardware included.

## 5 General Requirements

### 5.1 Design

The cabinet shall have a tambour-style door. The cabinet shall be of rigid design, reliable in operation and shall provide accessibility to stored material and ease of adjustment. The design must incorporate field-replaceable parts which must be made readily available by the supplier. The design shall be such as to provide security, convenience and safety of operation. Front surfaces forming the door jambs and floor header of the cabinet must be bent to form a double layer of protection and formed in such a manner that the "lip" cannot be easily pried open or away from the cabinet door. The cabinet must be configured with a mechanism for bolting it to the floor and be reinforced to prevent tearing by rocking and preventing tipping forward of the cabinet when the weight of open drawers cause an overturning condition. The design of all parts shall be such that the completed installation shall present a neat and finished appearance and shall be free from exposed sharp edges or projections.

The container shall be free of holes, including knockout holes and shall form a complete enclosure.

### 5.2 Construction

All parts of the cabinet shall be of rugged construction, properly supported, mounted and secured. All metal surfaces shall be free from sharp edges, burrs or any other hazards. Parts shall be interchangeable and of a good fit with other Secure Bi-Parting Tambour

Door cabinets made by the same manufacturer. All moving parts shall be treated to resist corrosion and to reduce the wear of moving parts to a minimum. The cabinets must be new. Used, reconditioned, left over or discontinued equipment will not be accepted.

### 5.3 Welds

All welds shall be structurally sound and free from cracks, surface voids and inclusions. They shall be clean, smooth and uniform in appearance and free from scale, flux or trapped foreign matter, which may be detrimental to the application of primer or finish. The welds must be in accordance with good industry practice and CSA W59.

### 5.4 Material

Materials used in the cabinet's construction shall be as specified herein. Materials not specified shall be of good commercial quality, suitable in all respects for the purpose intended. Materials used in the cabinet shall be of the type, thickness and strength to meet all applicable requirements of this specification. Materials shall be free from rust, scale, pits, buckles and other imperfections which might adversely affect the appearance or the serviceability of the finished product.

### 5.5 Workmanship

The workmanship shall be of a quality to produce a serviceable item, able to withstand rigorous daily usage. The edges of all parts and sheets shall be protected by folding, beading, flanging or grinding to eliminate burrs or sharp edges. The bending of the channels and flanges shall be straight and smooth. Welding and brazing shall be secure. Lock washers, cotter pins, clips, retainers or built-in features shall be used to prevent loosening of screws, bolts and nuts which may cause disengagement of parts. Particular attention shall be given to the quality of workmanship and the method used in the installation of the combination lock in the cabinet. All moving parts shall operate smoothly. The security tambour door cabinet shall be free of any defects or features which may affect its appearance and its serviceability or which might cause personal injury.

## 6 Labels

### 6.1 Cabinet Identification

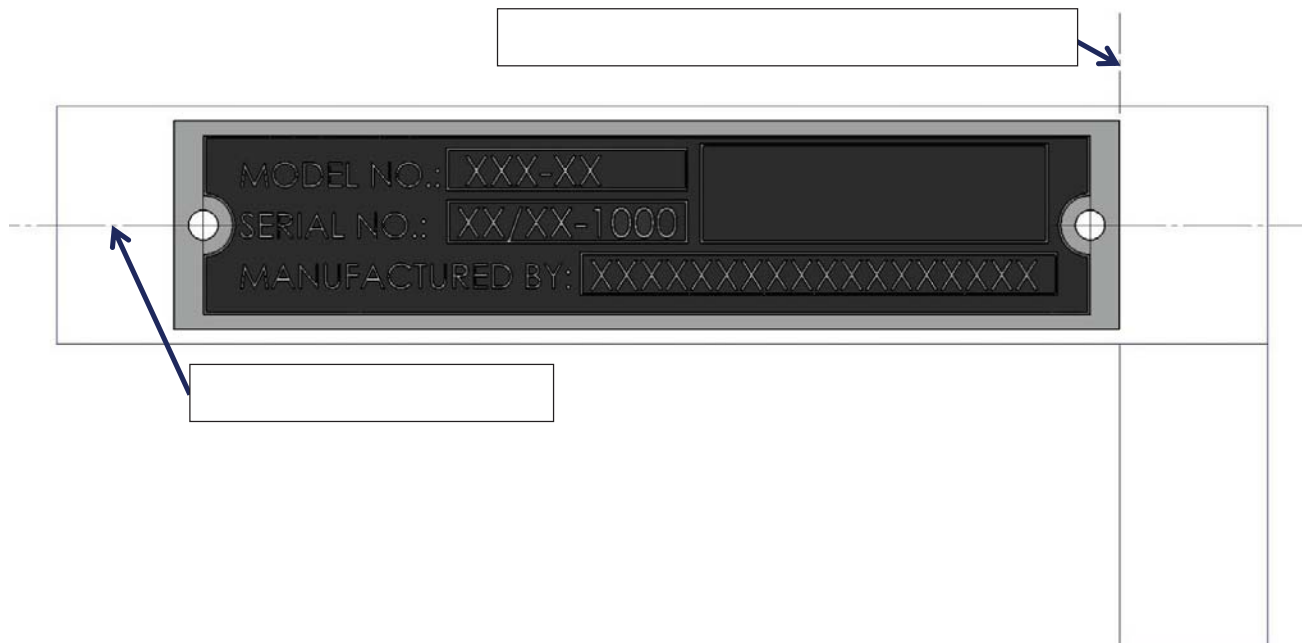
An identification label shall be supplied with every cabinet. The label shall be an aesthetically pleasing metal plate fastened with two 1/8" diameter stainless steel rivets to the cabinet exterior. It shall be centered vertically on the top flange and aligned horizontally with the left edge of the right side flange. The label shall be 7/8" wide x 4" long and the character font must be a minimum of 12 pt. The rivets shall be blind type with dome head and the appropriate grip range.

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The information on the identification label shall include the following:



NISO #: 47419-154918

Model No.: **As per manufacturer**

Serial No.: **As per manufacturer**

Manufactured By: **Company Name** (max. 18 characters)

## 6.2 Contact Identification Label

The cabinet shall be permanently and legibly marked on the inside side surface near the front and top of the cabinet with the following information:

- the manufacturer's:
  - registered company name address
  - phone number
  - other contact information

**(End of Page)**



### 6.3 Deficiency Reporting Label

A deficiency reporting information label shall be affixed to the interior of each cabinet. The markings may take the form of a self-adhesive label and have minimum 12 pt. font characters. The label must include the following text (contact for PWGSC contracts shown):

For any problems, please send email to:  
Pour tout problème, s'il vous plait envoyer un  
courriel à :

[hnocaa.hnsosa@tpsgc-pwgsc.gc.ca.](mailto:hnocaa.hnsosa@tpsgc-pwgsc.gc.ca)

## 7 Cabinet Requirements

### 7.1 Unusable Interior Space

The total unusable interior space must not exceed 14 inches. Unusable interior space is defined as space which cannot be used to mount a component inside the cabinet (such as the space needed to stow away the tambour door).

### 7.2 Cabinet Body

The cabinet body shall consist of 2 sides, a top, a bottom and a back part. Each part must be fabricated from a single piece of material and not built-up. When all parts are welded together they must form a rigid non-flexing structure. Where the top and bottom parts join the sides, the exterior faces must be flush creating a flat surface. The front side faces of the cabinet body shall be formed inward to form non-hazardous edges for the door apertures. The bottom edges of the cabinet body shall be formed inward and welded to provide smooth surfaces to avoid damage to the floor. The cabinet must be equipped with a levelling mechanism. The material used for the cabinet body shall be cold-rolled commercial grade panel flat sheet steel, with a minimum nominal thickness of 0.0478 inches (1.21 mm) 18 gauge.

### 7.3 Supporting Aperture Columns

The supporting aperture columns shall be provided on the inside of each side (two per side); these columns shall extend the height inside of the cabinet. These columns must be used to mount the components specified herein. The supporting aperture must be spot-welded, not less than 5'' apart, to the cabinet interior side faces. The material used for the cabinet supporting aperture columns shall be cold rolled commercial grade panel flat sheet steel, with a minimum nominal thickness of 0.0478 inches (1.21 mm) 18 gauge.

#### 7.4 Door Inside Liner

A back and bottom liner are required to protect the door against accumulation of debris when the door is in the open position. Liners must completely shield the doors from the usable space of the cabinet and be securely attached to the frame so as not to interfere with door operation. The material used for the cabinet door inside liner shall be cold-rolled commercial grade panel flat sheet steel, with a minimum nominal thickness of 0.0359 inches (0.91 mm) 20 gauge.

#### 7.5 Hasp for Padlock

The door must be capable of being secured by a padlock with a 5/16'' diameter shackle when the door is closed, whether the combination lock is locked or unlocked.

### 8 Door

The door style must be bi-parting tambour that opens vertically, in two opposing motions. The two pieces must meet approximately in the center of the cabinet. There will be two handles on the tambour door. The cabinet door must be self-storing, enabling it to be recessed and stored in an open position.

#### 8.1 Door Face

The tambour door must be made of aluminum or steel (metal alloys may be acceptable). Panels or components may be formed, creased or seamed to increase strength and reduce deflection. Hinges or connections between panel members must not be accessible from the outside (attack side) when the door is closed.

##### 8.1.1 Metal Door

The material used for the door face when made from metal shall be cold-rolled commercial grade flat sheet steel, with a minimum nominal thickness of 0.0239 inches (0.61 mm) 24 gauge.

##### 8.1.2 Aluminum Door

The material used for the door face when made from aluminum extrusion shall be commercial grade. The minimum thickness of any face part of the extrusion shall not be less than 0.042 inches (1.06 mm).

#### 8.2 Door Track

A steel guide way must be welded to the side of the cabinet to create a door track for the door edges or tab guides. The door must extend into the track at least 0.375 inches (9.52 mm).

**(End of page)**

### 8.3 Bi-parting mechanism

Where a cable is used to guide and/or assist with bi-parting door operation, it must be aircraft grade stainless steel. Straps and other alternatives must be acceptable to the CBSA as equivalent to stainless steel cable. The mechanism must engage both parts of the door at the same time. The mechanism must have a smooth operation. The Bi-parting mechanism must have anti-tamper design.

### 8.4 Locking System

#### 8.4.1 Control Panel

The control panel shall be the first panel of the top section of the door and shall interlock with the bottom section of the door. The control panel shall be designed as a replaceable part. The material used for the control panel shall be cold rolled commercial grade panel flat sheet steel, with a minimum nominal thickness of 0.0478 inches (1.21 mm) 18 gauge.

#### 8.4.2 Locking Mechanism

The locking mechanism must be part of the control panel which shall be used as the locking mechanism mounting plate. The mechanism must engage the frame (body) and/or the other half section of the door in at least two (2) locations. The locking mechanism must have an anti-tamper design.

#### 8.4.3 Lock

Each container shall be equipped with one Sargent and Greenleaf 8500 or 2937 Series, manipulation resistant combination lock, complete with spy-proof dial and ring. The lock shall be located in the middle of the control panel. The lock dial ring must be securely installed using four mechanical fasteners to eliminate any possible lateral and vertical movement. The lock must be installed as per manufacturer instructions.

#### 8.4.4 Lock Protection Plate

The lock mounting location shall be protected by a hardened steel plate. The plate must also protect the area where the locking bolt and locking mechanism engage one another. The material used for the lock protection plate shall have a minimum nominal thickness of 0.1046 inches (2.66 mm) 12 gauge, hardened to 54-56 Rockwell C with sufficient surface penetration to become drill resistant.

#### 8.4.5 Change Key Hole Protection

A change key hole protection must be incorporated in the locking mechanism. With the door closed and locked the change-key hole protection must cover the change key hole entirely and must not be moveable unless the door is open. The

space between the lock back cover and the change key hole protection shall not exceed 5/32 in. (4 mm). The design shall be such that it does not impede combination changing procedure.

#### 8.5 Anti-Pry Features

The cabinet door must incorporate anti-pry features to mitigate forced access to the cabinet interior through prying of the door and/or the frame.

### 9 Finish

#### 9.1 Powder Coating

Prior to painting, all grease, oil, flux and metal splatter shall be removed from metal surfaces, which shall then be thoroughly cleaned and conditioned according to one of the procedures given in CGSB Standards 31-GP-107M. Loose scale shall be removed and the body filled to a smooth finish before painting.

#### 9.2 Paint and Paint Colour

The exterior and interior surfaces of the cabinet shall have the same colour. Interior component shall have the same finish. The exposed surfaces of all hardware used on a single unit shall be finished to match each other within the limits of the base material and protective coating used. The exposed surfaces of all face hardware shall be free of sharp edges, burrs, pits, nicks or scratches that penetrate the protective plating or anodizing.

Unless otherwise stated in the purchase documents, the colour shall conform to Orange 108-215 of CGSB 1-GP-12c or Federal Standard 595B. When other colours are called for in the purchase documents they shall conform to CGSB 1-GP-12c or the Federal Standard 595B and be identified.

The average thickness of the dried film shall be not less than 1.2 mils (0.030 mm), and in no area shall the film thickness be less than 1 mil (0.025 mm), when measured in accordance with CGSB 1-GP-71, Method 128.1.

### 10 Functionality Tests

#### 10.1 Stability

The stability of the cabinet will be tested in accordance with section 9 of ANSO/BIFMA X5.9-2012. The cabinet must remain stable and not tip over.

#### 10.2 Door opening

The force required to open or close the door shall not exceed 15 lbs (4.53 kg)(44 N)

#### 10.3 Door Cycle Test

The door will be tested in accordance with section 17 of ANSI/BIFMA X5.9-2012. After 15,000 cycles there shall be no loss of serviceability to the cabinet or its component.

10.4 The CBSA reserves the right to attempt to access the interior by forced entry if necessary to rate cabinets that are equal in all other evaluation criteria.

## **11 Inspection**

### **11.1 General**

While Quality Assurance (QA) for products covered by an NISO is the responsibility of the Contract Authority (PWGSC), the CBSA reserves the right to withdraw the security approval at any time if the requirements specified herein are not maintained. Any design change from the qualification sample must be approved by the CBSA, Arming Division prior to implementing the design change into production. The supplier is responsible for the performance of all inspection requirements as specified herein.

The supplier is responsible for ensuring that components and materials used are manufactured, tested and inspected in accordance with the requirements of referenced specifications and standards to the extent specified or, if none, in accordance with this specification.

### **11.2 Manufacturing Plant Inspection**

The inspection authority reserves the right to inspect and perform tests on any cabinet built to this specification or its components during the manufacturing process at the manufacturer's plant without any prior notice to ensure it meets the quality standards identical to the ones provided during the qualification. Failure of the cabinet to meet any one or more of these tests shall provide reason to suspend the qualification of the manufacturer's product until the CBSA is satisfied that all defects have been rectified.

### **11.3 Inspection Authority**

The inspection authority is Public Works and Government Services Canada, Quality and Plant Evaluation Section, Mechanical and Construction Products Centre, in conjunction with the Arming Asset Management and Implementation Unit, Arming Division of the Canada Border Services Agency and Corporate Security, Comptrollership Division of the Canada Border Services Agency

## **12 Operating Instructions**

English and French printed instructions on the proper operation of the unit shall be temporarily attached to the face of the door of each unit. The instructions shall be easily removable by the user when the method of operation becomes familiar.

**(End of page)**

### **13 Warranty**

The unit should be free from defects or required maintenance/service for a period of one year and shall be covered by a warranty for that period.

A parts list of all cabinet parts which may be subject to subsequent replacement because of wear or damage shall be furnished with each cabinet delivered under contract. The parts list shall clearly identify the parts by description, location and part number. When necessary, assembly drawings shall be provided to show the location of the parts.

Component parts, such as drawers, suspensions, combination locks and external face hardware shall be capable of identical replacement in the field without the use of specialized tools or specially qualified personnel and without weakening the security protection of the cabinet. Spare parts lists for the manufacturer's current production shall be immediately available upon the written request from the client. Manufacturers shall maintain replacement parts for a minimum of five years after any design change.

### **14 Preparation for Delivery**

Unless otherwise specified in the purchase documents, commercial packaging, labelling, packing and marking are acceptable.

### **15 Notes**

#### **15.1 Ordering Data**

Purchase documents for the Secure Bi-Parting Tambour Door Firearm Storage Cabinet to this specification should state:

- a) Size of cabinet (para 4.1)
- b) Type of components required (para 4.2)
- c) Quantity of components required (para 4.2)
- d) Colour if other than Orange 108-215(para 9.2)
- e) Packaging, if other than commercial (para 14)

#### **15.2 Property**

The Secure Firearm Storage Cabinet conforming to this specification shall not be supplied to anyone, other than as authorized by the standing offer authority.

#### **15.3 Source of Publications**

The publications referred to in paragraph 2 may be obtained from the Canadian General Standards Board, c/o Public Works and Government Services Canada, Tower III Place du Portage, 11 Laurier Street, Gatineau, Quebec K1A 0S5.

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### ANNEX “B” – Price List

Item	Description	Price Year 1	Price Year 2	Option Year 1
1	Cabinet A (HxWxD)			
2	Cabinet B (HxWxD)			
3	Cabinet C (HxWxD)			
4	Cabinet D (HxWxD)			
5	Cabinet E (HxWxD)			
6	Cabinet F (HxWxD)			
<b>Components</b>				
7	Three Compartment Hand-gun Insert			
8	Roll-out work shelf with protective matting			
9	Storage Drawer with lockable lid			
10	Floor Anchor (set of two) Hardware included			

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## ANNEX "C"

Standing Offer Number:

Original Standing Offer Value: \_\_\_\_\_  
 Previous Quarterly Total Quarterly Cost: \_\_\_\_\_

Start Reporting Date: \_\_\_\_\_  
(mm/dd/yyyy)

End Reporting Date: \_\_\_\_\_  
(mm/dd/yyyy)

[illegible]