

Solicitation No. - N° de l'invitation

F1705-150045/A

Client Ref. No. - N° de réf. du client

F1705-150045

Amd. No. - N° de la modif.

File No. - N° du dossier

XLV-5-38101

Buyer ID - Id de l'acheteur

xlv166

CCC No./N° CCC - FMS No/ N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, Insurance Requirements, and any other annexes.

1.2 Summary

The Department of Fisheries and Oceans – Canadian Coast Guard (CCG) has a requirement for the establishment of a regional individual standing offer (RISO) for the fabrication assembly, and delivery of Steel Navigational Buoys to the CCG Base Victoria, British Columbia.

The period of the requirement is for one year, with three (3) option years to extend.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2015-07-03\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer – two hard copies;
Section II: Financial Offer – one hard copy;
Section III: Certifications – one hard copy

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
(b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Financial Offer Presentation Sheet at Annex F. The total amount of Applicable Taxes must be shown separately.

3.1.1 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

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3.1.2 Exchange Rate Fluctuation
C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Refer to Annex E, Mandatory Technical Criteria.

4.1.2 Financial Evaluation

Refer to Annex F, Financial Offer Presentation Sheet.

4.1.2.1 Evaluation of Price

SACC *Manual* Clause [M0220T](#) (2013-04-25), Evaluation of Price

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](#), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions [2006](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](#) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

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PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Financial Capability

SACC *Manual* clause [M9033T](#) (2011-05-16), Financial Capability

6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

6.3 Workers Compensation Certification – Letter of Good Standing

The Bidder must have an account in good standing with the applicable provincial or territorial Workers' Compensation Board.

The Bidder must provide, within *forty-eight (48) hours* following a request from the Contracting Authority, a certificate or letter from the applicable Workers' Compensation Board confirming the Bidder's good standing account. Failure to comply with the request may result in the bid being declared non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

7.2 Security Requirements

There is no security requirement applicable to this Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2015-09-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex D. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a *quarterly basis* to the Standing Offer Authority.
The quarterly reporting periods are defined as follows:

- 1st quarter: _____
- 2nd quarter: _____
- 3rd quarter: _____
- 4th quarter: _____

The data must be submitted to the Standing Offer Authority no later than *thirty (30)* calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of issue of the Standing Offer to March 31, 2016.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional three (3), one-year periods, from April 1, 2016 to March 31, 2017, April 1, 2017 to March 31, 2018, and April 1, 2018 to March 31, 2019, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

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The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5. Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Dave Castle
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Marine Acquisitions – Pacific Region
Address: Suite 401, 1230 Government Street
Victoria, BC
Canada V8X 4S4
Telephone: 250-217-6555
Facsimile: 250-363-3960
E-mail address: david.castle@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Technical Authority for the Standing Offer is provided upon issuance.

Name: _____
Title: _____
Organization: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and associated Call-ups and is responsible for all matters concerning the technical content of the Work under associated Call-ups. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer revision issued by the Standing Offer Authority.

7.5.3 Inspection Authority

The Inspection Authority for the Standing Offer is the Technical Authority.

The Inspection Authority is the representative of the department or agency for whom the Work is being performed under the Standing Offer and is responsible for inspection of the Work and acceptance of the finished work. The Inspection Authority may be represented on-site by a designated inspector and any other Government of Canada inspector who may from time to time be assigned in support of the designated Inspector.

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7.5.4 Offeror's Representative

The Offeror is to complete table below and submit with their bid.

Contact for:	Name	Telephone	Email
Contracting / Standing Offer issues			
Technical issues			
Invoicing issues			

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:
Canadian Coast Guard, Marine and Civil Infrastructure Branch.

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$500,000.00 (Applicable Taxes included).

Individual call-ups against the Standing Offer exceeding \$500,000.00 (Applicable Taxes included), must be authorized in writing by the Standing Offer Authority.

7.9 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or *three (3)* months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call-up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2015-07-03), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010A (2015-07-03), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) Annex D, Reporting Requirements;
- i) the Offeror's offer dated _____.

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7.11 Certifications

7.11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2015-07-03), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16, Interest on Overdue Accounts, of 2010A (2015-07-03), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be made within ten (10) weeks from receipt of a call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ _____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.4.2 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment.

7.4.3 Payment by Credit Card (if applicable)

The following credit cards are accepted: _____ and _____.

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.6 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

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The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.7 Trade Qualifications

The Contractor must use qualified, certificated (if applicable) and competent tradespeople and supervision to ensure a uniform high level of workmanship. The Technical Authority may request to view and record details of the certification and/or qualifications held by the Contractor's tradespeople. This request should not be unduly exercised but only to ensure qualified tradespeople are on the job.

ANNEX A

REQUIREMENT

PROJECT TITLE: World-Class New and Modified Aids to Navigation, Kitimat, BC
CONTRACT FOR: Buoy Fabrication, Testing, and Delivery
DEPARTMENT: Canadian Coast Guard, Marine and Civil Infrastructure
DATE: August 2015

1.0 OBJECTIVE:

The Canadian Coast Guard's objective is to improve the existing aids to navigation in the Kitimat, BC and surrounding area. This requirement involves the fabrication of new navigational aid steel buoys which will be deployed in remote waterway areas.

2.0 BACKGROUND

Canadian Coast Guard (CCG) is a Special Operating Agency of Fisheries and Oceans Canada (DFO). The Oceans Act and the Canada Shipping Act provide the primary legislative basis for Coast Guard programs. The project supports the legislative obligations of the Department, as outlined primarily in Part III of the Oceans Act, Section 41(a), wherein the Minister is mandated to provide services to support the Government of Canada's initiatives through the provision of ships, aircraft, and other marine services for the safe, economical, and efficient movement of ships in Canadian waters.

3.0 SCOPE OF WORK

i. Required Services

The Contractor must fabricate, test, and deliver on an as and when requested basis 9 ½ foot (approximately 2.9 metre) diameter welded Steel Navigation Buoy(s) in accordance with the Standard Steel Buoys For Aids To Navigation Specification and the 9'-6" Diameter Lighted Whistle Buoy Drawing attached as Appendix A and A1 respectively.

ii. Anticipated Quantities

The initial call-up against the Standing Offer is anticipated but not necessarily guaranteed to be for a quantity of six (6) of the welded Steel Buoys to be delivered to the CCG Victoria Base at 25 Huron Street, Victoria, BC no later than March 31 2016.

4.0 CCG REPRESENTATIVE RESPONSIBILITIES

The CCG Representative shall be responsible for, but not limited to, the following:

- a) The CCG will supply the following materials identified on the Drawings:
 - i. Counter Weight, item [4] on drawing 20432 sheet 1, one per buoy.
 - ii. Mooring Lugs, complete with bushings, two per buoy
 - iii. All Canadian Coast Guard supplied items will be delivered to the contractor

- b) Provide information to the Contractor on the Markings and Serial Number to be inscribed on each buoy as described in the Specification section 1.6.
- c) Inspection of the Work will be coordinated with the Contractor and will include, but not limited to, the following:
 - i. 100% visual inspection
 - ii. Non-destructive testing on selected welding locations
 - iii. Reviewing pressure testing

5.0 DRAWINGS AND SPECIFICATIONS

Refer to the Appendix for the following:

- a) Specification: Coast Guard Publication 57-000-000-EU-SR-001 STANDARD STEEL BUOYS FOR AtoN
- b) Drawings: # 20432 sheet 1 & 2 Titled 9'-6" Diameter Lighted Whistle Buoy

6.0 ALLOWABLE DEVIATIONS FROM 57-000-000-EU-SR-001

- a) Depending upon the Contractor's Fabrication process, an increase of the radius on the dish plate at the top and bottom of the buoy from 1" to 2" will be allowed if requested. This has the additional effect of reducing the allowable height of the cylindrical portion of the buoy to 60".
- b) In Section 4.1 Pressure Tests - the air pressure testing can be modified as follows: the shell or body of metal buoy(s) shall be air tested to a pressure of three (3) psi (21kPa). A pressure gauge shall be included in the pressure test system and shall indicate no loss of pressure within sixty (60) minutes.
- c) In Section 2 Materials, the following are acceptable substitutes for the steel grade listed:
 - i. ASTM SAE 516gr 70
 - ii. CSA G40.21 grade W44/300W

APPENDIX A to ANNEX A - SPECIFICATION

STANDARD STEEL BUOYS FOR AIDS TO NAVIGATION

GENERAL

Scope

This specification states the requirements of the Canadian Coast Guard, Marine Programs Directorate of the Department of Fisheries and Oceans for standard steel and aluminum buoys for marine navigational aid purposes.

Priority of Documents

When any discrepancy between the drawing, this specification and/or the contract is noted, the following order of priority is to be adhered to:

- 1) Contract
- 2) Specification
- 3) Drawing

Related Specifications

Canadian Standards Association (CSA)

- CSA G40.21 Structural Quality Steel
- CSA W47.1 Certifications of Companies for Fusion Welding of Steel
- CSA W48 Filler Metals and Allied Materials for Metal Arc Welding
- CSA W59 Welded Steel Construction (Metal-Arc Welding)

American Society for Testing and Materials (ASTM)

- ANSI/ASTM A36 Standard Specification for Structural Steel
- ANSI/ASTM A47 Standard Specification for Malleable Iron Castings
- ASTM B117 Standard Practice for Operating Salt Spray (Fog) Apparatus
- ANSI/ASTM D2200 Pictorial Surface Preparation Standards for Painting Steel Surfaces
- ASTM D522 Standard Test Methods for Mandrel Bend Test of Attached Organic Coatings
- ASTM D2794 Standard Test Method for Resistance of Organic Coatings to the Effects of Rapid Deformation (Impact)
- ASTM D4060 Standard Test Method for Abrasion Resistance of Organic Coatings by the Taber Abraser
- ASTM D4548 Standard Test Method for Anion-Cation Balance of Mixed Bed Ion-Exchange Resins
- ASTM G154 Standard Practice for Operating Fluorescent Light Apparatus for UV Exposure of Non-metallic Materials

Inspection

The Contractor shall be responsible for advising the Inspector and Technical Authority at least three days prior to:

- a) application of the tests and inspection specified herein; and
- b) completion of manufacture.

All tests outlined in this specification shall be carried out in the presence of the Inspector, as shall any additional tests deemed necessary by the Inspector.

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The buoy will be inspected to ensure compliance with the drawings and specifications. Important dimensions, smoothness of finish and freedom from blemishes due to weld splatter, quality of welding, etc., will also be checked. The Contractor shall be required to remedy any aspect of the buoy's construction, which is unsatisfactory as decided by the Inspector and the Technical Authority.

The buoy shall not be shipped from the contractor's works until it has been deemed satisfactory by the Inspector and the Technical Authority.

Inspection Certification

Certification documents supplied by the Inspector shall be filled out at the time of final inspection and signed by the Inspector and the Contractor (or his representative).

Markings

Word Marks

The words CANADIAN COAST GUARD (DFO/MPO) GARDE CÔTIÈRE CANADIENNE 2xxx (year of manufacture) shall be inscribed on each buoy by metallic-arc-deposition. The letters shall not be less than fifty (50) mm tall and shall be located on the cover plate or similar position or as indicated on the drawing. The Contract is to coordinate the details with the Technical Authority prior to implementation.

Serial Numbers

Some buoys may be required to have serial numbers affixed in a like manner and if so this will be specified on the drawing or in the contract. Serial numbers, if called for, are to be obtained from and coordinated with the Technical Authority.

Warranty

All buoys shall be warranted against faults in manufacturing for a period of twelve (12) months from the date of receipt of the buoy by the consignee unless otherwise specified in the contract.

Shop Drawings

If the Contractor produces shop drawings as part of the manufacturing process, legible copies of these shop drawings (paper and PDF) shall be provided to the Technical Authority.

MATERIAL

Steel Plate

All steel plates used in buoy construction shall conform to either CSA Specification G40.21 260W or 260WT, ASTM Specification A36, or better. Steel which has corroded more than rust grade C (as shown in photograph C of ASTM D2200) shall not be used.

Structural Members

All steel structural members such as angles or bars used in buoy construction shall conform to CSA G40.21 300W or ASTM Specification A36. Steel which has corroded more than rust grade C (as shown in photograph C of ASTM D2200) shall not be used.

Miscellaneous

Material for minor components, other than as specified above, shall be as required on the individual buoy drawings.

WORKMANSHIP

General

The workmanship on the buoy shall be equal to the best structural and pressure vessel practices insofar as is consistent with the provisions herein. Should inspection reveal that workmanship of an inferior quality has been performed, the material affected by such inferior workmanship shall be removed and shall be replaced by approved material and workmanship at no cost to the Ministry.

Metal Shaping

All metal plates for the shell, which require shaping in such a manner as would do injury to the material if done while cold, shall be uniformly heated and then shaped. All such plates shall be free from hammer marks, cracks, flaws, blisters, indentations and imperfections of any kind before being worked into the buoy.

Fairness of Metal Hulls

Fairness is herein defined as the flatness of plating or, in the case of curved surfaces, the adherence to the radius of curvature required on the drawing.

Fairness shall be measured using a one (1) m straight edge or, for curved surfaces, a template cut with the proper radius of curvature. The template shall have an arc length as specified in Table 3.1.

Table 3.1 Arc Length of Fairness Template

Radius of Curvature (r)	Arc Length
1.75 m or less	1/6 □ r
Greater than 1.75 m	1 m

The maximum unfairness when using the straight edge or template shall not be greater than six (6) mm where unfairness is defined at the maximum opening between the straight edge/template and the plating when the ends are contacting the plating or the average of the two end-distances when the centre is contacting the plating. Measurements are to be located so as to disclose the worst unfairness.

Protruding Edges

All exposed edges shall be dressed or ground smooth to a radius of not less than 3 mm to avoid injury to servicing personnel, facilitate maintenance and provide a contour acceptable for adhesion of the coatings to be applied.

Welding

Steel buoy hulls shall be of metallic arc-welded construction throughout. Welding shall be performed by welders certified by the Canadian Welding Bureau (CWB) and qualified under the CSA Welding Qualification Code CSA W47.1 "Certification of Companies for Fusion Welding of Steel".

In addition, welding must be done in accordance with the requirements of the applicable drawings and specifications. Before the commencement of any fabrication work, and upon request from the Inspection Authority, the Contractor must provide approved welding procedures and/or a list of welding personnel he intends to use in the performance of the Work. The list must identify the CWB welding procedure

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qualifications attained by each of the personnel listed and must be accompanied by a copy of each person's current CWB welding certification.

Manufacturers shall be prepared to offer proof of welding certifications. Electrodes to be used on steel structures shall comply with CSA Specification W48.

All steel welds shall comply with CSA Specification W59. Defective welds are to be cut out and re-welded. No caulked welds will be acceptable.

Seams and butts of steel plating shall, in all cases, be neatly finished.

All fillet welds shall be at least double continuously welded.

In fabrication, rigid strongbacks shall be avoided. Turnbuckles and jacks shall be removed after tacking and before welding.

Interior Surfaces

The interior surfaces of the buoys shall be dry and free from all oil, grease, wax, paint, debris or other contaminants.

TESTS

Pressure Tests

In the presence of the Inspector, the shell or body of metal buoy(s) shall be air tested to a pressure of seven (7) psi (49 kPa) for large (light) buoys. A pressure gauge shall be included in the pressure test system and shall indicate no loss of pressure within thirty (30) minutes. Holes for attaching pressure test pipes and gauges shall be drilled and tapped into metal buoy bodies, as indicated on the drawings, specified in the contract or as directed by the Technical Authority. On completion of the test to the satisfaction of the inspector and Technical Authority, such holes shall be closed using the appropriate pipe plugs and made watertight.

Proof Tests

Upon completion of the buoys, the mooring and lifting lugs shall be tested to 2.5 times safe working load (SWL) with no permanent deformation. The SWL shall be as shown on the drawing or half the self-weight of the buoy, whichever is greater.

APPENDIX A 1 DRAWINGS – PLEASE CONTACT Dave Castle at david.castle@pwgsc-tpsgc.gc.ca FOR COPIES OF THE DRAWING.

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ANNEX B

BASIS OF PAYMENT

Offeror's Instructions
The blank basis of payment schedule below is for example purposes only. The Offeror must submit their Financial Offer in accordance with Annex F, Financial Offer Presentation Sheet.

B1. Year 1

ITEM	CLASS OF LABOUR PLANT OR MATERIAL	UNIT COST
STEEL NAVIGATION BUOY SUPPLY FABRICATION		
1	PRICE for the fabrication and supply of one STEEL NAVIGATION BUOY	\$ _____
STEEL NAVIGATION BUOY DELIVERY		
2	Delivery of one STEEL NAVIGATION BUOY to CCGS Victoria, BC	\$ _____

B2. Option Year 1

Same format as section B1.

B3. Option Year 2

Same format as section B1.

B4. Option Year 3

Same format as section B1.

ANNEX C
INSURANCE REQUIREMENTS

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Standing Offer, in an amount usual for a Standing Offer of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contracts. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Standing Offer, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Standing Offer Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Standing Offer.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

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ANNEX D

REPORTING REQUIREMENTS

PERIOD: _____		Number of Call-ups: _____	
ITEM	CLASS OF LABOUR PLANT OR MATERIAL	QTY PURCHASED	Extended Total
STEEL NAVIGATION BUOY FABRICATION			
1	Fabrication and supply of STEEL NAVIGATION BUOY		
STEEL NAVIGATION BUOY DELIVERY			
2	Delivery of STEEL NAVIGATION BUOY		
Total Spend for Period:			\$

Applicable Taxes are extra.

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ANNEX E

ANNEX E - MANDATORY TECHNICAL CRITERIA

<p>In order for an Offeror's Technical Offer to be responsive, the Offeror must mark an (X) at each BOLD header signifying that the specification has been read and that any offer will meet, or exceed the required compliance with the written specification and any referenced drawings contained in the Solicitation.</p>		
		Will Comply?
1. ITEMS 1.1 TO 4.2 – FABRICATE STEEL NAVIGATIONAL BUOYS AS PER SPECIFICATION APPENDIX 1		
2. INSPECTION AND INSPECTION CERTIFICATION to ensure Buoys meet specification Annex A Item 4 (c) and Appendix 1 Items 1.4 and 1.5		
3. WARRANTY – Minimum 12 month Appendix 1 Item 1.7		
4. MATERIAL – all steel plate and steel structural members conform to either Canadian Standards Association CSA G40.21 or American Society for Testing Materials ASTM A36 Annex A Appendix 1 Item 2.1:		
5. WELDING – welding must be done by welders certified to Canadian Welding Bureau CWB and qualified under CSA W47.1		
6. Pressure & Proof tests – complete tests to satisfaction of Inspector and Technical authority. Annex A Item 4(c) Appendix 1 Item 4.1 and 4.2		
Offeror's Representative - Certification		
<i>Print name</i>	<i>Signature</i>	<i>Date</i>

ANNEX F
FINANCIAL OFFER PRESENTATION SHEET

Offeror's Instructions

The Offeror must fill out the pricing schedule below and include it in their Financial Offer. The aggregate total of all the extended prices provided in the schedule below will form the price that will be evaluated. Applicable Taxes are extra.

The Pricing provided in the Offer will be incorporated into the resulting Basis of Payment of the Standing Offer.

F1. STEEL NAVIGATIONAL BUOY PRICING Year 1

QUANTITY OF STEEL NAVIGATIONAL BUOYS PER CALL-UP	LOT PRICE FOR THE FABRICATION AND SUPPLY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (a)	LOT PRICE FOR THE DELIVERY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (b)	COLUMN (c) TOTAL (CAD\$) (a) + (b)
1	\$ _____	\$ _____	\$ _____
2	\$ _____	\$ _____	\$ _____
3	\$ _____	\$ _____	\$ _____
4	\$ _____	\$ _____	\$ _____
5	\$ _____	\$ _____	\$ _____
6	\$ _____	\$ _____	\$ _____
7	\$ _____	\$ _____	\$ _____
8	\$ _____	\$ _____	\$ _____
9	\$ _____	\$ _____	\$ _____
10	\$ _____	\$ _____	\$ _____
11	\$ _____	\$ _____	\$ _____

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12	\$ _____	\$ _____	\$ _____
TOTAL = Sum of Column (c) for all quantities			\$ _____

F2. Option Year 1

QUANTITY OF STEEL NAVIGATIONAL BUOYS PER CALL- UP	LOT PRICE FOR THE FABRICATION AND SUPPLY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (a)	LOT PRICE FOR THE DELIVERY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (b)	COLUMN (c) TOTAL (CAD\$) (a) + (b)
1	\$ _____	\$ _____	\$ _____
2	\$ _____	\$ _____	\$ _____
3	\$ _____	\$ _____	\$ _____
4	\$ _____	\$ _____	\$ _____
5	\$ _____	\$ _____	\$ _____
6	\$ _____	\$ _____	\$ _____
Total for Option Year 1 = Sum of Column (c) for all quantities			\$ _____

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F3. Option Year 2

QUANTITY OF STEEL NAVIGATIONAL BUOYS PER CALL- UP	LOT PRICE FOR THE FABRICATION AND SUPPLY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (a)	LOT PRICE FOR THE DELIVERY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (b)	COLUMN (c) TOTAL (CAD\$) (a) + (b)
1	\$ _____	\$ _____	\$ _____
2	\$ _____	\$ _____	\$ _____
3	\$ _____	\$ _____	\$ _____
4	\$ _____	\$ _____	\$ _____
5	\$ _____	\$ _____	\$ _____
6	\$ _____	\$ _____	\$ _____
Total for Option Year 2 = Sum of Column (c) for all quantities			\$ _____

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F4. Option Year 3

QUANTITY OF STEEL NAVIGATIONAL BUOYS PER CALL-UP	LOT PRICE FOR THE FABRICATION AND SUPPLY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (a)	LOT PRICE FOR THE DELIVERY OF THE QUANTITY OF STEEL NAVIGATIONAL BUOYS (b)	COLUMN (c) TOTAL (CAD\$) (a) + (b)
1	\$ _____	\$ _____	\$ _____
2	\$ _____	\$ _____	\$ _____
3	\$ _____	\$ _____	\$ _____
4	\$ _____	\$ _____	\$ _____
5	\$ _____	\$ _____	\$ _____
6	\$ _____	\$ _____	\$ _____
Total for Option Year 3 = Sum of Column (c) for all quantities			\$ _____

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F5. Evaluated Price of the Offer

Total for Year 1 (a)	\$ _____
Total for Option Year 1 (b)	\$ _____
Total for Option Year 2 (c)	\$ _____
Total for Option Year 3 (d)	\$ _____
Evaluated Price of the Offer = (a + b + c + d)	\$ _____

ANNEX G
INTEGRITY PROVISIONS – LIST OF NAMES

Please provide list of names of the following entities, according to the ownership nature of the company

1. For a Corporation - each current member of the Bidder's Board of Directors;

2. For a Partnership, General Partnership or Limited Partnership - the names of all current partners;

3. For a Sole Proprietorship or an individual doing business under a firm name - the name of the sole proprietor or individual;

4. For a Joint Venture - the names of all current members of the Joint venture;

5. For an individual - the full name of the person

ANNEX H
OFFER PACKAGE CHECKLIST

H1.1 Mandatory Tender Deliverable Check List

Notwithstanding deliverable requirements specified anywhere else within this offer solicitation and its associated Requirement (Annex A), mandatory deliverables that must be submitted with the Offeror's tender to be responsive are summarized below.

The Offeror must submit a completed Annex H1 –Deliverable / Certifications

The following are mandatory and the Offeror's submission will be evaluated against the requirement as defined herein. The Offeror must be determined to be compliant on each item to be considered responsive.

No	Reference to Solicitation	Description	Condition	Document provided	Reference to Offer (Section, Page no., etc.)
1	Front page	Request for Standing Offer document part 1 page 1 completed and signed;	Mandatory with the offer	<input type="checkbox"/>	
2		Technical Offer	Mandatory with the offer	<input type="checkbox"/>	
3	Article 6.2 / Annex C	Either a letter substantiating that the required insurance coverage will be provided, as per article 6.2 OR proof of insurance coverage, as required by Annex C,	Mandatory with the offer	<input type="checkbox"/>	
4	Annex E	Mandatory Technical Criteria, completed and signed	Mandatory with the offer	<input type="checkbox"/>	
5	Annex F	Financial Offer Presentation Sheet, completed;	Mandatory with the offer	<input type="checkbox"/>	

H1.2 Supporting Deliverable Requirements

If the following information which supports the offer is not submitted with the offer; it may be requested by the Standing Offer Authority, and it must be provided within 24 hours of the written request:

No	Reference to Solicitation	Description	Condition	Document provided	Reference to Offer (Section, Page no., etc.)
1	Article 6.1	Financial Statements and information	24 hrs of written request	<input type="checkbox"/>	
2	Article 6.3	Workers' Compensation Certification	24 hrs of written request	<input type="checkbox"/>	
3	Article 7.5.4	Contractor's Representatives, table completed	24 hrs of written request	<input type="checkbox"/>	
4	Annex G. article 5.2.1	Integrity Provisions – List of Names, completed and signed	24 hrs of written request	<input type="checkbox"/>	
5	Annex H	Annex H – Bid Package Checklist, completed	24 hrs of written request	<input type="checkbox"/>	

H1.3 Deliverables after contract award

The following information, which supports the offer, may be requested by the Standing Offer Authority, and it must be provided within the conditions stated in the table below of the written request:

No.	Article	Description	Condition
1	7.6	Insurance certificate	10 days after Standing Offer issuance.