

NOTICE OF PROPOSED PROCUREMENT (NPP)

This requirement is for Health Canada.

Solicitation #: 1000174670

Closing Date and Time: October 22 2015 2:00 p.m. EDT

Title: Annual Privacy Compliance Verification of Express Scripts Canada (ESC) and the Health Information and Claims Processing Services (HICPS).

Background

The Non-Insured Health Benefits Program is Health Canada's national, medically necessary health benefit program that provides coverage for benefit claims for a specified range of drugs, dental care, vision care, medical supplies and equipment, short-term crisis intervention mental health counselling and medical transportation for eligible First Nations people and Inuit.

The objective of this Privacy Verification is to verify the on-going application of the PIA recommendations and the privacy procedures for Health Canada's Health Information and Claims Processing System (HICPS). The HICPS user and support community includes personnel from Health Canada, Express Scripts Canada (ECS) and relevant sub-contractors.

This verification work involves the identification of privacy risks associated with the collection, use, disclosure, retention and disposal of personal information by ESC in the course of providing services for Health Canada's Non-insured Health Benefits Program, as well as the provision of a set of recommendations for mitigating said risks.

Estimated Value

For Professional Services: Not to exceed a budget of \$35,000 per year (one year plus four option years) for a total not to exceed \$175,000 excluding all taxes and travel and living expenses.

Additional Travel and Living expenses: Not to exceed \$5,000 per year (one year plus four option years).

Ownership of Intellectual Property

Health Canada to retain Intellectual Property.

Security Requirement

SRCL Summary:

- Access to PROTECTED and CLASSIFIED information and/or assets (Block 6a);
- Type of Information: CANADA (Block 7a);
- No release restrictions (Block 7b);
- Level of information – PROTECTED A and B (Block 7c);
- Personnel Security level – RELIABILITY STATUS (Block 10a);
- Supplier to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises (Block 11a);
- Supplier is required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data (Block 11d);

Mandatory Requirements

MT1	The Team must include a Project Lead who will be responsible for all aspects of project delivery including managing the project team.
MT2	The Bidder must submit detailed CVs for each of the proposed resources demonstrating that they meet the minimum mandatory requirements (educational, professional designations and work experience) for each applicable resource category as described in Annex A, Statement of Work, Section 5 .

Selection Methodology

The responsive bid with the highest combined rating of technical merit (60%) and price (40%) will be recommended for award of a contract.

Enquiries regarding this Request for Proposals

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