

REQUEST FOR PROPOSAL AMENDMENT

RETURN BIDS TO:

Title: : To provide janitorial services at Centre for Atmospheric Research and Experiments (CARE)

**Environment Canada
Procurement & Contracting
867 Lakeshore Road
P.O. Box 5050
Burlington, Ontario
L7R 4A6**

Date: October 5, 2015

**Request For Proposal No: KW405-14-1242
Amendment Number: 002**

Solicitation Closes

At: 14:00:00 HRS. EDT

On: October 20, 2015

Address Enquiries To: Heidi Noble

Telephone No: (905) 319-6982

Facsimile No: (905) 336-8907

E-Mail: Heidi.Noble@ec.gc.ca

CONTRACTOR NAME & ADDRESS

(Print or type complete legal entity)

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.....
.....

Telephone No:

Facsimile No:

I (We), the undersigned, hereby offer to sell to Her Majesty the Queen in right of Canada, as represented by the Minister of Environment, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the services and/or supplies listed herein and on any attached sheets at the price(s) set out therefor.

.....
Name and title of person authorized to sign on behalf of vendor (type or print).

.....
Signature

.....
Date

Amendment No. 002 is being raised to include the following amendments to the Scope of Work and to answer the following questions:

Delete the following, highlighted and bolded text, from page 10 of the Request for Proposal from the Scope of Work Section:

A. APPROXIMATE AREAS

<u>Buildings</u>	<u>Area (metres²)</u>	<u>Frequency</u>
Main Building (including Vehicle Bays)	1,705	Per specs
Clean Air Building	72	Weekly
Substation #1	6	Twice/year
Substation #2	6	Twice/year

Add the following, highlighted and bolded text, to page 12 of the Request for Proposal from the Scope of Work Section:

ROUTINE CLEANING - PERFORMED WEEKLY

- a. Vacuum upholstered furniture and walk way/entrance mats.
- b. Wash and clean Vehicle Bay areas, clean out sand and/or silt from floor drains and pits, and make certain water trap is full of water.
- c. Perform cleaning services at the Clean Air Building, including sweep floors, wash floors as required and empty garbage and recycle. **No chemicals are allowed for cleaning purposes in Clean Air Building, clean water cleaning only.**
- d. Woodworking and machine shops shall be swept weekly. Garbage cans shall be emptied, and lights checked for burned out bulbs and reported to Senior Building Officer or Senior Facility Technician

Question 1:

How is the Clean Air Building (CAB) cleaned? There are no water sources, we are wondering how the cleaning has been conducted in the past?

Answer 1:

No chemicals are to be used in the clean air building. A bucket of water has been brought out to the CAB to do wipe-downs, floor-cleaning, etc. Yes, the sidewalk is generally kept pretty clear to get to the CAB and appropriate footwear and clothing is expected to be used for all weather and work conditions.

Question 2:

I know the cleaners take the garbage and recycle to the road twice per week for scheduled pick-up but where do they store it in the interim?

Answer 2:

The recycling only needs to go out once per week (on pick-up day). The garbage goes in the dumpster in the lower parking lot and is kept in the loading bays until ready to be put in the dumpster. (The recycling is picked up at the front gate at the road while a waste management truck picks up garbage directly at the dumpster in the lower parking lot).