

RETURN BIDS TO : - RETOURNER LES SOUMISSION À:

Canada Revenue Agency
Agence du revenu du Canada
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein and/or attached hereto, the goods and/or services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence du revenu du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, en conformité avec les conditions énoncées dans la présente incluses par référence dans la présente et/ou incluses par référence aux annexes jointes à la présente et ci-jointes, les biens et/ou services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Bidder's Legal Name and Address - (ensure the Bidder's complete legal name is properly set out)

Raison sociale et adresse du Soumissionnaire -
(s'assurer que le nom légal au complet du
soumissionnaire est correctement indiqué)

Bidder is required to identify below the name and title of the individual authorized to sign on behalf of the Bidder – Soumissionnaire doit identifier ci-bas le nom et le titre de la personne autorisée à signer au nom du soumissionnaire

Name /Nom

Title/Titre

Signature

Date (yyyy-mm-dd)/(aaaa-mm-jj)

()

Telephone No. – No de téléphone

()

Fax No. – No de télécopieur

E-mail address – Adresse de courriel

AMENDMENT TO REQUEST FOR PROPOSAL / MODIFICATION DE DEMANDE DE PROPOSITION

Title – Sujet Webpage Creation and Maintenance software	
Solicitation No. – No de l’invitation 1000313647/A	Date 2015-10-06
Amendment No. - N° modif. 002	
Solicitation closes – L’invitation prend fin on – le 2015-10-19 at – à 2:00 P.M. / 14 h	Time zone – Fuseau horaire EDT/HAE Eastern Daylight Time/ Heure Avancée de l'Est
Contracting Authority – Autorité contractante Name – Nom Brenda Stals Address – Adresse - See original document/ voir document original E-mail address – Adresse de courriel – brenda.stals@cra-arc.gc.ca	
Telephone No. – No de téléphone (613) 220-1942	
Destination - Destination See herein / Voir dans ce document	



SOLICITATION AMENDMENT # 002 (Buy and Sell Amendment 3)

This solicitation amendment is raised to:

1. Address the following question submitted during the solicitation period; and
2. Amend the RFP.

1. QUESTIONS AND ANSWERS

Q2. Based on the definition of concurrent user (article 7.13.3) in reference to the following sentence "...unrestricted by the number or type of installations", we are interpreting that this would include installing the software on a desktop or portable computer. In a virtual environment, we understand you can monitor the number of connected users. However, how does CRA plan on monitoring non virtual users? Will CRA only deploy the software in a virtual environment? In addition, does CRA plan on supporting a disconnected remote environment?

It will be very difficult to ensure a compliant state for concurrent user in all types of installations. We would ask you to change the licencing to per user with the ability to deploy on up to two devices. A virtual access would be considered as one device.

A2. CRA confirms that the software will be installed on a desktop or portable computer. The software will not be deployed in a virtual environment and CRA does not plan on supporting a disconnected remote environment.

CRA uses IBM Endpoint Manager which produces software inventory and works in collaboration with another tool for reporting licenses owned vs. deployed.

CRA agrees to remove the requirement for concurrent user licenses per RFP amendment #2 herein.

2. AMENDMENTS TO THE RFP

- 1) Page 1: The bid closing date has been extended.
Bids will close on Monday October 19, 2015 at 2:00pm EDT.

- 2) **Delete:** Article 7.13.1 in its entirety and replace with:

Replace with:

7.13.1 TYPE OF SOFTWARE LICENSE GRANTED - perpetual

The Contractor hereby grants a perpetual, non-exclusive, freely transferable User License to Her Majesty the Queen in right of Canada for the software listed in Annex B for the number of Users identified in Annex B. The term "User" and "User License" shall have the meanings set out in supplemental general conditions 4003 (2010-08-16), Licensed Software.



- 3) **Delete:** Article 7.13.2 in its entirety and replace with:

Replace with:

7.13.2 TYPE OF SOFTWARE LICENSE GRANTED – Annual

The Contractor hereby grants an annual, non-exclusive, freely transferable User License to Her Majesty the Queen in right of Canada for the software listed in Annex B Pricing and Basis of Payment for the number of Users identified in Annex B Pricing and Basis of Payment. The term “User” shall have the meaning set out in supplemental general conditions 4003 (2010-08-16), Licensed Software.

The subscription software includes all of the products offered by the Contractor in its bid in accordance with the Statement of Requirement at Annex A.

The period of the annual licenses shall commence upon delivery and acceptance of the Software by Canada and end 12 months later.

- 4) **Delete:** Article **7.13.3 Definition of a Concurrent User** in its entirety.
- 5) **Delete:** Annex B Pricing and Basis of Payment in its entirety.

Replace with:



ANNEX B: PRICING AND BASIS OF PAYMENT

The Bidder must submit their financial bid in accordance with the Basis of Payment herein. The prices specified, when quoted by the Bidder, include all of the requirements defined in the “Statement of Requirement and Bidder Response Form” in Annex A.

Bidders must quote prices in Canadian funds, taxes extra as applicable, Delivered Duty Paid (DDP) destination, for the supply and delivery of the deliverables outlined in Annex A “Statement of Requirement and Bidder Response Form”.

Bidders must bid **EITHER** annual licenses or perpetual licenses for both item 1 and item 2. For example a bidder may offer a perpetual license for both item 1 and item 2 or an annual license for both item 1 and item 2 or an annual license for item 1 and a perpetual license for item 2 or vice versa but may not offer *both* annual and perpetual license pricing on each product in one bid. Multiple bids may be submitted in accordance with Article 3.2.1 *Multiple Bids* herein.

ITEM 1 – WEB PAGE EDITING SOFTWARE

FIRM REQUIREMENT FOR SOFTWARE LICENSES

Basis of Payment – Firm Requirement

For fulfilling all of its obligations as specified under the Contract, the Contractor will be paid firm unit prices for the software as set out below, DDP destination, Customs duty included, if applicable; and Goods and Services Tax or Harmonized Sales Tax extra, if applicable, in accordance with the Method of Payment and Invoicing clauses identified herein.

TABLE 1A - Annual

A	B	C
Item #	Description	All inclusive firm lot price (GST/HST excluded)
Web Page Editing Software Annual License		
1	<i>Web Page Editing annual</i> software licenses for 350 users, including documentation, warranty and maintenance and support services, as defined in Annex A as item 1.	\$
Total table 1A:		\$

OR



TABLE 1B - Perpetual

A	B	C	D	E
Item #	Description	Quantity	Firm Unit Price (GST/HST excluded)	Total Price E = C X D
Web Page Editing Software Perpetual Licenses				
1	Web Page Editing perpetual user licenses, as defined in Annex A as item 1, with one (1) year warranty and maintenance and support.	350	\$	\$
Total table 1B:				\$



OPTIONAL REQUIREMENTS

If the options identified below are exercised, the Contractor shall be paid the lesser of:

- a) The ceiling prices below or
- b) Firm prices negotiated between CRA and the Contractor prior to the exercising of the option;

DDP (delivered duty paid) to destination, packaging and shipping, customs duty and excise taxes included, GST/HST extra in accordance with the method of payment and invoicing clauses identified herein.

Option to renew the firm annual licenses (table 1A) for option years 1-3

TABLE 1C - Annual

A	B	C
Item #	Description	Ceiling lot price per year (GST/HST excluded)
Web Page Editing Software Annual License		
1	Option year 1: Web Page Editing annual software licenses for 350 users, including documentation, warranty and maintenance and support services, as defined in Annex A as item 1.	\$
2	Option year 2: Web Page Editing annual software licenses for 350 users, including documentation, warranty and maintenance and support services, as defined in Annex A as item 1.	\$
3	Option year 3: Web Page Editing annual software licenses for 350 users, including documentation, warranty and maintenance and support services, as defined in Annex A as item 1.	\$
Total table 1C:		\$

OR



Optional Maintenance and Support on firm requirement for Perpetual Licenses (at Table 1B) for option years 1 to 3

Table 1D - Perpetual

A	B	C	D	E
Item #	Description	Unit of Issue	Ceiling Lot Price per year (GST/HST excluded)	Total Price E = C X D
Web Page Editing Software Perpetual Licenses M&S				
1	Maintenance and support on the 350 firm licenses at table 1B) item 1 for option year 1	Per year	\$	\$
2	Maintenance and support on the 350 firm licenses at table 1B) item 1 for option year 2	Per year	\$	\$
3	Maintenance and support on the 350 firm licenses at table 1B) item 1 for option year 3	Per year	\$	\$
Total table 1D:				\$



Option to procure additional annual software licenses

TABLE 2A - Annual

A	B	C	D	E	F
Item #	Description	Unit of Issue	Quantity for evaluation purposes only	CEILING UNIT PRICE (GST/HST excluded)	TOTAL PRICE F = D x E
Web Page Editing Software Annual License – Ceiling price for optional additional users during the initial and optional periods					
1	Year 1: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 1.	Per User*	5	\$	\$
2	Option year 1: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 1.	Per User*	5	\$	\$
3	Option year 2: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 1.	Per User*	5	\$	\$
4	Option year 3: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 1.	Per User*	5	\$	\$
Total table 2A:					\$
*In order to provide for a common termination date, where additional licenses are acquired part way through the contract period, Canada will pay a pro-rated amount based on the prices set out in Table 2A, divided by twelve (12) and multiplied by the number of months remaining to the common subscription end date.					

OR



Option to procure additional perpetual software licenses

TABLE 2B - Perpetual

A	B	C	D	E	F
Item #	Description	Unit of Issue	Quantity for evaluation purposes only	CEILING UNIT PRICE (GST/HST excluded)	TOTAL PRICE F= D x E
Web Page Editing Software Perpetual License – Ceiling price for optional additional users during the initial and optional periods					
1	Year One: Option to procure additional Web Page Editing perpetual software licenses with one (1) year warranty and maintenance and support	Per User	5	\$	\$
2	Option year 1: Option to procure additional Web Page Editing perpetual software licenses with one (1) year warranty and maintenance and support	Per User	5	\$	\$
3	Option year 2: Option to procure additional Web Page Editing perpetual software licenses with one (1) year warranty and maintenance and support	Per User	5	\$	\$
4	Option year 3: Option to procure additional Web Page Editing perpetual software licenses with one (1) year warranty and maintenance and support	Per User	5	\$	\$
Total table 2B:					\$

AND



TABLE 2C - Perpetual

A	B	C	D	E	F
Item #	Description	Unit of Issue	Quantity for evaluation purposes only	CEILING UNIT PRICE (GST/HST excluded)	TOTAL PRICE F= D x E
Web Page Editing Software Perpetual License – Ceiling price for maintenance and support of the optional additional licenses during option years 1 – 3					
1	Maintenance and support on the optional Web Page editing licenses at Table 2B), item 2 above which shall commence upon expiry of the one year warranty (option year 1).	Per Year*	5	\$	\$
2	Maintenance and support on the optional Web Page editing licenses at Table 2B), item 3 above which shall commence upon expiry of the one year warranty (option year 2).	Per Year*	5	\$	\$
3	Maintenance and support on the optional Web Page editing licenses at Table 2B), item 4 above which shall commence upon expiry of the one year warranty (option year 3).	Per Year*	5	\$	\$
Total table 2C:					\$
*In order to provide for a common maintenance and support end date, where maintenance and support for additional licenses is acquired part way through the contract period, Canada will pay a pro-rated amount based on the prices set out in Table 2C, divided by twelve (12) and multiplied by the number of months remaining to the common maintenance and support end date.					



Total bid price for *Web Page Editing* Software Annual License

Total for Firm requirement annual license Table 1A	\$
Total for Optional requirements annual license Tables 1C and 2A	\$
Total Bid price for Web Page Editing software annual license (Tables 1A, 1C and 2A)	\$

OR

Total bid price for *Web Page Editing* Software Perpetual License

Total for Firm requirement perpetual license Table 1B	\$
Total for Optional requirements perpetual license Tables 1D, 2B and 2C	\$
Total Bid price for Web Page Editing software perpetual license (Tables 1B, 1D, 2B and 2C)	\$



ITEM 2 WEB PAGE AUTHORIZING AND MAINTENANCE SOFTWARE

FIRM REQUIREMENT FOR SOFTWARE LICENSES

Basis of Payment – Firm Requirement

For fulfilling all of its obligations as specified under the Contract, the Contractor will be paid firm unit prices for the software as set out below, DDP destination, Customs duty included, if applicable; and Goods and Services Tax or Harmonized Sales Tax extra, if applicable, in accordance with the Method of Payment and Invoicing clauses identified herein.

TABLE 3A - Annual

A	B	C
Item #	Description	All inclusive firm lot price (GST/HST excluded)
Web Page Authoring and Maintenance Software Annual License		
1	<i>Web Page Authoring and Maintenance annual software licenses for 200 users, including documentation, warranty and maintenance and support services, as defined in Annex A as item 2.</i>	\$
Total table 3A:		\$

OR

TABLE 3B - Perpetual

A	B	C	D	E
Item #	Description	Quantity	Firm Unit Price (GST/HST excluded)	Total Price E = C X D
Web Page Authoring and Maintenance Software Perpetual Licenses				
1	<i>Web Page Authoring and Maintenance perpetual user licenses, as defined in Annex A as item 2, with one (1) year warranty and maintenance and support.</i>	200	\$	\$
Total table 3B:				\$



OPTIONAL REQUIREMENTS

If the options identified below are exercised, the Contractor shall be paid the lesser of:

- a) The ceiling prices below or
- b) Firm prices negotiated between CRA and the Contractor prior to the exercising of the option;

DDP (delivered duty paid) to destination, packaging and shipping, customs duty and excise taxes included, GST/HST extra in accordance with the method of payment and invoicing clauses identified herein.

Option to renew the firm annual licenses (table 3A) for option years 1 - 3

TABLE 3C - Annual

A	B	C
Item #	Description	Ceiling lot price per year (GST/HST excluded)
Web Page Authoring and Maintenance Software Annual License		
1	Option year 1: Web Page Authoring and Maintenance annual software licenses for 200 users, including documentation, warranty and maintenance and support services,as defined in Annex A as item 2.	\$
2	Option year 2: Web Page Authoring and Maintenance annual software licenses for 200 users, including documentation, warranty and maintenance and support services,as defined in Annex A as item 2.	\$
3	Option year 3: Web Page Authoring and Maintenance annual software licenses for 200 users, including documentation, warranty and maintenance and support services,as defined in Annex A as item 2.	\$
Total table 3C:		\$

OR



Optional Maintenance and Support on firm requirement for Perpetual Licenses (at Table 3B) for option years 1 to 3

Table 3D - Perpetual

A	B	C	D	E
Item #	Description	Unit of Issue	Ceiling Lot Price per year (GST/HST excluded)	Total Price E = C X D
Web Page Authoring and Maintenance Software Perpetual Licenses M&S				
1	Maintenance and support on the 200 firm licenses at table 3B) item 2 for option year 1	Per year	\$	\$
2	Maintenance and support on the 200 firm licenses at table 3B) item 2 for option year 2	Per year	\$	\$
3	Maintenance and support on the 200 firm licenses at table 3B) item 2 for option year 3	Per year	\$	\$
Total table 3D:				\$



Option to procure additional annual software licenses

TABLE 4A - Annual

A	B	C	D	E	F
Item #	Description	Unit of Issue	Quantity for evaluation purposes only	CEILING UNIT PRICE (GST/HST excluded)	TOTAL PRICE F= D x E
Web Page Authoring and Maintenance Software Annual License – Ceiling price for optional additional users of the solution during the initial and optional periods					
1	Year 1: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 2.	Per User*	3	\$	\$
2	Option year 1: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 2.	Per User*	3	\$	\$
3	Option year 2: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 2.	Per User*	3	\$	\$
4	Option year 3: For the provision of an annual software license, including documentation, warranty and maintenance and support services as defined in Annex A as item 2.	Per User*	3	\$	\$
Total table 4A:					\$
*In order to provide for a common termination date, where additional licenses are acquired part way through the contract period, Canada will pay a pro-rated amount based on the prices set out in Table 4A, divided by twelve (12) and multiplied by the number of months remaining to the common subscription end date.					

OR



TABLE 4B - Perpetual

A Item #	B Description	C Unit of Issue	D Quantity for evaluation purposes only	E CEILING UNIT PRICE (GST/HST excluded)	F TOTAL PRICE F= D x E
Web Page Authoring and Maintenance Software Perpetual License – Ceiling price for optional additional users during the initial and optional periods					
1	Year One: Option to procure additional Web Page Authoring and Maintenance software licenses with one (1) year warranty and maintenance and support	Per User	3	\$	\$
2	Option year 1: Option to procure additional Web Page Authoring and Maintenance software licenses with one (1) year warranty and maintenance and support	Per User	3	\$	\$
3	Option year 2: Option to procure additional Web Page Authoring and Maintenance software licenses with one (1) year warranty and maintenance and support	Per User	3	\$	\$
4	Option year 3: Option to procure additional Web Page Authoring and Maintenance software licenses with one (1) year warranty and maintenance and support	Per User	3	\$	\$
Total table 4B:					\$

AND



TABLE 4C - Perpetual

A	B	C	D	E	F
Item #	Description	Unit of Issue	Quantity for evaluation purposes only	CEILING UNIT PRICE (GST/HST excluded)	TOTAL PRICE F= D x E
Web Page Authoring and Maintenance Software Perpetual License – Ceiling price for maintenance and support of the optional additional licenses during the option years 1 - 3					
1	Maintenance and support on the optional Web Page authoring and maintenance software licenses at Table 4B), item 2 above which shall commence upon expiry of the one year warranty (option year 1).	Per Year*	3	\$	\$
2	Maintenance and support on the optional Web Page authoring and maintenance licenses at Table 4B), item 3 above which shall commence upon expiry of the one year warranty (option year 2).	Per Year*	3	\$	\$
3	Maintenance and support on the optional Web Page authoring and maintenance licenses at Table 4B), item 4 above which shall commence upon expiry of the one year warranty (option year 3).	Per Year*	3	\$	\$
Total table 4C:					\$
*In order to provide for a common maintenance and support end date, where maintenance and support for additional licenses is acquired part way through the contract period, Canada will pay a pro-rated amount based on the prices set out in Table 4C, divided by twelve (12) and multiplied by the number of months remaining to the common maintenance and support end date.					



Total bid price for *Web Page Authoring and Maintenance Software Annual License*

Total for Firm requirement annual license Table 3A	\$
Total for Optional requirements annual license Tables 3C and 4A	\$
Total Bid price for Web Page Authoring and Maintenance software annual license (Tables 3A, 3C and 4A)	\$

OR

Total bid price for *Web Page Authoring and Maintenance Software Perpetual License*

Total for Firm requirement perpetual license Table 3B	\$
Total for Optional requirements perpetual license Tables 3D, 4B and 4C	\$
Total Bid price for Web Page Authoring and Maintenance software perpetual license (Tables 3B, 3D, 4B and 4C)	\$

ALL PAYMENTS ARE SUBJECT TO GOVERNMENT AUDIT

Bidder should indicate the name of the proposed product(s) below:

Web Page creation and maintenance Software			
Item	Name of proposed product(s)	Version #	License Type Check one only:
1 – Web page Editing Software			<input type="checkbox"/> Annual <i>or</i> <input type="checkbox"/> Perpetual
2 – Web page Authoring and maintenance Software			<input type="checkbox"/> Annual <i>or</i> <input type="checkbox"/> Perpetual

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED