

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Room 100,
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6
Bid Fax: (204) 983-0338

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Western Region
Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6

Title - Sujet Vehicle Rental, Miramar	
Solicitation No. - N° de l'invitation W0134-16R009/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client W0134-16R009	Date 2015-10-06
GETS Reference No. - N° de référence de SEAG PW-\$WPG-108-9607	
File No. - N° de dossier WPG-5-38142 (108)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-10-16	Time Zone Fuseau horaire Central Daylight Saving Time CDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Perkins, Bill	Buyer Id - Id de l'acheteur wpg108
Telephone No. - N° de téléphone (204) 229-0634 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See Herein.	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W0134-16R009/A

Amd. No. - N° de la modif.

002

Buyer ID - Id de l'acheteur

wpg108

Client Ref. No. - N° de réf. du client

W0134-16R009

File No. - N° du dossier

WPG-5-38142

CCC No./N° CCC - FMS No/ N° VME

This amendment 002 is hereby issued to amend solicitation No. W0134-16R009/A as follows:

To amend the table of vehicles in Annex A

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The Royal Canadian Air Force has a requirement for the rental of various vehicles in Miramar, California, USA between 20 Oct 2015 and 24 Nov 2015.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;

- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (1 hard copy)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

3.1.2 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Compliance with meeting all of the mandatory specification requirements, as identified under Annex "A", Requirement.

- b) Compliance with the Basis of Payment, as identified under Annex "B".

4.1.2 Financial Evaluation

SACC Manual Clause [A0222T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1 Basis of Selection

SACC Manual Clause A0069T (2007-05-25), Basis of Selection

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010C](#) (2015-07-03), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from **2015-October-20 to 2015-November-24** inclusive.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Bill Perkins
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch

Suite 100-167 Lombard Avenue
Winnipeg, MB R3B 0T6

Telephone: (204) 229-0634
Facsimile: (204) 983-7796
E-mail address: bill.perkins@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Procurement Authority

The Procurement Authority for the Contract is: TBD

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Project Authority

The Project Authority for the Contract is: TBD

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.4 Contractor's Representative

Name: _____

Title: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.7 **Payment**

6.7.1 **Basis of Payment - Firm Unit Price**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a "firm unit price)", as specified in the contract for a cost of \$ TBD .
Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 **Limitation of Price**

SACC Manual clause [C6000C](#) (2011-05-16) Limitation of Price

6.7.3 **Single Payment**

SACC Manual clause H1000C (2008-05-12) Single Payment

6.7.4 **SACC Manual Clauses**

[A9117C](#) (2007-11-30) - T1204 Direct Request by Customer Department
[C2000C](#) (2007-11-30) - Taxes Foreign-based Contractor
[C2002C](#) (2010-01-11) - Duties and Taxes - Foreign-based Contractor - State of California

6.7.4 **Method of Payment**

Upon arrival at the car rental facilities, the Contractor may request the imprint of a credit card. For all types of rental, under no circumstances can the Contractor charge an advanced payment or request a deposit.

Once the vehicle has been returned and inspected, an invoice must be submitted to Canada. If Canada has been charged with a rate that is not in accordance with the Contract, the Contractor must promptly refund any payment to Canada made in excess of the rates, as specified in Annex B, Basis of Payment

6.8 **Invoicing Instructions**

6.8.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6.8.2 Invoices must be distributed as follows:

- a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.9 Certifications

6.9.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions **2010C** (2015-07-03), General Conditions - Services (Medium Complexity);
- (d) Annex A, Requirement;
- (e) Annex B, Basis of Payment;
- (f) the Contractor's bid dated _____

6.12 Defence Contract

SACC Manual clause **A9006C** (2012-07-16), Defence Contract

6.13 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Articles 6.14 and Article 5 in Annex "A". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.13.1 Vehicles - Long Term Lease

1. Canada may decide not to purchase Collision, All Perils or Comprehensive insurance. The option that must be chosen by Canada when renting a vehicle must depend on the applicable *Treasury Board Risk Management Policy*.
2. In the event of an accident that is self-insured by Canada (as Lessee), Canada must obtain a written estimate for the repairs and, in consultation with the Contractor (as Lessor), must decide where the repairs are to be performed. If the Contractor decides to have the damage repaired at another place and the cost of said repairs is higher than the estimate obtained by Canada, Canada must only pay the lesser amount. Further, if the Contractor decides that the vehicle is to be repaired at a place other than the place Canada chooses, the Contractor must be responsible to pay transport costs of the vehicle to the alternate location.
3. When a rental vehicle is in a disabling accident, all rental charges must cease on said vehicle.

6.13.2 Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$1,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

ANNEX "A" - REQUIREMENT

The Royal Canadian Air Force has a requirement for rental vehicles in Miramar, California, USA between 20 October 2015 and 24 November 2015. 410 Tac F (OT) Sqn is seeking rental vehicles for Exercise Cougar South 2015 Part 2. Rental vehicles must meet the following requirements:

Rental cars must be clean, non-smoking and fully fueled for pick-up.

The drop off of vehicles at the Base Terminal at Marine Corps Air Station Miramar (a.k.a. MCAS Miramar) must be provided for vehicle pick-up on date required NLT 10:00 hours local time.

Drivers will be of all ages, including under 25 years of age. Fees must either be waived or accounted for separate from the cost of the rental vehicles.

Multiple driver fees must be waived, as all participants will be utilizing the vehicles.

Rates must not include mileage restrictions or limits.

Rentals must be able to cross State lines.

Cars must be mid-sized, vans must be able to carry a minimum of 6 passengers and the trucks must be a minimum ½ ton pick-up.

Any other incidental services will be part of a separate agreement with the participant.

Additional vehicles may be requested prior to 15 October 2015 to accommodate changes or increases in personnel attending the Exercise.

Break down of Vehicles:

11 x Cars

35 x Vans

3 x ½ ton truck (2 trucks with 2" hitch receiver)

Vehicle Rentals for 410 Squadron in MCAS Miramar, California:

A block of vehicles totaling 36 days for participants is estimated to be required from 20 October 2015 and 24 November 2015.

The following is an estimated breakdown requirement of the **cars** required:

Mon 19 Oct	Tue 20 Oct	Wed 21 Oct	Thu 22 Oct	Fri 23 Oct	Sat 24 Oct	Sun 25 Oct
0	4	4	4	11	11	11
Mon 26 Oct	Tue 27 Oct	Wed 28 Oct	Thu 29 Oct	Fri 30 Oct	Sat 31 Oct	Sun 1 Nov
11	11	11	11	11	11	11
Mon 2 Nov	Tue 3 Nov	Wed 4 Nov	Thu 5 Nov	Fri 6 Nov	Sat 7 Nov	Sun 8 Nov
11	11	11	11	11	11	11
Mon 9 Nov	Tue 10 Nov	Wed 11 Nov	Thu 12 Nov	Fri 13 Nov	Sat 14 Nov	Sun 15 Nov
11	11	11	11	11	11	11
Mon 16 Nov	Tue 17 Nov	Wed 18 Nov	Thu 19 Nov	Fri 20 Nov	Sat 21 Nov	Sun 22 Nov
11	11	11	11	11	11	11
Mon 23 Nov	Tue 24 Nov	Wed 25 Nov	Thu 26 Nov			
11	0	0	0			

The following is an estimated breakdown requirement of the **vans** required:

Mon 19 Oct	Tue 20 Oct	Wed 21 Oct	Thu 22 Oct	Fri 23 Oct	Sat 24 Oct	Sun 25 Oct
0	4	5	35	35	35	35
Mon 26 Oct	Tue 27 Oct	Wed 28 Oct	Thu 29 Oct	Fri 30 Oct	Sat 31 Oct	Sun 1 Nov
35	35	35	35	35	35	35
Mon 2 Nov	Tue 3 Nov	Wed 4 Nov	Thu 5 Nov	Fri 6 Nov	Sat 7 Nov	Sun 8 Nov
35	35	35	35	35	35	35
Mon 9 Nov	Tue 10 Nov	Wed 11 Nov	Thu 12 Nov	Fri 13 Nov	Sat 14 Nov	Sun 15 Nov
35	35	35	35	35	35	35

Mon 16 Nov	Tue 17 Nov	Wed 18 Nov	Thu 19 Nov	Fri 20 Nov	Sat 21 Nov	Sun 22 Nov
35	35	35	35	35	35	35
Mon 23 Nov	Tue 24 Nov	Wed 25 Nov	Thu 26 Nov			
35	0	0	0			

The following is an estimated breakdown requirement of the **½ ton pick-up (No Hitch)** required.

Mon 19 Oct	Tue 20 Oct	Wed 21 Oct	Thu 22 Oct	Fri 23 Oct	Sat 24 Oct	Sun 25 Oct
0	1	1	1	1	1	1
Mon 26 Oct	Tue 27 Oct	Wed 28 Oct	Thu 29 Oct	Fri 30 Oct	Sat 31 Oct	Sun 1 Nov
1	1	1	1	1	1	1
Mon 2 Nov	Tue 3 Nov	Wed 4 Nov	Thu 5 Nov	Fri 6 Nov	Sat 7 Nov	Sun 8 Nov
1	1	1	1	1	1	1
Mon 9 Nov	Tue 10 Nov	Wed 11 Nov	Thu 12 Nov	Fri 13 Nov	Sat 14 Nov	Sun 15 Nov
1	1	1	1	1	1	1
Mon 16 Nov	Tue 17 Nov	Wed 18 Nov	Thu 19 Nov	Fri 20 Nov	Sat 21 Nov	Sun 22 Nov
1	1	1	1	1	1	1
Mon 23 Nov	Tue 24 Nov	Wed 25 Nov	Thu 26 Nov			
1	0	0	0			

The following is an estimated breakdown requirement of the **½ ton pick-up with 2" hitch receiver** required.

Mon 19 Oct	Tue 20 Oct	Wed 21 Oct	Thu 22 Oct	Fri 23 Oct	Sat 24 Oct	Sun 25 Oct
0	2	2	2	2	2	2
Mon 26 Oct	Tue 27 Oct	Wed 28 Oct	Thu 29 Oct	Fri 30 Oct	Sat 31 Oct	Sun 1 Nov
2	2	2	2	2	2	2
Mon 2 Nov	Tue 3 Nov	Wed 4 Nov	Thu 5 Nov	Fri 6 Nov	Sat 7 Nov	Sun 8 Nov
2	2	2	2	2	2	2

Mon 9 Nov	Tue 10 Nov	Wed 11 Nov	Thu 12 Nov	Fri 13 Nov	Sat 14 Nov	Sun 15 Nov
2	2	2	2	2	2	2
Mon 16 Nov	Tue 17 Nov	Wed 18 Nov	Thu 19 Nov	Fri 20 Nov	Sat 21 Nov	Sun 22 Nov
2	2	2	2	2	2	2
Mon 23 Nov	Tue 24 Nov	Wed 25 Nov	Thu 26 Nov			
2	0	0	0			

Canada guarantees a minimum of 5 vehicles from 20 October 2015 and 24 November 2015.

- a) Rates and Insurance: Optional CDW insurance (Collision Damage Waiver) must be offered separately. The CDW rate must provide coverage that fully insures Canada and CAF personnel with nil-deductible against collision, loss, damage, fire, theft, vandalism, tire, glass damage or vehicle loss, except in cases in which CAF personnel have been charged and convicted of an indictable offense while using the rental vehicle. The CDW rate must provide coverage when the vehicle is used on unpaved roads, as long as these roads are maintained by some level of government (Federal, State or Municipal). All vehicles must include supplemental liability coverage up to \$1,000,000 and this insurance must remain the insurance of first instance.
- b) For weekly rates, rental costs must be no more than 6 times the applicable daily rates.
- c) Establishment Capacity: The full provision of rentals must be available for pick-up on the requested dates NLT 10:00 hours local time. If the rental type is not available, an upgraded model must be provided at no additional cost.
- d) Reservations: Vehicle rental reservations will be made by a driver OPI list that includes a clear listing of the name, arrival/departure dates, drivers' licenses and types of vehicle desired for each individual. The driver OPI list must be received no later than 48 hours prior to arrival, 18 October 2015. All reservations made by vehicle list will be guaranteed for arrival. Rental agreements must be created prior to arrival to reduce the time it takes to pick up each car. A full list of the assigned drivers with rental vehicle model, type, colour and applicable license plates for the rental vehicles must be provided to 410 Sqn NLT 18 October 2015.
- e) Members of the CAF under the age of 21 years old: Members under the age of 21 years old will not be authorized to drive the rental vehicles.
- f) Payment. Payment will be done by Visa credit card or invoice at the end of the Exercise.
- g) Mechanical Breakdown. In the event of a rental vehicle mechanical break-down, it must be replaced promptly with a similar vehicle. If it cannot be replaced promptly, the Contractor will be required to upgrade the vehicle at the same rate as the broken vehicle.
- h) Normal Wear and Tear
The term "normal wear and tear" refers to the natural amount of deterioration, which can be expected over the term of the rental and include:

- tire wear, paint chips and minor scratches that do not extend to the base metal;

- all paint scratches and paint wear and minor dents to interior, top rails and tailgates of pick-up trucks;
- paint chips caused by stones thrown by the wheels of the vehicles;
- frayed or stretched emergency brake cables;
- interior wear and tear of vehicles not including holes, burns or tears of interior surfaces;
- interior wear of trucks including all paint scratches;
- tire wear and damage, provided that the tires meet provincial safety standards;

i) Traffic Violations

DND will be responsible for all costs associated with Highway Traffic Act violations, parking infractions, toll fees, red light camera violations and impound fees.

All ticket fines will be processed by the Offeror. An invoice recovering these costs along with any administration fees will be forwarded to the applicable DND location for payment within two months of receipt of fine.

ANNEX "B" - BASIS OF PAYMENT

The Bidder must provide vehicle rental services in accordance with Annex "A" – Requirement at the following rates. Basis of payment will be firm daily rate per vehicle with unlimited mileage, US dollars, taxes not included. All other fees must be included in the daily rate: Airport Concession Recovery Fee, Energy Recovery Fee, or any other fees or surcharges, if applicable.

If a vehicle is rented for a period of seven consecutive days, the weekly rate must be computed at no greater than:

- six (6) times the daily car rental rate, plus
- six (6) times the daily CDW rate if the coverage was purchased by Canada User from the Contractor, and
- any applicable taxes, if applicable.

Indicate % of applicable State Tax: _____

Indicate % of applicable Local Tax: _____

Surcharge for drivers between 21 and 24 years old: _____

The Bidder should provide the Make/Model offered for each vehicle type.

Item	Type of Vehicle	Start Date 2015	End Date 2015	Estimated Number of Vehicles		Firm Rental Rate USD	Total Estimated value USD	CDW Daily Rate
1.	Standard-size sedan car, 4 or 5 passenger	20 Oct.	24 Nov	per day	11	\$	\$	\$
				per week	11	\$	\$	\$
				per month	11	\$	\$	\$
2.	Passenger Van, minimum 6 passenger	20 Oct.	24 Nov	per day	27	\$	\$	\$
				per week	27	\$	\$	\$
				per month	27	\$	\$	\$
3.	Pick-up Truck, ½ ton	20 Oct.	24 Nov	per day	1	\$	\$	\$
				per week	1	\$	\$	\$
				per month	1	\$	\$	\$
4.	Pick-up Truck, ½ ton, with 2" hitch receiver	20 Oct.	24 Nov	per day	2	\$	\$	\$
				per week	2	\$	\$	\$
				per month	2	\$	\$	\$
	Total estimated value of contract:						\$	