



## **ADDENDUM TO REQUEST FOR PROPOSALS (RFP)**

The purpose of this Addendum is to provide answers to 4 questions received against RFP #ABDBI-2015-106731-BD.

- 1) Question 1: Are special Security Requirements to be considered aside from the VISA and Health Certificate? (PAGE 14 – Security Requirements)

Answer 1: Prior to contract award, the Embassy shall complete the necessary paperwork to ascertain that the proposed resources maintain a valid security clearance as described in the solicitation document. The application and maintenance of all VISA certificates for the proposed resources remains the responsibility of the Contractor however, the Embassy reserve the right to access these certificates throughout the duration of the contract.

- 2) Question 2: Is it mandatory to employ the existing staff? (PAGE 26 – Status and availability of resources)

Answer 2: In UAE, there is no legal requirement to employ the same staff from the incumbent if we change the vendor.

- 3) Question 3: What is the expected number of staff usually requested for event – clean ups?

Answer 3: Up to 2 cleaners may be required for event clean-ups.

- 4) Question 4: Are materials such as light bulbs and fluorescents tubes to be considered in the calculation? Please specify type and number required per year (PAGE 46 – Definitions)

Answer 4: No, light bulbs and fluorescent tubes shall be provided by the Embassy.

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