

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions Travaux  
publics et Services gouvernementaux Canada  
Room 100,  
167 Lombard Ave.  
Winnipeg  
Manitoba  
R3B 0T6  
Bid Fax: (204) 983-0338

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Public Works and Government Services Canada -  
Western Region  
Room 100  
167 Lombard Ave.  
Winnipeg  
Manitoba  
R3B 0T6

<b>Title - Sujet</b> Grass Cutting Services, Shilo	
<b>Solicitation No. - N° de l'invitation</b> W0118-15S087/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W0118-15S087	<b>Date</b> 2015-10-07
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$WPG-114-9574	
<b>File No. - N° de dossier</b> WPG-5-38062 (114)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-10-16</b>	<b>Time Zone</b> Fuseau horaire Central Daylight Saving Time CDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Kwan, Eric	<b>Buyer Id - Id de l'acheteur</b> wpg114
<b>Telephone No. - N° de téléphone</b> (204) 899-5459 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> (type or print) <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

W0118-15S087/A

Amd. No. - N° de la modif.

001

Buyer ID - Id de l'acheteur

wpg114

Client Ref. No. - N° de réf. du client

W0118-15S087

File No. - N° du dossier

WPG-5-38062

CCC No./N° CCC - FMS No/ N° VME

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This Amendment 001 to Solicitation No. W0118-15S087/A is raised to address the following:

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**Key:**

Part A: Question and Answers arising from Optional Site Visit on September 22, 2015.

Part B: Revisions

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**Part A : Questions and Answers**

**Q1:** How is pricing for each area indicated?

**A1:** Prices for areas are indicated by colour.

**Q2:** How will Task Authorizations (TA) be requested?

**A2:** Task Authorizations will be requested according to grouped area Yellow/Green and Blue/Red.

**Q3:** Which area currently needs servicing?

**A3:** Area 4 (blue shaded map area) is currently being serviced by internal staff but may require occasional servicing. Currently Area 1 (yellow shaded map area), Area 2 (red shaded map area) and Area 3 (green shaded map area) require servicing.

**Q4:** What is the order of priority for each area?

**A4:** Area 1 (yellow shaded map area) is first priority, Area 2 (red shaded map area) is second, Area 3 (green shaded map area) is third and Area 4 (blue shaded map area) is fourth.

**Q5:** Area 1 (yellow shaded map area) requires more time to service than the other areas. If grouping Area 1 (yellow shaded map area) and Area 3 (green shaded map area) together, the price for Area 3 (green shaded map area) will rise. Can the areas be split differently or addressed by acre?

**A5:** No, area groupings will not change.

**Q6:** The pricing schedules estimate a maximum of 10 full area cuts will be required per season. Is it possible to indicate a minimum so that pricing estimates are more accurate?

**A6:** As indicated on page 10 of 35 at 6.1.1.4 Minimum Work Guarantee – All the Work – Task Authorizations, item 2: Canada's obligation under the contract is to request Work in the amount of the Minimum Contract Value (10%). No further minimum work guarantees will be offered due to the nature of the requirement (i.e. weather, number of events, and availability of staff).

**Q7:** How will evaluation criteria be used to screen bidders who would not be able to deliver the required services (i.e. lack of staff and/or equipment)?

**A7:** Once a bid is determined to be in compliance with the mandatory technical criteria, the bid will proceed onto the point-rated evaluation referenced in Annex D. Upon meeting the minimum pass mark for each criteria, the bid will proceed onto the financial evaluation based on lowest price. If the contractor is unable to deliver the services outlined in the contract, the contract will be terminated.

**Q8:** When is the Federal Government's fiscal year-end?

**A8:** The Federal Government's fiscal year-end is March 31, 2016.

**Q9:** The statement of work indicates the maximum height of grass for each area that needs to be serviced. In the event that a Task Authorization is received when the grass height has surpassed the maximum height, will the contractor be penalised?

**A9:** The Department of National Defence will issue Task Authorizations to the contractor before the grass height reaches the maximum limit.

**Q10:** Can bids be faxed?

**A10:** Yes, bids can be faxed and/or couriered; however confirmation of bid receipt will not be issued by Public Works & Government Services Canada (PWGSC).

## **Part B : Revisions**

1. Refer to Request For Proposal, Page 1 of 2:

**INSERT:**

FAX No. (204) 983-0338

**DELETE:**

Solicitation closes at 02:00 PM on 2015-10-13

**INSERT:**

Solicitation closes at 02:00 PM on 2015-10-16

2. Refer to 6.4.1 Period of the Contract, Page 11 of 35:

**DELETE:**

The period of the contract is from 01 October 2015 to 22 August 2016.

**INSERT:**

The period of the contract is from 01 November 2015 to 31 October 2016.

3. Refer to 6.7.4 Monthly Payment, Page 13 of 35:

**DELETE:**

6.7.4 Monthly Payment

SACC Manual Clause [H1008C](#) (2008-05-12), Monthly Payment

**INSERT:**

6.7.4 Multiple Payment

SACC Manual Clause [H1001C](#) (2008-05-12), Multiple Payments

4. Refer to Annex A - Statement of Work at SCOPE OF WORK:

**INSERT:**

c. The order of priority for each area is as follows: Area 1 (yellow shaded map area) is first priority, Area 2 (red shaded map area) is second, Area 3 (green shaded map area) is third and Area 4 (blue shaded map area) is fourth.

5. Refer to Annex B – Basis of Payment, page 18 of 35 at PRICING SCHEDULES - 1. DIVISION A (AREAS 1 AND 3) a. 01 October 2015 to 22 August 2016:

**DELETE:**

1. **MOWING AND TRIMMING:** Payment will be made for the actual number of acres cut on a monthly basis to maintain grass height specifications for Area 1 and 3 as indicated in Annex A, Statement of Work. Total acreage for Division A is approximately 105 acres. It is anticipated a maximum of 10 full area cuts will be required per season.

**INSERT:**

1. **MOWING AND TRIMMING:** Payment will be made for the actual number of acres cut on a monthly basis to maintain grass height specifications for Area 1 and 3 as indicated in Annex A, Statement of Work. Total acreage for Division A is approximately 90.3 acres. It is anticipated a maximum of 10 full area cuts will be required per season.

6. Refer to page 19 of 35 at b. OPTION YEAR ONE: 23 August 2016 to 22 August 2017:

**DELETE:**

1. **MOWING AND TRIMMING:** Payment will be made for the actual number of acres cut on a monthly basis to maintain grass height specifications for Area 1 and 3 as indicated in Annex A, Statement of Work. Total acreage for Division A is approximately 105 acres. It is anticipated a maximum of 10 full area cuts will be required per season.

**INSERT:**

1. **MOWING AND TRIMMING:** Payment will be made for the actual number of acres cut on a monthly basis to maintain grass height specifications for Area 1 and 3 as indicated in Annex A, Statement of Work. Total acreage for Division A is approximately 90.3 acres. It is anticipated a maximum of 10 full area cuts will be required per season.

7. Refer to page 21 of 35 at c. OPTION YEAR TWO: 23 August 2017 to 22 August 2018:

**DELETE:**

1. **MOWING AND TRIMMING:** Payment will be made for the actual number of acres cut on a monthly

basis to maintain grass height specifications for Area 1 and 3 as indicated in Annex A, Statement of Work. Total acreage for Division A is approximately 105 acres. It is anticipated a maximum of 10 full area cuts will be required per season.

**INSERT:**

1. **MOWING AND TRIMMING:** Payment will be made for the actual number of acres cut on a monthly basis to maintain grass height specifications for Area 1 and 3 as indicated in Annex A, Statement of Work. Total acreage for Division A is approximately 90.3 acres. It is anticipated a maximum of 10 full area cuts will be required per season.

**All other terms and conditions remain the same.**