

Amendment to Solicitation# 1000170112 and 1000170113

To All Bidders:

Please be advised that the Department has been asked for clarification relative to the above-mentioned Solicitations and we would like to submit the following information to all prospective bidders to assist in the formulation of bid packages:

Question 1:

Part 4 – Evaluation Procedures and Basis of Selection - Mandatory Technical Criteria, M3 last bullet point:

- *The method of service delivery*

Can more specifics be provided on what is meant by "method of service delivery"? For example, is service delivered through a Standing Offer the type of information this bullet point is requesting?

Answer 1:

Though a Standing Offer is one type of service delivery that could be included however other types of service delivery could be acceptable such as service delivered as a sub-consultant or as a prime contractor.

Question 2:

Part 4 – Evaluation Procedures and Basis of Selection – Point Rated Technical Criteria R2.3 Approach And Methodology, bullet point 3:

- *program/requirement analysis and definition process*

Can you please provide further detail on what is meant by "program/requirement analysis and definition process"?

Answer 2:

The program/requirement analysis and definition process is how the Consultant's team of staff will evaluate what is required to complete the project.