

**REQUEST FOR PREQUALIFICATION**

NCC TENDER FILE NO.

**LW007**

Request for Prequalification of:  
**GENERAL CONTRACTORS**

Project:  
**THE CONSTRUCTION OF:**

**THE NATIONAL HOLOCAUST MONUMENT AND TRANSITION ZONE**

Date Issued: October 15, 2015

Request for Prequalification, NCC Tender File # LW007

Solicitation Closes: November 25, 2015 at 3:00pm, Ottawa time

## REQUEST FOR PREQUALIFICATION

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### SECTION 1 – GENERAL INFORMATION

#### 1.1 Request for Prequalification

The National Capital Commission (NCC) invites General Contractors to respond to this Request for Prequalification for the general contractor for the construction in Ottawa, Ontario of the:

#### **NATIONAL HOLOCAUST MONUMENT and transition zone.**

#### 1.2 Process

The prequalification process is to select a General Contractor for the proposed project, demonstrating a record of successful, quality and timely completion of projects of comparable scale, scope and activities as the National Holocaust Monument project. This process will allow those selected companies to bid on the assigned tender package. The package will include technical drawings and specifications of all the components and parts.

In September 2014, a pre-qualification process (NG267) for Contractors was carried out which resulted in the pre-qualification of nine (9) General Contractors. The nine Contractors who qualified in the September 2014 Request for Prequalification do not have to re-submit and will automatically retain their prequalification for this project. The re-publishing of the request for prequalification is due to trade agreement requirements.

#### 1.3 Terms

The work included will take place at the north east corner of Booth and Wellington streets in Ottawa (Ontario), implemented from March 2016 with substantial completion in December 2016.

#### 1.4 Background on the project

Jointly funded by the National Holocaust Development Council and the Government of Canada, this important new monument will ensure that the lessons of the Holocaust remain within the national consciousness. The design competition resulted in the selection of the design *Landscape of Loss, Memory and Survival* by the consulting team of Lord Cultural Resources, Studio Daniel Libeskind, Claude Cormier + Associés, Edward Burtynsky and Doris Bergen. The design consultants are currently evolving the design and producing the tender package. The NCC is managing the design and construction of the project.

The project will be located on a 0.44 ha triangular site located at the north east corner of Wellington and Booth Streets in Ottawa's LeBreton Flats. The project will include an 11m wide strip along the north side of the monument site, called the transition zone. The site is the south part of a currently undeveloped block owned by the NCC and bound by Wellington, Booth and a storm water pond to the north.

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## 1.5 Project description

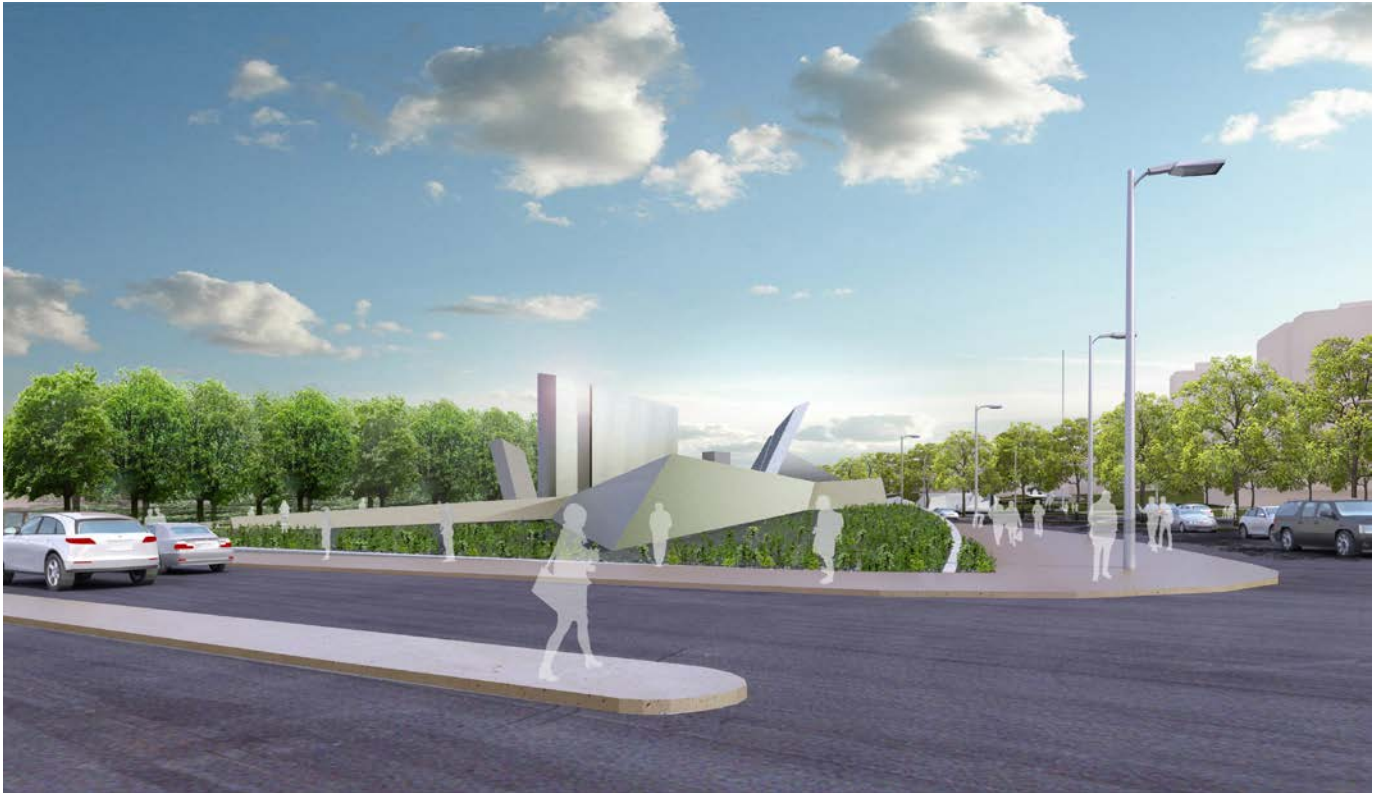


Figure 1: draft design rendering, subject to change prior to tender

The above rendering and the following description indicate the proposed design features. The final tender package is not yet complete, therefore the features and details are subject to change.

The National Holocaust Monument will consist of a series of concrete walls of varying heights and angles in the form of a Star of David, with six triangular-shaped wedges surrounding a 400m<sup>2</sup> central gathering space. Enlarged landscape photos will be installed on the concrete walls (fabrication and installation by others).

Visitors will enter through a main entry ramp at the north-west corner of the site on Booth Street across from Vimy Street and descend roughly 1m down a 28m long ramp with gradually rising retaining walls into a 80m<sup>2</sup> orientation area that is one of the six wedges forming the star. From the central gathering space, visitors will see the other five triangular wedges:

- a 65m<sup>2</sup> contemplation space, featuring an eternal flame and the highest point in the monument;
- other wedges that total approximately 400m<sup>2</sup>;
- a 200m<sup>2</sup> upper plaza.

The plaza is accessed via the Stairs of Hope, a 32-step concrete stairway beside a concrete wall. A LULA elevator will allow UA access to the upper plaza. From the east corner of the monument, the upper plaza can be accessed from a set of concrete stairs just off of Wellington Street. Another egress point to the monument is a set of concrete stairs leading down from the east corner into the memento area. Pavements will be primarily CIP broom-finished concrete slab.

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Surrounding the external perimeter of the walls will be an ascending plane covered with low coniferous shrubs and riverwash stone of various sizes, sloping up from the surrounding sidewalks to the walls. The ascending plane along Wellington will be above a retaining wall that will gradually rise from ground level near Booth Street to the height of the upper plaza on the east corner of the site. The ascending plane along the north side of the monument will rise from a retaining wall along the transition zone.

Lighting will include both practical and artistic elements. A 35m<sup>2</sup> mechanical room under the upper plaza can be accessed from the lower eastern entry. All servicing will connect to existing utilities located on NCC land on the same block, except for a gas line. Surface drainage will occur through trench drains and catch basins located within the monument and sub-drains around the perimeter planting areas, connecting to an existing storm sewer line near the north-west corner of the site. The base of the foundations will also include sub-drains. Several power outlets located throughout the monument will provide electricity for events and maintenance. Connection to a water line will supply water for irrigation, cleaning and other maintenance. A snow melting system will be installed under part of the concrete slab to facilitate visitor use in the winter.

An existing drainage inlet in the north west corner of the transition zone connecting the municipal storm sewer line will be removed and a new inlet will be installed for drainage from a grassed area north of the transition zone. This will connect to the existing municipal storm sewer line to which the original inlet connected, as will the pipes from the trench drains, catch basins and sub-drains from the monument.

The transition zone will be an 11 metre-wide strip just north of the monument, along its entire north side in alignment with Vimy Street to the west and Lett Street where it meets Wellington to the east. The transition zone will serve as a visual buffer to the land to the north and facilitate pedestrian access to the monument. It will consist of two rows of shrubs with a row of trees on either side of a 5 metre wide unit paver strip, as well as benches, waste receptacles and lighting. Removable steel bollards at both the Booth and Wellington Street access points will prevent vehicular entry unless removed for events.

### **1.6 Key considerations:**

The monument is a priority commemoration project for the Government of Canada expected to result in a durable, high quality, world-class product, while adhering to the budget and the schedule requirements outlined above. It will require careful coordination of services and subcontractors in a wide range of areas including: concrete walls, retaining walls, steps; paving materials; soft landscaping; and installation of storm water infrastructure as well as electric and mechanical items such as a LULA elevator and snow melting system.

The General Contractor must demonstrate experience in delivery of projects in outdoor cold climate conditions, especially involving concrete work. They must also demonstrate experience and ability in delivering high quality projects on-time and on-budget.

The NCC completed site remediation to remove contaminated soil from the site, leaving the monument site excavated down to bedrock and the transition zone down approximately 600mm below proposed finished grade. In addition to this, the remediation provides several benefits to the site mobilization which will remain in place after the remediation through to the end of the monument construction, including:

- a chain link fence installed around the perimeter. It extends 40 metres north of the transition zone for a staging area;
- a vehicle ramp from the eastern entry;

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- an automated signalization system at the intersection of Wellington and Lett streets and a curb cut for site access.

The NCC will obtain a building permit and has obtained site plan approval from the City of Ottawa as well as approvals for servicing hook-ups. The site is surrounded by busy roads on two sides, although a generous flat, grassed staging areas is located immediately to its north.

### 1.7 Required expertise

The General Contractor must demonstrate their expertise in the work expected to be implemented in this project, i.e. the supply and installation of the above described project features including, but not limited to:

1. all concrete work, including specialized formwork, for all walls and retaining walls and their foundations and footings;
2. all pavements, steps, ramps and paths including their foundations;
3. all soft landscaping including soil, planting and mulch;
4. all storm water, water, gas, mechanical, elevator, electrical and lighting systems.

### 1.8 MANDATORY Requirements

A mandatory requirement is a minimum standard that a response to this Request for Prequalification must meet in order to be considered for further evaluation. The mandatory requirement is identified in Section 3.

**Caution:** Request for Prequalification responses which fail, in the sole discretion of NCC, to meet the mandatory requirement, will be eliminated from further consideration in the evaluation process.

### 1.9 Evaluation and Selection

The selection of Proponents to participate in the subsequent tendering process shall be at the sole discretion of the NCC and the NCC reserves the right to accept or reject any or all responses to this Request for Prequalification.

NCC shall conduct the Request for Prequalification process in a fair manner and will treat all Proponents equitably. Objective standards and evaluation criteria will be applied uniformly to all Proponents.

### 1.10 Evaluation Methodology

The NCC shall evaluate and numerically score each response in accordance with the attached Evaluation Criteria and Rated Requirements grids. The highest ranked Proponents, everyone who passes in each category and has a total score of at least 75 points, will be invited to participate in the subsequent tendering process. The evaluation will be based solely on the information submitted in this tendering process.

A response that is deemed by the NCC to be non-compliant in any mandatory requirement will be eliminated from further consideration. Notification of the short-listed Contractors will be made following evaluation of the responses.

### 1.11 Bonding

The successful General Contractor in the subsequent tendering process will be required to provide a Performance Bond for 50% of the total value of this contract (including taxes) and a Payment of Labour and Material Bond for 50% of the total value of the contract (including taxes) or "Cash" in the amount of 20% of the total value of the contract as a result of this Prequalification.

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**LW007****1.12 Compensation**

The NCC shall not be obligated to reimburse or compensate any Proponent for any costs incurred in connection with the preparation of a response to this Request for Prequalification. All copies of documents submitted in response to this Request for Prequalification shall become the property of the NCC and will not be returned.

**1.13 Security Requirements**

The successful Proponent/Contractor, including subcontractors, in the subsequent tendering process, will be required to complete and submit security screening application forms, to the level of "Reliability" for all personnel carrying out work at the place of work.

**1.15 Insurance**

The successful General Contractor(s), in the subsequent tendering process, will be required to provide a minimum of \$5M of Commercial General Liability and name the NCC as additional insured.

**1.16 Permits and By-laws**

The successful General Contractor, in the subsequent tendering process shall make himself fully acquainted with all provincial, local and other by-laws relating to the work of that contract, as he will be required to comply with such by-laws without extra compensation of any nature. Obtain and pay for permits and other such licenses required for that project and pay for any other charges incidental to such permits.

**1.17 Inquiries**

Enquiries regarding this tender must be submitted in writing to the following: Lana Wilson, Senior Contract Officer, e-mail address: [Lana.Wilson@ncc-ccn.ca](mailto:Lana.Wilson@ncc-ccn.ca). Enquiries should be received no later than seven (7) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer not being provided.

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**LW007****SECTION 2 – SUBMISSION INSTRUCTION**

The purpose of Section 2 is to inform the Proponent about NCC procedures and rules pertaining to this Request for Prequalification process.

**2.1 Delivery Instructions and Deadline**

Timely and correct delivery of submissions to the exact specified Request for Prequalification response delivery address is the sole responsibility of the Proponent.

One (1) original and five (5) copies of the complete Request for Prequalification response are to be submitted and shall become the property of NCC.

Each request for prequalification response, including supporting documentation, must be delivered in a sealed package. Any Request for Prequalification response sent by facsimile or e-mail will not be accepted.

The outermost packaging of the Request for Prequalification response must indicate all of the following information and be addressed exactly as follows:

***Request for Submissions for Prequalification******Refer to NCC tender file LW007***

Procurement Service  
National Capital Commission  
40 Elgin Street, 3<sup>rd</sup> Floor Service Centre  
Ottawa ON K1P 1C7

Each request for prequalification response must be received at the exact location as specified above before the submission deadline set as:

**November 25, 2015 at 3:00pm Ottawa time**

Any Request for Prequalification response arriving late will be automatically rejected and returned, unopened, to the Proponent.

**2.2 Inquiries**

All questions regarding this Request for Prequalification must be sent in writing by e-mail or facsimile to the following:

***Lana Wilson***

Senior Contract Officer  
National Capital Commission

E-mail: [lane.wilson@ncc-ccn.ca](mailto:lane.wilson@ncc-ccn.ca)

Fax: (613) 239-5007

Information given verbally by any person within NCC shall not be binding upon NCC. Proponents must have written confirmation from the NCC for any changes, alterations, etc., concerning this Request for Prequalification. NCC cannot guarantee a reply to inquiries received less than ten (10) calendar days prior to the closing date.

NCC will determine, at its sole discretion, whether it will respond to questions. All written questions submitted, which in the opinion of NCC affect all Proponents, will be answered by NCC and posted on [buyandsell.gc.ca](http://buyandsell.gc.ca) for all Proponents. All identification related to the inquiry will be removed in the response.

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In the event that it becomes necessary to revise any part of the Request for Prequalification as a result of any inquiry or for any other reason, an addendum to this Request for Prequalification will be issued and posted on [buyandsell.gc.ca](http://buyandsell.gc.ca).

**2.3 Changes to Submission**

A Request for Prequalification response submitted in accordance with the Request for Prequalification, and notwithstanding that Request for Prequalification responses may not be initially submitted by facsimile, may be amended by letter or facsimile provided that revision is received at the office designated for the receipt of Request for Prequalification responses, on or before the date and time set for the receipt of Request for Prequalification responses. The revision must be on the Proponent's letterhead or bear a signature that identifies the Proponent, and must clearly identify the change(s) to be applied to the original Request for Prequalification response.

**2.4 Liability for Errors**

While the NCC has made considerable efforts to ensure an accurate representation of information in this Request for Prequalification, the information contained in this Request for Prequalification is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by NCC, nor is it necessarily comprehensive or exhaustive. Nothing in this Request for Prequalification is intended to relieve Proponents from forming their own opinions and conclusions in respect of the matters addressed in this Request for Prequalification.

**2.5 Proprietary Information**

This Request for Prequalification and all supporting documentation has been prepared by the NCC and remains the sole property of the NCC, Ottawa, Canada. The information is provided to the Proponent solely for its use in connection with the preparation of a response to this Request for Prequalification and shall be considered to be the proprietary and confidential information of the NCC. These documents are not to be reproduced, copied, loaned or otherwise disclosed directly or indirectly, to any third party except those of the Proponent's employees having a need to know for the preparation of the Request for Prequalification response. The Proponent further agrees not to use them for any purpose other than that for which they are specifically furnished.



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**LW007****SECTION 3 – REQUEST FOR PREQUALIFICATION RESPONSE REQUIREMENTS**

This section of the Request for Prequalification provides the prospective Proponent with the information that shall be provided in their response.

**3.1 Prequalification responses MANDATORY**

Contractors interested in submitting shall complete the response templates that follow: “General Contractor’s Qualification Statement/Company Profile” (pages 11-12); as well as one response template per project for “Examples of Previous Projects/Client Letters” (pages 14-15) in order to be considered. Proponents shall complete the forms in a clear and legible fashion.

**3.2 General Contractors’ Qualification Statement/Company Profile**

To help the NCC evaluate the Proponent’s ability to meet project requirements and expectations, proponents shall provide the General Contractors’ Qualification Statement/Company Profile (see attached template) including the resumes for the project manager and key staff for the proposed project.

**3.3 Examples of Previous Projects**

To help the NCC evaluate the Proponent’s ability to meet project requirements and expectations, proponents shall provide Examples of Previous Projects (see attached template) demonstrating the quality and nature of the work for a minimum of three (3) projects your firm is handling as of this date or has handled in the last ten (10) years that are comparable in scale and scope of work to the proposed project. The examples must include photographs illustrating the quality and nature of the work. One form should be filled in for each project.

**3.4 Client Letters**

A letter from the key client representative for each of the Examples of Previous Projects the proponent is submitting for 3.3 above must be submitted. This should include the client’s confirmation of key information presented in the project examples and include their contact information. The NCC may contact these clients for verification and clarification of information.

**3.5 Bonding capabilities**

The Proponent shall provide a letter from an acceptable bonding company (see <http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appl> ) showing that the Proponent is able to provide Performance and Labour and Material bonds each for 50% of the total of the contract resulting from this prequalification process or a letter from a financial institution indicating that the Proponent has sufficient working capital to provide a 20% certified check of the value of the contract resulting from this prequalification process.

**3.6 Health and safety**

The Proponent shall provide a brief description of the firm’s health and safety policy and record of “lost time accidents” over the last five years.

**3.7 Evaluation Criteria and Rated Requirements Grids**

The Evaluation Criteria and Rated Requirements grids shown on the next pages explains the scoring system that will be applied to this prequalification exercise.

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| <b>EVALUATION CRITERIA PER CATEGORY (minimum total score of 75 is required to prequalify)</b> |
|---|
| <b>Excellent:</b> exceeds requirements (90-100% of possible score).                           |
| <b>Very good;</b> fully satisfies requirements (80-90% of possible score)                     |
| <b>Acceptable:</b> fully satisfies most requirements (75-80% of possible score).              |
| <b>Not acceptable:</b> does not satisfy most requirements (0-75% of possible score).          |

The Contractor’s Qualification Statement/Company Profile, Examples of Previous Projects and Client Letters will be evaluated and scored based on the following rated requirements:

|          | <b>RATED REQUIREMENTS</b>   | <b>Score</b> |
|----------|---|--------------|
| <b>1</b> | General contractor's comparable experience and ability to deliver project implementation within a scale, complexity and scope of work similar to this project involving the key components outlined in 1.7 <i>Required Expertise</i> . Fifty percent of the points in this criterion are for concrete work, 30% are for hard and soft landscape and 20% are for all other key components identified in 1.7. Proponents must obtain a passing mark of 45 in this section to continue to item 2.  | <b>60</b>    |
| <b>2</b> | Demonstration of delivery of projects in outdoor cold climate conditions. Proponents must obtain a passing mark of 3.5 in this section to continue to item 3.   | <b>5</b>     |
| <b>3</b> | Demonstration of General Contractor and project manager/key staff for the monument ability to complete projects on-time and on-budget and to achieve well-executed projects of this nature, scale and scope to high quality standards and client expectations. For projects where final contract cost is more than 8% higher than contract award value or more than 10% past the scheduled completion date, was the explanation reasonable and credible? Proponents must obtain a passing mark of 18.5 in this section to continue to item 4. | <b>25</b>    |
| <b>4</b> | Financial resources for work of this nature. This will be evaluated from letters regarding Financial Capability and Bonding. Proponents must obtain a passing mark of 3.5 in this section to continue to item 5.  | <b>5</b>     |
| <b>5</b> | Health and Safety policy statement and Record of Lost Time Accidents. Proponents must obtain a passing mark of 3.5 in this section.   | <b>5</b>     |
|          | <b>TOTAL</b>  | <b>100</b>   |

The prequalification responses will be evaluated and points given according to the above two tables. Proponents with a total score of 75 and over will be invited to participate in the subsequent tender process.

**Note:**

- The maximum available points = 100pts
- The evaluation committee will be scoring using increments of 0.5
- In order to be prequalified:
  - a proponent needs to achieve a minimum overall score of 75 points
  - a proponent needs to achieve 75% of the available points for each and every criterion.

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**GENERAL CONTRACTORS' QUALIFICATION STATEMENT / COMPANY PROFILE**

This document is intended to provide information on the capacity, skill and experience of the General Contractor, as well as the proposed Project Manager and key staff. The Proponent may supplement information requested with additional sheets if required.

**1- Applicant Name**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
 e-mail \_\_\_\_\_

**2- Legal Structure of Contractor**

Year Established \_\_\_\_\_ Joint Venture \_\_\_\_\_  
 Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Registered \_\_\_\_\_  
 Sole Proprietor \_\_\_\_\_ Other \_\_\_\_\_

**3- The names and Titles of Officers, Partners, Principal**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**4- Approximate annual value of similar work as the work included in this contract, in Canada for the last five (5) years**

2014 \$ \_\_\_\_\_  
 2013 \$ \_\_\_\_\_  
 2012 \$ \_\_\_\_\_  
 2011 \$ \_\_\_\_\_  
 2010 \$ \_\_\_\_\_

**5- Has any surety company ever had to complete any of your work? If yes, please explain below or on a separate sheet.**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**6- Project manager and key staff for proposed for the work. Attach resumé.**

| Name  | Title/Position | Years of Experience | Years with Company |
|-------|----------------|---------------------|--------------------|
| _____ | _____          | _____               | _____              |
| _____ | _____          | _____               | _____              |
| _____ | _____          | _____               | _____              |
| _____ | _____          | _____               | _____              |
| _____ | _____          | _____               | _____              |

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|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

**7. Specify in % the value of the contract that would be done in-house**

\_\_\_\_\_

I hereby acknowledge that the information provided is true and correct to the best of my knowledge.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm Name

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Submit 1 form per project.

List, on the forms which follow, three (3) projects your firm is handling as of this date or has handled in the last ten (10) years, which involved activities comparable in scope and activities to the work to be undertaken as part of this request for prequalification. Provide photographs illustrating the components and quality of the work.

Proponents must provide a letter from the key client representative for each of the Examples of Previous Projects. This should include the client's verification of key information presented in the project examples and a statement about the quality of the work and whether the project was delivered on-time and on-budget and if not, explain the reason. It must include their contact information.

The NCC may contact these clients for verification and clarification of information within approximately one week from the close of the prequalification solicitation. While contacting clients, the NCC may ask about their organization/agency's overall experience with the Proponent, including project other than those identified in the submission's Examples of Previous Projects. Please ensure that the contact information is correct, current and that the persons identified are generally available. Proponents may provide a secondary client name and contact information in the letter. Evaluators may also consider the NCC's previous experience with the Proponent.

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**EXAMPLES OF PREVIOUS PROJECTS AND CLIENT LETTERS**

**PROJECT # 1**

1. Project Title \_\_\_\_\_

2. Original Contract Price \$ \_\_\_\_\_ Final Contract Price \$ \_\_\_\_\_

Reason for variance in cost \_\_\_\_\_  
 \_\_\_\_\_

3. % Completed to date \_\_\_\_\_

4. Scheduled Completion Date \_\_\_\_\_ Actual Completion Date \_\_\_\_\_

Reason for variance in completion date: \_\_\_\_\_  
 \_\_\_\_\_

5. Project Client (name and contact information must be the same as client representative in Client Letter)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Project Manager and site supervisor on site part of this project:

\_\_\_\_\_

7. Does this project involve any of the following?

|    |  |     |    |
|----|--|-----|----|
| a. | concrete work, including specialized formwork for walls with complex geometries, retaining walls and their foundations and footings. | Yes | No |
| b. | pavements, steps, ramps and paths  | Yes | No |
| c. | soft landscaping including soil, planting and mulch  | Yes | No |
| d. | site servicing such as stormwater, water, gas, mechanical, electrical, elevator, lighting  | Yes | No |
| e. | cold climate conditions  | yes | no |

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Project Description, specifically elaborating on any of the items identified in Section 7 above.

8. (Continue on back of sheet or add separate page(s) if additional space is required.)

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9. Demonstrate scheduling approach taking into account seasonal and timeline concerns.

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10. Key sub-contractors involved in the project and their responsibilities.

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Attach Client Letter.

Submit one form per project.

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**EXAMPLES OF PREVIOUS PROJECTS AND CLIENT LETTERS**

**PROJECT # 2**

1. Project Title \_\_\_\_\_

2. Original Contract Price \$ \_\_\_\_\_ Final Contract Price \$ \_\_\_\_\_

Reason for variance in cost \_\_\_\_\_

3. % Completed to date \_\_\_\_\_

4. Scheduled Completion Date \_\_\_\_\_ Actual Completion Date \_\_\_\_\_

Reason for variance in completion date: \_\_\_\_\_

5. Project Client (name and contact information must be the same as client representative in Client Letter)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Project Manager and site supervisor on site part of this project:

\_\_\_\_\_

7. Does this project involve any of the following?

|   |  |     |    |
|---|--|-----|----|
| a | concrete work, including specialized formwork for walls with complex geometries, retaining walls and their foundations and footings. | Yes | No |
| b | pavements, steps, ramps and paths  | Yes | No |
| c | soft landscaping including soil, planting and mulch  | Yes | No |
| d | site servicing such as stormwater, water, gas, mechanical, electrical, elevator, lighting  | Yes | No |
| e | cold climate conditions  | yes | no |



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Project Description, specifically elaborating on any of the items identified in Section 7 above.

8. (Continue on back of sheet or add separate page(s) if additional space is required.)

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9. Demonstrate scheduling approach taking into account seasonal and timeline concerns.

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10. Key sub-contractors involved in the project and their responsibilities.

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Attach Client Letter.

Submit one form per project.

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**EXAMPLES OF PREVIOUS PROJECTS AND CLIENT LETTERS**

**PROJECT # 3**

1. Project Title \_\_\_\_\_

2. Original Contract Price \$ \_\_\_\_\_ Final Contract Price \$ \_\_\_\_\_

Reason for variance in cost \_\_\_\_\_

3. % Completed to date \_\_\_\_\_

Actual Completion

4. Scheduled Completion Date \_\_\_\_\_ Date \_\_\_\_\_

Reason for variance in completion date: \_\_\_\_\_

\_\_\_\_\_ must be the same as client representative in Client Letter)

5. Project Client (name and contact information \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Project Manager and site supervisor on site part of this project:

\_\_\_\_\_

7. Does this project involve any of the following?

|   |  |     |    |
|---|--|-----|----|
| A | concrete work, including specialized formwork for walls with complex geometries, retaining walls and their foundations and footings. | Yes | No |
| B | a range of pavements, steps, ramps and paths   | Yes | No |
| C | soft landscaping including soil, planting and mulch  | Yes | No |
| D | site servicing such as stormwater, water, gas, mechanical, elevator, electrical, lighting  | Yes | No |
| E | cold climate conditions  | yes | no |

**REQUEST FOR PREQUALIFICATION**

NCC TENDER FILE NO.

**LW007**

Project Description, specifically elaborating on any of the items identified in Section 7 above.

- 8.** (Continue on back of sheet or add separate page(s) if additional space is required.)

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- 9.** Demonstrate scheduling approach taking into account seasonal and timeline concerns.

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- 10.** Key sub-contractors involved in the project and their responsibilities.

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Attach Client Letter.

Submit one form per project.