

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067**

REQUEST FOR QUOTATION DEMANDE DE PRIX

Quotation To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission de prix aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Incoterms 2000 "DDP Delivered Duty Paid", Sault Ste Marie, Ontario

Title - Sujet Elemental Combustion Analyzer	
Solicitation No. - N° de l'invitation 23126-160470/A	Date 2015-10-20
Client Reference No. - N° de référence du client 23126-16-0470	GETS Ref. No. - N° de réf. de SEAG PW-\$KIN-535-6696
File No. - N° de dossier KIN-5-44077 (535)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-11-30	Time Zone - Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Carriere, Nancy	Buyer Id - Id de l'acheteur kin535
Telephone No. - N° de téléphone (613)286-5423 ()	FAX No. - N° de FAX (613)545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATURAL RESOURCES 1219 QUEEN ST E. SAULT STE MARIE Ontario P6A2E5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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See Attached

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Requirement, the Basis of Payment and Bidders Forms.

1.2 Summary

- 1.2.1** Natural Resources Canada (NRCan), located in Sault Ste. Marie, Ontario requires the supply, delivery, installation and training of one (1) Elemental Combustion Analyzer. The analytical goal is to use the system to analyze plant and soil samples for nitrogen, carbon and sulphur as detailed in Annex "A", Requirement, attached hereto.
- 1.2.2** The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.1.1 SACC Manual Clauses

B1000T (2014-06-26) Condition of material - Bid

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

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Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (one (1) hard copy)

Section II: Certifications (one (1) hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Applicable Taxes must be shown separately.

3.1.2 Exchange Rate Fluctuation

[C3011T \(2013-11-06\)](#), Exchange Rate Fluctuation

Section II: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

4.1.1.1 Mandatory Financial Criteria

of The Bidder must provide firm lot pricing in Canadian currency for all items in Annex B entitled "Basis Payment". The Bidder's pricing must not be indexed to any currency exchange rates or commercial index. The format of the Pricing Basis must not be altered.

The price of the bid will be evaluated in Canadian dollars, the Harmonized Sales Tax excluded, Delivered Duty Paid, Canadian Customs Duties and Excise Taxes included.

The Bidder's Firm Lot Price will be multiplied by the quantity to calculate the extended Firm Unit Pricing.

4.2 Basis of Selection

- 4.2.1** A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list

(http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

5.2.3 OEM Certification

(a) Any Bidder that is not the Original Equipment Manufacturer (OEM) for every item of hardware proposed as part of its bid is required to submit the OEM's certification regarding the Bidder's authority to provide and maintain the OEM's hardware, which must be signed by the OEM (not the Bidder). No Contract will be awarded to a Bidder who is not the OEM of the hardware it proposes to supply to Canada, unless the OEM certification has been provided to Canada. Bidders are requested to use the OEM Certification Form included with the bid solicitation. Although all the contents of the OEM Certification Form are required, using the form itself to provide this information is not mandatory. For Bidders/OEMs who use an alternate form, it is in Canada's sole discretion to determine whether all the required information has been provided. Alterations to the statements in the form may result in the bid being declared nonresponsive.

(b) If the hardware proposed by the Bidder originates with multiple OEMs, a separate OEM certification is required from each OEM.

(c) For the purposes of this bid solicitation, EOM means the manufacturer of the hardware, as evidenced by the name appearing on the hardware and on all accompanying documentation.

5.2.4 Software Publisher Certification and Software Publisher Authorization

(a) If the Bidder is the Software Publisher for any of the proprietary software products it bids, Canada requires that the Bidder confirm in writing that it is the Software Publisher. Bidders are requested to use the Software Publisher Certification Form included with the bid solicitation. Although all the contents of the Software Publisher Certification Form are required, using the form itself to provide this information is not mandatory. For bidders who use an alternate form, it is in Canada's sole discretion to determine whether all the required information has been provided. Alterations to the statements in the form may result in the bid being declared non-responsive.

(b) Any Bidder that is not the Software Publisher of all the proprietary software products proposed in its bid is required to submit proof of the Software Publisher's authorization, which must be signed by the Software Publisher (not the Bidder). No Contract will be awarded to a Bidder who is not the Software Publisher of all of the proprietary software it proposes to supply to Canada, unless proof of this authorization has been provided to Canada. If the proprietary software proposed by the Bidder originates with multiple Software Publishers, authorization is required from each Software Publisher. Bidders are requested to use the Software Publisher Authorization Form included with the bid solicitation. Although all the contents of the Software Publisher Authorization Form are required, using the form itself to provide this information is not mandatory. For Bidders/Software Publishers who use an alternate form, it is in Canada's sole discretion to determine whether all the required information has been provided. Alterations to the statements in the form may result in the bid being declared non-responsive.

(c) In this bid solicitation, "Software Publisher" means the owner of the copyright in any software products proposed in the bid, who has the right to license (and authorize others to license/sub-license) its software products.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Requirement

The Contractor agrees to supply to the Natural Resources Canada, Sault Ste. Marie, Ontario, Canada the goods and services described in the Contract, including the Statement of Requirement at Annex A, in accordance with, and at the prices set out in, the Contract. This includes:

- a) Supplying the purchased Hardware and carried out the installation on-site of one (1) Elemental Combustion Analyzer and its components described at Annex A;
- b) Providing the Hardware and Software Documentation described at item 5.0 of Annex A;
- c) Providing maintenance and support services for the Hardware and Software during the Guarantee period of one year, beginning from acceptance of the deliverables, as described at Annex B, Basis of payment;
- d) Providing training on-site as described at Annex A, Statement of Requirement.

6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.2.1 General Conditions

[2030 \(2015-09-03\)](#), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

6.2.2 Supplemental General Conditions

4001 (2015-04-01), Hardware Purchase, Lease and Maintenance, and
4003 (2010-08-16), Licensed Software, and
4004 (2013-04-25), Maintenance and Support Services for Licensed Software, apply to and form part of the Contract

6.3 Security Requirements

6.3.1 There is no security requirement applicable to this Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before March 31, 2016.

6.4.2 Shipping Instructions – FOB Destination and DDP

Incoterms 2000 “DDP Delivery Duty Paid”, Sault Ste Marie, Ontario

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6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Nancy Carrière
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 86 Clarence Street, Kingston, Ontario
K7L 1X3
Telephone: 613-545-8764
Cell Telephone: 613-286-5423
Facsimile: 613-545-8067
E-mail address: Nancy.Carriere@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is: **(Will be completed by Canada at the time of contract award)**

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

General enquiries:

Name: _____
Title: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

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Delivery follow-up:

Name: _____
Title: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment – Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B for a cost of \$ _____ (**insert the amount at contract award**). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.6.3 Single Payment

SACC Manual clause H1000C (2008-01-12) Single Payment

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

Use one of the following methods:

a) One (1) copy must be forwarded by facsimile or by E-mail to the following address for certification and payment:

Natural Resources Canada,

All invoices submitted to Natural Resources Canada (NRCan) must include the following information for processing

- ☐ Invoice date
- ☐ Invoice number
- ☐ Amount due (required currency specified)
- ☐ If prepaid by credit card, ensure that the invoice clearly indicated "Paid by Credit Card"
- ☐ Valid NRCan reference number (normally the purchase order number). This

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number is 10 numeric digits long or 9 alphanumeric digits

If you are unsure which NRCan reference number to include on your invoice, please contact the departmental representative listed on the purchase order or contract.

Should any of the information required for processing the payment be missing, the supplier's invoice will be returned at the discretion of NRCan and will remain unpaid until valid payment referencing is provided.

All invoices must be submitted using one of the following methods (only one copy of the invoice should be sent to the department):

1) Email (preferred method):

Invoicing@NRCan.gc.ca

Note:

1. Departmental contact (project authority) identified in the contract can be cc'd on the email.
2. Suppliers are required to use PDF file format, as other formats are not compatible with and are not recognized by our systems.
3. PDF file name should not contain signs such as #, \$, % etc.
4. Only one invoice per PDF file can be recognized by our systems (an email can contain multiple PDF attachments). All supporting documents should be included within the invoice PDF file.
5. An automatic reply will be sent as notification that their e-mail has been received (and should be kept for reference on any later payment inquiries).
6. This e-mail address is to be used only for submitting invoices. Inquiries regarding payment status should be sent by e-mail to:

Payments@NRCan.gc.ca

2) Fax:

613-947-0987 (in the National Capital Region)
1-877-947-0987 (toll-free)

Note:

- ☐ Suppliers sending invoices by fax are required to use the highest quality settings available, as low quality copies will not be accepted as valid for payment processing. The Invoice is required to be the first page and any supporting documents on the following pages. No fax cover sheet is required.
- ☐ This fax number is to be used only for submitting invoices. **Inquiries regarding payment status should be sent by e-mail to:**

Payments@NRCan.gc.ca

Note: NRCan can no longer accept invoices by courier or regular mail. We appreciate your willingness to support our Green Initiative.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to

verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions
4001 (2015-04-01) Hardware Purchase, Lease and Maintenance;
4003 (2010-08-16) Licensed Software and;
4004 (2013-04-25) Maintenance and Support Services for Licensed Software;
- (c) the general conditions 2030 (2015-09-03) Higher Complexity Goods;
- (d) Annex A, Requirement;
- (e) Annex B, Basis of Payment;
- (f) Annex C, Bidders Forms;
- (g) the Contractor's bid dated _____, (*insert date of bid*)

6.11 SACC Manual Clauses

B1501C (2012-07-16) Electrical Equipment
B7500C (2006-06-16) Excess Goods
G1005C (2008-05-12) Insurance

6.12 Hardware: With respect to the provisions of Supplemental General Conditions 4001:

Part III of 4001 applies to the Contract (Additional Conditions: Purchase)	[Yes]
Delivery Location and Installation Site	<i>As per Annex "B", Basis of Payment</i>
Contractor must deliver Hardware Documentation	[Yes]
Language of Hardware Documentation	English
Contractor must Install Hardware at time of Delivery	[Yes]
Hardware Warranty Period	<i>One year after acceptance of the deliverables. The guarantee applies to all the components of the device.</i>

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Class of Maintenance Service	<i>On-Site Maintenance Service The required technical support is by telephone or by internet.</i>
Toll-free Telephone Number for Maintenance Service	<i>{to be completed with information from the Contractor at time of award}</i>
Website for Maintenance Service	<i>{to be completed with information from the Contractor at time of award}</i>

ANNEX "A"

REQUIREMENT

1. Title

Elemental Combustion Analyzer

2. Requirement

The analytical goal is to use the system to analyze plant and soil samples for nitrogen, carbon and sulphur.

The system must be compatible with an Isotope Ratio Mass Spectrometer (IRMS) system.

The instrument must offer superior analytical performance (detection limits, analytical stability), ease of use (software interface, automation) and robustness. The ability of the instrument to effectively provide accurate and reproducible results is essential.

3. Minimum Mandatory Technical Specifications

Elemental Combustion Analyzer must consist of the following components and have the following minimum characteristics and functionalities.

- 3.1** Elemental combustion analyzer (EA).
- 3.2.** The system must include an auto sampler with a minimum 120 position capacity.
- 3.3** The EA must be able to analyze for carbon, nitrogen and sulphur (CNS) in soil and plant material.
- 3.4** The instrument must be able to interface and be able to communicate with Isotope Ratio Mass Spectrometer (IRMS) system in order to provide isotopic measurements of carbon, nitrogen and sulphur.
- 3.5** The instrument must be accompanied by all software for data acquisition, processing and reporting. Data must be easily exported to a Microsoft Excel Spreadsheet. The computer specifications are as follows:

Minimum Intel processor i5
Minimum of 4GB Ram
Minimum of a 500GB drive
Minimum 22" LCD Monitor
Standard 104 Keyboard
Windows 7 software

- 3.6** **Specifications for the intended space for installation of the apparatus in accordance with Natural Resources Canada (NRCan) physical plant requirements**

It must be possible to place the apparatus in the intended space measuring 100cm long by 60cm deep. This space does not include the computer, screen and the space required for air circulation.

4.0 Deliverables

1. Elemental Combustion Analyzer
2. Computer, computer system and operating software program
3. Installation and Training, described in the Basis of Payment, Annex B
4. Spare parts and consumables must be available for approximately 4000 samples CNS.

5.0 Other Requirements

1. The contractor must install the Elemental Combustion Analyzer on site and configure the apparatus (to ensure that it is in proper working order) and is responsible for providing labour and covering own travel expenses.
2. The contractor must provide a minimum of two days of training on site in the use and maintenance of the Elemental Combustion Analyzer for the Department of Natural Resources, located at:

Department of Natural Resources
1219 Queen St. E.
Sault Ste Marie, Ontario
P6A 2E5
Canada

and is responsible for providing labour and covering all own travel expenses.

3. The contractor must provide in French and English complete and current user documentation for the delivered Elemental Combustion Analyzer, including all technical reference material and user and maintenance guides of the original equipment manufacturer.
4. Following the contract award, the contractor must provide the Department of Natural Resources with two copies of the site preparation documents.
5. The Contractor must provide on-site warranty and service support within 5 business days' notice on all components of the machine to the Sault Ste Marie, Ontario location. All components request by the client must arrive within 5 business days after confirmation of order.

ANNEX "B"

BASIS OF PAYMENT

Firm lot prices, all inclusive, in Canadian funds, Delivered Duty Paid "DDP" to Natural Resources Canada, 1219 Queen St. E., Sault Ste. Marie, ON P6A 2E5, including supply, delivery, installation and training of one (1) Elemental Combustion Analyzer. The price for training is requested below at article 2. Prices included Canadian customs duties and excise taxes as applicable and Taxes Extra.

Firm Requirement:

Item	Description	Quantity	Firm Lot Prices
1.0	<p>The Elemental Combustion Analyzer (EA) including its main components (minimum 120 position autosampler; detection of carbon, nitrogen and sulphur (CNS); system includes all hardware and software required for operation of the instrument by an external PC operating Windows 7 Enterprise; Electrical complies with CSA electrical standards; Instrument must be able to provide a controlled gas flow stream to interface and be able to communicate with an IRMS system in order to provide isotopic measurements of CNS; spare parts and consumables for approximately 4000 samples CNS.</p> <p><u>and including maintenance and support services for a period of one year</u>, from the acceptance of the deliverables, according to the Annex A, Statement of Requirement.</p> <p>Specify the brand and the model of the proposed device _____:</p>	1 Lot	\$ _____/Lot
1.2	Installation and Training on site in the use and maintenance of the Elemental Combustion Analyzer, for a minimum of two (2) days (1 days = 7.5 hours) for the Department of Natural Resources, located in Sault Ste Marie, Ontario, and is responsible for providing labour and covering own travel expenses.	2 days	\$ _____/2 days
		Taxes if Applicable	\$
		Grand Total	\$

Solicitation No. - N° de l'invitation
23126-160470/A
Client Ref. No. - N° de réf. du client
23126-16-0470

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-5-44077

Buyer ID - Id de l'acheteur
KIN535
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

BIDDER FORMS

Form 1

Software Publisher Authorization Form

(to be used where the Bidder itself is the Software Publisher)

The Bidder certifies that they are the software publisher of all the following software products and components and that it has all the rights necessary to license them (and any nonproprietary sub-components incorporated into the software) on a royalty-free basis to Canada:

List of all Software Products

[Bidder should add or remove lines as needed.]

Note: "Software Publisher" means the owner of the copyright in any software included in the Contract, who has the right to license (and authorize others to license/sub-license) its software products.

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Client Ref. No. - N° de réf. du client
23126-16-0470

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-5-44077

Buyer ID - Id de l'acheteur
KIN535
CCC No./N° CCC - FMS No./N° VME

Form 2

Software Publisher Authorization Form
(to be used where the Bidder is not the Software Publisher)

This confirms that the software publisher identified below has authorized the Bidder named below to license its proprietary software products under any contract identified below. The software publisher acknowledges that no shrink-wrap or click-wrap or other terms and conditions will apply, and that the contract (as amended from time to time by its parties) will represent the entire agreement, including with respect to the license of the software products of the software publisher listed below. The software publisher further acknowledges that, if the method of delivery (such as download) requires a user to "click through" or otherwise acknowledge the application of terms and conditions not included in the contract, those terms and conditions do not apply to Canada's use of the software products of the software publisher listed below, despite the user clicking "I accept" or signalling in any other way agreement with the additional terms and conditions.

This authorization applies to the following software products:

[Bidder should add or remove lines as needed.]

Name of Software Publisher (SP) _____

Signature of authorized signatory of SP _____

Print Name of authorized signatory of SP _____

Print Title of authorized signatory of SP _____

Address for authorized signatory of SP _____

Telephone no. for authorized signatory of SP _____

Fax no. for authorized signatory of SP _____

Date signed _____

Contract Number _____

Name of Contractor _____

Solicitation No. - N° de l'invitation
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23126-16-0470

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-5-44077

Buyer ID - Id de l'acheteur
KIN535
CCC No./N° CCC - FMS No./N° VME

Form 3

OEM Certification Form

This confirms that the original equipment manufacturer (OEM) identified below has authorization the Bidder named below to provide and maintain its products under any contract resulting from the bid solicitation identified below:

Name of OEM _____

Signature of authorized signatory of OEM _____

Print Name of authorized signatory of OEM _____

Print Title of authorized signatory of OEM _____

Address for authorized signatory of OEM _____

Telephone no. for authorized signatory of OEM _____

Fax no. for authorized signatory of OEM _____

Date signed _____

Solicitation Number _____

Name of Bidder _____