

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jaspe
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Skidsteer Loader	
Solicitation No. - N° de l'invitation 5P416-150022/B	Date 2015-10-21
Client Reference No. - N° de référence du client 5P416-150022	
GETS Reference No. - N° de référence de SEAG PW-\$EDM-014-10596	
File No. - N° de dossier EDM-5-38071 (014)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-11-12	Time Zone Fuseau horaire Mountain Standard Time MST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lau (EDM), Chris	Buyer Id - Id de l'acheteur edm014
Telephone No. - N° de téléphone (780) 566-2195 ()	FAX No. - N° de FAX (780) 497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA IVVAVIK NATL PARK P.O.BOX 1840 INUVIK Northwest Territories X0E0T0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

edm014

Client Ref. No. - N° de réf. du client

5P416-150022

File No. - N° du dossier

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edm014
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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Annex "A" – Requirement of the resulting contract clauses

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2015-07-03) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Northwest Territories.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and given no further consideration.

1. Compliance with the terms and conditions contained in this document.
2. Provision of pricing as requested.
3. Ability to perform the full scope of the work, as described in Annex "A" and Annex "B".
4. The Skidsteer Loader and attachments must be delivered to the specified by February 15, 2016.

4.1.2 Financial Evaluation

The Total Bid Price will be calculated in the following method:

The unit price quoted for each item will be multiplied by the estimated quantity to arrive at a total price per item. The total prices per item will be aggregated to determine the Total Assessed Bid Price.

SACC Manual Clause A0220T (2014-06-26), Evaluation of Price

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2015-09-03), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

The Skidsteer Loader and attachments must be delivered to the specified location by **February 15, 2016**.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Christopher Lau
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch

5th Floor, ATB Plaza North
10025 Jasper Ave
Edmonton, Alberta T5J1S6

Telephone: 780-566-2195
Facsimile: 780-497-3510
E-mail address: christopher.lau@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

6.7 Payment

6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot prices as specified in Annex "C"- Basis of Payment. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

SACC Manual Clause H1000C (2008-05-12), Single Payment

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.9 Certifications

6.9.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*Insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2015-09-03), General Conditions - Goods (medium complexity);
- (c) Annex "A", Requirement;
- (d) Annex "B", Minimum Performance Specifications;
- (e) Annex "C", Basis of Payment;
- (f) the Contractor's bid dated _____.

6.12 SACC Manual Clauses

B1501C (2006-06-16), Electrical Equipment

B7500C (2006-06-16), Excess Goods

G1005C (2008-05-12), Insurance

C2000C (2007-11-30), Taxes - Foreign-based Contractor (if applicable)

C2002C (2010-01-11), Duties and Taxes - Foreign-based Contractor - State of California (if applicable)

ANNEX "A"

REQUIREMENT

Parks Canada has a requirement for the supply, delivery, partial dis-assembly/re-assembly and training on a new current model year wheeled loader (skidsteer) which will be used at a remote base camp location for regular operations in accordance with the technical specifications detailed herein.

The wheeled loader (skidsteer) must include the following attachments, compatible with the supplied skidsteer: backhoe attachment; landplane or grader attachment; and pallet fork attachment. A standard bucket must also be included.

The skidsteer will be shipped FOB Inuvik, NT. No less than 4 days of training on the wheeled loader (skidsteer) and specified attachments must be provided to up to 6 individuals in Inuvik, NT. The trainer will be retained by the supplier. Training must be scheduled between April 1, 2016 and September 15, 2016, at a time mutually agreeable to Parks Canada and the supplier. The trainer will require a minimum of 5 nights in Inuvik, NT. The supplier must cover all travel to/from Inuvik, NT as well as all hotel, meal and out-of-pocket expenses for the trainer while in Inuvik, NT. Parks Canada will arrange for suitable classroom and outdoor training space.

In addition to training, all under the direction of a technician retained by the supplier, the wheeled loader (skidsteer) and attachments will be partially disassembled into components no larger than 3,500 lbs each and prepared for heli-slinging to a remote location (Imniarvik – Sheep Creek base camp – in Ivvavik National Park). The wheeled loader (skidsteer) and attachments will then be reassembled at the remote location. The technician will require a minimum of 4 nights in Inuvik, NT and 3 nights at Imniarvik - Sheep Creek base camp - in Ivvavik National Park. The supplier will cover all travel to/from Inuvik, NT as well as all hotel, meal and out-of pocket expenses for the technician while in Inuvik, NT. Disassembly/Heli-Slinging/Reassembly must be scheduled between May 15, 2016 and September 30, 2016, subject to aircraft availability.

In support of disassembly, heli-slinging and reassembly, Parks Canada will:

- cover the costs of airfare, accommodation and food for all travel between Inuvik, NT and Imniarvik – Sheep Creek base camp – in Ivvavik National Park
- make available a basic heated shop space in Inuvik, NT
- make available a 1976 950 Caterpillar loader with operator at Imniarvik – Sheep Creek base camp – in Ivvavik National Park
- cover the costs of the helicopter, fuel and all expenses related to the heli-slinging component of the project.

ANNEX "B"

MINIMUM PERFORMANCE SPECIFICATIONS

To be considered responsive Bidders must clearly indicate compliance or noncompliance with each article below by inserting "X" under the "Meets" Column.

To demonstrate compliance, Bidders should also include and appropriately cross reference published technical information that confirms compliance with each mandatory criterion specified herein (unless stipulated as "not applicable for this item").

If published technical documentation does not exist for a specific requirement, then a written narrative explaining how the product offered meets the specification should be included with the Proposal. Failure to comply with any of the mandatory technical requirements will disqualify the bid from further consideration.

To ensure compliance is clear, the bidder should utilize a numbering system that corresponds to the numbering system below. An example of an acceptable system would be to indicate the specification reference number on a Tab stuck to the appropriate page of the technical documentation. The appropriate article of the technical documentation that demonstrates compliance should then be highlighted or underlined.

	Technical Specifications	Meets	Does not meet	Reference
SKIDSTEER LOADER				
1	Load rating			
1a	Operating Load Rating: 1,100-1,800 pounds			
1b	Tipping Load: 2,200-3,000 pounds			
2	Engine			
2a	Type: Diesel			
2b	Horsepower: 40-60			
3	Electrical			
3a	Block heater			
3b	Operating Lights			
3c	Horn			
3d	Engine shutdown protection			
4	Dimensions			
4a	Height: 70-90 inches			
4b	Length: 90-120 inches			
4c	Width: 56-70 inches			
4d	Operating weight: 4,300-5,500 pounds			
4e	Turning Radius: 72 to 84 inches			
5	Controls			
5a	Hand, feet or combination			
6	Safety			
6a	Parking brake			
6b	Seat belt			
6c	Back-up alarm			
6d	Cab: Roll over protective structure			
6e	Cab: Falling object protective structure			

7	Parts and Service			
7a	Package skidsteer and attachments for heli-slinging to remote location from Inuvik, NT			
7b	Train up to 6 individuals on skidsteer and attachments. Minimum 4 days training delivered in Inuvik, NT.			
7c	Dis-assemble skidsteer and attachments into pieces no heavier than 3,500 lbs for heli-slinging from Inuvik, NT to remote location			
7d	Re-assemble skidsteer and attachments after heli-slinging at remote location.			
8	Warranty			
8a	Minimum 12 months, unlimited hours			
ATTACHMENTS				
1	Bucket Width: 56-70 inches			
2	Cutting edge on bucket: Yes			
3	Landplane/Grader width: 72-96 inches			
4	Pallet Fork Width: 48 inches			
5	Backhoe Swingarm: Yes			
6	Backhoe digging force: 3,500-4,500 pounds			
7	Backhoe overall digging depth: 72-96 inches			
8	Backhoe overall reach: 72-96 inches			

Bids which do not meet all of the Minimum Specifications listed above will be deemed non-compliant and given no further consideration.

If upon delivery and acceptance, the product is found not to meet the Minimum Performance Specifications, the product will be returned at the Suppliers expense and the Contract terminated for default

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ANNEX "C"

BASIS OF PAYMENT

Prices quoted to be Firm Price, FOB Destination, including all delivery, offloading charges, completion of training, and dis-assembly of skidsteer and re-assembly at remote site in accordance with the Requirement at Annex "A" and Annex "B". Customs duties are included and Applicable Taxes are extra. GST/HST, if applicable, is to be shown as a separate item on any resulting invoice.

Delivery, FOB Destination:
Parks Canada
Western Arctic Field Unit
Warm Storage Compound
#4 River Road
Inuvik, NT X0E 0T0

1. Indicate make and model of the wheeled loader (skidsteer) with bucket:

Make: _____

Model: _____

2. Indicate make and model of the Backhoe with swingarm attachment:

Make: _____

Model: _____

3. Indicate make and model of the landplane or grader attachment:

Make: _____

Model: _____

4. Indicate make and model of the pallet fork attachment:

Make: _____

Model: _____

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Item	Description	Quantity	Firm Price	Extended Price
1	Wheeled skidsteer with bucket	1	\$ _____ / lot	\$ _____
2	Attachment: Backhoe with swingarm	1	\$ _____ / lot	\$ _____
3	Attachment: Landplane or grader	1	\$ _____ / lot	\$ _____
4	Attachment: Pallet Fork	1	\$ _____ / lot	\$ _____
5	Delivery, FOB Destination	1	\$ _____ / lot	\$ _____
6	Onsite training	4 (days on site for trainer in Inuvik, NT)	\$ _____ / day	\$ _____
7	Onsite disassembly/reassembly	7 (days on site for technician in Inuvik, NT and Imniarvik - Sheep Creek base camp - in Ivvavik National Park)	\$ _____ / day	\$ _____
Total				\$ _____

The Skidsteer Loader and attachments must be delivered to the specified by February 15, 2016.

Please indicate below:

Meet Delivery Requirement _____

or

Unable to Meet Delivery Requirement _____