

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Electronic Information Technology Professional Srv  
Div/Div des srv professionnels en technologie de  
l'information électronique  
11 Laurier St. / 11 rue Laurier  
Portage III 0A1 - 1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> SBIPS (Solutions Based Informatics)	
<b>Solicitation No. - N° de l'invitation</b> EN537-05IT01/J	<b>Date</b> 2015-10-21
<b>Client Reference No. - N° de référence du client</b> EN537-05IT01	<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> 002ei.EN537-05IT01	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EI-002-29542	
<b>Date of Original Request for Supply Arrangement</b>	2015-10-15
<b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-11-25</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Danny, Tsui	<b>Buyer Id - Id de l'acheteur</b> 002ei
<b>Telephone No. - N° de téléphone</b> (819) 956-1149 ( )	<b>FAX No. - N° de FAX</b> (819) 956-7827
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As defined in resulting contracts	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

EN537-05IT01/J

Client Ref. No. - N° de réf. du client

EN537-05IT01

Amd. No. - N° de la modif.

001

File No. - N° du dossier

002eiEN537-05IT01

Buyer ID - Id de l'acheteur

002ei

CCC No./N° CCC - FMS No/ N° VME

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See amendment 001 attached herein.

## SOLICITATION AMENDMENT 001

This amendment is raised to:

- A. **Revise the previous SBIPS SA number from the EN537-05IT01/G to EN537-05IT01/H.**
  - B. **Provide responses to Frequently Asked Questions (FAQ)**
  - C. **Provide responses to questions received from bidders for this SBIPS Re-compete solicitation**
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**A.**

1. At pp. 20 of 41, Mandatory Criteria M3 - Experience and Expertise of the Supplier:

**DELETE the following:**

- (a) Suppliers issued a SBIPS SA under SBIPS EN537-05IT01/G that do not wish to modify its qualification against this criterion, must provide for this mandatory, the fully completed Grandfather Certification in Part 5 and fill in which Streams they are already qualified for by selecting "Currently Offered" in DCC.
- (b) Suppliers issued a SBIPS SA under SBIPS EN537-05IT01/G that wish to modify its qualification against this criterion by adding more Streams or increasing the Tier of a Stream must provide all information addressing all criteria in "M.3 Mandatory Criteria" below for the new Streams/Tier, complete DCC indicating which streams are "Newly Offered" and fully complete the Grandfather Certification in Part 5 for those Streams already in the SA. The Supplier must also complete the DCC with the streams they are already qualified for by selecting "Currently Offered".

**INSERT the following:**

- (a) Suppliers issued a SBIPS SA under SBIPS EN537-05IT01/H that do not wish to modify its qualification against this criterion, must provide for this mandatory, the fully completed Grandfather Certification in Part 5 and fill in which Streams they are already qualified for by selecting "Currently Offered" in DCC.
  - 1. Suppliers issued a SBIPS SA under SBIPS EN537-05IT01/H that wish to modify its qualification against this criterion by adding more Streams or increasing the Tier of a Stream must provide all information addressing all criteria in "M.3 Mandatory Criteria" below for the new Streams/Tier, complete DCC indicating which streams are "Newly Offered" and fully complete the Grandfather Certification in Part 5 for those Streams already in the SA. The Supplier must also complete the DCC with the streams they are already qualified for by selecting "Currently Offered".
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## **B. FREQUENTLY ASKED QUESTIONS (FAQ)**

### **FAQ 1:**

My company is an existing SBIPS supplier. We currently hold a valid SBIPS SA and do NOT wish to apply for additional Streams of Expertise or Tier at this time.

- (i) Is it mandatory that I submit a bid in response to this Re-compete solicitation?
- (ii) If I don't submit a bid in response to this solicitation, will I lose my qualifications for SBIPS?
- (iii) In Table 1 of Part 3.1.4 - Submission Guide, under which column would I fall?

### **Answer FAQ 1:**

- (i) Yes
- (ii) Yes
- (iii) Column C (the middle column)

### **FAQ 2:**

My company is an Existing SBIPS Supplier. We currently hold a valid SA Tier 1. Our intent is to qualify for additional Streams of Expertise and for the SA Tier 2.

- (i) Please confirm if my understanding is correct. I have to identify the new categories for which I am applying for in the DCC and provide the appropriate contact information for the references in the DCC. I have to verify that all the mandatory criteria are met, include the Bidder's Statement, and the Grandfather Certifications.
- (ii) In Table 1 of Part 3.1.4 - Submission Guide, under which column would I fall?

### **Answer FAQ 2:**

- (i) Your understanding is correct.
- (ii) Column D (the column to the right).

### **FAQ 3:**

My company is an existing SBIPS Supplier. As a result of the last solicitation, I qualified for the SA Tier 1 but I was non-responsive for the SA Tier 2. What do I include with my bid to now qualify for Tier 2?

### **Answer FAQ 3:**

Please refer to FAQ 2 (i) & (ii) from this solicitation amendment.

### **FAQ 4:**

If I want to qualify (as the same legal entity) in SBIPS, TBIPS, TSPS, and/or ProServices, do I use the same PBN for all three methods of supply?

**Answer FAQ 4:**

Yes.

**FAQ 5:**

Is there a guide you can provide that will help me understand:

- (i) What I am required to submit with my bid, and
- (ii) How to complete the information in the DCC?

**Answer FAQ 5:**

- (i) Refer to Part 3 – Bid Preparation Instructions, and Attachments B of the Solicitation.
- (ii) Refer to the following link for "Supplier Easy Steps - for the Data Collection Component":  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/espfccd-sesdcc-eng.html>

**FAQ 6:**

This question relates to my company's profile information. Are there any pro-active measures I can take to ensure that my company's information is current in all the right places?

**Answer FAQ 6:**

Yes.

- (i) Verify that your company's information is up-to-date in:
  - a. The Supplier's Registration Information System (SRI):  
<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/register-as-a-supplier>
  - b. Centralized Professional Services System (CPSS): <http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html>
  - c. Canadian Industrial Security Directorate (CISD). <http://iss-ssi.pwgsc-tpsgc.gc.ca/index-eng.html>
- (ii) Ensure that the correct Procurement Business Number(s) (PBN) is entered into the DCC. If you are bidding as a joint venture, then ensure that:
  - (a) The PBN for each member of the JV is provided, and
  - (b) The Bidder (the joint venture) has a PBN that is unique to the Joint Venture.

**FAQ 7**

I noticed that the "The National Zone" was changed to "Remote/Virtual Zone".

- (i) What impact will this change have on my existing SBIPS SA?
- (ii) The CPSS website still makes reference to the National Zone. When will this be revised?

**Answer FAQ 7:**

- (i) The renaming of the "National Zone" to "Remote/Virtual Zone" was done to improve clarity, since some supplier's misunderstood the previous wording to imply a national service area, which was incorrect. The new wording better reflects the definition provided in Article 1.3.5 of the RFSA.

(ii) The CPSS website will be updated shortly.

**FAQ 8**

My company is a new bidder and does not have the minimum required security clearance (DOS Reliability Status). Where do I request sponsorship for my company?

**Answer FAQ 8:**

In the DCC for this bid solicitation, go to the "Supplier Response – Home" page. Select "Certifications" and then select "Security Sponsorship".

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**C. QUESTIONS RECEIVED FROM BIDDERS FOR THIS SOLICITATION, AND ANSWERS:**

**Q1:**

PART 5, Sub-section "5.1.5 Certification of Formal Arrangement related to Mandatory Requirement M.3" – If the Bidder is an existing/current SBIPS SA holder and is NOT making any changes to their existing SA, please confirm that there is no response required specifically to this certification.

**A1:**

Correct. The Certification of Formal Arrangement (Part 5.1.5) is not required if you are NOT making changes to your existing SA (i.e. adding additional Streams of Expertise, Regions, etc.)

**Q2:**

ANNEX B: SA Holders Eligible Streams of Expertise, Regions and Metropolitan Areas – Please confirm that Bidders are not required to complete Annex B and that this will be completed by the SA Authority and provided in a resulting contract upon SA award

**A2:**

Correct. You do not need to complete Annex B of the RFSA. This section will be completed by the Supply Arrangement Authority at SA award.

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***ALL OTHER TERMS AND CONDITIONS OF THE RFSA REMAIN UNCHANGED.***