

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11 rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Consultant Services Division/Division des services
d'experts-conseils
11 Laurier St./11 Rue Laurier
3C2, Place du Portage
Phase III
Gatineau, Québec K1A 0S5

Title - Sujet ENVIRONMENTAL CONSULTANT FOR WMB	
Solicitation No. - N° de l'invitation EH900-160791/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20160791	Date 2015-10-22
GETS Reference No. - N° de référence de SEAG PW-\$\$\$FE-176-68065	
File No. - N° de dossier fe176.EH900-160791	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-11-09	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Talom, Mike	Buyer Id - Id de l'acheteur fe176
Telephone No. - N° de téléphone (819) 956-3796 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: TPSGC/PWGSC West Memorial Building 344 Wellington Street, Ottawa, ON	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment is raised to do the following:

A) SRE 3.2.4 Management of Services

Delete:

Outline of an action plan of the services with implementation strategies and sequence of main activities, incorporating a detailed breakdown of work tasks and deliverables including all required reviews and approvals; clear assignment of responsibilities for activities and deliverables to project team personnel with an estimation of levels of effort.

Insert:

Outline of an action plan of the services with implementation strategies and sequence of main activities, incorporating a detailed breakdown of work tasks and deliverables including all required reviews and approvals; clear assignment of responsibilities for activities and deliverables to project team personnel with an estimation of levels of effort in terms the number of hours for each of the Required Services stage (RS1-RS9) for each team member.

B) APPENDIX C - PRICE PROPOSAL FORM

Delete in it entirety

Insert: APPENDIX C - PRICE PROPOSAL FORM - revised attached to this solicitation amendment.

C) Project Brief - Required Services - RS 6.1.21 Statement of Operations Manual

Delete:

- Statement of Operations Manual: Finalize and prepare four (4) copies to be submitted to Departmental Representative prior to interim acceptance.

Insert:

6.1.21 (not used)

D) Responses to questions

Question 3:

SRE 3.2.4 of the RFP indicates that the consultant is to provide an estimation of level of effort for the team members for the various tasks and deliverables on the project. Should this level of effort be expressed as a percentage or as the number of hours required of each team member for each task?

Answer 3:

Please refer to the above amendment A).

Question 4:

Appendix C – Price Form is broken down by Required Service (RS) however the Required Services on this form do not match the Required Services found in the Description of Services (starting on page 32 of 63). Can you please clarify?

Answer 4:

Please refer to the above amendment B).

Question 5:

Can you please clarify the content and purpose of a Statement of Operations Manual (Section 6.1.21) and if it is intended to be completed by the environmental consultant?

Answer 5:

Please refer to the above amendment C).

Question 6:

Can the Principal in Charge also hold a key personnel role (Lead Environmental Engineer, Certified Industrial Hygienist, Solid Waste Specialist or Cost Specialist)?

Answer 6:

Yes. As per 3.2.2 Achievements of Key Sub-consultants and Specialists on Projects, the Proponent can provide multi-disciplinary services which might otherwise be performed by a sub-consultant

Question 7:

Can we also have a copy of the Designated Substances report?

Answer 7:

The Designated Substances Report is found in Appendix Four, in the CD that is available by request from the Contracting Officer.

Question 8:

Is there an expectation that the environmental engineer will be dealing with soil and groundwater contamination at the site or will they be dealing with hazardous materials abatement?

Answer 8:

No. Testing and removals (if required) will be implemented separate to this contract by PWGSC.

APPENDIX C - PRICE PROPOSAL FORM - Revised

INSTRUCTIONS: Complete this Price Proposal Form and submit in a **separate sealed envelope** with the Name of Proponent, Name of Project, PWGSC Solicitation Number, and the words “PRICE PROPOSAL FORM” typed on the outside of the envelope. Price Proposals are not to include Applicable Taxes.

PROPOSERS SHALL NOT ALTER THIS FORM.

Project Title: West Memorial Building (WMB) Asset Integrity Project – Environmental Consultant

Name of Bidder: _____

The following will form part of the evaluation process:

1. REQUIRED SERVICES – FIXED FEE

Including all related costs, services and deliverables to complete the services as specified in the Project Brief and in the RFP documents.

ITEM	DESCRIPTION	FIXED FEE
RS1	Pre-Design	\$ _____
RS2	Review of Schematic Design	\$ _____
RS3	Design Development	\$ _____
RS4	Construction Documents	\$ _____
RS5	Tender Call & Construction Contract Award	\$ _____
RS6	Construction and Contract Administration	\$ _____
RS7	Estimating and Cost Planning	\$ _____
RS8	Environmental Monitoring Services	\$ _____
RS9	Bilingual Documents	\$ _____
TOTAL FIXED FEE:		\$ _____

TOTAL COST OF SERVICES FOR PROPOSAL EVALUATION PURPOSES

Total Required Services – Fixed Fee \$.....

Total Fee to be used for evaluation purposes \$.....

The following will NOT form part of the evaluation process

DISBURSEMENTS

An allowance in the amount of \$45,000 (HST excluded) will be incorporated into the contract to cover pre-authorized disbursements, at cost without allowance for mark-up or profit, supported by invoices/receipts - see clause R1230D (2012-07-16), GC 5 - Terms of Payment, section GC5.12

Reproduction and delivery costs of technical documentation in addition to that specified in the Project Brief with the prior approval and authorization of the Departmental Representative:	\$ 10,000
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Testing Disbursements:	\$ 25,000
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Other Disbursements:	\$ 10,000
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MAXIMUM AMOUNT FOR OTHER DISBURSEMENTS	\$ 45,000
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Signature of Consultant

The Consultant agrees to provide ALL services requested in the Request For Proposal.
 If any proposal is submitted by a partnership or joint venture, then the information is required from each component entity.

.....
 name

.....
 signature

.....
 title

I/We have authority to bind the Corporation / Partnership / Sole Proprietorship

.....
 name

.....
 signature

.....
 title

I/We have authority to bind the Corporation / Partnership / Sole Proprietorship / Joint Venture

APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

THE FOLLOWING HOURLY RATES MAY BE USED FOR FUTURE CONTRACT AMENDMENTS

Principals

Name	\$ per hour
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$
.....	\$

APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

Staff

Name / Position	\$ per hour
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END OF PRICE PROPOSAL FORM