

MATERIEL AND CONTRACT MANAGEMENT
131 QUEEN STREET, ROOM 12-20
OTTAWA ON K1A 0A6



GESTION DU MATÉRIEL ET DES CONTRATS
131 RUE QUEEN, PIÈCE 12-20
OTTAWA ON K1A 0A6

QUESTIONS AND ANSWERS / QUESTIONS ET RÉPONSES
SOLICITATION NUMBER / NUMERO DE SOLICITATION: 2015012

Closing date for questions is October 20, 2015, prior to noon (12:00:00 pm).

Fermeture pour la période de question est le 20 octobre 2015 avant midi (12h00).

Date Revised/Révisé: October 26, 2015 – 26 octobre 2015

QUESTIONS	
Appendix D – Statement of Requirements	
Q 1	<p>1. <u>Scope</u></p> <p>a) Can you provide the amount of video conferences that are point-to-point two (2) participants; multi-point video conferences with three (3) to five (5) participants; and the amount for multi-point video conferences that have more than five (5) participants?</p> <p>b) How many calls would be expected to be scheduled through the provider versus Ad-hoc unscheduled or point to point calls?</p>



ANSWERS / RÉPONSES	
A/R 1	<p>a) The House of Commons (HoC) and Senate do not keep statistics on this kind of information. However, it is safe to say that most of the HoC and Senate video conferences are either point-to-point with the committee room and one remote location, or multi-point with two remote locations. At this point in time, the HoC would only occasionally have a video conference that would involve more than three (3) participants (committee room and two others) and never more than five (5) participants (committee and four others). Senate committees currently do not support video conferences with more than three (3) participants (committee room and two others).</p> <p>b) On page 31 of the RFP, the Senate provided the statistics for 2014 that 70% of remote sites were booked by the service provider. It is estimated that 97% of Senate video conferences require the services of the service provider. It is very rare that a private site would have an ISDN line, so for private sites (30% of Senate video conferences in 2014), the great majority</p>

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<p>required an IP-ISDN bridge from the service provider. The HoC is unable to provide the same statistical information, however, like the Senate; there are very few video conferences that are point-to-point with ISDN at both (or all) ends, and therefore most video conferences would require bridging from the service provider.</p> <p>HoC and Senate committees do not have unscheduled calls.</p>
Date October 22, 2015

Q 2	<p><u>Appendix D – Statement of Requirements</u></p> <p>1.2.</p> <p>In what circumstances is ISDN required with this RFP – (what is the use of ISDN services?)</p>
Date	October 20, 2015



A/R 2	<p>Currently, most of the rooms within the Parliamentary Precinct are equipped with ISDN lines only, and not IP. However, we do have an ongoing project to transition away from ISDN to IP that will see more rooms equipped with IP in the next few years. Currently, it is expected that a remote site with an ISDN line would be connected to the Senate/HoC committee room through ISDN. Remote sites without an ISDN line would require a bridge to connect their IP line to the Senate/HoC committee room's ISDN line.</p>
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Q 3	<u>Appendix D – Statement of Requirements</u> 1.4. Please clarify if there is a requirement for a Gateway?
Date	October 20, 2015



A/R 3	As stated in A/R 2 above, for most video conferences, we require a Gateway to bridge from ISDN to IP, and for multi-point video conferences.
Date	October 22, 2015

Q 4	<u>Appendix D – Statement of Requirements</u> 3.5. Should the word 'at' be 'from'?
Date	October 20, 2015



A/R 4	To clarify, we are expecting a technical support resource to be present at the remote site location, and reachable by phone by the Senate/HoC in case of any issues.
Date	October 22, 2015

Q 5	<u>Appendix D – Statement of Requirements</u> 3.7. Please clarify 'dual-streaming capability'?
Date	October 20, 2015



A/R 5	Dual streaming would be for content sharing (such as graphics or PowerPoint presentations).
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Q 6	<u>Appendix D – Statement of Requirements</u>
	4.4.
	a) How do you choose the audio stream? b) Is a phone sitting on the desk? c) Is this ISDN? d) Where is the translator and how is their audio being transmitted into the stream?
Date	October 20, 2015



A/R 6	
a) The solution to choosing the audio stream should be proposed by the Bidder. b) Again, the solution should be proposed by the Bidder. c) This is a regular telephone interface. d) All simultaneous interpretation is done locally (in the committee room) and we can send the floor, English and French feeds by telephone.	
Date	October 22, 2015

Q 7	<u>Appendix D – Statement of Requirements</u>
	4.5.
	Please clarify 64 kbps for PSTN audio only calls? Is this correct?
Date	October 20, 2015



A/R 7	
Yes, this is correct. All the PSTN (Public Switched Telephone Network) calls run across 64 kbps switched connections.	
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Q 8	<u>Appendix D – Statement of Requirements</u> 4.6. The RFP is requesting a new Video Conferencing Solution; In what circumstance would H.320 be required?
Date	October 20, 2015



A/R 8	As in the response to Q2, currently, most of the rooms within the Parliamentary Precinct are equipped only with ISDN lines, not IP. However, we do have an ongoing project to transition away from ISDN to IP that will see more rooms equipped with IP in the next few years,
Date	October 22, 2015

Q 9	As the RFP is due [to close] on Thursday, would there be a possibility of having an extension on the RFP [Submission Deadline]?
Date	October 23, 2015



A/R 9	The Hoc and Senate consent to extend the Submission Deadline time and date of the RFP to Monday, November 2, 2015 at 12:00:00 p.m. (noon) EDT.
Date	October 26, 2015