



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Industrial Vehicles & Machinery Products Division
11 Laurier St./11, rue Laurier
7B1, Place du Portage, Phase III
Gatineau
Québec
K1A 0S5

Title - Sujet NMSO - SNOWMOBILES		
Solicitation No. - N° de l'invitation E60HS-15SNOW/A		Date 2015-10-30
Client Reference No. - N° de référence du client E60HS-15SNOW		Amendment No. - N° modif. 002
File No. - N° de dossier hs610.E60HS-15SNOW	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$HS-610-68062		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2015-09-25
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-11-13		Time Zone Fuseau horaire Eastern Standard Time EST
Address Enquiries to: - Adresser toutes questions à: Reynolds, Kevin		Buyer Id - Id de l'acheteur hs610
Telephone No. - N° de téléphone (819) 956-3996 ()	FAX No. - N° de FAX () -	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This Amendment is raised to revise RFSO and Annexes as per the following.

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|--|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection; |
| Part 5 | Certifications: includes the certifications to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses: |
| | 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; |
| | 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include Annex A - Pricing, Annex B - List of Factory Certified Warranty Providers (FCWP), Annex C - Purchase Description and Questionnaire - Group 1, Annex D - Purchase Description and Questionnaire - Group 2, Annex E - Purchase Description and Questionnaire - Group 3, Annex F - Purchase Description and Questionnaire - Group 4, Annex G - Purchase Description and Questionnaire - Group 5.

2. Summary

This requirement is to establish a National Master Standing Offer (NMSO) for the supply of Snowmobiles to departments and agencies of the Government of Canada, on an as-and-when requested basis, from the effective date of the Standing Offer to October 31, 2016.

Any resulting Standing Offer shall be for delivery requirements to locations within Canada, including locations within Comprehensive Land Claims Settlement Areas (CLCSA's).

Offerors do not have to submit an offer for all groups. However, Offerors submitting an offer for a group must submit an offer for all items of that group.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

After issuance of a standing offer, Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

5. Improvement of Requirement During Solicitation Period

Should Offerors consider that the Purchase Description contained in the RFSO could be improved technically or technologically, Offerors are invited to make suggestions, in writing, to the Standing Offer Authority named in the RFSO. Offerors must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular Offeror will be given consideration provided they are submitted to the Standing Offer Authority at least **seven (7) calendar days** before the RFSO closing date and time. Canada will have the right to accept or reject any or all suggestions.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (2 hard copies)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (1 hard copy)
- Section IV: Additional Information (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

[In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html)
(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

1. Substitutes and Alternatives

Offerors may propose substitutes and alternatives where indicated in the Purchase Description.

- 1. Substitutes and alternatives that are equivalent in form, fit, function and performance will be considered for acceptance where the Offeror:
 - (a) Clearly identifies a substitute and/or an alternative;
 - (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;
 - (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;

- (d) Provides complete specifications and brochures, where applicable;
 - (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
 - (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.
2. Substitutes and alternatives offered as equivalent in form, fit, function and performance will not be considered for acceptance if:
- (a) The offer fails to provide all of the information requested to allow the Technical Authority to fully evaluate the equivalency; or
 - (b) The substitute and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.
3. In conducting the evaluation of offers, Canada may, but will have no obligation to request the offeror offering a substitute and/or an alternative, to provide a copy of the alternative standard and to demonstrate, at the bidder's sole cost, that it is equivalent to the technical requirement.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Basis of Payment detailed in Part 7 B and in Annex A - Pricing.

Section III: Certifications

1. Certifications

Offerors must submit the certifications required under Part 5.

Section IV: Additional Information

1. Additional Information

Canada requests that offerors submit the following information, which will be incorporated in Part 7, A - Standing Offer:

2. Offeror's Representative

General enquiries

Name: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offer including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1. Mandatory Technical Evaluation Criteria

1.1.1 Mandatory Proof of Compliance

Offerors submitting an offer for Group 001 must submit, with their offer, all proof of compliance required in the Purchase Description and the Technical Information Questionnaire.

Offerors submitting an offer for Group 002 must submit, with their offer, all proof of compliance required in the Purchase Description and the Technical Information Questionnaire.

Offerors submitting an offer for Group 003 must submit, with their offer, all proof of compliance required in the Purchase Description and the Technical Information Questionnaire.

Offerors submitting an offer for Group 004 must submit, with their offer, all proof of compliance required in the Purchase Description and the Technical Information Questionnaire.

Offerors submitting an offer for Group 005 must submit, with their offer, all proof of compliance required in the Purchase Description and the Technical Information Questionnaire.

1.1.2 Substitutes and/or Alternatives

Offeror's proposing substitutes and/or alternatives must provide with their bid, all the information as detailed in Part 3, Section 1, - Substitutes and Alternatives to be considered for evaluation.

1.1.3 Mandatory Factory Certified Warranty Providers (FCWP)

The following information must be provided with offer:

- i) Offerors must complete Annex B - List of Factory Certified Warranty Providers Section I. Offerors may identify more than one (1) FCWP per location in Annex B - List of Factory Certified Warranty Providers, Section II.
- ii) The FCWP must be located within one hundred and fifty (150) Kilometers from City center listed in Annex B - List of Factory Certified Warranty Providers (FCWP);

1.2 Financial Evaluation

1.2.1 Mandatory Financial Evaluation

Offerors submitting an offer for Group 001 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 001 - Snowmobile.

Offerors submitting an offer for Group 002 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 002 - Snowmobile.

Offerors submitting an offer for Group 003 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 003 - Snowmobile.

Offerors submitting an offer for Group 004 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 004 - Snowmobile.

Offerors submitting an offer for Group 005 must provide, with their offer, all financial information requested in the RFSO and at Annex A - Pricing, Group 005 - Snowmobile.

The Offer must be in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, Canadian Custom Duties and Excise Taxes included where applicable, Goods and Services Tax or the Harmonized Sales Tax extra.

1.2.2 Aggregate Evaluated Price

Offers will be evaluated on an aggregate price basis per group, for all items of the group, as follows:

a) the firm markup for shipping will be added to an estimated amount of \$2,000.00 to obtain the evaluated shipping cost;

**b) as an example: $10\% \times \$2,000.00 = \200.00
 $\$200.00 + \$2,000.00 = \$2,200.00$
 $\$2,200.00$ would be the evaluated shipping cost**

c) the sum of all firm lot prices and the evaluated shipping cost will determine the evaluated aggregate price per group.

2. Basis of Selection

An offer must comply with all the requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated aggregate price per group will be recommended for issuance of a Standing Offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be awarded a Standing Offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

1. Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its bid, a completed Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

2 Certifications Precedent to Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

2.1 Integrity Provisions – List of Names

Offerors who are incorporated, including those offering as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offerors.

Offerors offering as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Offerors offering as societies, firms or partnerships do not need to provide lists of names.

2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuance of a standing offer.

Canada will also have the right to terminate the Standing Offer for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Offeror must provide the Contracting Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before issuance of a standing offer. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

2.3 General Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements.

- A) The Bidder certifies that the Bidder is registered or meets ISO 14001.

Bidders' Authorized Representative Signature

Date

or

- B) The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Bidder must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Bidders' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	

Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

Bidders' Authorized Representative Signature

Date

2.4 Product Conformance

The Offeror certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the standing offer and any resulting contract, to all technical specifications of the purchase description(s).

This certification does not relieve the bid from meeting all mandatory technical evaluation criteria detailed in Part 4.

Offeror's authorized representative signature

Date

2.5 FCWP Certification

The Offeror certifies that all FCWP are authorized by the Original Equipment Manufacturer to provide warranty repairs for the vehicle/equipment offered.

Offeror's authorized representative signature

Date

PART 6 - SECURITY AND FINANCIAL REQUIREMENTS

1. Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

Commercial Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.

- h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
- i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
- k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- l. Litigation Rights: Pursuant to subsection 5(d) of the [*Department of Justice Act*](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

2. Financial Capability

SACC Manual clause M9033T (2011-05-16) Financial Capability

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

The Offeror offers to supply Snowmobiles in accordance with:

Purchase Description and Questionnaire - Group 1 - Standard, 4 Stroke Snowmobile.
Purchase Description and Questionnaire - Group 2 - Standard, 2 Stroke Snowmobile.
Purchase Description and Questionnaire - Group 3 - Deep Snow, 4 Stroke Snowmobile.
Purchase Description and Questionnaire - Group 4 - Deep Snow, 2 Stroke Snowmobile.
Purchase Description and Questionnaire - Group 5 - High Mountain Snowmobile.

to departments and agencies of the Government of Canada across the country, including to locations within Comprehensive Land Claims Settlement Areas (CLCSA's), on an as-and-when requested basis.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2005 (2015-07-03) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2.2 Periodic Usage Reports - Standing Offer

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer.

The Offeror must provide a (PDF) copy of all call-up documents received during each two (2) month period of the Standing Offer. The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of each two (2) month period.

The Offeror must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

2.3 Standing Offers Final Report

On completion or termination of the National Master Standing Offer, the offeror must provide a final report that details all cumulative data of the call-ups. Data must include all purchases paid for by a Government of Canada Acquisition Card.

The final report must be completed and forwarded electronically in a portable document format (PDF) to the Standing Offer Authority and to the Procurement Authority, no later than fifteen (15) calendar days after expiry or set-aside of the Standing Offer.

3. Term of Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from Date of Issuance to October 31, 2016.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Kevin Reynolds
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
HS Division
Place du Portage, Phase III, 7B1
Telephone: 819-956-3996
Facsimile: 819-956-5227
E-mail address: kevin.reynolds@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Technical Authority

The Technical Authority for the Contract is:

Attention: *(To be inserted by PWGSC)*

The Technical Authority is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer revision issued by the Standing Offer Authority.

4.3 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.4 Offeror's Representative

General enquiries

Name: *(to be inserted by PWGSC)*

Telephone: _____

Facsimile: _____

E-mail address: _____

Delivery follow-up

Name: *(to be inserted by PWGSC)*

Telephone: _____

Facsimile: _____

E-mail address: _____

5. Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11.

6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer".

7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Goods and Services Tax or Harmonized Sales Tax included). All individual call-ups against the Standing Offer exceeding \$100,000.00 (Goods and Services Tax or Harmonized Sales Tax included) will be forwarded to PWGSC for authorization.

8. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2015-07-03), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2030 (2015-07-03), General Conditions - Higher Complexity - Goods;
- e) Annex C - Purchase Description and Questionnaire Group 1
- f) Annex D - Purchase Description and Questionnaire Group 2
- g) Annex E - Purchase Description and Questionnaire Group 3
- h) Annex F - Purchase Description and Questionnaire Group 4
- i) Annex G - Purchase Description and Questionnaire Group 5
- j) Annex A - Pricing
- k) Annex B - Factory Certified Warranty Providers (FCWP)
- l) the Offeror's offer dated (to be inserted by PWGSC) as amended (to be inserted by PWGSC).

9. Certifications

9.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

10. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

The Offeror may, at its discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of its bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of its choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offeror.

11. Factory Certified Warranty Providers

The Factory Certified Warranty Providers (FCWP) are listed at Annex B - List of Factory Certified Warranty Providers. During the period of the Standing Offer, the Offeror must maintain an up-to-date list and provide a copy of the updated list electronically to the Standing Offer Authority when changes occur. The FCWP must have the facilities and manpower required to perform all warranty repairs on the vehicle/equipment.

During the period of the Standing Offer, the Offeror must replace a FCWP which can no longer provide repairs or when the FCWP is not providing acceptable repairs in accordance with the terms of the Standing Offer.

12. Technical Changes, Substitutes and Alternatives

During the period of the Standing Offer any technical changes, substitutes and alternatives proposed by the Offeror, as mandated by the manufacturer or legislative body, must be evaluated for acceptance by the Technical Authority. Any substitutes and alternatives must be equivalent in form, fit, function and performance to what is being replaced and must be at no additional cost to Canada. Substitutes and alternatives that are offered as equivalent will only be acceptable once they are approved by the Technical Authority as an equivalent. A revision to the Standing Offer or a completed Design Change/Deviation form will be issued.

Should the Technical Authority not accept the substitute or the alternative and the Offeror is unable to meet the technical requirement, Canada may set aside the Standing Offer and/or terminate the contract for default in accordance with the general conditions stated in the Standing Offer and the resulting contract.

13. Substitute Model

In the event that a model is discontinued, the Offeror can offer, through the Standing Offer Authority, a substitute model for acceptance by the technical authority. The substitute model must meet all the technical requirements of the Purchase Description and must be offered at the same price as the model it is replacing in the Standing Offer. Acceptance of the substitute model will be through a Standing Offer revision.

Should the Technical Authority not accept the substitute model or the offeror is unable to meet the technical requirements, Canada may set aside the Standing Offer and/or terminate the contract for default in accordance with the general conditions stated in the Standing Offer and the resulting contract.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items as detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2030 (2015-07-03), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

At Section 12, Inspection and Acceptance of the Work

Delete paragraphs 1 in its entirety and replace with the following:

1. All the Work is subject to inspection and acceptance by Canada at destination by the consignee. Inspection and acceptance of the Work by Canada do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. Canada will have the right to reject any work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.

At Section 22, Warranty

Delete paragraphs 2, 3 and 4 in their entirety and replace with the following:

2. In the event of a defect or non-conformance in any part of the Work during the warranty period, the Contractor, at the request of Canada to do so, must initiate corrective measures within two (2) working days and complete the repair, replacement or otherwise make good within a reasonable length of time at its own option and expense the part of the Work found to be defective or not in conformance with the requirements of the Contract. If the Contractor fails to initiate corrective measures within the 2 day period and complete the repair, replacement or otherwise make good within a reasonable length of time or has no repair facilities in the immediate vicinity (within 100 kilometres) of the specified delivery destinations (consignees), Canada reserves the right to make such repairs and be reimbursed by the Contractor at the rate of \$103.91 per hour for labour and the cost for replaced parts."

3. The Work or any part of the Work found to be defective or non-conforming will be returned to the Contractor's plant for replacement, repair or making good. However, when in the opinion of Canada it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. Canada will make the Work available to the Contractor within 150 km of a city listed on attached Annex B - List of Factory Certified Warranty Providers (FCWP). In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs. In the event of a warranty dispute with a component manufacturer, the Contractor must be held responsible for all warranty coverage.

4. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant pursuant to subsection 3. Canada will make the Work available to the Contractor within 150 km of a city listed on attached Annex B - List of Factory Certified Warranty Providers (FCWP). The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the location where the work was made available to the Contractor by Canada.

3. Term of Contract

3.1 Delivery Date

Delivery must be made within 30 calendar days from receipt of a call-up against the Standing Offer.

4. Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid in Canadian dollars, as specified in Annex A - Pricing, and as follows:

4.1 Basis of Payment - Destination within a radius of 150 km of the cities centers identified in Annex B - List of Factory Certified Warranty Providers, Section I

Firm lot prices in Canadian dollars, Delivered Duty Paid (... named place of destination), Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

4.2 Basis of Payment - Destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I

Firm lot prices, Delivered Duty Paid (... named place of destination), Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

In addition to the firm lot price, the Contractor will be paid for the shipping cost, from the FCWP to the named place of destination, at the actual laid down-cost plus a firm mark-up.

The shipping cost must be for the shipping from the FCWP by choosing the best economical means from the closest named place of destination.

The contractor's actual laid-down cost is defined as the cost incurred by the Contractor to acquire a specific product or service for resale to the government. This includes the Contractor's invoice price (less trade discounts) but excludes the Applicable Taxes and any General and Administrative, handling and profit.

Mark-up includes applicable purchasing expense, internal handling and general and administrative expenses, plus profit but excludes the Applicable Taxes.

4.3 SACC Manual Clauses

SACC Reference	Title	Date
C6000C	Limitation of Price	2011-05-16
H1001C	Multiple Payments	2008-05-12

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice for vehicles/equipment delivered outside a radius of 150 km of the city centres identified in Annex B - List of Factory Certified Warranty Providers , Section I, must be supported by:

(a) a copy of the shipping cost invoice.

2. The Contractor is requested to provide invoices in electronic format unless otherwise specified by the Identified User, thereby reducing printed material.

3. Invoices must be distributed as follows:

(a) the original and one (1) copy must be forwarded or emailed to the consignee, or as indicated on the call-up against the Standing Offer, for certification and payment.

6. SACC Manual Clauses

SACC Reference	Title	Date
A9006C	Defence Contract (DND Only)	2008-05-12
A9049C	Vehicle Safety	2011-05-16
B1505C	Shipment of Hazardous Materials	2006-06-16
C2801C	Priority Rating - Canadian based Contractors (DND Only)	2011-05-16
C2800C	Priority Rating - (DND Only)	2001-05-16
D3010C	Dangerous Goods/Hazardous Products (DND Only)	2007-11-30
D3015C	Dangerous Goods/Hazardous Products	2007-11-30
D5545C	ISO 9001:2008 Quality Management Systems - Requirements (QAC C) - (DND Only)	2010-08-16
G1005C	Insurance	2008-05-12

7. Shipping Instructions

7.1 Shipping Instructions - All destinations

1. The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the person identified in call-up against the standing offer. The consignee may refuse shipments when prior arrangements have not been made. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for any additional costs.

8. Preparation for Delivery

8.1 Preparation for Delivery

1. The vehicle/equipment shall be serviced, adjusted and delivered in condition for immediate use. The interior and exterior shall be clean when it arrives at the delivery destination.

9. Environmental Considerations

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products

and services that have a lower impact on the environment than those traditionally acquired. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement:

1. The Contractor is requested provide all correspondence including (but not limited to) documents and reports in electronic format unless otherwise specified by the Standing Offer Authority, the Technical Authority or the Identified User thereby reducing printed material.
2. The Contractor should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).
3. Product components used in performing the services should be recyclable and/or reusable, whenever possible.

ANNEX A - PRICING

Offerors must provide firm lot price per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150km of the following city centers in accordance with Part 7B Basis of Payment.

City Centers:

St-John's, NL	Winnipeg, MB	Prince George, BC
Halifax, NS	Regina, Sk	Whitehorse, YT
Moncton, NB	Saskatoon, Sk	Hay River, NT
Québec, QC	Prince Albert, Sk	Yellowknife, NT
Montréal, Qc	Calgary, Ab	Iqaluit, Nunavut
Ottawa, On	Edmonton, Ab	
Kingston, ON	Kelowna, BC	
Sudbury, On	Vancouver, BC	
North Bay, On	Victoria, BC	
Toronto, On	Cranbrook, BC	
London, On	Terrace, BC	

Group 001 – Snowmobiles

The Contractor must deliver Snowmobiles and related items in accordance with the attached Purchase Description for Snowmobiles.

Manufacturer: _____ Model: _____ Year: _____

Item 001 - Group 001

Firm lot price of \$ _____ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Volume pricing for multiple quantities:

Qty 2-5: \$ _____

Qty 6-10 \$ _____

Item 002 - Group 001 - Shipping Cost Markup

Shipping cost at the actual laid-down cost plus a firm markup of _____% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

Group 002 – Snowmobiles

The Contractor must deliver Snowmobiles and related items in accordance with the attached Purchase Description for Snowmobiles.

Manufacturer: _____ Model: _____ Year: _____

Item 001 - Group 002

Firm lot price of \$ _____ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Volume pricing for multiple quantities:

Qty 2-5: \$ _____

Qty 6-10 \$ _____

Item 002 - Group 002 - Shipping Cost Markup

Shipping cost at the actual laid-down cost plus a firm markup of _____% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

Group 003 – Snowmobiles

The Contractor must deliver Snowmobiles and related items in accordance with the attached Purchase Description for Snowmobiles.

Manufacturer: _____ Model: _____ Year: _____

Item 001 - Group 003

Firm lot price of \$ _____ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Volume pricing for multiple quantities:

Qty 2-5: \$ _____

Qty 6-10 \$ _____

Item 002 - Group 003 - Shipping Cost Markup

Shipping cost at the actual laid-down cost plus a firm markup of _____% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

Group 004 – Snowmobiles

The Contractor must deliver Snowmobiles and related items in accordance with the attached Purchase Description for Snowmobiles.

Manufacturer: _____ Model: _____ Year: _____

Item 001 - Group 004

Firm lot price of \$ _____ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Volume pricing for multiple quantities:

Qty 2-5: \$ _____

Qty 6-10 \$ _____

Item 002 - Group 004 - Shipping Cost Markup

Shipping cost at the actual laid-down cost plus a firm markup of _____% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

Group 005 – Snowmobiles

The Contractor must deliver Snowmobiles and related items in accordance with the attached Purchase Description for Snowmobiles.

Manufacturer: _____ Model: _____ Year: _____

Item 001 - Group 005

Firm lot price of \$ _____ per vehicle/equipment Delivered Duty Paid (DDP) to destination within a radius of 150 km of the City Centers in accordance with Part 7B Basis of Payment.

Volume pricing for multiple quantities:

Qty 2-5: \$ _____

Qty 6-10 \$ _____

Item 002 - Group 005 - Shipping Cost Markup

Shipping cost at the actual laid-down cost plus a firm markup of _____% for deliveries to destination outside a radius of 150 km of the city centers identified in Annex B - List of Factory Certified Warranty Providers , Section I.

Annex B – List of Factory Certified Warranty Providers (FCWP)

The warranty providers listed below are Factory Certified and have the facilities and manpower required to perform all warranty repairs and services on the equipment.

The FCWP must be located within 150 kilometers from the City centers listed.

Section I

City Center: St-John's (NL)

Distance from City Center:_____km

FCWP Business Name:_____

FCWP Business Address:_____

Contact Name: (if available) _____

Telephone #:_____

Fax # (optional):_____

E-mail (optional):_____

City Center: Halifax (NS)

Distance from City Center:_____km

FCWP Business Name:_____

FCWP Business Address:_____

Contact Name: (if available) _____

Telephone #:_____

Fax # (optional):_____

E-mail (optional):_____

City Center: Moncton (NB)

Distance from City Center:_____km

FCWP Business Name:_____

FCWP Business Address:_____

Contact Name: (if available) _____

Telephone #:_____

Fax # (optional):_____

E-mail (optional):_____

City Center: Québec (QC)

Distance from City Center:_____km

FCWP Business Name:_____

FCWP Business Address:_____

Contact Name: (if available) _____

Telephone #:_____

Fax # (optional):_____

E-mail (optional):_____

City Center: Montréal (QC)

Distance from City Center:_____km

FCWP Business Name:_____

FCWP Business Address:_____

Contact Name: (if available) _____

Telephone #:_____

Fax # (optional):_____

E-mail (optional):_____

City Center: Sudbury (ON)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: North Bay (ON)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Ottawa (ON)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Kingston (ON)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Toronto (ON)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: London (ON)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____

E-mail (optional): _____

City Center: Winnipeg (MB)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Regina (SK)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Saskatoon (SK)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Calgary (AB)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Edmonton (AB)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Kelowna (BC)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Vancouver (BC)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Victoria (BC)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Cranbrook (BC)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Terrace (BC)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Prince George (BC)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: Prince Albert (SK)

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Whitehorse (YT)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Yellowknife, (NT)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Hay River (NT)
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

City Center: Iqaluit, Nunavut
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____
E-mail (optional): _____

Section II

Additional Warranty Providers:

City Center: _____ ()
Distance from City Center: _____ km
FCWP Business Name: _____
FCWP Business Address: _____
Contact Name: (if available) _____
Telephone #: _____
Fax # (optional): _____

E-mail (optional): _____

City Center: _____ ()

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: _____ ()

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: _____ ()

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

City Center: _____ ()

Distance from City Center: _____ km

FCWP Business Name: _____

FCWP Business Address: _____

Contact Name: (if available) _____

Telephone #: _____

Fax # (optional): _____

E-mail (optional): _____

ANNEX "C"

GROUP 1

Purchase description for
Standard Snowmobiles**1.0 Mandatory Technical Criteria**

The Snow Machines MUST:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

Year:	New (or most current model of manufacture production)
Engine & Drive Train:	
Type:	4 Stroke
Displacement:	540 cc (minimum) to 600 cc (maximum)
Cooling:	liquid cooled
Starting:	Electric
	Starter must be linked directly to the engine not by means of cable or other peripheral attachment. (mandatory)
Transmission:	Automatic, including Forward and Reverse (minimum)
Ignition & Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer specifications to operate in these temperatures. Must be included & installed.
Suspension:	Manufacturer Standard
Lubrication Oil reservoir:	Manufacturer Standard
Kill switch/Tether Cord:	Manufacturer Standard
Dimensions / Capacities:	
Length:	110 in. (minimum)
Width:	42 in. (minimum)
Height:	43 in. (minimum)
Ski Stance:	35 in. (minimum)
Track:	15 in. wide x 135 in. long x 1 in. high (minimum)
Fuel Tank:	Manufacturer Standard
Rear Rack:	Manufacturer Standard
Hitch:	One (1) J/Tow Hitch & One (1) Tongue Hitch, included & installed. Only one hitch to be installed, supply other one with machine.
Towing Capacity:	Manufacturer Standard
Brakes:	
Type:	Disc (minimum)
Parking brake:	Manufacturer Standard

Instrumentation:	
Speedometer/Odometer:	Manufacturer Standard
Tachometer:	Manufacturer Standard
Trip/Hour meter:	Manufacturer Standard
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)
Temp/Oil Light:	Manufacturer Standard
Gear Indicator:	Manufacturer Standard
Occupational Health & Safety:	
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)
Seating:	Two person Capacity (minimum)
	Passenger Back Rest
	Passenger Hand Grips
Windshield:	19 in. high (minimum) - installed
Underbody Protection:	Must cover front, middle and sides of any exposed vital component areas.
Hand & Thumb Warmers:	Manufacturer Standard
Helmet defrost connector:	Manufacturer Standard
Mirrors:	Left and Right – Manufacturer Standard
12V Outlet:	Manufacturer Standard
Battery:	Manufacturer Standard
Additional Features:	
Tool Kits	Manufacturer Standard – one for each Unit
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine
Spark plugs and belt:	Provide a set of spare spark plug and belt for each vehicle
PDI:	Pre-Delivery Inspection – Standard
Manuals:	Operators Manual – disc or hard copy – one copy for each unit (English)
	Service & Parts Manual – disc, hardcopy (copy for each) or on-line (English)
Shipping/Crating:	Must be shipped fully assembled. No crating required.
Servicing:	Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours; or within a mutually agreed time frame that is agreed upon between the Identified User and the Contractor.
Delivery:	FOB Destination: vendor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM Monday through Friday
Color:	Industry Standard Commercial Paint
Keys:	Two(2) sets per unit (minimum)
Identification Plate:	Permanently marked and in a conspicuous and protected location

Annex "C"

GROUP 1

**Evaluation Criteria
Standard Snowmobiles**

Instructions

Bidders MUST include Proof of Compliance with a minimum of two (2) copies of the descriptive literature of the make and model of the item(s) offered. Proof of Compliance must provide detailed information on each performance requirement and/or specification.

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

Mandatory Technical Criteria

BIDDER MUST SUBMIT WITH THEIR BID PROOF OF BEING AN AUTHORIZED MANUFACTURER RESELLER FOR THE UNIT OFFERED.

				Proof of compliance Comment or Page Number Reference
Year:				
	New (or most current model of manufacture production)			
Engine & Drive Train:				
Type:	4 Stroke			
Displacement:	540 cc (minimum) to 600 cc (maximum)			
Cooling:	liquid cooled			
Starting:	Electric			
	Starter must be linked directly to the engine not by means of cable or other peripheral attachment. (mandatory)			
Transmission:	Automatic, including Forward and Reverse (minimum)			
Ignition & Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer specifications to operate in these temperatures. Must be included & installed.			
Suspension:	Manufacturer Standard			

Lubrication Oil reservoir:	Manufacturer Standard			
Kill switch/Tether Cord:	Manufacturer Standard			
				Proof of compliance Comment or Page Number Reference
Dimensions / Capacities:				
Length:	110 in. (minimum)			
Width:	42 in. (minimum)			
Height:	43 in. (minimum)			
Ski Stance:	35 in. (minimum)			
Track:	15 in. wide x 135 in. long x 1 in. high (minimum)			
Fuel Tank:	Manufacturer Standard			
Rear Rack:	Manufacturer Standard			
Hitch:	One (1) J/Tow Hitch & One (1) Tongue Hitch, included & installed. Only one hitch to be installed, supply other one with machine.			
Towing Capacity:	Manufacturer Standard			
Brakes:				
Type:	Disc (minimum)			
Parking brake:	Manufacturer Standard			
Instrumentation:				
Speedometer/Odometer:	Manufacturer Standard			
Tachometer:	Manufacturer Standard			
Trip/Hour meter:	Manufacturer Standard			
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)			
Temp/Oil Light:	Manufacturer Standard			
Gear Indicator:	Manufacturer Standard			
Occupational Health & Safety:				
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)			
Seating:	Two person Capacity (minimum)			
	Passenger Back Rest			
	Passenger Hand Grips			
Windshield:	19 in. high (minimum) - installed			
Underbody Protection:	Must cover front, middle and sides of any exposed vital component areas.			
Hand & Thumb Warmers:	Manufacturer Standard			
Helmet defrost connector:	Manufacturer Standard			
Mirrors:	Left and Right – Manufacturer Standard			
12V Outlet:	Manufacturer Standard			
Battery:	Manufacturer Standard			
Additional Features:				
Tool Kits:	Manufacturer Standard – one for each Unit			
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine			

Year, Make, Model and Model Number of Product(s) Offered: _____

The bidder certifies that the products offered meet the performance specifications above and the Requirement detailed in Annex "A".

Signed _____

Date _____

ANNEX "D"

GROUP 2

**Purchase description for
Standard Snowmobiles**

1.0 Mandatory Technical Criteria

The Snow Machines MUST:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

Year:	New (or most current model of manufacture production)
Engine & Drive Train:	
Type:	2 Stroke
Displacement:	540 cc (minimum) to 600 cc (maximum)
Cooling:	Fan cooled
Starting:	Electric (with manual recoil - mandatory) Starter must be linked directly to the engine not by means of cable or other peripheral attachment. (mandatory)
Transmission:	Automatic, including Forward and Reverse (minimum)
Ignition & Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer specifications to operate in these temperatures. Must be included & installed.
Suspension:	Manufacturer Standard
Lubrication Oil reservoir:	Manufacturer Standard
Kill switch/Tether Cord:	Manufacturer Standard
Dimensions / Capacities:	
Length:	110 in. (minimum)
Width:	42 in. (minimum)
Height:	43 in. (minimum)
Ski Stance:	35 in. (minimum)
Track:	15 in. wide x 135 in. long x 1 in. high (minimum)
Fuel Tank:	Manufacturer Standard
Rear Rack:	Manufacturer Standard
Hitch:	One (1) J/Tow Hitch & One (1) Tongue Hitch, included & installed. Only one hitch to be installed, supply other one with machine.
Towing Capacity:	Manufacturer Standard
Brakes:	
Type:	Disc (minimum)
Parking brake:	Manufacturer Standard

Instrumentation:	
Speedometer/Odometer:	Manufacturer Standard
Tachometer:	Manufacturer Standard
Trip/Hour meter:	Manufacturer Standard
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)
Temp/Oil Light:	Manufacturer Standard
Gear Indicator:	Manufacturer Standard
Occupational Health & Safety:	
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)
Seating:	Two person Capacity (minimum)
	Passenger Back Rest
	Passenger Hand Grips
Windshield:	19 in. high (minimum) - installed
Underbody Protection:	Must cover front, middle and sides of any exposed vital component areas.
Hand & Thumb Warmers:	Manufacturer Standard
Helmet defrost connector:	Manufacturer Standard
Mirrors:	Left and Right – Manufacturer Standard
12V Outlet:	Manufacturer Standard
Battery:	Manufacturer Standard
Additional Features:	
Tool Kits	Manufacturer Standard – one for each Unit
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine
Spark plugs and belt:	Provide a set of spare spark plug and belt for each vehicle
PDI:	Pre-Delivery Inspection – Standard
Manuals:	Operators Manual – disc or hard copy – one copy for each unit (English)
	Service & Parts Manual – disc, hardcopy (copy for each) or on-line (English)
Shipping/Crating:	Must be shipped fully assembled. No crating required.
Servicing:	Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours; or within a mutually agreed time frame that is agreed upon between the Identified User and the Contractor.
Delivery:	FOB Destination: vendor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM Monday through Friday
Color:	Industry Standard Commercial Paint
Keys:	Two(2) sets per unit (minimum)
Identification Plate:	Permanently marked and in a conspicuous and protected location

Annex "D"

GROUP 2

Evaluation Criteria
Standard SnowmobilesInstructions

Bidders MUST include Proof of Compliance with a minimum of two (2) copies of the descriptive literature of the make and model of the item(s) offered. Proof of Compliance must provide detailed information on each performance requirement and/or specification.

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

Mandatory Technical Criteria

BIDDER MUST SUBMIT WITH THEIR BID PROOF OF BEING AN AUTHORIZED MANUFACTURER RESELLER FOR THE UNIT OFFERED.

				Proof of compliance Comment or Page Number Reference
Year:				
	New (or most current model of manufacture production)			
Engine & Drive Train:				
Type:	2 Stroke			
Displacement:	540 cc (minimum) to 600 cc (maximum)			
Cooling:	Fan cooled			
Starting:	Electric - (with manual recoil - mandatory)			
	Starter must be linked directly to the engine not by means of cable or other peripheral attachment. (mandatory)			
Transmission:	Automatic, including Forward and Reverse (minimum)			
Ignition & Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer specifications to operate in these temperatures. Must be included & installed.			
Suspension:	Manufacturer Standard			

Lubrication Oil reservoir:	Manufacturer Standard			
Kill switch/Tether Cord:	Manufacturer Standard			
				Proof of compliance Comment or Page Number Reference
Dimensions / Capacities:				
Length:	110 in. (minimum)			
Width:	42 in. (minimum)			
Height:	43 in. (minimum)			
Ski Stance:	35 in. (minimum)			
Track:	15 in. wide x 135 in. long x 1 in. high (minimum)			
Fuel Tank:	Manufacturer Standard			
Rear Rack:	Manufacturer Standard			
Hitch:	One (1) J/Tow Hitch & One (1) Tongue Hitch, included & installed. Only one hitch to be installed, supply other one with machine.			
Towing Capacity:	Manufacturer Standard			
Brakes:				
Type:	Disc (minimum)			
Parking brake:	Manufacturer Standard			
Instrumentation:				
Speedometer/Odometer:	Manufacturer Standard			
Tachometer:	Manufacturer Standard			
Trip/Hour meter:	Manufacturer Standard			
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)			
Temp/Oil Light:	Manufacturer Standard			
Gear Indicator:	Manufacturer Standard			
Occupational Health & Safety:				
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)			
Seating:	Two person Capacity (minimum)			
	Passenger Back Rest			
	Passenger Hand Grips			
Windshield:	19 in. high (minimum) - installed			
Underbody Protection:	Must cover front, middle and sides of any exposed vital component areas.			
Hand & Thumb Warmers:	Manufacturer Standard			
Helmet defrost connector:	Manufacturer Standard			
Mirrors:	Left and Right – Manufacturer Standard			
12V Outlet:	Manufacturer Standard			
Battery:	Manufacturer Standard			
Additional Features:				
Tool Kits	Manufacturer Standard – one for each Unit			
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine			

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Solicitation No. / No de l'invitation:

Year, Make, Model and Model Number of Product(s) Offered: _____

The bidder certifies that the products offered meet the performance specifications above and the Requirement detailed in Annex "A".

Signed _____

Date _____

ANNEX "E"

Group 3

Statement of Requirement for
Deep Snow Snowmobiles1.0 Mandatory Technical Criteria

The Snow Machines MUST:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

Year:	New (or most current model of manufacturer production)
ENGINE & DRIVE TRAIN:	
Type:	4 Stroke
Displacement:	795 cc (minimum) to 1050 cc (maximum)
Cooling:	liquid cooled
Starting:	Electric
Transmission:	Automatic, including Forward and Reverse (minimum)
Suspension:	Manufacturer Standard
Ignition & Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer specifications to operate in these temperatures. Must be included & installed.
Lubrication Oil Reservoir:	Manufacturer Standard
Kill switch/Tether Cord:	Manufacturer Standard
DIMENSIONS/CAPACITIES:	
Length:	125 in. (minimum)
Width:	42 in. (minimum)
Height:	42 in. (minimum)
Ski Stance:	35 in. (minimum)
Track:	15 in. wide x 150 in. long x 1.5 in. high (minimum)
Fuel Tank:	Manufacturer Standard
Rack:	Manufacturer Standard
Hitch:	One (1) 1 7/8" ball hitch installed– minimum
Towing Capacity	Manufacturer Standard
BRAKES:	
Track:	Disc (minimum)
Parking Brake:	Manufacturer Standard
INSTRUMENTATION:	
Speedometer/Odometer:	Manufacturer Standard

Tachometer:	Manufacturer Standard
Trip/Hour meter:	Manufacturer Standard
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)
Temp/Oil Light:	Manufacturer Standard
OCCUPATIONAL HEALTH & SAFETY:	
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)
Seating:	Two person Capacity (minimum)
	Passenger Back Rest
	Passenger Hand Grips
Windshield:	19 in high (minimum) - installed
Underbody Protection:	Must cover front, middle, sides, rear
Hand & Thumb Warmers:	Manufacturer Standard
Helmet defrost connector:	Manufacturer Standard
Mirrors:	Left and Right – Manufacturer Standard
12V Outlet	Manufacturer Standard
Battery:	Manufacturer Standard
ADDITIONAL FEATURES:	
Tool Kits	Manufacturer Standard – one for each Unit
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine
PDI:	Pre-Delivery Inspection – Standard
Manuals:	Operators Manual – disc or hard copy – one copy for each unit (English)
	Service & Parts Manual – disc, hardcopy (copy for each) or on-line (English)
Shipping/Crating:	Must be shipped assembled
Warranty:	One (1) year minimum all-inclusive after-sales warranty. A combination of manufacturer and extended warranty covering the Manufacturer warranty is acceptable. Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours.
Delivery:	FOB Destination: vendor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM MST Monday through Friday
Color::	Industry Standard Commercial Paint
Keys:	Two (2) sets per unit (minimum)
Identification Plate:	Permanently marked and in a conspicuous and protected location

Annex "E"

Evaluation Criteria
Deep Snow Snowmobiles

GROUP 3

Instructions

Bidders MUST include Proof of Compliance with a minimum of two (2) copies of the descriptive literature of the make and model of the item(s) offered. Proof of Compliance must provide detailed information on each performance requirement and/or specification.

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

Mandatory Technical Criteria

BIDDER MUST SUBMIT WITH THEIR BID PROOF OF BEING AN AUTHORIZED MANUFACTURER RESELLER FOR THE UNIT OFFERED.

				Proof Comment or page number reference
Year:				
	New (or most current model of manufacturer production)			
ENGINE & DRIVE TRAIN:				
Type:	4 Stroke			
Displacement:	795 cc (minimum) to 1050 cc (maximum)			
Cooling:	liquid cooled			
Starting:	Electric			
Transmission:	Automatic, including Forward and Reverse (minimum)			
Suspension:	Manufacturer Standard			
Ignition and fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer.			

	specifications to operate in these temperatures. Must be included & installed.			
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				Proof Comment or page number reference
DIMENSIONS/CAPACITIES:				
Length:	125 in. (minimum)			
Width:	42 in. (minimum)			
Height:	42 in. (minimum)			
Ski Stance:	35 in. (minimum)			
Track:	15 in. wide x 150 in. long x 1.5 in. high (minimum)			
Fuel Tank:	Manufacturer Standard			
Rack:	Manufacturer Standard			
Hitch:	One (1) 1 7/8" ball hitch installed- minimum			
BRAKES:				
Track:	Disc - (minimum)			
INSTRUMENTATION:				
Speedometer/Odometer:	Manufacturer Standard			
Tachometer:	Manufacturer Standard			
Trip/Hour meter:	Manufacturer Standard			
Fuel Gage:	Manufacturer Standard - Mechanical (minimum)			
Temp/Oil Light:	Manufacturer Standard			
OCCUPATIONAL HEALTH & SAFETY:				
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)			
Seating:	Two person Capacity (minimum)			
	Passenger Back Rest			
	Passenger Hand Grips			
Windshield:	19 in high (minimum) - installed			
Underbody Protection:	Must cover front, middle, sides, rear			
Hand & Thumb Warmers:	Manufacturer Standard			
Helmet Defrost Connector:	Manufacturer Standard			
Mirrors:	Left and Right - Manufacturer Standard			
12V Outlet	Manufacturer Standard			
ADDITIONAL FEATURES:				
Tool Kits	Manufacturer Standard - one for each Unit			
Cover:	Factory Cover - All Weather; Trailerable with tie down capability; covers entire machine			

Year, Make, Model and Model Number of Product(s) Offered: _____

The bidder certifies that the products offered meet the performance specifications above and the Requirement detailed in Annex "A".

Signed _____

Date _____

ANNEX "F"

Group 4

Statement of Requirement for
Deep Snow Snowmobiles**1.0 Mandatory Technical Criteria**

The Snow Machines MUST:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

Year:	New (or most current model of manufacturer production)
ENGINE & DRIVE TRAIN:	
Type:	2 Stroke
Displacement:	795 cc (minimum) to 1050 cc (maximum)
Cooling:	Fan cooled
Starting:	Electric (with manual recoil - mandatory)
Transmission:	Automatic, including Forward and Reverse (minimum)
Suspension:	Manufacturer Standard
Ignition and Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer specifications to operate in these temperatures. Must be included & installed.
Lubrication Oil Reservoir:	Manufacturer Standard
Kill switch/Tether Cord:	Manufacturer Standard
DIMENSIONS/CAPACITIES:	
Length:	125 in. (minimum)
Width:	42 in. (minimum)
Height:	42 in. (minimum)
Ski Stance:	35 in. (minimum)
Track:	15 in. wide x 150 in. long x 1.5 in. high (minimum)
Fuel Tank:	Manufacturer Standard
Rack:	Manufacturer Standard
Hitch:	One (1) 1 7/8" ball hitch installed– minimum
Towing Capacity	Manufacturer Standard
BRAKES:	
Track:	Disc (minimum)
Parking Brake:	Manufacturer Standard
INSTRUMENTATION:	
Speedometer/Odometer:	Manufacturer Standard

Tachometer:	Manufacturer Standard
Trip/Hour meter:	Manufacturer Standard
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)
Temp/Oil Light:	Manufacturer Standard
OCCUPATIONAL HEALTH & SAFETY:	
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)
Seating:	Two person Capacity (minimum)
	Passenger Back Rest
	Passenger Hand Grips
Windshield:	19 in high (minimum) - installed
Underbody Protection:	Must cover front, middle, sides, rear
Hand & Thumb Warmers:	Manufacturer Standard
Helmet defrost connector:	Manufacturer Standard
Mirrors:	Left and Right – Manufacturer Standard
12V Outlet	Manufacturer Standard
Battery:	Manufacturer Standard
ADDITIONAL FEATURES:	
Tool Kits	Manufacturer Standard – one for each Unit
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine
PDI:	Pre-Delivery Inspection – Standard
Manuals:	Operators Manual – disc or hard copy – one copy for each unit (English)
	Service & Parts Manual – disc, hardcopy (copy for each) or on-line (English)
Shipping/Crating:	Must be shipped assembled
Warranty:	One (1) year minimum all-inclusive after-sales warranty. A combination of manufacturer and extended warranty covering the Manufacturer warranty is acceptable. Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours.
Delivery:	FOB Destination: vendor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM MST Monday through Friday
Color::	Industry Standard Commercial Paint
Keys:	Two (2) sets per unit (minimum)
Identification Plate:	Permanently marked and in a conspicuous and protected location

Annex "F"

Evaluation Criteria
Deep Snow Snowmobiles

GROUP 4

Instructions

Bidders MUST include Proof of Compliance with a minimum of two (2) copies of the descriptive literature of the make and model of the item(s) offered. Proof of Compliance must provide detailed information on each performance requirement and/or specification.

Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

Mandatory Technical Criteria

BIDDER MUST SUBMIT WITH THEIR BID PROOF OF BEING AN AUTHORIZED MANUFACTURER RESELLER FOR THE UNIT OFFERED.

				Proof Comment or page number reference
Year:				
	New (or most current model of manufacturer production)			
ENGINE & DRIVE TRAIN:				
Type:	2 Stroke			
Displacement:	795 cc (minimum) to 1050 cc (maximum)			
Cooling:	Fan Cooled			
Starting:	Electric (with manual recoil - mandatory)			
Transmission:	Automatic, including Forward and Reverse (minimum)			
Suspension:	Manufacturer Standard			
Ignition and Fuel Delivery:	Manufacturer Standard – MUST be able to operate in temperatures of -40C and lower. Snow machines are operating in geographic areas that experience temperatures lower than -20C, which require appropriate main jets as per manufacturer			

	specifications to operate in these temperatures. Must be included & installed.			
				Proof Comment or page number reference
DIMENSIONS/CAPACITIES:				
Length:	125 in. (minimum)			
Width:	42 in. (minimum)			
Height:	42 in. (minimum)			
Ski Stance:	35 in. (minimum)			
Track:	15 in. wide x 150 in. long x 1.5 in. high (minimum)			
Fuel Tank:	Manufacturer Standard			
Rack:	Manufacturer Standard			
Hitch:	One (1) 1 7/8" ball hitch installed- minimum			
BRAKES:				
Track:	Disc – (minimum)			
INSTRUMENTATION:				
Speedometer/Odometer:	Manufacturer Standard			
Tachometer:	Manufacturer Standard			
Trip/Hour meter:	Manufacturer Standard			
Fuel Gage:	Manufacturer Standard – Mechanical (minimum)			
Temp/Oil Light:	Manufacturer Standard			
OCCUPATIONAL HEALTH & SAFETY:				
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight (minimum)			
Seating:	Two person Capacity (minimum)			
	Passenger Back Rest			
	Passenger Hand Grips			
Windshield:	19 in high (minimum) - installed			
Underbody Protection:	Must cover front, middle, sides, rear			
Hand & Thumb Warmers:	Manufacturer Standard			
Helmet Defrost Connector:	Manufacturer Standard			
Mirrors:	Left and Right – Manufacturer Standard			
12V Outlet	Manufacturer Standard			
ADDITIONAL FEATURES:				
Tool Kits	Manufacturer Standard – one for each Unit			
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine			
PDI:	Pre-Delivery Inspection – Standard			
Manuals:	Operators Manual – disc or hard copy – one copy for each unit (English)			
	Service & Parts Manual – disc, hardcopy (copy for each) or on-line (English)			
Shipping/Crating:	Must be shipped assembled			
Warranty:	One (1) year minimum all-inclusive after-sales warranty. A combination of manufacturer and extended warranty covering the Manufacturer warranty is acceptable.			

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	Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours.			
Delivery:	FOB Destination: vendor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM MST Monday through Friday			
Color::	Industry Standard Commercial Paint			
Keys:	Two(2) sets per unit (minimum)			

Year, Make, Model and Model Number of Product(s) Offered: _____

The bidder certifies that the products offered meet the performance specifications above and the Requirement detailed in Annex "A".

Signed _____

Date _____

ANNEX "G" Group 5

1.0 Mandatory Technical Criteria

The Snow Machines must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

Year:	New (or most current model of manufacturer production)
Engine & Drive Train:	
Type:	2 Stroke or 4 Stroke (minimum/maximum)
Displacement:	1,000 cc (minimum)
Cooling:	Liquid cooled (minimum)
Starting:	Electric - - 2 Stroke (w/ manual recoil - mandatory) or - 4 Stroke
Transmission:	Automatic, including Forward and Reverse (minimum)
Suspension:	Manufacturer Standard
Lubrication Oil reservoir:	Manufacturer Standard
Kill switch/Tether Cord:	Manufacturer Standard
Dimensions / Capacities:	
Length:	125 in. (minimum)
Width:	42 in. (minimum)
Height:	38 in. (minimum)
Ski Stance:	35 in. (minimum)
Track:	15 in. wide x 150 in. long x 2 in. high (minimum)
Fuel Tank:	Manufacturer Standard
Rear Rack:	Manufacturer Standard
Hitch:	One (1) J/Tow Hitch & One (1) Tongue Hitch, included & installed. Only one hitch to be installed, supply other one with machine.
Towing Capacity:	Manufacturer Standard
Instrumentation:	
Speedometer/Odometer:	Manufacturer Standard
Tachometer:	Manufacturer Standard
Trip/Hour meter:	Manufacturer Standard
Fuel Gauge:	Manufacturer Standard- Mechanical (minimum)
Temp/Oil Light:	Manufacturer Standard
Gear Indicator:	Manufacturer Standard
Brakes:	
Track:	Disc (minimum)
Parking brake:	Manufacturer Standard

Occupational Health & Safety	
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight – (minimum)
Seating:	One person Capacity (minimum)
Windshield:	19 in. high (minimum) - installed
Underbody Protection:	Must cover front, middle and sides of any exposed vital component areas.
Hand & Thumb Warmers:	Manufacturer Standard
Helmet defrost connector:	Manufacturer Standard
Mirrors:	Left and Right – Manufacturer Standard
12V Outlet	Manufacturer Standard
Additional Features	
Tool Kits	Manufacturer Standard – one for each Unit
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine
Spark plugs and belt:	Provide a set of spare spark plug and belt for each vehicle
PDI:	Pre-Delivery Inspection – Standard
Manuals:	Operators Manual – disc or hard copy – one copy for each unit (English)
	Service & Parts Manual – disc, hardcopy (copy for each) or on-line (English)
Shipping/Crating:	Must be shipped assembled
Servicing:	Warranty service to be provided at service center. If no service center is available; Recall, Parts and/or After Sales Service must be provided within 48 hours; or within a mutually agreed time frame that is agreed upon between the Identified User and the Contractor.
Delivery:	FOB Destination: vendor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM Monday through Friday
Color::	Industry Standard Commercial Paint
Keys:	Two(2) sets per unit (minimum)
Identification Plate:	Permanently marked and in a conspicuous and protected location
	Manufacturer, model, model year, serial number, Gross Vehicle Weight Rating(GVWR), NATO Stock Number (NSN), Equipment Configuration Code (ECC) and Contract number

Annex "G" Group 5

1. Instructions

Bidders MUST include Proof of Compliance with a minimum of two (2) copies of the descriptive literature of the make and model of the item(s) offered. Proof of Compliance must provide detailed information on each performance requirement and/or specification. Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications must be provided. The certificate must detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications. Bidders should specifically cross reference where this specification is located within descriptive literature, i.e. technical data sheets, brochures, or Certificate of Attestation.

2. Mandatory Technical Criteria

BIDDER MUST SUBMIT WITH THEIR BID PROOF OF BEING AN AUTHORIZED MANUFACTURER RESELLER FOR THE UNIT OFFERED.

The Snow Machines must:

- Be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 5 years;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

		Proof of Compliance Comment or Page Number Reference
Engine & Drive Train:		
Type:	2 Stroke or 4 Stroke (minimum/maximum)	
Displacement:	1,000 cc (minimum)	
Cooling:	Liquid cooled (minimum)	
Starting:	Electric - - 2 Stroke (w/ manual recoil - mandatory) or - 4 Stroke	
Transmission:	Automatic, including Forward and Reverse (minimum)	
Suspension:	Manufacturer Standard	
Lubrication Oil reservoir:	Manufacturer Standard	
Kill switch/Tether Cord:	Manufacturer Standard	
Dimensions / Capacities:		
Length:	125 in. (minimum)	
Width:	42 in. (minimum)	
Height:	38 in. (minimum)	
Ski Stance:	35 in. (minimum)	
Track:	15 in. wide x 150 in. long x 2 in. high (minimum)	
Fuel Tank:	Manufacturer Standard	
Rear Rack:	Manufacturer Standard	
Hitch:	One (1) J/Tow Hitch & One (1) Tongue Hitch, included & installed. Only one hitch to be installed, supply other one with machine	
Towing Capacity:	Manufacturer Standard	
Instrumentation:		
Speedometer/Odometer:	Manufacturer Standard	
Tachometer:	Manufacturer Standard	
Trip/Hour meter:	Manufacturer Standard	
Fuel Gauge:	Manufacturer Standard— Mechanical (minimum)	
Temp/Oil Light:	Manufacturer Standard	
Gear Indicator:	Manufacturer Standard	
Brakes:		
Track:	Disc (minimum)	
Parking brake:	Manufacturer Standard	
Occupational Health & Safety:		
Lighting:	One (1) Headlight (Hi/Low) and One (1) Taillight – (minimum)	
Seating:	One person Capacity (minimum)	
Windshield:	19 in. high (minimum) - installed	
Underbody Protection:	Must cover front, middle and sides of any exposed vital component areas.	
Hand & Thumb Warmers:	Manufacturer Standard	
Helmet defrost connector:	Manufacturer Standard	
Mirrors:	Left and Right – Manufacturer Standard	
12V Outlet	Manufacturer Standard	

Government
of Canada

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du Canada

Solicitation No. / No de l'invitation:

		Proof of Compliance Comment or Page Number Reference
Additional Features:		
Tool Kits	Manufacturer Standard – one for each Unit	
Cover:	Factory Cover – All Weather; Trailerable with tie down capability; covers entire machine	

Year, Make, Model and Model Number of Product(s) Offered: