



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Réception des soumissions - TPSGC / Bid  
Receiving - PWGSC  
1550, Avenue d'Estimauville  
1550, D'Estimauville Avenue  
Québec  
Québec  
G1J 0C7

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
TPSGC/PWGSC  
601-1550, Avenue d'Estimauville  
Québec  
Québec  
G1J 0C7

<b>Title - Sujet</b> DFO-RISO VESSEL REPAIR	
<b>Solicitation No. - N° de l'invitation</b> F3065-15N070/A	<b>Date</b> 2015-11-06
<b>Client Reference No. - N° de référence du client</b> F3065-15N070	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$QCL-005-16595
<b>File No. - N° de dossier</b> QCL-5-38053 (005)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-12-02</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Heure Normale du l'Est HNE	
<b>Delivery Required - Livraison exigée</b> VOIR DOC	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lachance, Paul	<b>Buyer Id - Id de l'acheteur</b> qcl005
<b>Telephone No. - N° de téléphone</b> (418)649-2825 ( )	<b>FAX No. - N° de FAX</b> (418)648-2209
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> NGCC - TOUS LES NAVIRES PÊCHES ET OCÉANS CANADA GARDE COTIÈRE 101 BOUL.CHAMPLAIN R.C. QUEBEC Québec G1K7Y7 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- |        |   |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement;   |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;   |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;   |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;   |
| Part 5 | Certifications: includes the certifications to be provided;   |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and  |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:<br><br>7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;<br><br>7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, and any other annexes

### 1.2 Summary

Supply on an "as and when" required basis a Marine Contractors' service to carry out repair and maintenance work on board Canadian Coast Guard vessels operating in Central and Arctic Region during operational or repair periods on an urgent or unplanned situations basis. Services to be in accordance with Canadian Coast Guard Statement of Work at Annex "A" for a period of one year starting on January 01, 2016 up to December 31, 2016 with the possibility of two extension periods of one year each starting January 01, 2017 up to December 31, 2017 and January 01, 2018 up to December 31, 2018 inclusively

Services shall be rendered for the following seven Canadian Coast Guard Bases:

- 1- Mont-Joli (Quebec)
- 2- Québec (Quebec)
- 3- Sorel (Quebec)
- 4- Sarnia (Ontario)
- 5- Burlington (Ontario)
- 6- Prescott (Ontario)
- 7- Parry Sound (Ontario)

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Offerors can bid on the number of Bases of their choice. Seven Standing Offers could result of this Request for Standing Offer.

As per the Integrity Provisions under section 01 of Standard Instructions 2006 and 2007, offerors must provide a list of all owners and/or Directors and other associated information as required. Refer to section 4.21 of the Supply Manual for additional information on the Integrity Provisions.

The requirement is exempt from the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), Annex 4 and the North American Free Trade Agreement (NAFTA), Chapter Ten Annex 1001.2b Paragraph 1, however, it is subject to the Agreement on Internal Trade (AIT) and will be limited to suppliers in Eastern Canada in accordance with Shipbuilding, Refit, Repair and Modernization Policy (1996-12-19).

### **1.3 Security Requirements**

There is no security requirement applicable to this Standing Offer.

### **1.4 Debriefings**

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within **15** working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2015-07-03) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

### **2.2 Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### **2.3 Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than **seven (7)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### **2.4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force **in Québec**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **3.1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)  
Section II: Financial Offer (1 hard copy)  
Section III: Certifications (1 hard copy)

**Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.**

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with "Annex D". The total amount of Applicable Taxes must be shown separately.

#### **Section III: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Offerors must treat sufficiently in details each criteria in order to permit a complete analysis by the evaluation team. Only offers which meet all mandatory criteria will be deemed responsive.

- a) The offeror must have a minimum of three welders certified by the Canadian Welding Bureau (CWB), two mechanics and one machinist employed on a permanent basis and having at least three years of experience in vessels repairs and refits. The offeror must show that its two mechanics and its machinist have certificates of study from a school recognized by the provincial education system. Provide their resumes, diploma or certificates of study;
- b) The offeror must have at least five years of experience in vessels repairs and refits for steel and aluminum vessels over 14 metres in length. Provide a list of at least five projects carried out complete with a brief description of the project, the cost, the customer's name and the year of execution;
- c) At offers closing date the offeror must submit evidence demonstrating its Company detains valid certification to the welding standards in accordance with the following:  
CSA W47.1-03, Certification of Companies for Fusion Welding of Steel Structures with minimum division 2 and CSA W47.2 for Fusion Welding of Aluminum Structure with minimum division 2.

### **.2 Financial Evaluation**

#### **4.1.2.1 SACC Manual Clause M0220T (2013-04-25), Evaluation of Price**

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

**The financial evaluation will be done by using annex "D" – Financial Evaluation.**

### **4.2 Basis of Selection**

#### **4.2.1 SACC Manual Clause M0031T (2007-05-25), Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

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## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### 5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

#### 5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

#### 5.2.1 Integrity Provisions – List of Names

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

#### 5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list

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([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada-Labour's](#) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

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## PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

### 6.1 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex 'C'.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

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## **PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **7 A. STANDING OFFER**

#### **7.1 Offer**

**7.1.1** The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

#### **7.2 Security Requirements**

There is no security requirement applicable to this Standing Offer.

#### **7.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **7.3.1 General Conditions**

2005 (2014-09-25), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### **7.4 Term of Standing Offer**

##### **7.4.1 Period of the Standing Offer**

The period for making call-ups and providing services against the Standing Offer is from January 01, 2016 to December 31, 2016.

##### **7.4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two additional one year period under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period of one year each, by the Standing Offer Authority at the expiry date of the Standing Offer or before. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **7.5. Authorities**

##### **7.5.1 Standing Offer Authority**

The Standing Offer Authority is:

Michael Woods  
Marine Supply Specialist  
Public Works and Government Services Canada

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Québec area  
Marine Division  
1550, avenue D'Estimauville, Québec, (Québec) G1J 0C4,  
Quebec, Canada  
[michael.woods@tpsgc-pwgsc.gc.ca](mailto:michael.woods@tpsgc-pwgsc.gc.ca)  
Phone : (418) 649-2715  
Fax: (418) 648-2209

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 7.5.2 Project Authority

(Will be completed by Standing Offer Authority)

The Project Authority for the Standing Offer is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### 7.5.3 Offeror's Representative

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail address: \_\_\_\_\_

### 7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer are:

- Superintendent Marine Engineering, Integrated Technical Services Directorate, CCG
- Production Supervisor, marine Engineering, Integrated Technical Services Directorate, CCG
- Project Officers, Marine Engineering, Integrated Technical Services Directorate, CCG
- Ship's Chief Engineers, Fleet, CCG

### 7.7 Call-up Procedures (Not used)

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## 7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942 or electronic document.

## 7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$12,500.00 for Mont-Joli and \$45,000.00 (Applicable Taxes excluded) for all other Bases.

## 7.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offers must not exceed the sum of \$50,000.00 (Mont-Joli), \$300,000.00 (Quebec), \$150,000.00 (Sorel), \$150,000.00 (Prescott), \$100,000.00 (Burlington), \$150,000.00 (Parry Sound) and \$100,000.00\$ (Sarnia) (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or **one (1)** months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-09-25), General Conditions - Standing Offers - Goods or Services
- d) 1029 (2010-08-16), Ship Repair, excluding paragraph 9, apply to Contract .
- d) the general conditions 2030 (2015-09-03), General Condition – Higher Complexity - Goods ;
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) Annex D, Financial Evaluation;
- i) the Offeror's offer dated \_\_\_\_\_ .

## 7.12 Certifications

### 7.12.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by

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the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

### **7.13 Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_. (*Insert the name of the province or territory as specified by the Offeror in its offer, if applicable*).

### **7.14 SACC Manual Clause M3800C (2006-08-15), Estimates**

Where an estimate of the cost of performing specific work is required, the Identified User will provide the Offeror with a statement of the work required and the Offeror must provide the Identified User with an estimate of the cost of performing the specified work in accordance with the pricing provision of the Standing Offer. The Offeror must not undertake any of the specified work unless and until a call-up is issued by the Identified User. The estimated cost stated in the call-up must not be exceeded without the specific written authorization of the Identified User.

## **7 B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.1 Statement of Work**

The Contractor must perform the Work described in the call-up against the Standing Offer.

### **7.2 Standard Clauses and Conditions**

#### **7.2.1 General Conditions**

2030 (2014-09-25), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

#### **7.2.2 Supplementary Conditions**

1029 (2010-08-16), Supplementary Conditions - Ship Repair, , apply to and form part of the Contract.

### **7.3 Term of Contract**

#### **7.3.1 Period of the Contract**

The Work must be completed in accordance with the call-up against the Standing Offer.

### **7.4 Payment**

#### **7.4.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in the contract OR in Annex 'B'. Customs duties are included and all applicable taxes are extra, if applicable.

#### **7.4.2 Basis of payment, extension of the term of the Standing Offer**

1. For the first extension year at the same terms and conditions as stipulated in the Standing Offer for year 2016.
2. For the second extension year at the same terms and conditions as stipulated in the Standing Offer except that :
  - 2.1 all unit prices as shown in the Standing Offer or as amended pursuant to the terms and conditions as expressed herein shall be increased or decreased by the percentage change in the Consumer Price Index as published by Statistics Canada for the area of Canada in which the work is being performed calculated for the 12 month period immediately preceding the commencement date of the said extension year

#### **7.4.3 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

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#### 7.4.4 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

#### 7.5 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

**Instruction to contracting officers:** Use the following paragraph when invoices must be accompanied by supporting documents. The documents listed are examples only and must be revised to reflect the requirement. Delete this paragraph if no supporting documents are required.

A repair report will be required for all work. The report must contain the following:

- a. The vessel name and the date upon which the inspections were conducted;
- b. A complete description of each system inspected, as well as details on the corrections made (if applicable);
- c. The name and telephone number of the person who called;
- d. The date and time of the start and end of work, as well as the number of hours for each work day;
- e. The list of material replaced, repaired or installed;
- f. A paper and electronic copy of the certificate for each system inspected;
- g. The name (in block letters) and signature of the person in charge on the vessel, attesting that the inspection seems to have been conducted in a satisfactory fashion;
- h. The breakdown of the labour and materials costs, if there are extras.

Two (2) copies of the report will be required and must be submitted to the Identified User.

#### **Invoices must be distributed as follows:**

##### **Original Electronic Invoice must be sent to:**

Attention: Michelle Turcotte  
[DFOinvoicing-MPOfacturation@dfo-mpo.gc.ca](mailto:DFOinvoicing-MPOfacturation@dfo-mpo.gc.ca)

##### **Copy of Invoice sent to:**

Attention: Michael Woods  
[michael.woods@tpsgc-pwgsc.gc.ca](mailto:michael.woods@tpsgc-pwgsc.gc.ca)  
Marine Supply Specialist  
Public Works and Government Services Canada  
Québec area  
Marine Division  
1550, avenue D'Estimauville, Québec, (Québec) G1J 0C4,  
Quebec, Canada

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## 7.6 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex 'C'. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within **ten (10)** days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

## 7.7 Limitation of Contractor's Liability for Damages to Canada

- (i) This section applies despite any other provision of the Contract and replaces the section of the general conditions entitled "Liability". Any reference in this section to damages caused by the Contractor also includes damages caused by its employees, as well as its subcontractors, agents, and representatives, and any of their employees.
- (ii) Whether the claim is based in contract, tort, or another cause of action, the Contractor's liability for all damages suffered by Canada caused by the Contractor's performance of or failure to perform the Contract is limited to \$10 million per incident or occurrence to an annual aggregate of \$20 million for losses or damage caused in any one year of carrying out the Contract, each year starting on the date of coming into force of the Contract or its anniversary. This limitation of the Contractor's liability does not apply to nor include:
  - (a) Any infringement of intellectual property rights;
  - (b) Any breach of warranty obligations;
  - (c) Any liability of Canada to a third party arising from any act or omission of the Contractor in performing the Contract; or
  - (d) Any loss for which the policies of insurance specified in the Contract or any other policies of insurance held by the Contractor would provide insurance coverage.
- (iii) Each Party agrees that it is fully liable for any damages that it causes to any third party in connection with the Contract, regardless of whether the third party makes its claim against Canada or the Contractor. If Canada is required, as a result of joint and several liability, to pay a third party in respect of damages caused by the Contractor, the Contractor must reimburse Canada for that amount.
- (iv) The Parties agree that nothing herein is intended to limit any insurable interest of the Contractor nor to limit the amounts otherwise recoverable under any insurance policy. The Parties agree that to the extent that the insurance coverage required to be maintained by the Contractor under this Contract or any additional insurance coverage maintained by the Contractor, whichever is greater, is more than the limitations of

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liability described in sub article (2), the limitations provided herein are increased accordingly and the Contractor shall be liable for the higher amount to the full extent of the insurance proceeds recovered.

- (v) If, at any time, the total cumulative liability of the Contractor for losses or damage suffered by Canada caused by the Contractor's performance of or failure to perform the Contract, excluding liability described under subsection 2(a), (b), (c) and (d) exceeds \$40 million, either Party may terminate the Contract by giving notice in writing to the other Party and neither Party will make any claim against the other for damages, costs, expected profits or any other such loss arising out of the termination. However, no such termination or expiry of the Contract shall reduce or terminate any of the liabilities that have accrued to the effective date of the termination but which liabilities are subject to the limitations as specified in sub-article (1) through (4) above.
- (vi) The date of termination pursuant to this Article, shall be the date specified by Canada in its notice to terminate, or, if the Contractor exercises the right to terminate, in a notice to the Contractor from Canada in response to the Contractor's notice to terminate. The date of termination shall be in Canada's discretion to a maximum of 12 months after service of the original notice to terminate served by either Party pursuant to sub-article 5, above.
- (vii) In the event of a termination under this Article, the Contract will automatically remain in force subject to all of the same terms and conditions until the date of termination and the Contractor agrees that it will be paid in accordance with the applicable provisions as set out in the Basis of Payment, Annex B and that the Contractor's liability remains as specified in subarticles (1) through (4), above.
- (viii) Nothing shall limit Canada's other remedies, including Canada's right to terminate the Contract for default for breach by the Contractor of any of its obligations under this Contract, notwithstanding that the Contractor may have reached any limitation of its liability hereunder.

## **7.8 SACC Manual Clauses**

SACC Manual clause A9041C (2008-05-12), Salvage  
SACC Manual clause A9068C (2010-01-11), Government Site Regulations

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## ANNEX "A"

### General Marine Works

### STATEMENT OF WORK

#### 1. DESCRIPTION OF THE REQUIREMENT

The purpose of this Standing Offer is to obtain the services of general marine contractors to repair and maintain vessels of the Canadian Coast Guard in operation in the Central and Arctic Region during the operational period or refit periods. This standing offer will be a screening tool for emergency situations during vessel operations and for situations that are unforeseen and out of control during the refit period. Most requests will be for performing work for the repair, maintenance, installation or improvement of the hull and superstructures, propulsion and manoeuvring systems, auxiliary systems, domestic systems and deck equipment. The contractor who obtains the standing offer shall provide the material and labour to perform the following main tasks:

- Welder
  - Repair the vessel's hull and superstructures.
  - Build and install metal structures.
  - Repair, build or replace various types of marine equipment.
  - Erect foundations on which machinery will be placed.
  - Install, assemble, build pumping systems and their piping.
  - Repair, maintain or install heat exchangers, boilers, spherical pressure vessels, recovery or disposal tanks.
- Engineer
  - Move, level, align and install machinery on bases or foundations.
  - Revise or refurbish various pieces of equipment such as davits, gantries, derricks, hoists, winches, cranes, motors, pumps, compressors, gearboxes, clutches, belt drives, etc.
  - Move, rig, assemble and install machinery and equipment such as shafts, bearings, gaskets, seats, tanks, valves, winches, compressors, pumps, motors, gearboxes, and clutches using chain blocks, pulleys, jiggers, lift trucks, rollers, trucks and cranes.
  - Install, maintain and repair pumping systems.
- Machinist
  - Use lathes, milling machines, drill presses, grinding machines for manufacturing machinery parts.
  - Set up and operate various machine tools to cut or grind plastic, metal or other materials to fabricate or modify parts or products with precise dimensions.
  - Check, using precision measuring instruments, that the dimensions of products or parts are accurate and in compliance with specifications.
- Handler
  - Load and unload materials and place them in work areas.
  - Transport material by truck or boom truck
  - Power machines and monitor their operation
  - Oil and grease winches, cranes and similar equipment
  - Provide assistance to qualified workers.
  - Clean work areas and place debris in disposal bins or other methods of disposal.

- Clean up spills of chemical products and other contaminants
- Strip, sand, clean and prepare surfaces to be painted.
- Apply paint by spray gun or roller and perform retouching and finishing.

## **1.1 Cost Estimates**

There are two possible scenarios for establishing costs: urgent repair or unforeseen maintenance during a repair period.

### **Service call**

Any urgent repair when the vessel is operational will be treated as a service call and payment will correspond to the number of hours worked and the cost of material.

### **Unforeseen maintenance during refit period**

The contractor shall provide a firm, itemized, lump sum price for each call-up during a refit period. Hourly rates shall correspond to those established by this standing offer.

Each estimate shall indicate the number of hours required for each job category and the expected cost of materials, as well as the description, identification number and cost for each part.

## **1.2 Time frame**

The Contractor must be available to get to the vessel within twenty-four (24) hours of being called by the Identified User.

In case of such notice, the parties will agree on time frames according to the nature of the request.

## **1.3 Workplace safety and security**

The Contractor is responsible for performing the work in accordance with the applicable regulations and standards.

The contractor shall comply with the applicable procedures and regulations of the ISM code of the CCG.

## **1.4 Welding**

The contractor and its welders shall be certified by the Canadian Welding Bureau. The contractor shall be certified for welding steel according to CSA W47.1, division 2, and aluminum under CSA W47.2, division 2.

## **1.5 Engineer and machinist**

The contractor shall show that its two engineers and its machinist have certificates of study from a school recognized by the provincial education system.

## **1.6 Approval and acceptance**

The Inspection Authority (IA) is the person from within the Coast Guard tasked with inspection of finished products before their acceptance and processing of minor non-compliance. The Inspection Authority is identified in the call-up against the standing order and could be the Technical Authority.

All unforeseen and additional work shall be approved beforehand by the Technical Authority.

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## **2. REPAIR REPORT**

A repair report will be required for all work. The report must contain the following information:

- The time and date that the repair order was made, and the service location that received the call;
- The serial number or description of the system;
- The name and telephone number of the person who called;
- The time of arrival at the vessel as well as the number of hours worked on the vessel (including the number of hours and the date for each day of work on the vessel);
- A description of the malfunction;
- A diagnosis of the defect;
- A list of materials and all parts replaced or installed;
- The name of the contractor's representative and his/her service location;
- The name (in block letters) and signature of the person responsible for the vessel attesting that the material appears to function in a satisfactory manner;
- An itemization of labour, travel and material costs

A paper copy and an electronic copy of the report in pdf format shall be provided to the Coast Guard

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**ANNEX B**

**BASIS OF PAYMENT**

**1. Hourly Rates**

Fixed hourly rate for each category listed below to carry out all required tasks. The hourly rate includes overhead costs and profit.

The contractor shall expect and accept overtime work outside regular hours from Monday to Friday, as well as on Saturday and Sunday

**1.1 During regular working hours**

<b>Service</b>	
Trade	Hourly rate (\$)
Welder	
Mechanic	
Machinist	
General labourer	

The working hours and overtime periods will be determined as follows:

A normal work day is a period of eight (8) hours between 07:00 and 17:00 hours from Monday to Friday inclusively, for a total of 40 hours per week.

**1.1.1 Travel hourly rate and rate per kilometer**

Travel hourly rate and rate per kilometer applicable if vessel is located at more than 16 kilometers of its Base or if business place of the Contractor is at more than 16 kilometers from CCG Base.

Hourly travel rate <i>per person</i>	
Rate per kilometer, travel of mobile unit	

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**Outside regular working hours, Monday to Friday**

<b>Service</b>	
Trade	Hourly rate (\$)
Welder	
Mechanic	
Machinist	
General labourer	

Overtime from Monday to Friday, inclusively, will begin after eight (8) hours of work performed in one day.

**1.1.2 Travel hourly rate**

Travel hourly applicable if vessel is located at more than 16 kilometers of its Base or if business place of the Contractor is at more than 16 kilometers from CCG Base.

Hourly travel rate <i>per person</i>	
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**1.2 Saturday**

<b>Work carried out on the vessel</b>	
Trade	Hourly rate (\$)
Welder	
Mechanic	
Machinist	
General labourer	

**1.2.1 Travel hourly rate**

Travel hourly applicable if vessel is located at more than 16 kilometers of its Base or if business place of the Contractor is at more than 16 kilometers from CCG Base.

Hourly travel rate <i>per person</i>	
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### 1.3 Sunday and Statutory Holidays

<b>Work carried out on the vessel</b>	
Trade	Hourly rate (\$)
Welder	
Mechanic	
Machinist	
General labourer	

#### 1.3.1 Travel hourly rate

Travel hourly applicable if vessel is located at more than 16 kilometers of its Base or if business place of the Contractor is at more than 16 kilometers from CCG Base.

Hourly travel rate <i>per person</i>	
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### 1.4 Travel and Living Expenses

There will be no Travel and living expenses paid for services carried out within 16 kilometers from Contractor's business place

The Offeror will be reimbursed for authorized travel and living expenses reasonably and appropriately incurred in the performance of the work, at cost price, without any allowances for profit and general administrative costs, in accordance with the allowances for meals, use of a private vehicle and incidental expenses listed in appendices B, C and D of the Treasury Board Travel Directive:

<http://www.njc-cnm.gc.ca/directive/index.php?did=10&dlabel=travel-voyage&lang=eng&merge=2&slabel=index> and according to the other provisions of the directive related to "travellers" as opposed to those related to "employees."

The Offeror cannot claim living expenses for work within a 16 kilometre radius of a service area.

All travel must have prior authorization from the Identified User.

All payments are subject to government audit.

### 1.6 Basis of payment, extension of the term of the Standing Offer

1. For the first extension year at the same terms and conditions as stipulated in the Standing Offer for year 2016.
2. For the second extension period

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ion year at the same terms and conditions as stipulated in the Standing Offer except that :

- 2.1 all unit prices as shown in the Standing Offer or as amended pursuant to the terms and conditions as expressed herein shall be increased or decreased by the percentage change in the Consumer Price Index as published by Statistics Canada for the area of Canada in which the work is being performed calculated for the 12 month period immediately preceding the commencement date of the said extension year

## **2. MATERIAL AND SPARE PARTS**

At cost plus 10%

## ANNEX "C"

### INSURANCE REQUIREMENTS

#### C.1 Ship Repairers' Liability Insurance

1. The Contractor must obtain Ship Repairer's Liability Insurance and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$10,000,000 per accident or occurrence and in the annual aggregate

2. The Ship Repairer's Liability insurance must include the following:

- (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
- (b) waiver of subrogation rights: Contractor's insurer to waive all rights of subrogation against Canada as represented by the Department of Public Works and Government Services Canada and the Canadian Coast Guard for any and all loss of or damage to the vessel, however caused.
- (c) Notice of Cancellation: The Insurer will endeavor to provide the Contracting Authority thirty (30) days written notice of cancellation.
- (d) Contractual Liability: The policy must, on a blanket basis or by specific reference to the contract, extend to assumed liabilities with respect to contractual provisions.
- (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

#### C.2 Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$10,000,000 per accident or occurrence and in the annual aggregate

2. The Commercial General Liability Insurance policy must include the following:

- (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
- (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
- (c) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
- (d) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy

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must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

- (e) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
- (f) Employees and, if applicable, Volunteers must be included as Additional Insured.
- (g) Employers' Liability : to protect the Contractor for liabilities arising in the management and administration of statutory and contractual entitlements of its employees.
- (h) Notice of Cancellation: The Insurer agrees to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
- (i) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- (j) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- (k) Sudden and accidental Pollution Liability (minimum 72 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.

In addition, if the Contractor decides NOT to obtain Ship Repairers' Liability Insurance. (See Article C1) then the Commercial General Liability Insurance Policy must also include the following:

- a) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
- b) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- c) Amendment to the Watercraft Exclusion to extend to incidental repair operations on board watercraft.

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## ANNEX « D »

### FINANCIAL EVALUATION

#### General notes

- 1) The Offeror must complete the present annex for each Coast Guard Base for which it would like to provide services. The Offeror is not required to submit tenders for each base. Offers submitted for each base will be evaluated separately.
- 2) The estimated number of hours by trade is for evaluation purposes only and does not constitute minimum or maximum billable hours. The number of hours is based on the percentage of use by trade and by Coast Guard Base.
- 3) **Google Maps** will be used to determine travel time and the distance between the Offeror's place of business and each Coast Guard Base. For evaluation purposes, the travel time indicated by Google Maps will be rounded to the nearest half hour. The Offeror must attach a copy of the Google Map itinerary to its offer for each base for which it would like to submit tenders.
- 4) Only offerors having a place of business farther than 16 km from a Coast Guard Base must enter an amount in the tables under 1.1.2, 1.2.2, 1.3.2, 1.4.2, 1.5.2, 1.6.2 and 1.7.2. Offerors with a place of business less than 16 km from a Coast Guard Base must enter an amount in the tables under 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 and 2.7.
- 5) The estimated number of trips for offerors with a place of business farther than 16 km is for evaluation purposes only.
- 6) Accommodation and living costs must include the hotel, per diem for meals and incidentals, if applicable, and must not exceed the rates authorized by the Treasury Board (see annex B, paragraph 1.5).
- 7) For evaluation purposes, offerors must assume that trips under 1.1.2, 1.2.2, 1.3.2, 1.4.2, 1.5.2, 1.6.2 and 1.7.2 will take place during regular working hours as specified in the "Service calls" section below.

#### Service calls

Firm hourly rate for each category listed below to complete the required tasks. The hourly rate includes overhead and profit.

The Offeror must expect and agree to work overtime outside regular working hours, Monday to Friday, Saturdays and Sundays.

Work hours and overtime will be determined as follows:

A regular work day is considered to be a period of eight (8) hours between 7 a.m. and 5 p.m., Monday to Friday, inclusive, and totaling 40 hours per week.

Overtime from Monday to Friday, inclusive, will begin after eight (8) hours of work have been performed in one day.

All prices are firm for the term of the standing offer, and no additional charges will be accepted.

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**Canadian Coast Guard Bases Geographical List (Service Zone) and Standing Offer's estimated percentage of use forecast for each Base.**

<b>Base (Service Zone)</b>	<b>Percentage</b>
<b><u>Québec</u></b> Base de la Garde côtière de Québec : 101, boulevard Champlain Québec, Qc G1K 7Y7	30% (\$300K)
<b><u>Mont-Joli</u></b> Institut Maurice-Lamontagne 850, rue de la mer Mont-Joli, Qc G5H 3Z4	5% (\$50K)
<b><u>Sorel</u></b> Base de la Garde côtière de Sorel-Tracy : 15, rue du Prince Sorel-Tracy, Qc J3P 4J4	15% (\$150K)
<b><u>Prescott</u></b> CCG Base 401, King St. West Prescott, ON K0E 1T0	15% (\$150K)
<b><u>Burlington</u></b> CCG Base 867, Lakeshore P.O. Box 5050 Burlington, ON L7R 4A6	10% (\$100K)
<b><u>Parry Sounds</u></b> CCG Base 28, Waubeek St. Parry Sound, ON. P2A 1B9	15% (\$150K)
<b><u>Sarnia</u></b> CCG Base 520, Exmouth St. Sarnia, ON. N7T 8B1	10% (\$100K)

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Name and address of Offeror's place of business closest to Quebec City Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.0 Financial evaluation**

**1.1 Quebec City Base evaluation**

**1.1.1 Calculation of prices based on hourly rates – Quebec City Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	1680		(1)
Mechanic	\$/hr	690		(2)
Machinist	\$/hr	460		(3)
General labourer	\$/hr	690		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	240		(5)
Mechanic	\$/hr	96		(6)
Machinist	\$/hr	48		(7)
General labourer	\$/hr	96		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	44		(9)
Mechanic	\$/hr	18		(10)
Machinist	\$/hr	10		(11)
General labourer	\$/hr	18		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	14	(13)
Mechanic	\$/hr	6	(14)
Machinist	\$/hr	4	(15)
General labourer	\$/hr	6	(16)

<b>Subtotal for part 1.1.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.1.2 Evaluation of travel costs – Quebec City Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	15	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	15	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.1.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	(21)
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### 1.1.3 Calculation of the financial evaluation total for Quebec City Base

Subtotal for part 1.1.1 – Quebec City Base hourly rate (17)	\$	(22)
Subtotal for part 1.1.2 – Quebec City Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Quebec City Base (22)+(23)</b>	<b>\$</b>	

## 2.0 Travel hourly rates and mileage expenses

### 2.1 Quebec City Base rate

The rates below only apply to offerors with a place of business less than 16 km from Quebec City Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

#### 2.1.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

#### 2.1.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.1.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.1.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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Name and address of Offeror's place of business closest to Mont-Joli Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.2 Mont-Joli Base evaluation**

**1.2.1 Calculation of prices based on hourly rates – Mont-Joli Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	280		(1)
Mechanic	\$/hr	115		(2)
Machinist	\$/hr	55		(3)
General labourer	\$/hr	115		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	30		(5)
Mechanic	\$/hr	12		(6)
Machinist	\$/hr	6		(7)
General labourer	\$/hr	12		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	5		(9)
Mechanic	\$/hr	3		(10)
Machinist	\$/hr	3		(11)
General labourer	\$/hr	3		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	3	(13)
Mechanic	\$/hr	3	(14)
Machinist	\$/hr	3	(15)
General labourer	\$/hr	3	(16)

<b>Subtotal for part 1.2.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.1.2 Evaluation of travel costs – Mont-Joli Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	10	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	10	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.2.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	(21)
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### 1.2.3 Calculation of the financial evaluation total for Mont-Joli Base

Subtotal for part 1.2.1 – Mont-Joli Base hourly rate (17)	\$	(22)
Subtotal for part 1.2.2 – Mont-Joli Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Mont-Joli Base (22)+(23)</b>	<b>\$</b>	

## 2.2 Mont-Joli Base rate

The rates below only apply to offerors with a place of business less than 16 km from Mont-Joli Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

### 2.2.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

### 2.2.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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### 2.2.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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### 2.2.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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Name and address of Offeror's place of business closest to Sorel Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.3 Sorel Base evaluation**

**1.3.1 Calculation of prices based on hourly rates – Sorel Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	840		(1)
Mechanic	\$/hr	345		(2)
Machinist	\$/hr	172		(3)
General labourer	\$/hr	345		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	90		(5)
Mechanic	\$/hr	36		(6)
Machinist	\$/hr	18		(7)
General labourer	\$/hr	36		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	15		(9)
Mechanic	\$/hr	7		(10)
Machinist	\$/hr	3		(11)
General labourer	\$/hr	7		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	9	(13)
Mechanic	\$/hr	5	(14)
Machinist	\$/hr	3	(15)
General labourer	\$/hr	5	(16)

<b>Subtotal for part 1.3.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.3.2 Evaluation of travel costs – Sorel Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	17	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	17	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.3.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	(21)
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### 1.3.3 Calculation of the financial evaluation total for Sorel Base

Subtotal for part 1.3.1 – Sorel Base hourly rate (17)	\$	(22)
Subtotal for part 1.3.2 – Sorel Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Sorel Base (22)+(23)</b>	<b>\$</b>	

### 2.3 Sorel Base rate

The rates below only apply to offerors with a place of business less than 16 km from Sorel Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

#### 2.3.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

#### 2.3.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.3.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.3.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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Name and address of Offeror's place of business closest to Prescott Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.4 Prescott Base evaluation**

**1.4.1 Calculation of prices based on hourly rates – Prescott Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	840		(1)
Mechanic	\$/hr	345		(2)
Machinist	\$/hr	172		(3)
General labourer	\$/hr	345		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	90		(5)
Mechanic	\$/hr	36		(6)
Machinist	\$/hr	18		(7)
General labourer	\$/hr	36		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	15		(9)
Mechanic	\$/hr	7		(10)
Machinist	\$/hr	3		(11)
General labourer	\$/hr	7		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	9	(13)
Mechanic	\$/hr	5	(14)
Machinist	\$/hr	3	(15)
General labourer	\$/hr	5	(16)

<b>Subtotal for part 1.4.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.4.2 Evaluation of travel costs – Prescott Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	10	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	10	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.4.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	(21)
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### 1.4.3 Calculation of the financial evaluation total for Prescott Base

Subtotal for part 1.4.1 – Prescott Base hourly rate (17)	\$	(22)
Subtotal for part 1.4.2 – Prescott Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Prescott Base (22)+(23)</b>	<b>\$</b>	

### 2.4 Prescott Base rate

The rates below only apply to offerors with a place of business less than 16 km from Prescott Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

#### 2.4.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

#### 2.4.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.4.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.4.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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Name and address of Offeror's place of business closest to Burlington Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.5 Burlington Base evaluation**

**1.5.1 Calculation of prices based on hourly rates – Burlington Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	560		(1)
Mechanic	\$/hr	224		(2)
Machinist	\$/hr	112		(3)
General labourer	\$/hr	224		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	60		(5)
Mechanic	\$/hr	24		(6)
Machinist	\$/hr	12		(7)
General labourer	\$/hr	24		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	10		(9)
Mechanic	\$/hr	6		(10)
Machinist	\$/hr	6		(11)
General labourer	\$/hr	6		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	6	(13)
Mechanic	\$/hr	4	(14)
Machinist	\$/hr	3	(15)
General labourer	\$/hr	4	(16)

<b>Subtotal for part 1.5.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.5.2 Evaluation of travel costs – Burlington Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	7	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	7	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.5.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	(21)
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### 1.5.3 Calculation of the financial evaluation total for Burlington Base

Subtotal for part 1.5.1 – Burlington Base hourly rate (17)	\$	(22)
Subtotal for part 1.5.2 – Burlington Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Burlington Base (22)+(23)</b>	<b>\$</b>	

### 2.5 Burlington Base rate

The rates below only apply to offerors with a place of business less than 16 km from Burlington Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

#### 2.5.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

#### 2.5.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.5.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
-------------------------------	--

#### 2.5.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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Name and address of Offeror's place of business closest to Parry Sound Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.6 Parry Sound Base evaluation**

**1.6.1 Calculation of prices based on hourly rates – Parry Sound Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	840		(1)
Mechanic	\$/hr	345		(2)
Machinist	\$/hr	172		(3)
General labourer	\$/hr	345		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	90		(5)
Mechanic	\$/hr	36		(6)
Machinist	\$/hr	18		(7)
General labourer	\$/hr	36		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	15		(9)
Mechanic	\$/hr	7		(10)
Machinist	\$/hr	3		(11)
General labourer	\$/hr	7		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	9	(13)
Mechanic	\$/hr	5	(14)
Machinist	\$/hr	3	(15)
General labourer	\$/hr	5	(16)

<b>Subtotal for part 1.6.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.6.2 Evaluation of travel costs – Parry Sound Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	10	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	10	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.6.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	<b>(21)</b>
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### 1.6.3 Calculation of the financial evaluation total for Parry Sound Base

Subtotal for part 1.6.1 – Parry Sound Base hourly rate (17)	\$	(22)
Subtotal for part 1.6.2 – Parry Sound Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Parry Sound Base (22)+(23)</b>	<b>\$</b>	

### 2.6 Parry Sound Base rate

The rates below only apply to offerors with a place of business less than 16 km from Parry Sound Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

#### 2.6.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

#### 2.6.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.6.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.6.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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 QCL-4-37196

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 qcl037  
 N° CCC / CCC No./ N° VME - FMS

Name and address of Offeror's place of business closest to Sarnia Base:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**1.7 Sarnia Base evaluation**

**1.7.1 Calculation of prices based on hourly rates – Sarnia Base**

During Regular Working Hours				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	560		(1)
Mechanic	\$/hr	224		(2)
Machinist	\$/hr	112		(3)
General labourer	\$/hr	224		(4)

Outside Regular Working Hours, Monday to Friday				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	60		(5)
Mechanic	\$/hr	24		(6)
Machinist	\$/hr	12		(7)
General labourer	\$/hr	24		(8)

Saturdays				
Trade	Hourly Rate	Evaluation Calculation		
	A	B		
	Initial Period	Hours	Subtotal (A *B)	
Welder	\$/hr	10		(9)
Mechanic	\$/hr	6		(10)
Machinist	\$/hr	6		(11)
General labourer	\$/hr	6		(12)

Sundays and Statutory Holidays			
Trade	Hourly Rate	Evaluation Calculation	
	A	B	
	Initial Period	Hours	Subtotal (A *B)
Welder	\$/hr	6	(13)
Mechanic	\$/hr	4	(14)
Machinist	\$/hr	3	(15)
General labourer	\$/hr	4	(16)

<b>Subtotal for part 1.7.1 – hourly rate =</b> (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)+(10)+(11)+(12)+(13) +(14)+(15)+(16)	\$ _____	(17)
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**1.7.2 Evaluation of travel costs – Sarnia Base**

Rate per Kilometre, Mobile Unit Travel			
A	B	C	D
# of km round trip according to Google Maps	Rate per km	# of round trips*	Subtotal (A*B*C)
	\$ _____/km	7	\$ _____ (18)

\*See general note 5

Travel Cost per Capita			
A	B	C	D
Round trip travel time according to Google Maps*	Hourly rate for travel	# of round trips**	Subtotal (A*B*C)
	\$ _____	7	\$ _____ (19)

\*See general note 3

\*\*See general note 5

Accommodation and Living Costs*			
A	B	C	D
Accommodation and living costs	# of people	# of days for travel	Subtotal (A*B*C)
\$ _____	2	7	\$ _____ (20)

\*See general note 6

<b>Subtotal for part 1.7.2 – travel costs = (18)+(19)+(20)</b>	\$ _____	(21)
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### 1.7.3 Calculation of the financial evaluation total for Sarnia Base

Subtotal for part 1.7.1 – Sarnia Base hourly rate (17)	\$	(22)
Subtotal for part 1.7.2 – Sarnia Base travel rate (21)	\$	(23)
<b>Financial evaluation total for Burlington Base (22)+(23)</b>	<b>\$</b>	

### 2.7 Sarnia Base rate

The rates below only apply to offerors with a place of business less than 16 km from Sarnia Base. These rates shall not be calculated in the above financial evaluation total (see general note 4).

#### 2.7.1 During regular working hours

Hourly travel rate and mileage rate apply if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
Mileage rate, mobile unit travel	

#### 2.7.2 During regular working hours, Monday to Friday

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.7.3 Saturdays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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#### 2.7.4 Sundays and statutory holidays

Hourly travel rate applies if the ship is outside a radius of 16 km from base.

Hourly travel rate per capita	
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