



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
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11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Informatics Professional Services Division / Division  
des services professionnels en informatique  
11 Laurier St., / 11, rue Laurier  
3C2, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> TBIPS CONSULTANT TEAM	
<b>Solicitation No. - N° de l'invitation</b> 21120-158459/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> 21120-15-2088459	<b>Date</b> 2015-11-06
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-615-29564	
<b>File No. - N° de dossier</b> 615zm.21120-158459	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2015-11-23</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Barbu, Ana-Maria	<b>Buyer Id - Id de l'acheteur</b> 615zm
<b>Telephone No. - N° de téléphone</b> (819) 956-6282 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## AMENDMENT NO. 002

This amendment is raised to modify the Request for Proposal (RFP) and answer Bidders' questions:

### RFP MODIFICATIONS:

1. At Page 1 of the RFP, Solicitation Closes:

**DELETE:** 2015-11-16

**INSERT:** 2015-11-23

2. At Attachment 4.1 – Bid Evaluation Criteria, Corporate Mandatory Criteria M1

**DELETE:** In its entirety.

**INSERT:**

Corporate Mandatory Criteria			
Item	Mandatory Requirements	Met/ Not Met	Reference
M1	<p>The Bidder must have worked on 2 contracts for IM/IT services within the last 10 years with a Government of Canada (GoC) department or Agency, Crown Corporation or Provincial/Territorial Government department or Agency.</p> <p>Note: Admissible GoC Crown Corporations and Agencies are found in the following links: <a href="http://www.tbs-sct.gc.ca/gov-gouv/rc-cr/links-liens-eng.asp">http://www.tbs-sct.gc.ca/gov-gouv/rc-cr/links-liens-eng.asp</a> <a href="http://www.canada.ca/en/gov/dept/">http://www.canada.ca/en/gov/dept/</a></p> <ul style="list-style-type: none"><li>• Each referenced contract must have been worked on in the last 10 years (as of bid closing date), and if the contract is currently valid, it must have been in place for a minimum of 6 months prior to the bid closing date;</li><li>• Each referenced contract must have had a minimum value of \$5 million (taxes included);</li><li>• Each referenced contract must have been with an organization with a user-base of at least 5,000 users;</li><li>• The Bidder must have provided a minimum of 15 resources for each referenced contract; and</li><li>• The Bidder must have acted as the Prime Contractor on each referenced contract.</li></ul> <p>The Bidder must have been the prime contractor, rather than a subcontractor. This means that the Bidder contracted directly with the Government of Canada (GoC) department or Agency, Crown Corporation or Provincial/Territorial Government department or Agency for the work. If the Bidder's contract referenced for this criterion was to perform work from which another entity had first contracted to perform, the Bidder will not be considered the prime contractor. For example, Z (customer) contracted with Company Y for services. Company Y, in turn, entered into a contract with Company X to provide all or part of these services to Z. In this example, Company Y is a prime contractor and Company X is a subcontractor.</p> <p>The Bidder must provide the following information for each contract referenced:</p>		

Corporate Mandatory Criteria			
	<ol style="list-style-type: none"> <li>1. Name of the client organization(s)</li> <li>2. Start and end dates of the contracts;</li> <li>3. Contract Number;</li> <li>4. Nature and scope of the services provided;</li> <li>5. A list of 15 resources who worked on the contract, including their respective categories, start dates and end dates.</li> <li>6. A customer reference that can attest to the Bidder's experience.</li> </ol>		

**ALL OTHERS TERMS AND CONDITIONS REMAIN UNCHANGED.**

**QUESTIONS AND ANSWERS**

Q1. Is there someone currently, or has there been someone in the past providing similar or relevant services? If yes, who has been providing these services, what is (or was) the contract value and what is (or was) the duration of the contract (including any extensions)?

Can the Crown please identify whether there is or has been in the past, a company or individual performing similar or related work? If so, through which company, what was the contract value, and how long were they performing the services under the contract (i.e.: length of initial contract and any extensions)?

A1. Yes, there is an incumbent. Donna Cona is currently providing similar or relevant services. The estimated cost is \$1,305,182.77 including applicable taxes. The contract period is from 01-MAR-2015 to 29-FEB-2016.

As per the Notice of Proposed Procurement (NPP), the solicitation # 21120-158459/A is open to all of those Supply Arrangement Holders that are an Aboriginal business as defined in the Set-aside program for Aboriginal Business currently holding a compliant TBIPS SA for Tier 2 in the National Capital Region under the EN578-055605 series of Supply Arrangements for the categories and requirements in this Request for Proposal.

Q2. Would you please confirm our understanding that the reference checks mentioned in Sections 3.2(vi) Customer Reference Contact Information (pages 14/15 of 11) and Section 4.2 (d) Reference Checks (page 18 of 111) refer to the experience of the bidding company and not the resource?

A2. No, sections 3.2(vi) Customer Reference Contact Information of Part 3 and 4.2 (d) Reference Checks of Part 4 of the RFP are referring to the reference checks requested for the corporate criteria and the proposed resources criteria as per the Evaluation Criteria in attachment 4.1. The Bidder must provide the information for reference checks as detailed in sections 3.2(vi) and 4.2(d) in response to the Evaluation Criteria in attachment 4.1.

Q3. Given the effort that will be required to address the number of resources requested in this RFP and the volume of other RFPs that we are working on will the Crown please provide a two week extension to the closing date?

We respectfully request that the above solicitation be extended by one week.

A3. Please see amendment #002 to solicitation # 21120-158459/A. The closing date has been extended by one week; the new closing date is November 23, 2015 @ 2:00 PM EST.

Q4. We have a question regarding one of the requirements for M1 for the solicitation listed above (21120-158459/A). M1 states: *Also, for bids from Joint Ventures (JV), the JV Prime (the Aboriginal company), must have been the Prime Contractor for at least 1 of the 2 referenced.* This specific requirement in M1 severely limits the number of aboriginal JVs that can respond to this RFP.

As stated in the following quotations from the Procurement Strategy for Aboriginal Business – Booklet published by AANDC the intent of an aboriginal JV is to assist aboriginal companies in participating in projects which they would otherwise not be able to, because they do not have the required reference project criteria as stated in M1, for example. Whereas, their partners in the JV do have the required reference projects.

The above noted requirement in M1 excludes such JVs from responding to this RFP. We respectfully request this requirement be removed.

A4. Please see amendment #002 to solicitation # 21120-158459/A.

Q5. As part of Attachment 4.1 Evaluation Criteria, page 66 of 111, the 2nd paragraph mentions that bidders must address the mandatory criteria for the Core resources. The proposal identifies 3 core positions, each with mandatory and rated requirements. Please confirm that for Part 2 - Resource Requirements that bidders need only provide resumes for just the 3 core resources, and not resumes for all 18 resources.

A5. The bidder must provide the resumes of the core resources, one proposed resource per core resource as identified in Attachment 4.1, Evaluation Criteria.

Q6. For proposal submission, would CD/DVD be acceptable instead of USB?

A6. Yes, CD/DVD is acceptable instead of USB, however the Bidders are also required to submit paper copy of each section of their bid as per article 3.1 of Part 3 – Bid preparation Instructions.

Q7. Where the mandatory or rated resource scoring is project based (minimum 6 month) will the crown allow on a continuous project in excess of six (6) months, each continuous six (6) month period be considered to be the equivalent of one (1) project (e.g. eighteen (18) months of continuous project experience will be considered equal to three (3) projects).

A7. 18 months of experience would be considered 3 projects only if the Bidder demonstrates that in 18 months the proposed resource worked on 3 distinct and separate projects for a period 6 months or more. It is understandable that resources may work longer than 6 months on a project. Bidders must demonstrate that the proposed resources worked on multiple projects during that period and the duration of the projects were at least 6 months or more.