

---

**PART 1      GENERAL**

**1.1          SUMMARY**

- .1      Section Includes.
  - .1          Methods and procedures for start-up, verification and commissioning, for building Energy Monitoring and Control System (EMCS) and includes:
    - .1              Start-up testing and verification of systems
    - .2              Check-out demonstration or proper operation of components.
    - .3              On-site operational tests

**1.2          RELATED SECTIONS**

- .1      The contractor is to ensure that all related work is co-ordinated among all specification sections, as well as between all Divisions, and that the tender price includes all related work. The referenced sections below are for guidance only and are not necessarily a complete list of related sections.
- .2      Section 01 33 00 - Submittal Procedures.
- .3      Section 01 78 00 - Closeout Submittals.
- .4      Section 25 05 01 - EMCS: General Requirements.

**1.3          DEFINITIONS**

- .1      For additional acronyms and definitions refer to Section 25 05 01 - EMCS: General Requirements.
- .2      AEL (Average Effectiveness Level): ratio between total test period less any system downtime accumulated within that period and test period.
- .3      Downtime: results whenever EMCS is unable to fulfill required functions due to malfunction of equipment defined under responsibility of EMCS contractor. Downtime is measured by duration, in time, between time that Contractor is notified of failure and time system is restored to proper operating condition. Downtime not to include following:
  - .1          Outage of main power supply in excess of back-up power sources, provided that:
    - .1              Automatic initiation of back-up was accomplished.
    - .2              Automatic shut-down and re-start of components was as specified.
  - .2          Failure of communications link, provided that:
    - .1              Controller automatically and correctly operated in stand-alone mode.
    - .2              Failure was not due to failure of any specified EMCS equipment.

- .3 Functional failure resulting from individual sensor inputs or output devices, provided that:
  - .1 System recorded said fault.
  - .2 Equipment defaulted to fail-safe mode.
  - .3 AEL of total of all input sensors and output devices is at least 99 % during test period.

#### **1.4 DESIGN REQUIREMENTS**

- .1 Confirm with Department Representative that Design Criteria and Design Intents are still applicable.
- .2 Commissioning personnel to be fully aware of and qualified to interpret Design Criteria and Design Intents.

#### **1.5 SUBMITTALS**

- .1 Submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Final Report: submit report to Department Representative.
  - .1 Include measurements, final settings and certified test results.
  - .2 Bear signature of commissioning technician and supervisor
  - .3 Report format to be approved by Department Representative before commissioning is started.
  - .4 Revise "as-built" documentation, commissioning reports to reflect changes, adjustments and modifications to EMCS as set during commissioning and submit to Department Representative in accordance with Section 01 78 00 - Closeout Submittals.
  - .5 Recommend additional changes and/or modifications deemed advisable in order to improve performance, environmental conditions or energy consumption.

#### **1.6 CLOSEOUT SUBMITTALS**

- .1 Provide documentation, O&M Manuals, and training materials of O&M personnel for review by Department Representative before interim acceptance in accordance with Section 01 78 00 - Closeout Submittals and Section 25 05 03 – EMCS: Project Record Documents.

#### **1.7 COMMISSIONING**

- .1 Carry out commissioning under direction of Department Representative and in presence of Department Representative and Commissioning Co-ordinator.
- .2 Inform, and obtain approval from Department Representative in writing at least 14 days prior to commissioning or each test. Indicate:
  - .1 Location and part of system to be tested or commissioned.

- .2 Testing/commissioning procedures, anticipated results.
- .3 Names of testing/commissioning personnel.
- .3 Correct deficiencies, re-test in presence of Department Representative until satisfactory performance is obtained.
- .4 Acceptance of tests will not relieve Contractor from responsibility for ensuring that complete systems meet every requirement of Contract.
- .5 Load system with project software. Install software for access to EMCS via dial up modem at Department Representative designated site and at Transportation and Works Office in St. John's for use during commissioning and for their use afterwards. Where high speed internet is available, use web browser software, compatible with Windows Vista with access via Internet Explorer (latest edition).
- .6 Perform tests as required.

## **1.8 COMPLETION OF COMMISSIONING**

- .1 Commissioning to be considered as satisfactorily completed when objectives of commissioning have been achieved and reviewed by Department Representative and Commissioning Co-ordinator.

## **1.9 ISSUANCE OF FINAL CERTIFICATE OF COMPLETION**

- .1 Final Certificate of Completion will not be issued until receipt of written approval indicating successful completion of specified commissioning activities including receipt of commissioning documentation.

## **PART 2 PRODUCTS**

### **2.1 EQUIPMENT**

- .1 Provide sufficient instrumentation to verify and commission the installed system. Provide two-way radios.
- .2 Instrumentation accuracy tolerances: higher order of magnitude than equipment or system being tested.
- .3 Independent testing laboratory to certify test equipment as accurate to within approved tolerances no more than 2 months prior to tests.
- .4 Locations to be approved, readily accessible and readable.
- .5 Application: to conform to normal industry standards.

---

## **PART 3 EXECUTION**

### **3.1 PROCEDURES**

- .1 Test each system independently and then in unison with other related systems.
- .2 Commission each system using procedures prescribed by the Commissioning Co-ordinator and/or Department Representative.
- .3 Commission integrated systems using procedures prescribed by Commissioning Co-ordinator and/or Department Representative.
- .4 Debug system software.
- .5 Optimize operation and performance of systems by fine-tuning PID values and modifying CDLs as required.
- .6 Test full scale emergency evacuation and life safety procedures including operation and integrity of smoke management systems under normal and emergency power conditions as applicable.

### **3.2 FIELD QUALITY CONTROL**

- .1 Pre-Installation Testing.
  - .1 General: consists of field tests of equipment just prior to installation.
  - .2 Testing may be on site or at Contractor's premises as approved by Department Representative.
  - .3 Configure major components to be tested in same architecture as designed system. Include all required network and control components.
  - .4 Equip each Building Controller with sensor and controlled device of each type (AI, AO, DI, DO).
  - .5 Additional instruments to include:
    - .1 DP transmitters.
    - .2 VAV supply duct SP transmitters.
    - .3 DP switches used for dirty filter indication and fan status.
  - .6 In addition to test equipment, provide inclined manometer, digital micro-manometer, milli-amp meter, source of air pressure infinitely adjustable between 0 and 500 Pa, to hold steady at any setting and with direct output to milli-amp meter at source.
  - .7 After setting, test zero and span in 10 % increments through entire range while both increasing and decreasing pressure.
  - .8 Department Representative to mark instruments tracking within 0.5 % in both directions as "approved for installation".
  - .9 Transmitters above 0.5 % error will be rejected.
  - .10 DP switches to open and close within 2% of setpoint.

- .2 Completion Testing.
  - .1 General: test after installation of each part of system and after completion of mechanical and electrical hook-ups, to verify correct installation and functioning.
  - .2 Include following activities:
    - .1 Test and calibrate field hardware including stand-alone capability of each controller.
    - .2 Verify each A-to-D convertor.
    - .3 Test and calibrate each AI using calibrated digital instruments.
    - .4 Test each DI to ensure proper settings and switching contacts.
    - .5 Test each DO to ensure proper operation and lag time.
    - .6 Test each AO to ensure proper operation of controlled devices. Verify tight closure and signals.
    - .7 Test operating software.
    - .8 Test application software and provide samples of logs and commands.
    - .9 Verify each CDL including energy optimization programs.
    - .10 Debug software.
    - .11 Blow out flow measuring and static pressure stations with high pressure air at 700 kPa.
    - .12 Provide point verification list in table format including point identifier, point identifier expansion, point type and address, low and high limits and Engineering units. This document will be used in final startup testing.
  - .3 Final Startup Testing: Upon satisfactory completion of tests, perform point-by-point test of entire system under direction of Department Representative and Commissioning Co-ordinator and provide:
    - .1 2 technical personnel capable of re-calibrating field hardware and modifying software.
    - .2 Detailed daily schedule showing items to be tested and personnel available.
    - .3 Department Representative's acceptance signature to be on executive and applications programs.
    - .4 Commissioning to commence during final startup testing.
    - .5 O&M personnel to assist in commissioning procedures as part of training.
    - .6 Commissioning to be supervised by qualified supervisory personnel and Department Representative.
    - .7 Commission systems considered as life safety systems before affected parts of the facility are occupied.
    - .8 Operate systems as long as necessary to commission entire project.
    - .9 Monitor progress and keep detailed records of activities and results.
  - .4 Final Operational Testing: to demonstrate that EMCS functions in accordance with contract requirements.

- .1 Prior to beginning of 30 day test demonstrate that operating parameters (setpoints, alarm limits, operating control software, sequences of operation, trends, graphics and CDL's) have been implemented to ensure proper operation and operator notification in event of off-normal operation.
  - .1 Repetitive alarm conditions to be resolved to minimize reporting of nuisance conditions.
- .2 Test to last at least 30 consecutive 24 hour days.
- .3 Tests to include:
  - .1 Demonstration of correct operation of monitored and controlled points.
  - .2 Operation and capabilities of sequences, reports, special control algorithms, diagnostics, software.
- .4 System will be accepted when:
  - .1 EMCS equipment operates to meet overall performance requirements. Downtime as defined in this Section must not exceed allowable time calculated for this site.
  - .2 Requirements of Contract have been met.
- .5 In event of failure to attain specified AEL during test period, extend test period on day-to-day basis until specified AEL is attained for test period.
- .6 Correct defects when they occur and before resuming tests.
- .5 Commissioning Co-ordinator and/or Department Representative to verify reported results.

### **3.3 ADJUSTING**

- .1 Final adjusting: upon completion of commissioning as reviewed by Department Representative set and lock devices in final position and permanently mark settings.

**END OF SECTION**